Town of Drayton Valley

Snow Hauler Application 2026-2027

Business Information

Company Name:

Owners Name: Drivers Name:

Number of trucks: Type of Trucks:

Address:

Email Address:

Resident of Town: ☐ Resident of Brazeau County: ☐

Contact Information

Please list a max of 3 names/phone numbers for the best contact when calling for availablility.

	Name:	Phone Number:
1		
2		
3		

Information Required for Application

1 GST Registration No. _____

2 Certificate of Commercial Liability Insurance with a minimum of $2000000 liability. ☐
Proof/Copy of certificate attached ☐

3 Workers Compensation Number: _____
Clearance letter from WCB attached: ☐

4 Truck license No. _____ CVIP No. _____ Expiry date: _____
Truck license No. _____ CVIP No. _____ Expiry date: _____

5 Safety Fitness Certificate: ☐ Copy of Certificate Attached: ☐

6 Tare Weight: _____ Maximum allowable weight by tire size: _____

7 Commercial Registration, copy for each truck attached: ☐

8 Town of Drayton Valley Business License ☐
If No, you are required to purchase a Snow Haulers Permit $58.00 ☐

9 Electronic Funds Transfer Form Completed and attached: ☐

10 Complete Contractor Orientation ☐

Conditions of Employment

1 All Tandem Axle trucks will be hired at the hourly rate of $152.00/Hour.

2 Trucks are called in on a rotating basis from the alphabetical call list based on hours worked, meaning those with the least number of hours will be called first. Please make sure the numbers provided above are the more relevant. We do not leave voicemails regarding work, if there is no answer we will go through all numbers on file and then move down the list. If you are called for work and you refuse/unavailable, the hours for that day will be reflected in your total hours.

3 Sideboards are required to be four (4) feet above the truck box and located on the front and right sides of the truck box with the left side of truck box open.

4 Please remember it is illegal to run dyed fuel in Town when performing commercial work. Under no circumstance will this be tolerated.

5 Time tickets should be signed by TODV personnel daily. We will not pay off Work orders, only Invoices. If drivers submit a daily work order, an invoice will need to be submitted for payment of services.

6 Any trucker who does not perform to the satisfaction of the Public Works Manager will automatically be struck off the call list.

7 To charge G.S.T on invoices you must have a registration number, please make sure your G.S.T. no. is listed on invoices.

8 All trucks must dump the snow at the designated snow dump site(s) under the direction of Public Works Manager/ Designate.

9 Any trucks found dumping snow at snow dump site(s) in a manner which is not satisfactory to the Public Works Manager may be suspended.

10 All trucks will use the designated route to snow dumps.

11 Must abide by all Traffic and Town Safety Regulations and By-Laws. Snow Haulers are required to participate and sign daily toolbox meetings with TODV staff.

Please sign and date below to confirm you have read and understand the conditions of Employment, and all supporting documentation required for this application is attached.

Date:	Name:
	Signature:

APPLICATION CLOSING DATE IS DECEMBER 1, 2026, UNLESS SUFFICENT COMPLIMENT REQUIREMENTS ARE NOT MET.

If you have any questions or concerns about the application process please contact:

DRAYTON VALLEY

Public Works Administrative Assistant
Town of Drayton Valley
6113 50 Ave, Drayton Valley, AB T7A 1A1
P: 780-514-2240 | F: 780-514-2236
E: pubworks@draytonvalley.ca

THIS SECTION IS FOR INTERNAL USE ONLY	
DATE:	TOWN SIGNATURE:
APPLICATION ACCEPTED: ☐	ACCEPTED BY:
IF “NO” EXPLAIN REASON:	