COUNCIL POLICY

Policy Title:	**Snow Removal and Clearing Policy**
Policy #:	T-01-26
Effective Date:	August 19,2026
Resolution #:	201/2026
Supersedes:	T-02-22 Snow Removal Policy
Review Date:	

1. Purpose

To establish a consistent, efficient, and cost-effective standard of practice for clearing roadways, walking trails, and sidewalks of snow/ice under the responsibility of the Town, for safe travel within the corporate limits of the Town of Drayton Valley.

2. General Policy

A system of labour, equipment, materials, schedules, and communication on a priority basis, shall be adopted. This Policy shall establish service levels and priority routes for winter maintenance on all roadways, sidewalks, walking trails, and Town-owned facility lots. Contractors will be utilized on an as-needed basis, as determined by the Public Works Manager.

3. Scope

This policy applies to winter maintenance activities undertaken by the Town of Drayton Valley on Town roadways, sidewalks, walking trails, and Town-owned facility parking lots within the corporate limits of the Town. It also establishes requirements affecting property owners, businesses, contractors, signage, parking restrictions, and public communications during snow removal operations to supplement existing bylaws.

4. Definitions

Within this Policy the following definitions shall apply:

a. "**Alley**" as identified in Traffic Bylaw 2026/03/P.
b. "**Business Hours**" means between the hours of 7:30am-5:00pm.
c. "**Highway**" as identified in the Traffic Safety Act.
d. "**Roadway**" means any highway.
e. "**Sidewalk**" as identified in the Traffic Safety Act.
f. "**Sign**" or "**Signage**" means a "Traffic Control Device" as defined in the Traffic Safety Act, specific to signs stating snow removal dates/times and instructions.
g. "**Snow Clearing**" means removing snow and ice from roadways by plowing or pushing it aside to keep the area safe and accessible. The snow remains on-site and is not hauled away.
h. "**Snow removal**" means the loading and hauling of snow and ice from roadway surfaces to a designated snow disposal site.

Initials

i. "**Walking Trails**" means an outdoor linear route designated primarily for walking, jogging, rollerblading, cycling and mobility device riding.
j. "**Windrow**" means A pile or ridge of snow left behind after snow has been plowed or cleared.

5. Policy Instructions

5.1 Service Direction and Priority

The General Manager of Infrastructure will have authorization in accordance with this policy to direct or re-direct services based on, but not limited to:

a. Temperature;
b. Winter storms and fresh/packed accumulations;
c. Emergency situations;
d. Remaining non-priority areas of the Town based on available resources and surface condition severity;
e. Excessive snow volume and drifting, which may require snow removal to be implemented immediately without advance posted notice;
f. To adjust priority mapping as required.

5.2 Priority Sequencing

Priority sequencing of snow plowing, clearing, and removal shall be directed according to the priority sequence except for unusual circumstances such as:

a. Major Drifting
b. Snow fall that occurs mid-priority sequencing
c. Emergency response requirements or public safety concerns
d. Extreme weather events, including blizzards, freezing rain, or high winds
e. Equipment breakdowns or fleet capacity limitations
f. Reduced staffing levels due to unforeseen circumstances
g. Road closures, traffic incidents, or other access restrictions
h. Other operational circumstances as determined by Administration.

5.3 Priority Mapping

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Administration may adjust priority route mapping from time to time as required to support operational and service delivery objectives.

6.2 Operational Guidelines

6.2.1. Other than for emergency situations, snow clearing operations will be suspended at temperatures colder than -30°C, without a windchill, in order to safeguard crews and equipment from injury or damage respectively.

6.2.2. Contractors are permitted access to the Town's snow storage site as per the Town of Drayton Valley fee schedule and must arrange use with Public Works prior to use and in accordance with established procedures for the use of the snow storage site.

6.3 Service Level – Personnel

Allocation of Town staff and equipment resources, including contractors shall be done in accordance with this policy in order to clear and haul snow from Town roadways, sidewalks, and trails. Town and contractor equipment and crews will be utilized as needed in order to address the routes and trigger points stipulated under this policy.

6.4 Service Level – Communications

6.4.1. Planned snow removal will be communicated to the public via roadway signage and Communications through the Town's social media platforms and website.

6.4.2. Communications, with the assistance of Public Works, shall provide the public with information that includes but is not limited to the date/time of winter operations, roadways that are affected, and directions for the public. (All vehicles must be off the affected road, or they are subject to tickets and towing).

6.5 Signage / Traffic Control Devices

6.5.1. All roadway signage and traffic control devices placed for snow removal will have a corresponding logbook, retained by Public Works, indicating the date/time signs were placed, placement of the signage, who placed the signage, and will be made available to Enforcement Services for enforcement purposes upon their request. Logbooks must be kept for a minimum of 2 years, or longer as required by records and retention policies and legislation, to ensure documentation is

available for court purposes, if required. Signs shall be placed in accordance with the Snow Removal Signage Procedure.

6.5.2. Routes that have been declared by this policy as "Seasonal Snow Routes" shall have permanent traffic control devices posted along the declared routes.

6.6 Seasonal Snow Routes (Schedule E)

The areas indicated by Schedule E are seasonal snow routes that shall be in effect during and/or after a major snow event, and as declared in accordance with the Traffic Safety Bylaw.

6.7 Snow Compact Activation Procedure

The Manager of Public Works, or designate, will be responsible for monitoring and reporting on snow accumulation during/after a snowfall to determine when to activate. Records will be maintained when assessments are completed. The following chart provides clarity on the priority routes, accumulation of snow, and minimum and maximum response times.

Priority	Snow Accumulation	Minimum Response Time Free of a Snow Event	Maximum Response Time
1	5cm Fresh 5cm Packed		24 Hours
2	5cm Fresh 5cm Packed	24 Hours	48 Hours
3	7.5cm Fresh 7.5cm Packed	48 Hours	72 Hours
4	12cm Fresh 10cm Packed	96 Hours	1 Week
County Contracted Roads	More than or equal to 10cm		48 Hours
Sidewalks/Walking Trails	More than 3cm		Next Working Day
	Less than 3cm		48 Hours

Initials

6.8 Snow Removal and Snow Clearing

6.8.1 Snow clearing will be performed on roads that do not have curb and gutter infrastructure or lack sufficient boulevards/ditches. These areas are typically classified as gravel laneways and industrial areas.

6.8.2 Snow removal will be carried out on all roads with curb and gutter infrastructure, as well as in school zones, even where curb and gutter are not present.

6.8.3 Windrows may be placed along the edge of the road or in the center of the roadway prior to removal. Depending on operational requirements, windrows may occasionally be left in place temporarily and removed at a later time.

6.9 Service Level – Sanding Operations

At the direction of the Public Works Manager, sanding operations may not have a priority sequence due to operational requirements, heavy weather loading, operational traffic and pedestrian flow identification, or emergency situations. If sanding is underway, priority routes will be given to locations that have been requested for sanding by RCMP, Fire, Ambulance, or Peace Officers.

6.10 Service Level – Municipal Parking Lots

The Town will clear municipally owned parking lots at the order determined by the Public Works Manager. In determining the priority, the following factors shall be considered:

a. Emergency Services facilities
b. Frequency of use by public and staff
c. User types of the facilities
d. Hours of operation of facilities

6.11 Service Level – Alley Ways

The Town will clear alleys when all of the following requirements are met:
a. All Priority Routing has been completed
b. Weather allows

6.12 Procedure – Roads

Snow removal is typically efficient at low traffic times, either late at night or early morning for Priority 1 routes. Residential areas will ordinarily be planned to be done during regular business hours and not during weekends or early/late hours, with

Initials

the exception of unusual circumstances identified in Section 6.1. Residential quadrant starting locations will be rotated through each Priority 4 snow removal event in order to create equality for all residential neighbourhoods. All priority routes as listed above are attached hereto as Schedules A-D & G.

6. Priority Route Schedules A to D & G

Schedule / Route	Route
PRIORITY 1 (Schedule A)	PRIORITY 2 (Schedule B)
50 Street, Hwy. 22N to 50 Avenue	55 Street/56 Avenue, Industrial Road to 50 Street
50 Street, 50 Avenue to Hwy. 22S	58 Street, 50 Avenue to 49 Avenue
Madsen Avenue	West Valley Park Road, 49 Avenue to 45 Avenue
54 Street and 45 Avenue	45 Avenue, West Valley Park Road to 54 Street
Industrial Road	48 Street, 50 Avenue to 55 Avenue
Jubilee Avenue	55 Avenue, 50 Street to 43 Street
54 Street, Industrial Road to 50 Avenue	43 Street, 55 Avenue to 50 Avenue
53 Street, 52 Avenue to 50 Avenue	55 Avenue, 55 Avenue to 40 Street
52 Street, Industrial Road to 51 Avenue	Mackenzie Avenue, 40 Street to 48A Street
51 Street, 52 Avenue to 51 Avenue	48A Street, Mackenzie Avenue to 55 Avenue
52 Avenue, 53 Street to 50 Street	46 Avenue, 50 Street to 47 Avenue
51 Avenue, 53 Street to 50 Street	46 Street, 50 Avenue to 47 Avenue
50 Avenue, Hwy 22 to 62 Street	47 Avenue, 46 Street to 43A Street
	43A Street, 47 Avenue to 43 Street
	44 Street, 50 Avenue to 47 Avenue
PRIORITY 3 (Schedule C)	48A Avenue, 44 Street to 43 Street
49 Avenue, Beckett Road to 37 Street	43 Street, 50 Avenue to 43 Avenue
44 Avenue, Beckett Road to Ring Road	43 Avenue, 47 Street to Ring Road
44 Street, Mackenzie Avenue to 55 Avenue	42 Avenue, 47 Street to 43 Street
49 Street, 54 Avenue to 50 Avenue	Beckett Road, 50 Avenue to 43 Avenue
49 Street, 50 Avenue to 46 Avenue	Omniplex Lot
47 Street, 46 Avenue to Madsen Avenue	CETC Lot & 22 Avenue
56 Avenue, 50 Street to Road End	
51 Street, 46 Avenue to 45 Avenue	
45 Street, 38 Avenue to Road End	
38 Avenue, 45 Street to Madsen Avenue	
39 Avenue, Madsen Avenue to 47 Street	PRIORITY 4 (Schedule D)
47 Street, Madsen Avenue to Road End	49 Avenue, 50 Avenue to Road End
40 Avenue, 47 Street to 46 Street	48A Avenue, 54 Street to 55A Street
46 Street, 40 Avenue to 39 Avenue	48 Avenue, 54 Street to 56A Street
41B Avenue, 40 Street to Road End	56A Street Cul-de-sac
42 Avenue, 40 Street to Road End	47 Avenue, 54 Street to 56 Street
40 Street, 43 Avenue to Road End	46 Avenue, 55 Street to 56 Street
Meraw Estates	56 Street, 46 Avenue to 47 Avenue
Celebrity Estates Drive	55 Street, 47 Avenue to 45 Avenue
41B Avenue, 43 Street to Road End	56 Street, 45 Avenue to 43 Avenue
43 Street, 42 Avenue to 41B Avenue	43 Avenue, 56 Street to 54 Street
41A Avenue Cul-de-sac	55 Street, 43 Avenue to Road End
43A Street Cul-de-sac	54A Street Cul-de-sac
41A Avenue Cul-de-sac	44 Avenue, 52 Street to 53 Street
45 Street, 42 Avenue to 41A Avenue	43 Avenue, 52 Street to 53 Street
44 Avenue, 47 Street to 43 Street	53 Street, 47 Avenue to 46 Avenue

Initials

45 Street, 43 Avenue to 45 Avenue	47 Avenue, 54 Street to 52 Street
45 Avenue, 47 Street to 43A Street	52 Street, 47 Avenue to 45 Avenue
47 Avenue, 49 Street to 47 Street	46 Avenue, 52 Street to 51 Street
47 Street, 47 Avenue to 50 Avenue	Northview Crescent
48 Avenue, 47 Street to 48 Street	Northview Gardens
48 Street, 48 Avenue to 46 Avenue	Meier Avenue
47A Avenue, 48 Street to 48 Avenue	Glenbow Estates
49 Avenue, 47 Street to 49 Street	48B Avenue, 49 Avenue to Road End
48 Street, 50 Avenue to 49 Avenue	39 Street, 49 Avenue to Road End
49 Avenue, 46 Street to 45 Street	48A Avenue Cul-de-sac
45 Street, 49 Avenue to 50 Avenue	48 Avenue Cul-de-sac
44 Street, 50 Avenue to 55 Avenue	49 Avenue Cul-de-sac
45 Street, 50 Avenue to 48 Street	47 Avenue Cul-de-sac
46 Street, 50 Avenue to 48 Street	46 Avenue Cul-de-sac
47 Street, 50 Avenue to 48 Street	44 Avenue Cul-de-sac
52 Avenue, 48 Street to 50 Street	44A Avenue, 44 Avenue to Road End
53 Avenue, 48 Street to 49 Street	38 Street, 44A Avenue to 47 Avenue
54 Avenue, 48 Street to 50 Street	39 Street Cul-de-sac
51 Avenue, 48 Street to 49 Street	47 Avenue, 38 Street to 40 Street
47 Avenue, 46 Street to 47 Street	40 Street, 47 Avenue to 44 Avenue
48A Street, 54 Avenue to 55 Avenue	
49B Street Cul-de-sac	COUNTY CONTRACTED ROADS (Schedule G)
49A Street, 55 Avenue to Mackenzie Avenue	Township Road 485
49 Street, 55 Avenue to Mackenzie Avenue	Township Road 490 (18 Ave) East from 50 Street
55A Avenue Cul-de-sac	Township Road 491 (34 Ave) West from Hwy 22
55B Avenue Cul-de-sac	Range Road 73 North from Water Treatment Plant
50 Street East Service Roads	56 Street North from 58 Ave
50 Street West Service Roads	
34 Avenue, 50 Street to Road End	
Brougham Drive	
43 Avenue, 50 Street to 52 Street	
52 Street, 43 Avenue to 45 Avenue	
47 Avenue, 50 Street to Shangri-La Lodge	
49 Avenue, 56 Street to 54 Street	
55 Street, 50 Avenue to 49 Avenue	
56 Street, 50 Avenue to 49 Avenue	
57 Street, 50 Avenue to 49 Avenue	
55A Street, Industrial Road to 53 Avenue	
53 Avenue, 50 Avenue to 54 Street	
53 Avenue, 54 Street to 52 Street	
55 Street, 55 Street to Road End	
50A Street	
Mitchell Drive	
Apex Common	
Westview Industrial Park	
Brazeau Business Park	
Greenfield Industrial Park	
Power Centre Boulevard	
Range Road 75 North/South	
62 Street, Range Road 75 to 50 Avenue	
62 Street, 50 Avenue to Road End	
RV Park	
Hwy 22 East Service Road	

Initials

7. Procedure – County Contracted Roads (Schedule G)

The Town of Drayton Valley has entered into an agreement with Brazeau County to provide snow removal services on specific Town roads, as outlined in schedule G. Through this agreement, Brazeau County will be responsible for 8,073 meters of snow clearing on Town roads.

7.1 Brazeau County will respond to the respective areas indicated on Schedule G within 48 hours of a snowfall event of 10 cm (4 inches) or more.

8. Procedure – Sidewalks / Trails (Schedule F)

Walking trails and sidewalks will be cleared in a timely fashion in accordance with this policy, observing the priorities as set out in Schedule F, that are under the responsibility of the Town. As per Community Standards Bylaw 2022/06/P, clearing of snow and ice on sidewalks adjacent to private property are the responsibility of the property owners.

9. Policy Rescinding

Upon approval of this policy, policy T-02-22 will be rescinded.

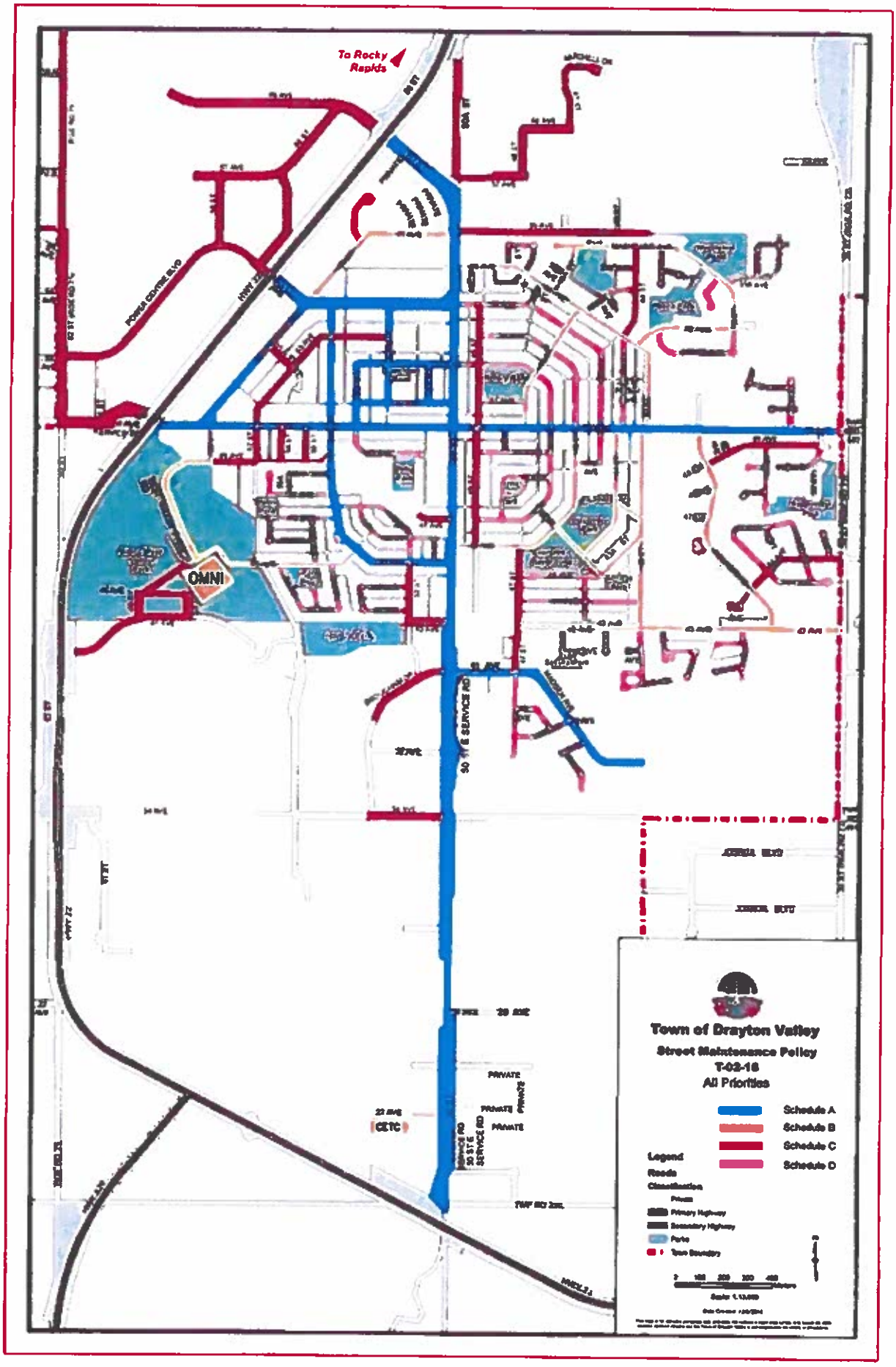
Mayor

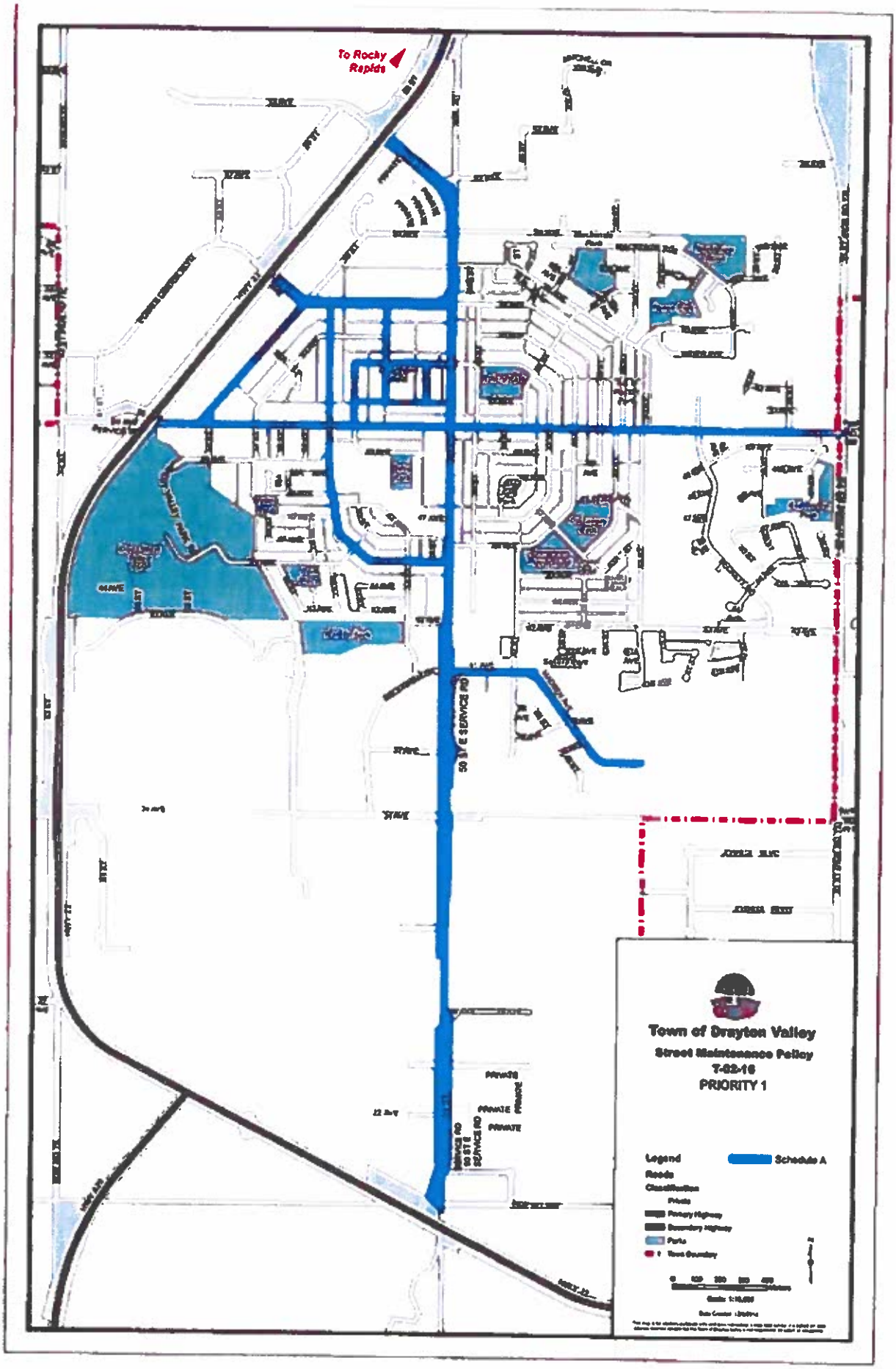
Chief Administrative Officer

Aug 27, 2026

Date

Initials


To Rocky Rapids
OMNI
CETC
PRIVATE
Town of Drayton Valley
Street Maintenance Policy
T-02-16
All Priorities
Schedule A
Schedule B
Schedule C
Schedule D
Legend
Roads
Classification
Primary Highway
Secondary Highway
Parks
Town Boundary


To Rocky Rapids
50 ST E SERVICE RD
Town of Drayton Valley
Street Maintenance Policy
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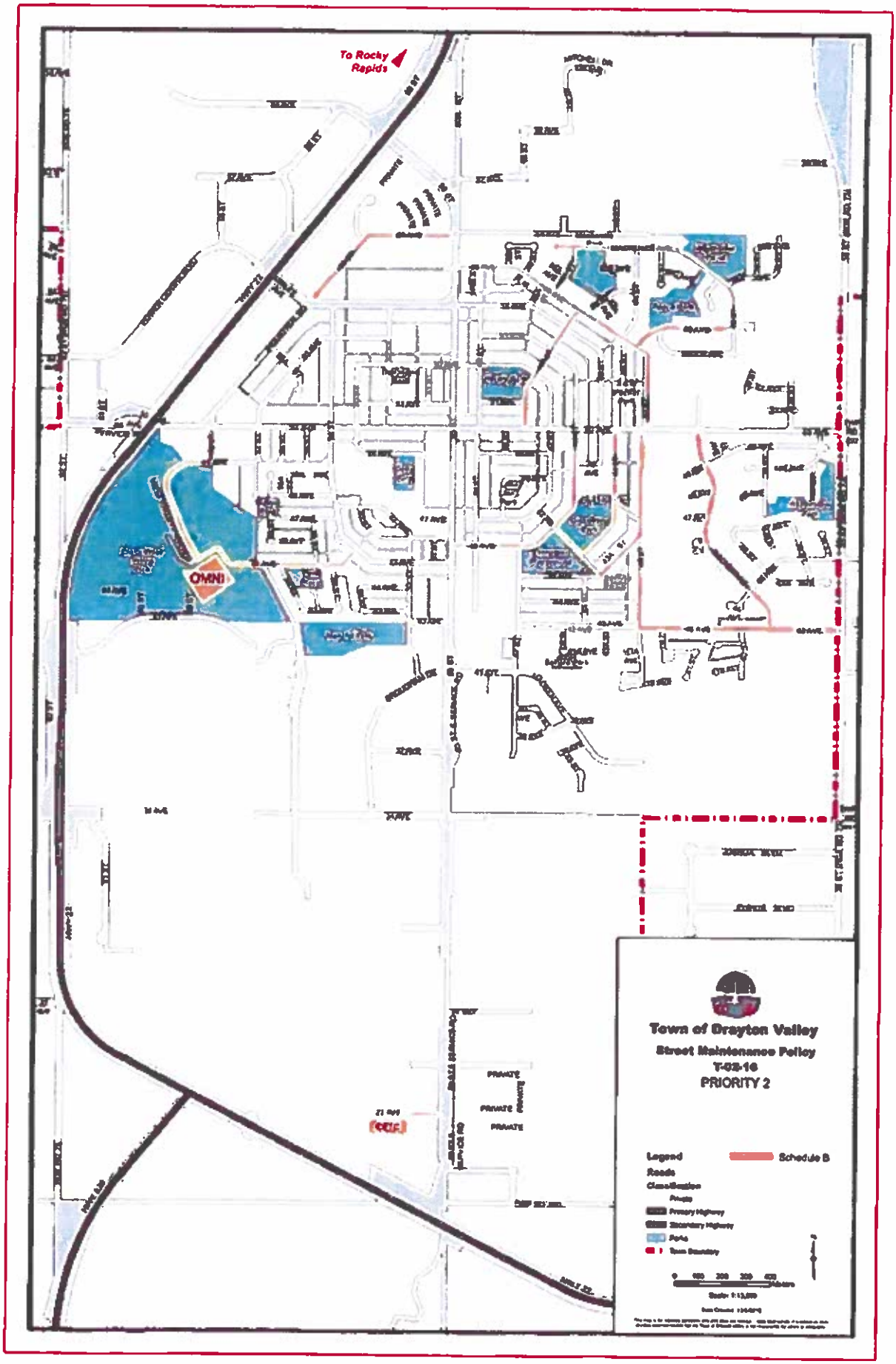
PRIORITY 1
Legend
Schedule A
Roads
Classification
Private
Primary Highway
Secondary Highway
Parks
Town Boundary


To Rocky Rapids
OMNI
PRIVATE
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PRIVATE
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Street Maintenance Policy
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PRIORITY 2
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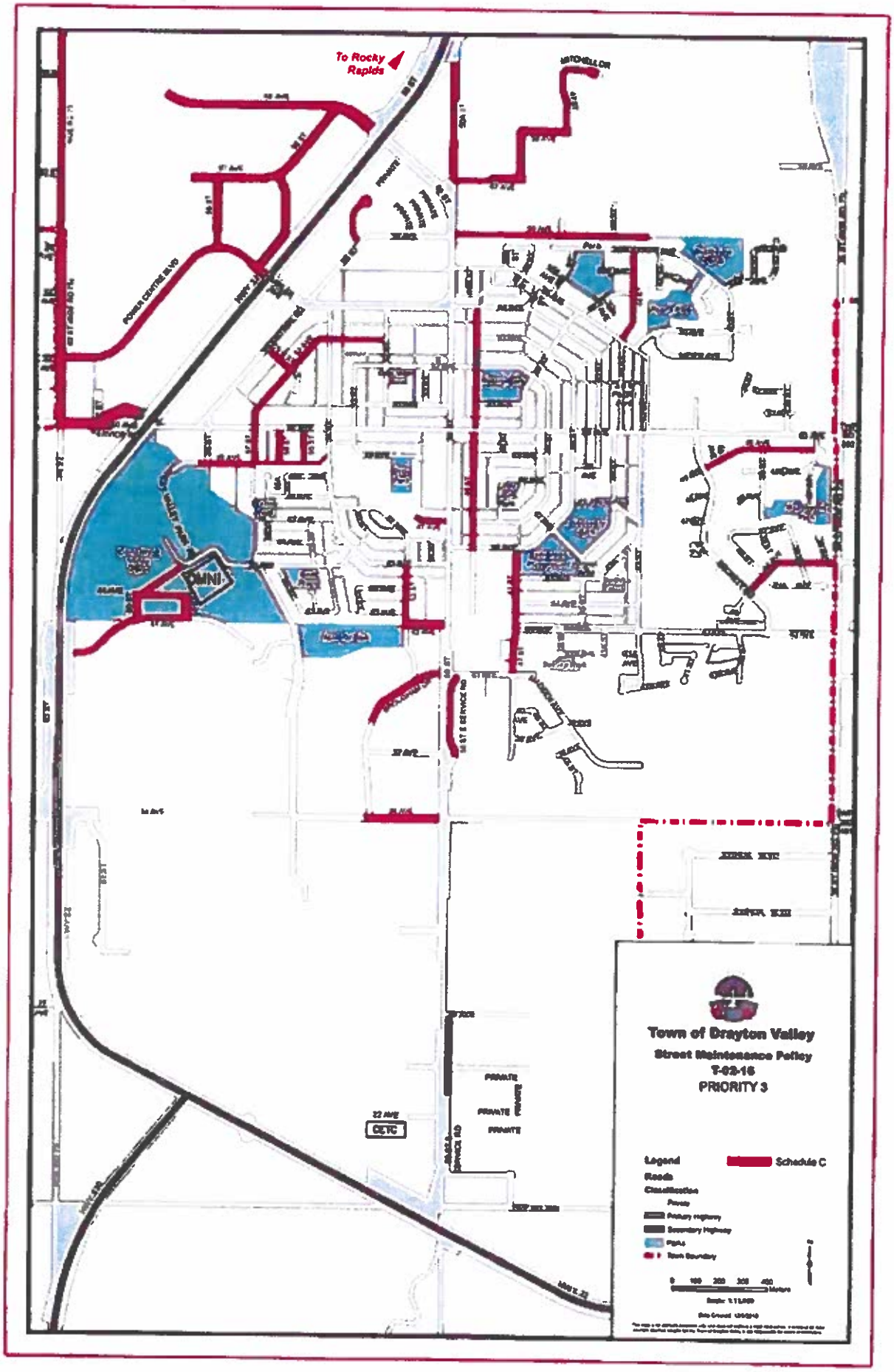
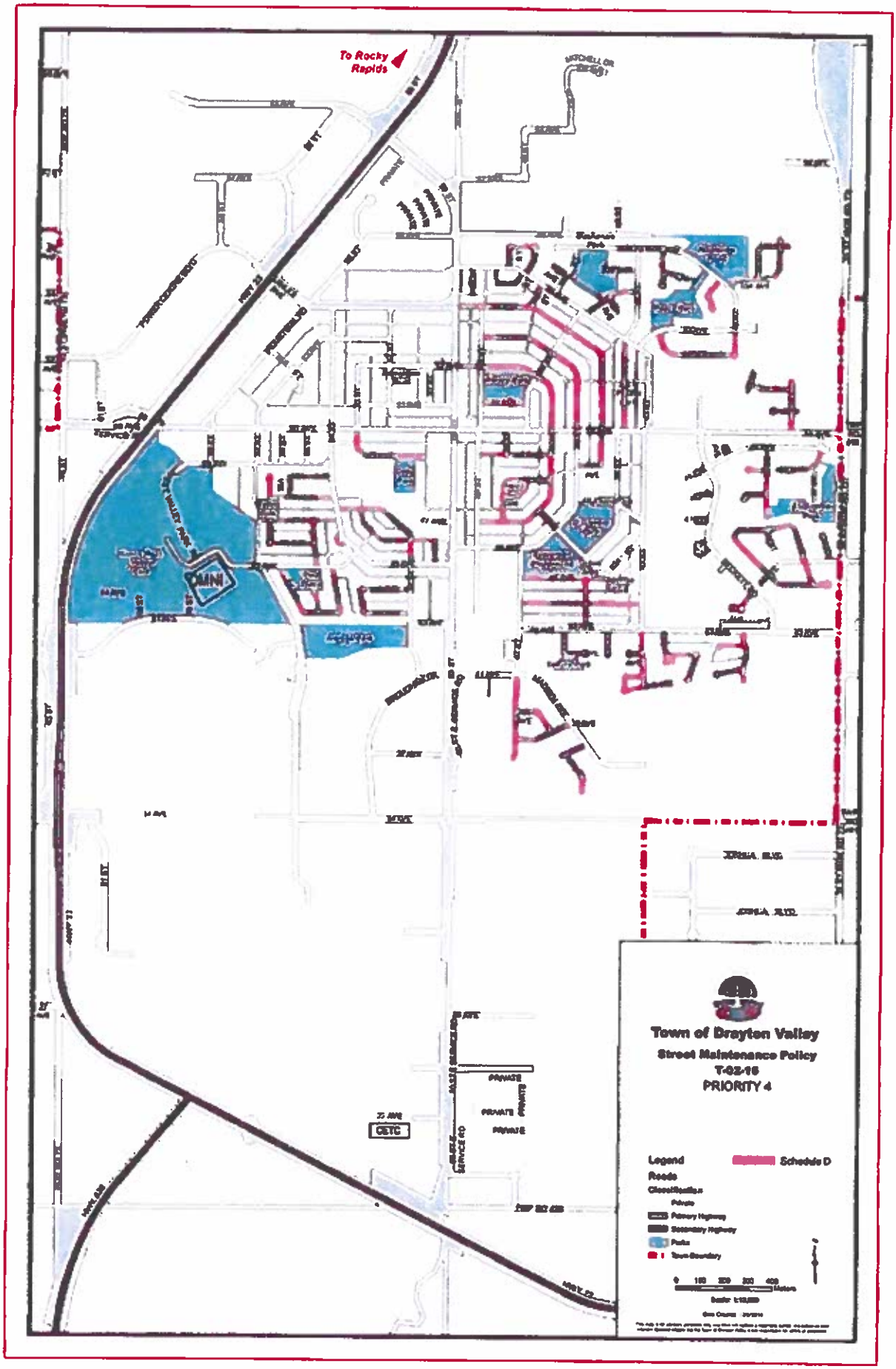
Schedule B
Roads
Classification
Private
Primary Highway
Secondary Highway
Parks
Town Boundary


To Rocky Rapids
OMNI
Town of Drayton Valley
Street Maintenance Policy
T-02-16
PRIORITY 3
Legend
Schedule C
Roads
Classification
Private
Primary Highway
Secondary Highway
Rights
Town Boundary


To Rocky Rapids
Town of Drayton Valley
Street Maintenance Policy
T-02-16
PRIORITY 4
Legend
Schedule D
Roads
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Primary Highway
Secondary Highway
Parks
Town Boundary
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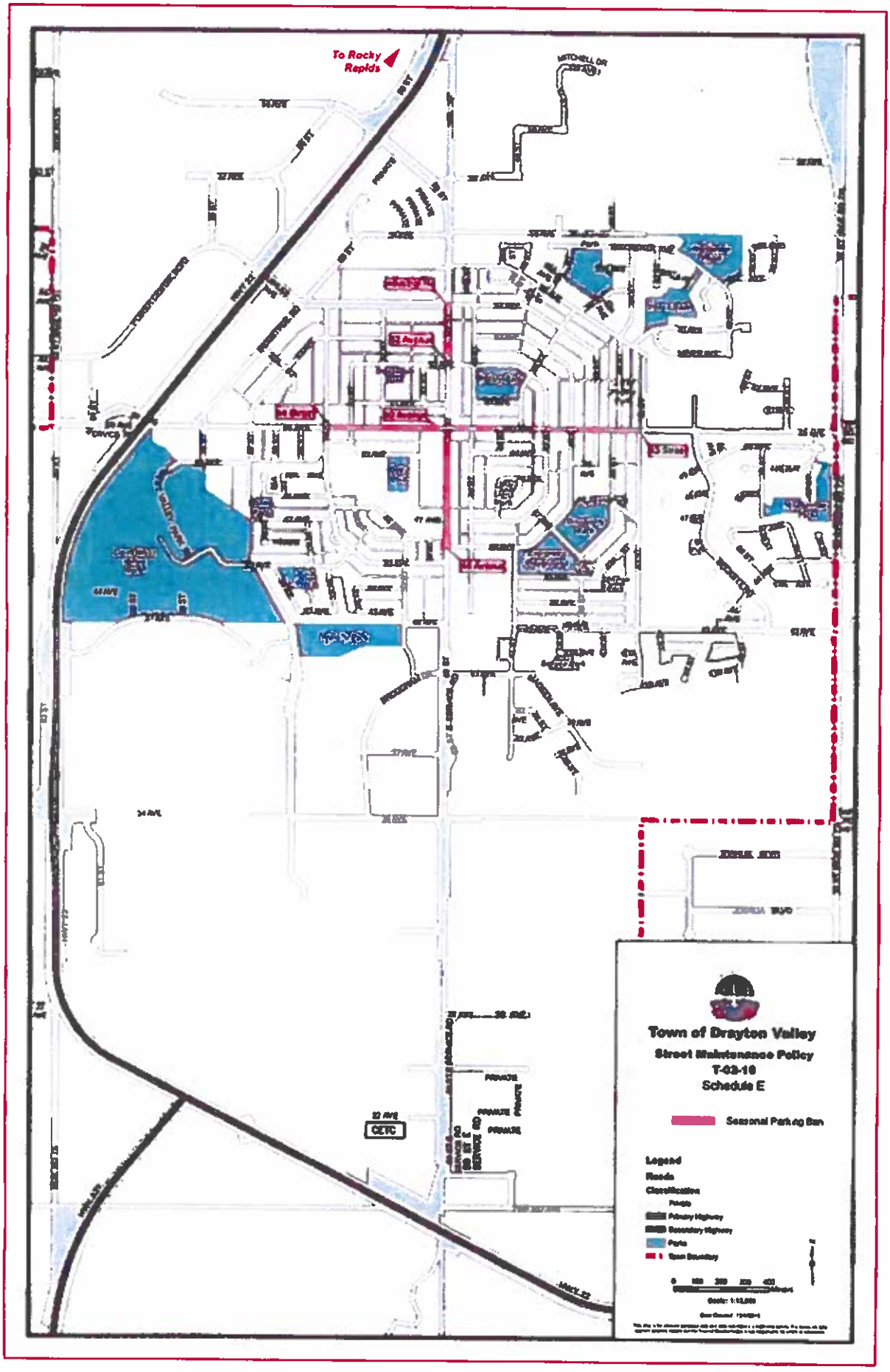
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Town of Drayton Valley
Street Maintenance Policy
T-03-18
Schedule E
Seasonal Parking Ban
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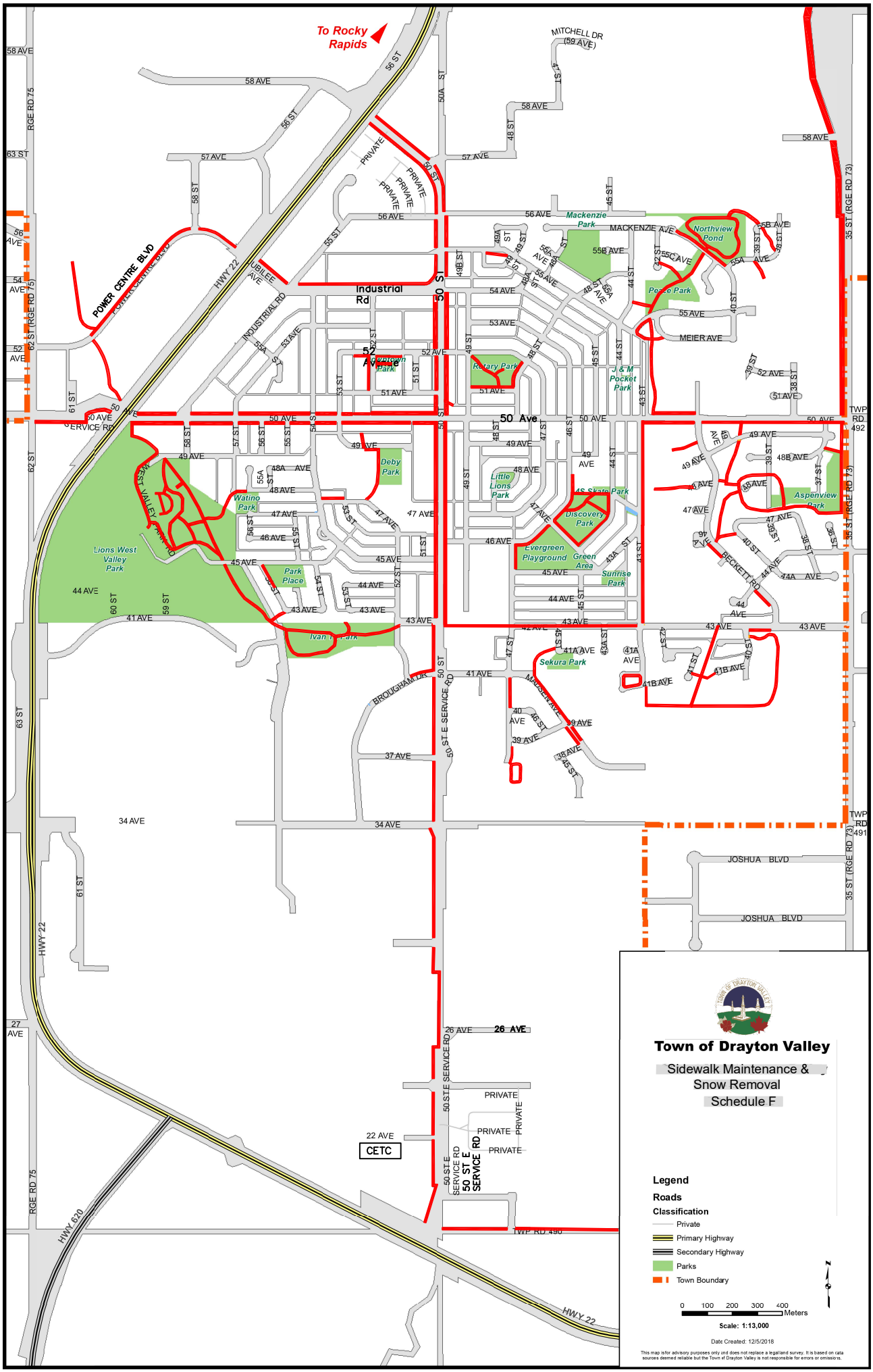
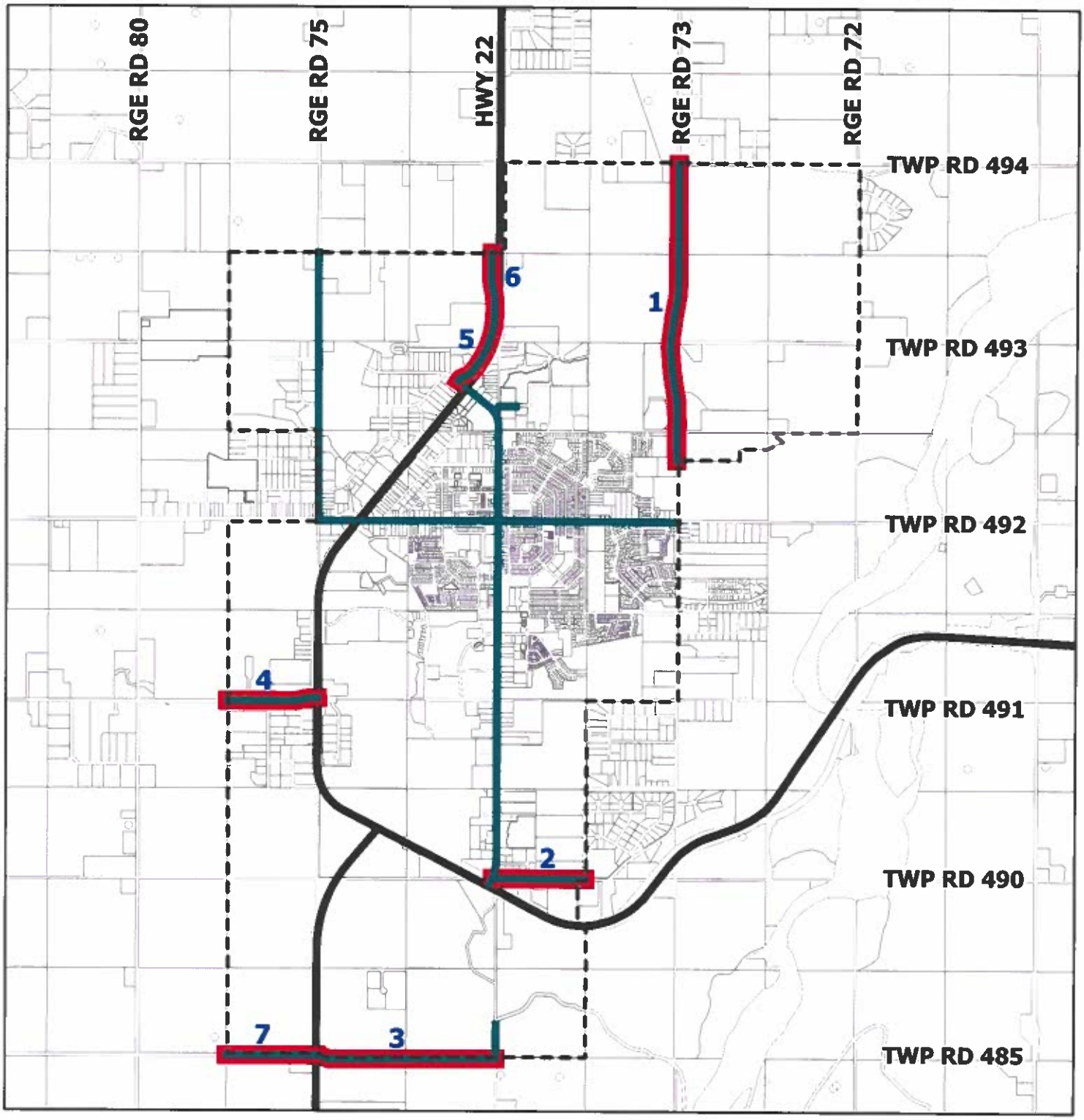
Classification
Primary Highway
Secondary Highway
Parks
Town Boundary
CETC


To Rocky Rapids
Town of Drayton Valley
Sidewalk Maintenance & Snow Removal
Schedule F
Legend
Roads
Classification
Private
Primary Highway
Secondary Highway
Parks
Town Boundary
0 100 200 300 400
Meters
Scale: 1:13,000
Date Created: 12/5/2018
This map is for advisory purposes only and does not replace a legal land survey. It is based on data sources deemed reliable but the Town of Drayton Valley is not responsible for errors or omissions.
50 Ave
Industrial Rd
Mackenzie Park
Northview Pond
Peace Park
Rotary Park
J & M Pocket Park
Deby Park
Little Lions Park
Discovery Park
Evergreen Playground
Green Area
Sunrise Park
Aspenview Park
Watino Park
Lions West Valley Park
Park Place
Sekura Park
CETC
HWY 22
HWY 620
POWER CENTRE BLVD
INDUSTRIAL RD
MACKENZIE AVE
MEIER AVE
BECKETT RD
BROUGHAM DR
JOSHUA BLVD
50 ST E SERVICE RD
PRIVATE



Welcome Home
Brazeau County

TOWN OF DRAYTON VALLEY

Snow Removal - County for Town

- Drayton Valley Owned Roads
- Brazeau County Snow Removal
- Provincial Highway
- Town of Drayton Valley Boundary

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Schedule G

PRODUCED BY BRAZEAU COUNTY
This map is intended for advisory purposes only
It is based upon data sources deemed reliable but
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0 0.25 0.5 1 1.5
Kilometers