



\_\_\_\_\_  
(Business/Company/Property Name)

**RE: Trespassing Agent Program – Drayton Valley Enforcement Services**

To Whom It May Concern:

I, \_\_\_\_\_, as owner/representative of a property located at \_\_\_\_\_, Drayton Valley, Alberta, Canada, do hereby authorize all Security Officers, Bylaw Officers, and Peace Officers of the Town of Drayton Valley Enforcement Services department (DVES) and any Police Officer with the Royal Canadian Mounted Police (RCMP) to act as an agent pursuant to the *Trespass to Premises Act* and the *Petty Trespass Act*.

As my authorized representative, any DVES officer or RCMP officer may issue and enforce bans against any person who, in their sole discretion, is determined to be a trespasser on the property, and to affect their purpose, are further authorized to enter onto any portion of the above noted property.

The authorization to ban or enforce bans, including all provisions of applicable trespassing legislation, is in effect 24 hours a day.

This authorization ensures that DVES and RCMP will have the authority to use all legal means necessary to issue warnings, issue charges, request people to leave the property, and take appropriate legal action.

I agree to hold DVES and the RCMP or their employees harmless from any claims or liabilities arising from their actions taken pursuant to this authorization.

I also understand and agree to all items listed on Appendix “A”.

With Respect,

\_\_\_\_\_  
Owner/Representative Signature

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

<b>CONTACT NAME</b>	<b>CONTACT TITLE</b>
<b>CONTACT PHONE NUMBER</b>	<b>CONTACT EMAIL</b>
<b>NUMBER OF STICKERS REQUIRED</b>	

## Appendix “A”

By signing up to the Trespassing Agent Program, I understand and agree to the following:

1. This authorization is intended to remain in effect until revoked in writing. Should I wish to withdraw or revoke authorization, I must do so by writing to the below listed contact information.
2. If the existing owner/property representative of the property listed upon the document is leaving the business or property as the owner/representative, they must notify DVES of such.
3. I understand that myself, and my business will still be required to call should there be a concern and by signing up for the program, it does not mean proactive patrols will be conducted.
4. The supplied agent sticker must remain posted and clearly visible at all entrances while participating in the program.
5. Known people that have been trespassed will not be permitted to be on the property. (Example: An individual has been trespassed for 3-months, and they show up after 2 weeks and you willfully allow them to remain on the property).
6. If a trespass notice has been issued to an individual, you may request a review of the notice and timeline to the below contact. A request must be submitted in writing and explain the reasonings for the review and why you do not agree with the notice, or the timeline issued. After a review is completed, the Manager may confirm, vary, or cancel the notice and the decision is final.

Contact for Enforcement Services, for matters requiring to be done in writing, can be done so:

Email: [enforcement@draytonvalley.ca](mailto:enforcement@draytonvalley.ca)

Mail: Town of Drayton Valley, 5120-52 Street, Drayton Valley, AB, T7A 1A1

Attention: Manager of Enforcement Services

Email completed document to [enforcement@draytonvalley.ca](mailto:enforcement@draytonvalley.ca)