



Town of Drayton Valley
 5120 52 Street, P.O. Box 6837
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 Phone: (780) 524 2200
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The Inspections Group Inc.
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BUILDING PERMIT APPLICATION FORM

Application Date: DD/MMM/YYYY

Estimated Project Completion Date: DD/MMM/YYYY

Applicant Type: Homeowner Contractor

Cost of Installation (Labour & Material) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days." An extension can be considered when applied for in writing prior to permit expiry date.
****2 Sets of plans / specifications OR 1 set of PDF plans/specifications & payment must accompany this application****

Owner Name: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____
 Cell: _____ Email: _____
Owner's Signature / Declaration (Single Family Residential Only) "I hereby declare I am the owner of the premises in which the work will be conducted and reside or will reside on the property. I am doing the work myself and assume responsibility for compliance with the applicable Act and Regulations"

Company Name: _____ Mailing Address: _____
 City: _____ Prov: _____ Postal Code: _____ Phone: _____ Fax: _____
 Cell: _____ Email: _____
 Contractor/Architect/Engineer Name: _____ Signature: _____

Project Location in the Town of Drayton Valley: Work: not started in progress complete
 Street Address: _____ Tax Roll #: _____
 Legal Subdivision: Part of: _____ Section: _____ Township: _____ Range: _____ West of: _____
 Subdivision Name: _____ Lot: _____ Block: _____ Plan: _____
 Directions: _____

BUILDING TYPE:	TYPE OF WORK:	BUILDING USE:	BUILDING AREA IN SQ. FT.:
<input type="checkbox"/> Dwelling Unit <input type="checkbox"/> Detached/Attached Garage <input type="checkbox"/> Accessory Building <input type="checkbox"/> Basement Development <input type="checkbox"/> Deck <input type="checkbox"/> Solid fuel burning appliance Certification # _____ <input type="checkbox"/> Foundation Type: _____ <input type="checkbox"/> Other (specify): _____	<input type="checkbox"/> New Construction <input type="checkbox"/> Relocation <input type="checkbox"/> Addition <input type="checkbox"/> Renovation <input type="checkbox"/> Demolition <input type="checkbox"/> Change of Occupancy <input type="checkbox"/> Manufactured Home* <input type="checkbox"/> Modular Home* *CSA # _____ Development # _____	<input type="checkbox"/> Farm <input type="checkbox"/> Single/Multi Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Institutional <input type="checkbox"/> Oil & Gas <input type="checkbox"/> Other (specify) _____ _____ _____	Number of stories _____ Main area _____ 2 nd floor _____ Basement _____ Garage _____ Total Area _____ Deck _____ Basement developed at time of construction? <input type="checkbox"/> Yes <input type="checkbox"/> No

Description of Work: _____
Energy Compliance Method: Performance Trade-Off Prescriptive
 *Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.
 *Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels.

<p>Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> Interact</p> <p>Permit Fee: \$ _____</p> <p>+ SCC Levy: \$ _____</p> <p>Total Cost: \$ _____ Receipt #: _____</p> <p>E-Site Permit #: _____</p>	<p>OFFICE USE ONLY</p> <p>Issuing Officer's Name: _____</p> <p>Issuing Officer's Signature: _____</p> <p>Designation Number: _____</p> <p>Permit Issue Date: <u>DD/MMM/YYYY</u></p>
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*\$4.50 or 4% of the permit fee maximum \$560.00

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE AND PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.



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RESIDENTIAL

1-4 Dwelling Units (incl. mobile/modular homes).....	Total square footage of all floors x \$0.60 + SCC levy
5+ Dwelling Units (apt. buildings, town houses).....	\$9.00 per \$1,000 construction value + SCC levy
Detached garage/carport.....	\$105.00 + SCC levy
Secondary Suite.....	\$63.00 + SCC levy
Basement development	\$63.00 + SCC levy
Deck/Patio/balcony (higher than 2 feet from ground)	\$63.00 + SCC levy
Portable carports/garages	\$63.00 + SCC levy
Shed/greenhouse/playhouse, etc. (over 110 square feet)	\$52.50 + SCC levy
Permanent hot tub or pool.....	\$52.50 + SCC levy
Retaining wall 4 feet and higher	\$52.50 + SCC levy
Demolition/Moving.....	\$105.00 + SCC levy
As-built penalty	Double applicable permit fee(s) up to max. of \$5,000

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

Principle/Secondary Use Buildings (incl additions)	\$9.00 per \$1,000 construction value + SCC levy
Detached garage, shed, storage building	\$9.00 per \$1,000 construction value + SCC levy
Retaining wall 4 feet and higher	\$52.50 + SCC levy
Demolition/Moving.....	\$105.00 + SCC levy
Signs (freestanding/pylon, significant fascia signs)	\$63.00 + SCC levy
As-built penalty	Double applicable permit fee(s) up to max. of \$5,000

NOTES:

A 4% Safety Codes Council (SCC) levy is charged in addition to the initial fee on all Building Permits (minimum \$4.50, maximum \$560.00)

Refund of fees- If construction does not commence within 120 days from the date the permit is issued or the project is abandoned, the applicant can apply for a refund for the portion of the Building Permit, less 15% of the assessed fees or \$25.00 (whichever is higher)

For fees based on construction value, the Applicant shall provide the fair market construction value on the application. If, in the opinion of the Development Officer entered on the application appears low, the Development Officer shall have the right to amend the construction value of the development to its fair market value.