

**Town of Drayton Valley**

5120 52 Street, P.O. Box 6837

DRAYTON VALLEY, AB T7A 1A1

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| --- | --- | --- | --- |
| Phone: | (780) | 514 | 2200 |
| Fax: | (780) | 542 | 5753 |

[www.draytonvalley.ca](http://www.draytonvalley.ca)

**The Inspections Group Inc.** 12010 – 111 Avenue NW EDMONTON AB T5G 0E6 Phone: (780) 454 5048 / (866) 554 5048 Fax: (780) 454 5222 / (866) 454 5222 [www.inspectionsgroup.com](http://www.inspectionsgroup.com)

**BUILDING PERMIT APPLICATION FORM**

**eSITE Permit #:**

**Application Date: DD / MMM / YYYY Estimated Project Completion Date: DD / MMM / YYYY**



**Applicant Type: Homeowner Contractor Cost of Installation (Labour & Material) $**

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90

days of issue of the permit, (b) is suspended or abandoned for a period of 120 days.” An extension can be considered when applied for in writing prior to permit expiry date.

**\*\*2 Sets of plans / specifications & payment must accompany this application\*\***

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Owner Name:** | |  | Mailing Address: | |
| City: Prov: Postal Code: | | Phone: Fax: | |
|  | |  | Cell: Email: | |
| **Owner’s Signature / Declaration (Single Family Residential Only)** “I hereby declare I am the owner of the premises in which the work will be conducted and reside or will reside on the property. I am doing the work myself and assume responsibility for compliance with the applicable Act and Regulations | |  | |
| **Company Name**: | |  | Mailing Address: | |
| City: Prov: Postal Code: | | Phone: Fax: | |
| Cell: Email: | | | | |
|  | | | | |
| Contractor/Architect/Engineer Name Signature | | | | |
| **Project Location in the Town Drayton Valley: Work:** □not started □in progress □complete  Street Address: Tax Roll #: | | | | |
| Legal Subdivision: Part of: Section: Township: | |  | Range: West of: | |
| Subdivision Name: Lot: | | Block: Plan: | |
| Directions: | | | | |
| **BUILDING TYPE:**  □ Dwelling Unit  □ Detached/Attached Garage  □ Accessory Building  □ Basement Development  □ Deck  □ Solid fuel burning appliance   Certification # | **TYPE OF WORK:**  □ New Construction  □ Relocation  □ Addition  □ Renovation  □ Demolition  □ Change of Occupancy  □ Manufactured Home\*  □ Modular Home\*  \*CSA # | **BUILDING USE:**  □ Farm  □ Single/Multi Residential  □ Commercial  □ Industrial  □ Institutional  □ Oil & Gas  □ Other (specify) | | **BUILDING AREA IN SQ. FT.:** Number of stories |
| Main area |
| 2nd floor |
| Basement |
| Garage |
| Total Area |
| Deck |
| Foundation Type: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Basement developed at time of construction?  Yes □ No □ |
|  | |
| Other (specify): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |  | |
| Development # |
|  | |
|  |
| **Description of Work: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**  **Energy Compliance Method:** □ **Performance** □ **Trade-Off** □ **Prescriptive**  \*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.  \*Modular Home – assembled at site in sections; sections have no chassis, running gear nor its own wheels. | | | | |
| **Payment Type**: Cash Cheque C/C Agreement Interac  **Permit Fee: $** | |  | **TIGI OFFICE USE ONLY**  Issuing Officer’s Name: | |
| Issuing Officer’s Signature: | |
| **+ SCC Levy\*: $** | |
| Designation Number: | |
| **Total Cost: $** Receipt #: | |
| Permit Issue Date: **DD / MMM / YYYY** | |
| \*$4.50 or 4% of the permit fee maximum $560.00 | | |
|  | |

**REMIT PAYMENT AND APPLICATION TO THE INSPECTIONS GROUP INC.**

**PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE AND PROVIDE SAFE ACCESS.**

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy   
Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit   
is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.



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**RESIDENTIAL**

1-4 Dwelling Units (incl. mobile/modular homes)…………………….Total square footage of all floors x $0.60 + SCC levy

5+ Dwelling Units $9.00 per $1,000 construction value + SCC levy

Detached garage/carport $105.00 + SCC levy

Secondary Suite $63.00 + SCC levy

Basement development $63.00 + SCC levy

Deck/Patio/balcony (higher than 2 feet from ground) $63.00 + SCC levy

Portable carports/garages $63.00 + SCC levy

Shed/greenhouse/playhouse, etc. (over 110 square feet) $52.50 + SCC levy

Permanent hot tub or pool $52.50 + SCC levy

Retaining wall 4 feet and higher $52.50 + SCC levy

Demolition/Moving $105.00 + SCC levy

As-built penalty Double applicable permit fee(s) up to max. of $5,000

**COMMERCIAL/INDUSTRIAL/INSTITUTIONAL**

Principle/Secondary Use Buildings (incl additions) $9.00 per $1,000 construction value + SCC levy

Detached garage, shed, storage building $9.00 per $1,000 construction value + SCC levy

Retaining wall 4 feet and higher $52.50 + SCC levy

Demolition/Moving $105.00 + SCC levy

Signs (freestanding/pylon, significant fascia signs) $63.00 + SCC levy

As-built penalty Double applicable permit fee(s) up to max. of $5,000

NOTES:

**A 4% Safety Codes Council (SCC) levy is charged in addition to the initial fee on all Building Permits (minimum $4.50, maximum $560.00)**

**Refund of fees- If construction does not commence within 120 days from the date the permit is issued or the project is abandoned, the applicant can apply for a refund for the portion of the Building Permit, less 15% of the assessed fees or $25.00 (whichever is higher)**

**For fees based on construction value, the Applicant shall provide the fair market construction value on the application. If, in the opinion of the Development Officer entered on the application appears low, the Development Officer shall have the right to amend the construction value of the development to its fair market value.**