

**GOVERNANCE & PRIORITIES COMMITTEE MEETING**  
Wednesday, May 18, 2022, 9:00 a.m.  
Town of Drayton Valley Council Chambers

**MINUTES**

**Present:**

Mayor Dodds  
Councillor Ballas  
Councillor Clarke  
Councillor Evans  
Councillor Gammana  
Deputy Mayor McGee  
Councillor Sherriffs (Call-In)  
Robert Osmond, CAO  
Owen Olynyk, General Manager of  
Municipal Services  
Ken Woitt, General Manager of Planning  
and Growth  
Hans van Klaveren, General Manager of  
Community Services and Recreation  
Tom Thomson, Fire Chief  
Elvera Thomson, General Manager of  
Corporate Services (Call-In)

Bree Mastre, Executive Assistant  
Nathan Palovcik, Manager of  
Information Services  
Sabine Landmark, Administrative  
Assistant  
Aishah Mohd Isa, Energy Program  
Coordinator  
Lola Strand, Community Services  
Manager  
Jennifer Stone, Acting Economic  
Development Manager  
Kelsey Baker, Communications  
Assistant (Call-In)  
Cathy Weetman, Western Review (Call-  
In)  
Members of the Public

**Absent:**

**1.0 Call to Order**

Deputy Mayor McGee called the meeting to order at 8:59 a.m.

**2.0 Additions or Deletions to Agenda**

Item 6.2 Drayton Valley Comprehensive Family Violence Institute (Stephen Dodds) was deleted from the Agenda.

Item 9.3.a Dust Control (Mayor Dodds) was added to the Agenda.

**3.0 Adoption of Agenda**

**RESOLUTION G108/22**

Councillor Gammana moved to adopt the Agenda for the May 18, 2022, Governance and Priorities Committee Meeting as amended.

**CARRIED**

**4.0 Corrections or Amendments**

4.1 May 4, 2022, Governance and Priorities Committee Meeting Minutes

There were no corrections or amendments to the May 4, 2022, Governance and Priorities Committee Meeting Minutes.

**5.0 Adoption of**

5.1 May 4, 2022, Governance and Priorities Committee Meeting Minutes

**RESOLUTION G109/22**

Councillor Clarke moved to approve the May 4, 2022, Governance and Priorities Committee Meeting Minutes as presented.

**CARRIED**

## 6.0 Delegations

- 6.1 Weyerhaeuser (Matthew Snow, Jeff MacKay)  
Mr. Snow and Mr. MacKay presented Council with an update from Weyerhaeuser.
- 6.2 Drayton Valley Comprehensive Family Violence Institute (Stephen Dodds)  
This item was deleted from the Agenda.

*Deputy Mayor McGee called a break at 10:09 a.m.*

*Deputy Mayor McGee reconvened the meeting at 10:18 a.m.*

*Mayor Dodds and Councillor Clarke were not present when the meeting reconvened.*

*Councillor Clarke returned to the meeting at 10:19 a.m.*

*Mayor Dodds returned to the meeting at 10:22 a.m.*

## 7.0 Administrative Items

- 7.1 Increasing Utility Fees Letter to Alberta Utilities Commission From Town of Fox Creek, Town of Taber and Town of Coaldale  
Ms. Mohd Isa presented Council with information regarding power bills and rate structuring.
- Mr. Osmond added that this report was brought to Council because of the various letters that were received and Administration is engaged in a process to address the concerns.

### RESOLUTION G110/22

Councillor Evans moved that Council accept the report on the Utility Fees Letter to Alberta Utilities Commission for information.

**CARRIED**

- 7.2 Drayton Valley Municipal Library – Memorandum of Understanding  
Mr. van Klaveren presented Council with a memorandum of understanding between the Town of Drayton Valley and the Drayton Valley Municipal Library.

### RESOLUTION G111/22

Councillor Ballas moved that Council direct Administration to bring the Drayton Valley Municipal Library Board - Memorandum Of Understanding (MOU) to the Regular Council meeting of May 25, 2022, for decision as presented.

**CARRIED**

- 7.3 Road Closure Request – Holy Trinity Academy 2022 Graduation – June 3, 2022  
Mrs. Strand presented Council with the request from Holy Trinity Academy for a road closure on June 3, 2022, for the purpose of holding their 2022 graduation parade.

### RESOLUTION G112/22

Councillor Clarke moved that Council approve the temporary road closure that has been requested by the Holy Trinity Academy which would allow them to host a Graduation Parade on June 3, 2022.

**CARRIED**

- 7.4 Brazeau County Referral Notice Proposed Bylaw 1107-02  
Mr. Woitt informed Council of the receipt of a referral from Brazeau County for a Land Use Bylaw (LUB) amendment to remove Section 14.2 and the Storage Management Overlay.

### **RESOLUTION G113/22**

Councillor Evans moved that Council advise Brazeau County that the Town has no objections to the proposed LUB amendment.

**CARRIED**

7.5 RhPAP RESIDE Program (Mr. Osmond)

Mr. Osmond informed Council about the RhPAP RESIDE program.

### **RESOLUTION G114/22**

Councillor Gammana moved that Council accept the report on Rural Health Professions Action Plan's RESIDE Program for information and further that Administration be directed to write a letter.

**CARRIED**

7.6 Amending Cemetery Bylaw 2022/07/E

Mr. Olynyk presented Council with the Amending Cemetery Bylaw 2022/07/E.

### **RESOLUTION G115/22**

Councillor Gammana moved that Council direct Administration to bring Bylaw 2022/07/E – Cemetery Bylaw to the Regular Council Meeting on May 25, 2022, with the amendments to youth in the cemetery clause as well as gender-neutral language.

**CARRIED**

## **9.0 Council Items**

### **Council Standing Items**

9.1 Upcoming Meetings and/or Conferences

Councillor Ballas asked for Council's interest in attending the Alberta Municipalities – Summer Municipal Leaders' Caucus. Mayor Dodds, Councillor Ballas, and Councillor Gammana expressed their interest to attend the Strathmore session.

9.2 Committee Updates

Councillor Gammana provided an update from the Economic Development Committee.

Councillor Ballas provided a debrief from the Indigenous Awareness workshop and the meeting with Alberta Health Services on Connect Care in the area. Council discussed the difficulties of the health care system in the community.

Deputy Mayor McGee advised that the first Recreation Committee Meeting was held.

*Mayor Dodds exited the meeting at 11:54 a.m.*

### **RESOLUTION G116/22**

Councillor Gammana moved that we compose a letter to the Minister of Health as well as the health industry to advocate for the issues we are meeting in the community as well as ask for a meeting.

**CARRIED**

*Deputy Mayor McGee called a break at 12:02 p.m.*

*Deputy Mayor McGee reconvened the meeting at 12:51 p.m.*

9.3 What Happened This Week – Various Thoughts and Ideas

Councillor Clarke advised that he and Mayor Dodds were invited to a fundraiser concert at the Life Church.

9.4 Communications

Ms. Stone provided an update from the Communications department.

**10.0 Information Items & Correspondence**

10.1 Project Tracking Sheet

Deputy Mayor McGee asked for an update for affordable housing, the phone booths and the shelter pods. Mr. Osmond noted that the transition for the affordable housing should be completed by the end of the month and the shelter pods are delayed due to material shortage. Mr. van Klaveren provided an update for the phone booths.

*Mayor Dodds returned to the meeting at 1:05 p.m.*

*Councillor Evans and Councillor Clarke exited the meeting at 1:07 p.m.*

10.2 Action Tracking Sheet

Mr. Osmond pointed out that several items have been updated.

10.3 Letter from St. Anthony's Parish

Mr. Osmond advised that Administration is working on this request.

10.4 Letter from Town of Mundare re: Alberta Provincial Police Force

There were no comments made under this item.

10.5 Letter from Town of Coaldale re: Increasing Utility Fees

There were no comments made under this item.

**11.0 Motion to Accept All Reports for Information (Standing Item)**

**RESOLUTION G117/22**

Mayor Dodds moved that Council accept all reports for information.

**CARRIED**

*Councillor Clarke returned to the meeting at 1:11 p.m.*

*Councillor Evans returned to the meeting at 1:13 p.m.*

**9.0 Council Items Continued**

9.3.a Dust Control (Mayor Dodds)

Mayor Dodds said that she received a phone call from a resident on behalf of himself and neighbours regarding the annexed portion on RR75. He had asked about dust control services through the Town.

Mr. Olynyk advised that the Town has a Dust Suppression Policy according to which the costs are shared fifty-fifty. Before the policy was adopted, Public Works provided the service upon request and absorbed all costs. Mr. Olynyk will connect with the resident.

9.3 What Happened This Week – Various Thoughts and Ideas

Mayor Dodds advised that she received a phone call from a resident regarding an additional cannabis store at the Dairy Queen mall and concerns regarding distances to the other cannabis store and the mosque.

**12.0 Items for Future Meetings**

**RESOLUTION G118/22**

Councillor Gammana moved that the Governance and Priorities Committee move to a Closed Session at 1:27 p.m. for section 8.0 of the May 18, 2022, Governance and Priorities Committee

Meeting Agenda, pursuant to section 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

*Mr. Osmond was present for section 8.0 to provide Council advice.*

**8.0 Closed Session**

8.1 CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)

**RESOLUTION G119/22**

Councillor Gammana moved that the Governance and Priorities Committee move out of Closed Session at 3:55 p.m.

**CARRIED**

**13.0 Adjournment**

**RESOLUTION G120/22**

Councillor Ballas moved to adjourn the Governance and Priorities Committee Meeting at 3:56 p.m.

**CARRIED**

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COMMITTEE CHAIR

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CHIEF ADMINISTRATIVE OFFICER

APPROVED