

**GOVERNANCE & PRIORITIES COMMITTEE MEETING**  
Wednesday, May 4, 2022, 1:00 p.m.  
Town of Drayton Valley Council Chambers

**MINUTES**

**Present:**

Mayor Dodds  
Councillor Ballas  
Councillor Evans  
Councillor Gammana  
Deputy Mayor McGee  
Robert Osmond, CAO  
Elvera Thomson, General Manager of Finance  
Owen Olynyk, General Manager of Infrastructure  
Ken Woitt, General Manager of Planning and Growth

Hans van Klaveren, General Manager of Community Services and Recreation  
Bree Mastre, Executive Assistant  
Nathan Palovcik, Manager of Information Services  
Sabine Landmark, Administrative Assistant  
Jennifer Stone, Acting Economic Development Manager

**Absent:**

Councillor Clarke  
Councillor Sherriffs

**1.0 Call to Order**

Deputy Mayor McGee called the meeting to order at 2:25 p.m.

**2.0 Additions or Deletions to Agenda**

The following items were added to the Agenda:

- 8.1.1 Rural Renewal and Reside Grants (Councillor Gammana)
- 8.1.2 Meeting Rooms for Non-Profits (Councillor Ballas)
- 8.1.3 Omniplex Solar Panels (Councillor Ballas)

**3.0 Adoption of Agenda**

**RESOLUTION G097/22**

Mayor Dodds moved to adopt the Agenda for the May 4, 2022, Governance and Priorities Committee Meeting as amended.

**CARRIED**

**4.0 Corrections or Amendments**

- 4.1 April 27, 2022, Governance and Priorities Committee Meeting Minutes

There were no corrections or amendments to the April 27, 2022, Governance & Priorities Committee Meeting Minutes.

**5.0 Adoption of**

- 5.1 April 27, 2022, Governance and Priorities Committee Meeting Minutes

**RESOLUTION G098/22**

Mayor Dodds moved to approve the April 27, 2022, Governance and Priorities Committee Meeting Minutes as presented.

**CARRIED**

**RESOLUTION G099/22**

Mayor Dodds moved that the Governance and Priorities Committee move to a Closed Session at 2:27 p.m. for section 7.0 of the May 4, 2022, Governance and Priorities Committee Meeting

Agenda, pursuant to section 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

*Mr. Osmond was present for section 7.0 to provide Council advice.*

## **7.0 Closed Session**

### **7.1. CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)**

*Mayor Dodds exited the meeting at 3:06 p.m.*

*Councillor Ballas exited the meeting at 3:20 p.m.*

*Councillor Ballas returned to the meeting at 3:23 p.m.*

## **RESOLUTION G100/22**

Councillor Gammana moved that the Governance and Priorities Committee move out of Closed Session at 3:27 p.m.

**CARRIED**

*Deputy Mayor McGee reconvened the meeting at 3:41 p.m.*

## **6.0 Administrative Items**

### **6.1 Q1 Finance Report (Mrs. Thomson)**

Mrs. Thomson presented Council with the Q1 finance report.

## **RESOLUTION G101/22**

Councillor Ballas moved that Council accept the quarter 1 finance report as information.

**CARRIED**

## **8.0 Council Items**

### **8.1 Emergency Management Training for Elected Officials Follow-Up**

Mr. Osmond advised that the Emergency Advisory Committee is addressed in the Town's bylaw and that all of Council are members of the Committee. He confirmed that the Town has Directors of Emergency Management in place.

#### **8.1.1 Rural Renewal and Reside Grants (Councillor Gammana)**

Councillor Gammana advised of the Rural Renewal and Reside Grants.

## **RESOLUTION G102/22**

Councillor Gammana moved that we look into applying for the reside program and the rural renewal program.

**CARRIED**

#### **8.1.2 Meeting Rooms for Non-Profits (Councillor Ballas)**

Councillor Ballas suggested offering the curling meeting room at no charge to non-profits for meetings.

## **RESOLUTION G103/22**

Councillor Ballas moved to direct Administration to prepare changes to the rates bylaw to provide the curling meeting room at no cost for non-profit groups.

**CARRIED**

#### **8.1.3 Omniplex Solar Panels (Councillor Ballas)**

Councillor Ballas commented on the possibility to have solar panels on the roof of the Omniplex.

## **RESOLUTION G104/22**

Councillor Evans moved that Administration look into what's involved in installing solar panels on various structures that we own.

**CARRIED**

### **Council Standing Items**

- 8.2 Upcoming Meetings and/or Conferences  
There were no comments made under this item.
- 8.3 Committee Updates  
Councillor Evans noted that the first Community Safety Committee is on May 5.
- 8.4 What Happened This Week – Various Thoughts and Ideas  
There were no comments made under this item.
- 8.5 Communications  
Ms. Stone provided an update from the Communications department.

### **9.0 Information Items & Correspondence**

- 9.1 Project Tracking Sheet  
Councillor Ballas asked for an update about the sports commission. Mr. Osmond confirmed that the event is still going ahead.  
  
Councillor Ballas commented on the truck stop at the south end.

## **RESOLUTION G105/22**

Councillor Gammana moved that Administration prepare a report to bring back to Council about the options and analyses for the truck stop.

**CARRIED**

- 9.2 Action Tracking Sheet  
There were no comments made under this item.
- 9.3 Letter from Town of Taber re: Increasing Utility Fees  
Mr. Osmond shared his comments.
- 9.4 Keep Alberta RCMP Community Engagement Final Report  
Councillor Ballas commented on the provincial police.

### **10.0 Motion to Accept All Reports for Information (Standing Item)**

## **RESOLUTION G106/22**

Councillor Evans moved that Council accept all reports for information.

**CARRIED**

### **11.0 Items for Future Meetings**

### **12.0 Adjournment**

## **RESOLUTION G107/22**

Councillor Evans moved to adjourn the Governance and Priorities Committee Meeting at 4:25 p.m.

**CARRIED**

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COMMITTEE CHAIR

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CHIEF ADMINISTRATIVE OFFICER