



GOVERNANCE & PRIORITIES COMMITTEE MEETING
Wednesday, April 13, 2022, 11:30 a.m.
Town of Drayton Valley Council Chambers

AGENDA

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5.1 April 6, 2022, Governance and Priorities Committee Meeting Minutes	
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11.0 Adjournment	

GOVERNANCE & PRIORITIES COMMITTEE MEETING
Wednesday, April 6, 2022, 9:00 a.m.
Town of Drayton Valley Council Chambers

MINUTES

Present:

Mayor Dodds
Councillor Clarke
Councillor Ballas (Call-In)
Councillor Evans
Councillor Gammana
Deputy Mayor McGee
Councillor Sherriffs
Owen Olynyk, General Manager of
Infrastructure
Tom Thomson, Fire Chief
Ken Woitt, General Manager of Planning
and Development

Bree Mastre, Executive Assistant
Nathan Palovcik, Manager of
Information Services
Aishah Mohd Isa, Energy Program
Coordinator
Lola Strand, FCSS Program Manager
Jennifer Stone, Acting Economic
Development Manager
Cathy Weetman, Western Review (Call-
In)

Absent:

Robert Osmond, CAO

1.0 Call to Order

Deputy Mayor McGee called the meeting to order at 9:02 a.m.

2.0 Additions or Deletions to Agenda

The following items were added to the Agenda.

- 6.4 Airport Event (Mayor Dodds)
- 6.5 FMA Agreement (Councillor Gammana)

The numbering was adjusted accordingly.

3.0 Adoption of Agenda

RESOLUTION G068/22

Councillor Evans moved to adopt the Agenda for the April 6, 2022, Governance and Priorities Committee Meeting as presented.

CARRIED

4.0 Corrections or Amendments

- 4.1 March 23, 2022, Governance and Priorities Committee Meeting Minutes

There were no corrections or amendments to the March 23, 2022, Governance & Priorities Committee Meeting Minutes.

5.0 Adoption of

- 5.1 March 23, 2022, Governance and Priorities Committee Meeting Minutes

RESOLUTION G069/22

Councillor Gammana moved to approve the March 23, 2022, Governance and Priorities Committee Meeting Minutes as presented.

CARRIED

6.0 Administrative Items

6.1 Community Grants Review (Mrs. Strand)

Mrs. Strand presented the recommended policy changes to Council. These changes will include making the funding criteria clear, granting procedures more consistent and create a means of tracking for in-kind donations.

RESOLUTION G070/22

Mayor Dodds moved that Council approve the proposed amendments presented by Administration to the A-01-01 Support Grants for Community Events Policy.

CARRIED

RESOLUTION G071/22

Mayor Dodds moved that Council approve the proposed amendments presented by Administration to the A-01-12 Roger Coles Memorial Youth Sports Grant Policy.

CARRIED

RESOLUTION G072/22

Mayor Dodds moved that Council approve the proposed amendments presented by Administration to the A-16-15 Youth Arts, Heritage and Culture Policy.

CARRIED

RESOLUTION G073/22

Councillor Gammana moved that Administration amalgamate all funds to create a general grant fund that can be distributed and that Administration will bring forward recommendations to Council for grant allocation.

CARRIED

6.2 EVentures Advisory Committee and Mayor's Meeting Update (Ms. Mohd Isa)

Ms. Mohd Isa presented this initiative and provided details of the project to Council. She also provided an update from the Mayor's Meeting hosted by EVentures.

RESOLUTION G074/22

Deputy Mayor McGee moved that Council accepts this update as information.

CARRIED

6.3 Earth Day Canada (Ms. Mohd Isa)

Ms. Mohd Isa presented to Council with an initiative that was received from Earth Day Canada to participate in their Municipalities Mobilizing Program.

RESOLUTION G075/22

Councillor Clarke moved that Council directs Administration to register the Town of Drayton Valley for the Earth Day Canada's Municipalities Mobilizing Program.

CARRIED

6.4 Airport Event (Mayor Dodds)

Mayor Dodds gave details on the event taking place at the airport on June 11th, 2022, on behalf of the Pembina Regional Aerodrome Association.

RESOLUTION G076/22

Mayor Dodds moved that Council direct Administration to bring a report to Council for review and decision at the next Council Meeting.

CARRIED

Deputy Mayor McGee called a break at 10:17 a.m.

Deputy Mayor McGee reconvened the meeting at 10:28 a.m.

- 6.5 FMA Agreement (Councillor Gammana)
This item was moved to 7.2 as a closed item.

7.0 Council Items

- 7.1 Mayor's Gala and Community Recognition Awards (Mayor Dodds)
Mayor Dodds provided an update and gave details on the Mayor's Gala taking place in September. Mayor Dodds recognized the new businesses in Town.
- 7.2 WRSD-Brazeau County-Town of Drayton Valley Joint Meeting – Meeting Date
Council determined that a meeting will take place between WRSD, Brazeau County and The Town of Drayton Valley.

Council Standing Items

- 7.3 Upcoming Meetings and/or Conferences
Councillor Sherriffs attended the OSI-CAN Meeting.
- 7.4 Committee Updates
Councillor Clarke provided an update on the grand opening for the Shelter Pods Program. Additionally, Mrs Strand provided details on the Shelter Pods.
- Councillor Ballas provided Council with details on a meeting that took place regarding the Cancer Clinic in Drayton Valley.
- 7.5 What Happened This Week – Various Thoughts and Ideas
Mayor Dodds noted that tomorrow Brandy Fredrickson will be releasing her Travel Guide.

Deputy Mayor McGee inquired about assessments taking place around Town.

Mr. Olynyk provided an update and gave details on street cleaning taking place around Town. Communication pieces and maps will be shared on the website and social media for residents.

Councillor Gammana recognized the success of the Ukrainian Fundraiser that took place on the weekend.

- 7.6 Communications
Ms. Stone presented Council with an update from the Communications Department.

Mayor Dodds noted that volunteers are needed for the 2022 Triathlon taking place.

8.0 Information Items & Correspondence

- 8.1 Project Tracking Sheet
There were no comments made under this item.
- 8.2 Action Tracking Sheet
There were no comments made under this item.
- 8.3 Letter from Condominium Corporation 982-1167
Administration is preparing a response letter.
- 8.4 Letter from Alberta Health Services re: RPACT
There were no comments made under this item.
- 8.5 Email from National Police Federation re: Call to Action
There were no comments made under this item.
- 8.6 Letter from Town of Fox Creek re: Increasing Utility Fees
Mayor Dodds requested that Ms. Mohd-Isa provide information on increasing utility fees at a future meeting.

9.0 Motion to Accept All Reports for Information (Standing Item)

RESOLUTION G077/22

Councillor Evans moved that Council accept all reports for information.

CARRIED

10.0 Items for Future Meetings

RESOLUTION G078/22

Councillor Sherriffs moved that the Governance and Priorities Committee move to a Closed Session at 11:13 a.m. for section 11.0 of the April 6, 2022, Governance and Priorities Committee Meeting Agenda, pursuant to section 24(1)(a) and section 16(1) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Mr. Olynyk was present for section 11.0 to provide Council advice.

Mrs. Strand was present for section 11.0 to provide Council Advice.

11.0 Closed Session

- 11.1 CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)
- 11.2 FMA Agreement (Councillor Gammana) – FOIP section 16(1)

RESOLUTION G079/22

Councillor Gammana moved that the Governance and Priorities Committee move out of Closed Session at 1:12 p.m.

CARRIED

12.0 Adjournment

RESOLUTION G080/22

Deputy Mayor McGee moved to adjourn the Governance and Priorities Committee Meeting at 1:12 p.m.

CARRIED

COMMITTEE CHAIR

CHIEF ADMINISTRATIVE OFFICER

DRAFT

Upcoming Meetings and/or Conferences

Event	Organization	Date	Time	Attendee(s)	Cost
Asset Management Fundamentals	Canadian Association of Government Finance Officers	March 8-9	9:00 a.m.-1:00 p.m.	Dodds	\$493.50
CPAA - Municipal Planning - Webinar 4: Land Use Bylaws	Community Planning Association of Alberta	March 9	3:00-4:30 p.m.	Dodds	\$200.00
Spring Municipal Leaders' Caucus	Alberta Municipalities	March 9-10		Clarke, Dodds, Evans, Sherriffs	\$165
Reconciliation Workshop	RMA	March 25	1:30-4:00 p.m.	Dodds	\$25
Globe Forum	FCM/Globe	March 29-31		Ballas, Sherriffs	\$195
Alberta Provincial Police Transition Study Engagement	GOA	March 31	2:00-4:30 p.m.	Dodds, McGee, Sherriffs	Free
Community Conversation - Drayton Valley Community Cancer Centre	AHS	March 31	5:30-6:30 p.m.	Dodds	Free
Alberta Hemp Alliance Conference	Alberta Hemp Alliance/KEI	April 21-22		Ballas, Clarke, Dodds	\$147.50/ \$167.50
State of the City of Leduc	Chamber of Commerce Leduc/ Wetaskiwin	May 5	11:30 a.m.-1:00 p.m.	Sherriffs	\$52.50
FCM Annual Conference	FCM	June 2-5		Sherriffs	\$895/\$480
Alberta Municipalities Annual Conference	Alberta Municipalities	September 21-23			Approx. \$800

Project/Initiative	Lead	Target Date	Status	Notes
Aquatic Facility IPD process (CP No. 95)	Community Services/Recreation (Annette Driessen)	November 2022	In Progress	The Investing In Canada Infrastructure Program Grant of \$7,584,956 was approved. On October 28,2020, Council approved the Re-Validation Report for a total revised budget of \$21,936,935.00. Targeting construction completion by November, 2022. Capital budget approved for waterslide and bouldering traverse wall.
Bouldering Wall (CP No. 426)	Community Services/Recreation (Annette Driessen)	October 2022	In Progress	IPD team reviewing quotes/submissions from climbing companies.
Water Slide (CP No. 355)	Community Services/Recreation (Annette Driessen)	October 2022	In Progress	IPD team has reviewed submissions and is establishing a contract with Westwind (Polin Waterparks) for supply and installation of waterslide.
Shelter Pods	Community Services (Lola Strand, Emily Hickman)	2022-03-31	In Progress	Delivery of pods scheudled for April 4th. Program start date in May.
Phone Booths - Rotary House and Civic Centre	Community Services (Lola Strand)	Feburary 15, June 1, 2022	In Progress	Development underway for Rotary House booth.Intalation to begin at Rotary House April 4. Location under considertion for Civic Centre booth and determing instalation process.
RFP Affordable Housing	Community Services (Lola Strand)		In Progress	RFP process has been closed.
Ice Plant Ventilation (OP No. 25)	Community Services/Recreation (Derek Starnes)		In Progress	Ken is working with local contractors to keep prices down.
Splash Park Controller (CP No. 356)	Community Services/Recreation (Derek Starnes, Lana Holmes)	Spring 2022	In Progress	Lana has signed contract, equipment has been ordered, will be installed this Spring.
Controll Processor - MCC Audio/Visual System (CP No. 456)	Community Services/Recreation (Derek Starnes, Nathan Palovcik)	Spring 2022	In Progress	components ordered, awaiting delivery and installation schedule from service provider; Update-parts will not be in until August

Project/Initiative	Lead	Target Date	Status	Notes
Asset Management Project (OP No. 22)	Planning and Growth (Ken Woitt)	Spring 2023	In Progress	Ken & Leah point persons, mtgs as required
Municipal Development Plan (MDP) (OP No. 21)	Planning and Growth (Ken Woitt)	Spring 2023	In Progress	Phase 1 (population projections, Gap Analysis) and first online survey completed. Remaining MDP work deferred to 2022 and to be included in 2022 budget. Begin project May after new planner arrives
Labour Gap Market Study	Enterprise and Growth	2022-02-28	In Progress	This project is comprised on several stakeholders, the Town/County/Chamber of Commerce/GovAB to evaluate the labor gap shortage in the region.
Clean Energy Improvement Program (CEIP)	Energy Program Coordinator (Aishah Mohd Isa)	Winter 2022/2023	In Progress	Council passed the CEIP Bylaw on 15th September 2021. Application submitted for FCM Community Efficiency Financing stream. Expected program launch in Spring 2023.
Adaptation Resilience Training Program (North Saskatchewan River Adaptation to Climate Variability)	Energy Program Coordinator (Aishah Mohd Isa)	Program ends in May 2022	In Progress	Project Assistant (funded by University of Alberta) is working on emergency response plan.
Municipal Energy Manager (MEM) Program	Energy Program Coordinator (Aishah Mohd Isa)	Program ends in May 2023	In Progress	MEM Program application for Year 2 approved. RFP for energy performance contracting is out.
Partners for Climate Protection (PCP) Milestone Framework	Energy Program Coordinator (Aishah Mohd Isa)		In Progress	Collecting data for 2021 energy & emissions inventory report.
FoodCycler Program	Energy Program Coordinator (Aishah Mohd Isa)	Program ends in September 2022	In Progress	FoodCyclers are being distributed, tracking to start Apr 4.
Sub-metering Project at Civic Centre & Omniplex	Energy Program Coordinator (Aishah Mohd Isa)	Project ends in August 2023	In Progress	Approved for FCM Building Monitoring Grant. Waiting for components.
CETC Conference Room Audio Visual Equipment (CP No. 430)	Economic Development (Jennifer Stone, Nathan Palovcik)		In Progress	components ordered, awaiting delivery and installation schedule from service provider.
Off-Site Levy Review (OP No. 23)	Infrastructure (Owen Olynyk)/Planning and Growth (Ken Woitt)	Q2 2022	In Progress	Department will look to tender out the Off-Site Levy study in May. Begin in May after new planner arrives.

Project/Initiative	Lead	Target Date	Status	Notes
Asset Planning - Roadways	Infrastructure (Owen Olynyk)	Winter 2023	In Progress	Once Asset Management is implemented, Administration will bring forward proposal to engage a assessment study for roadway condition and integrate into Asset Management for budget forecasting.
Water Distribution Upgrade Project (CP No. 433)	Infrastructure (Owen Olynyk)	Winter 2022	In Progress	Replacement pump for 205 will arrive from supplier at the end of the month and then cycle the rest through as they are replaced (if they cannot be rebuilt). TODV has awarded the engineering modelling and design to ISL Engineering to assist the coordination of project when it commences in the construction season. Modelling and design currently underway.
Infrastructure Assessment (OP No. 26)	Infrastructure (Owen Olynyk)		Not Started	
Storm Water Assessment (OP No. 27)	Infrastructure (Owen Olynyk)		Not Started	
Controlled Crossings (OP No. 28)	Infrastructure (Owen Olynyk)		Not Started	
De-Sludging Lagoon 1 (OP No. 29)	Infrastructure (Owen Olynyk)		In Progress	Department has begun drafting tender documents to prep for going out on APC
Sidewalks & Trails Program (CP No. 419)	Infrastructure (Owen Olynyk)		In Progress	Department has begun drafting tender documents to prep for going out on APC
50 Avenue East Improvements (CP No. 392)	Infrastructure (Owen Olynyk)			Project at this current phase was not approved by Council.
Common Services Mobile Equipment (CP No. 9)	Infrastructure (Owen Olynyk)		In Progress	Equipment tenders have been developed and tenders sent out on APC.
New Cell (4E) - Construction, Material, Lining (CP No. 448)	Infrastructure (Owen Olynyk)		In Progress	Department has begun drafting tender documents to prep for going out on APC
Meraw Pond Expansion (CP No. 431)	Infrastructure (Owen Olynyk)		In Progress	Department has begun drafting tender documents to prep for going out on APC

Project/Initiative	Lead	Target Date	Status	Notes
Landfill - Tipping Fees	Infrastructure (Owen Olynyk)	Fall 2022	Not Started	Administration will make recommendations of necessary tipping fee changes contingent on overseeing the progress of the landfill with a newly signed contract and incoming tonnage at 2023 fee schedule deliberations.
Telephone System Upgrade (OP No. 20)	IT (Nathan Palovcik)		In Progress	investigating alternative service/equipment providers
Server Replacement (CP No. 429)	IT (Nathan Palovcik)		In Progress	components have been ordered, awaiting delivery of equipment
Command Truck (CP No. 427)	Protective Services (Tom Thomson)			
Self-Contained Breathing Aparatus Upgrade (CP No. 4)	Protective Services (Tom Thomson)			
Canada Day RFP	Community Services/FCSS (Lola Strand, Jennifer Fynn)	2022-02-28	In Progress	The RFP process has been closed with no proposals received. The event will be planned in house by the Canada Day Committee
Volunteer Income Tax Program	Community Services/FCSS (Lola Strand, Emily Hickman)	2022-03-01	In Progress	Program has started. The drop off location is Rotary House.
Volunteer Appreciation Banquet	Community Services/FCSS (Lola Strand/Jennifer Fynn)	April, 2022	In Progress	April 26th at the MacKenzie Centre.
Community Event Grant	Community Services (Lola Strand)	2022-04-01	In Progress	deadline April 1, 2022
Good Neighbour Program	Community Services/FCSS (Lola Strand/Jennifer Fynn)		In Progress	Nominate your neighbour for their kind deeds - all entries recieve a FCSS toque and an entry to win the grand prize!
Snow Angels	Community Services/FCSS (Lola Strand/Jennifer Fynn)		In Progress	volunteers help seniors with snow removal
Community Mat Program	Community Services (Lola Strand/Emily Hickman)	2022-03-31	In Progress	running 7 nights per week until the end of April.

Number	Meeting Date	Resolution	Assigned to	Target Date	Remarks
G045/21	15-Sep-21	moved that Administration do a report on our crossroads in our community and bring back a plan to Council			
G048/21	15-Sep-21	moved to conduct a review on the utility bylaw and rates for water and sewer	Owen Olynyk	Summer 2022	Will work with Utilities Department and update language and processed
G056/21	27-Oct-21	moved that Council direct Administration to proceed with an internally facilitated strategic planning process and reschedule budget deliberations for early 2022. <i>Councillor Ballas proposed a friendly amendment to reschedule budget deliberations to when strategic planning is completed.</i> <i>Mayor Dodds accepted the friendly amendment.</i>	Rob Osmond, Elvera Thomson	Jan 2022	In Progress; first draft of the corporate business plan is being presented Jan 19th and final Strategic and Corporate Business plans are expected in February 2022. Budget Deliberations dates are scheduled for January.
G066/21	03-Nov-21	moved that Council direct Administration to pursue the preparation of a resolution for the AUMA for the next resolution session in support of a provincial combative sports commission and reach out to a neighbouring municipality to find a rural municipality that would be willing to submit the same resolution to RMA	Rob Osmond, Derek Starnes	Fall 2022	In Progress
222/21	24-Nov-21	moved that Council approve the Water Distribution Upgrade Project using \$475,000 from the Water Capital Reserve, \$852,000 from the MSI fund, and the remaining \$73,000 from Town reserves	Owen Olynyk, Elvera Thomson	Winter 2022	Complete, construction to be completed by winter
G078/21	08-Dec-21	moved that Council receive the report for information and that we will look at our Land Use Bylaw to incorporate architectural design standards when it comes to the replacement of homes in mobile home parks	Ken Woitt	2022-02-23	In Progress Questionnaire out, compile feedback in April New Report in June
G080/21	08-Dec-21	moved to have Administration give us the latest updated information on the requirements for storm water retention from Alberta Environment for review so we can go above and beyond going forward	Ken Woitt, Owen Olynyk	06-Apr-22	In Progress
237/21	22-Dec-21	moved that Council approve Lot 2 Block -10 Plan 1149KS (5309 54) Street as the location for the Shelter Pods	Lola Strand		
238/21	22-Dec-21	made a motion to provide the guarantee that the Town of Drayton Valley will cover the operational costs of the Shelter Pod program for the first five years of operation and to send the letter as written stating as much to the grant administrators/providers	Lola Strand		
G002/22	12-Jan-22	moved that Council approve the request to install an FCSS phone booth outside of the Drayton Valley Civic Centre and further details be brought to Council, as well as the FCSS office	Lola Strand		In Progress
G006/22	12-Jan-22	moved to direct Administration to gather information in regards to an asset management and infrastructure committee	Rob Osmond, Owen Olynyk, Ken Woitt		In Progress Ken and Leah are point persons, meetings are
G010/22	19-Jan-22	moved that Council accept the draft Corporate Business Plan report for information	Rob Osmond		In Progress
G012/22	19-Jan-22	moved that Council direct Administration to review the Council Code of Conduct Bylaw	Rob Osmond		

Number	Meeting Date	Resolution	Assigned to	Target Date	Remarks
G018/22	02-Feb-22	moved that Council agree to share the costs of the developer's request for financial support to bring services to his property line, based on the estimated quote given at \$110,800 and that the Town will be willing to split that cost at 75/25%, at the Town's expense of a maximum of \$83,100, and the rest is up to the developer	Ken Woitt	30-Apr-22	Complete Negotiating with landowner on new ROW
022/22	09-Feb-22	moved that Town Council approve that September 30 be observed annually as a National Day for Truth and Reconciliation, to recognize and commemorate the legacy of residential schools. Further, that Administration be directed to, in partnership with our First Nations partners, offer informational programming events to help advance truth and reconciliation on this day	Rob Osmond		
023/22	09-Feb-22	moved that Town Council approve the Internal Sustainability Committee Terms of Reference with the amendment that the appointment of the chair will be made by motion of the	Rob Osmond		
024/22	09-Feb-22	moved that Town Council approve the Internal Community Safety Committee Terms of Reference with the amendment that the chair be appointed by selection of the Committee	Rob Osmond		
025/22	09-Feb-22	moved that the Terms of Reference for the Internal Education and Economic Development Committees be amended to have their chair be selected by the Committee at their first	Rob Osmond		
G028/22	09-Feb-22	moved that Council approve the closure of the Civic Centre, CETC, Public Works, Utilities, and Rotary House for a Christmas closure starting Wednesday, December 28, 2022, to January 3, 2023, with staff to use vacation time, banked time in lieu, or flex days for days that are not statutory holidays	Rob Osmond		
G036/22	23-Feb-22	moved that Council direct administration to engage the MFH Park owners and MFH residents and present a final report at a future Governance & Priorities meeting for approval	Ken Woitt	30-Jun-22	In Progress Questionnaire out in Mar, compile feedback in Apr, develop new report in May
G038/22	23-Feb-22	moved that Administration gather further information in regard to the potential of hosting the games and if it can be accommodated in regards to the 55+ Games and the Alberta Winter/Summer Games	Derek Starnes		
030/22	02-Mar-22	moved that Council give First Reading to the proposed Rezoning Bylaw 2022/02/D as presented	Ken Woitt	23-Mar-22	Completed 2nd & 3rd Readings on Mar 23
032/22	02-Mar-22	moved that Council award the Drayton Valley Community Foundation \$5,000 from the Community Event Grant as well as another \$5,000 from Grants to Organizations for these two events in June and August	Lola Strand		
034/22	02-Mar-22	moved that Council approve the allocation of the amount of \$75,000 for organizational training priorities in occupational health and safety, leadership, wellness and organization development funded from the CAO's contingency reserve	Rob Osmond		
G050/22	02-Mar-22	moved that we bring the administration and maintenance of our affordable housing units in-house and stop the RFP process, and we review after one year			
G054/22	16-Mar-22	moved that Council approve hiring a negotiator for the collective bargaining process between the Town of Drayton Valley and the CUPE Local 2515 in 2022 with a budget of \$20,000 funded from operations	Alysia Tiffen		
G055/22	16-Mar-22	moved that Council waives \$1,500 in rental fees at the CETC as in-kind support for the Energy Summit event on May 13, 2022	Jenn Stone		
G056/22	16-Mar-22	moved that Town Council waive the CETC event space cost and facility rental fees for the Support Ukraine Fundraiser put on by The Rotary Club of Drayton Valley	Rob Osmond		
G057/22	16-Mar-22	moved that Council accept all reports for information and that Administration prepare a letter of resolution to be submitted to Alberta Municipalities	Rob Osmond		
039/22	23-Mar-22	moved that Council give Second Reading to the proposed Rezoning Bylaw 2022/02/D as	Ken Woitt	23-Mar-22	Complete

Council Action Tracking Sheet

Number	Meeting Date	Resolution	Assigned to	Target Date	Remarks
040/22	23-Mar-22	moved that Council give Third Reading to the proposed Rezoning Bylaw 2022/02/D as	Ken Woitt	23-Mar-22	Complete
041/22	23-Mar-22	moved that Council give First Reading to proposed Rezoning Bylaw 2022/03/D as presented	Ken Woitt		
042/22	23-Mar-22	moved that Council give First Reading to the proposed Bylaw Enforcement Officer Bylaw 2022/04/P	Tom Thomson		
043/22	23-Mar-22	moved that Council approve the temporary road closures for the Drayton Valley Triathlon on Saturday, May 7, 2022, from 7:00 a.m. to approximately 3:00 p.m. for: ROTARY PARK: 51st Avenue between 49th Street and 48th Street 52nd Avenue between 49th Street and 48th Street 48th Street between 51st Avenue and 52nd Avenue RUN/BIKE ROUTES: 48th Street between 52nd Avenue and 55th Avenue 55th Avenue to Meier Avenue and 43rd Street 43rd Street between 55th Avenue and 50th Avenue 50th between 43rd Street and Range Road 73	Derek Starnes		
044/22	23-Mar-22	moved that Council approve the Sponsorship Rights Agreement between the Town and Whitecap Resources Inc. as presented	Derek Starnes		
045/22	23-Mar-22	moved that Council contribute \$5,000.00 to the Community Homelessness Discussion	Rob Osmond		
046/22	23-Mar-22	moved that the discussion around the arbitration with Brazeau County and the letter sent to Minister McIver regarding the difficulties the Town is experiencing in finalizing the ICF with Brazeau County be accepted as information	Rob Osmond		
G075/22	06-Apr-22	moved that Council directs Administration to register the Town of Drayton Vallet for the Earth	Aishah Mohd Isa		
G076/22	06-Apr-22	moved that Council direct Administration to bring a report to Council for review and decision at	Jenn Stone		



March 12, 2022

Attention: Honourable Mayor,
Members of Council and Chief Administrative Officers

RECEIVED
Mar 21, 2022
cc Rob Owen

Re: National Public Works Week, May 12-21, 2022 – “Ready & Resilient”

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 15-21, 2022 as National Public Works Week in your community. This year’s theme is “Ready & Resilient.” Within every public works professional lies a superhero, which is dramatically represented in this year’s poster. Public works professionals are always READY to serve their communities and RESILIENT as ever in their abilities to pick themselves up off the ground after encountering challenges.

The "Ready & Resilient" theme highlights the ability of these professionals to perform regular public works duties and be ready at a moment's notice to react as first responders during natural disasters and overcome trials seen in the field.

Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So join us in celebrating these superheroes!

National Public Works Week is observed each year during the third full week of May and this is the 62nd year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public’s awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year’s theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Please note that declarations should be forwarded to office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,

Mike Haanen, APWA President





National Public Works Week

May 15 – 21, 2022

“Ready and Resilient”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government and the private sector, who are responsible for rebuilding, improving, and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2022 marks the 62nd annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 15 – 21, 2022 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events, and ceremonies designed to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2022.

[Insert Full Name of Premier]

[SEAL]

Celebrate Public Works Week May 15-21, 2022 Ready & Resilient

Proclamation

Ensure that your Municipality proclaims or recognizes NPWW! See our website for digital copy of proclamation www.publicworks.ca

What You Can Do



Public works superheroes help keep communities strong by providing an infrastructure of services in transportation, water, wastewater and stormwater treatment, public buildings and spaces, parks and grounds, emergency management and first response, solid waste, and right-of-way management. They are what make our communities great places to live and work. So, join us in celebrating these superheroes!

Support your superheroes by sending them to compete in the Equipment Rodeo and participate in the "Stronger Together We are One" Annual Technical Conference & Snow Show June 6 – 9, 2022 at the River Cree Resort in Enoch AB.



See our website for details www.publicworks.ca

Environmental Campaign

Develop a week of activities to improve the community's environment. Show the many ways public works departments contribute to your community's environmental health.

Thought starters:

- Invite garden clubs, civic groups, historic preservation societies, schools and scouting councils to join you in an environmental project or suggest a project of their own.
- Organize a tree-planting ceremony, recycling drive, public grounds clean-up or free, safe disposal of oversized items and household hazardous wastes.
- Launch a campaign to solicit organizations to adopt a highway or public park.

Public Works Exhibit

Create an exhibit to spotlight your organization's recent successes and emphasize how they benefit all citizens. Arrange to display your exhibit at libraries, community centers and shopping malls. You may be able to take advantage of a captive audience by exhibiting at a scheduled community event.

Thought starters:

- Feature public works equipment, display photos of facilities and provide information on upcoming public works projects.
- Show a film or video of public works in action.
- When practical, have a representative from various departments staff the exhibit to answer questions and provide information.

Rodeo/Equipment Shop

Display equipment your department uses in day-to-day operations. Give public works employees the opportunity to show the skill required to operate public works equipment.

Thought starters:

- Select a location with high visibility such as a parking lot, city park, or public gathering place. Allow adequate time to research and reserve a location.
- Invite elected officials to participate in an activity during the event.
- Sponsor a regional contest and challenge other municipalities to a test of skills necessary to operate a backhoe, garbage pickup, forklift and lawn tractor.
- Emphasize safety; highlight the cost-effective measures and unique features of your equipment and vehicles.
- Have representatives from various departments show equipment and answer questions.

Open House or Tour

An open house or tour offers participants a new perspective on public works and gives professionals an opportunity to discuss the daily operation at their facility. It also is a good time to gather community members opinions of public works projects and services.

Thought starters:

- Plan the open house in conjunction with a dedication ceremony, an anniversary, or a celebration of a completed project.
- Select employees to serve as ambassadors or tour guides.
- Provide a forum for citizens to learn about various departments and their functions.
- Develop a survey to gather attendees' opinions about a public works project or service of importance to your organization.

Employee Appreciation Day

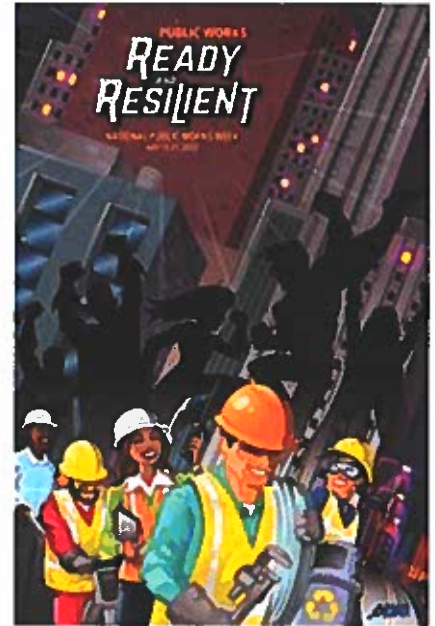
Acknowledge the many accomplishments public works employees contribute throughout the year with a special recognition event.

Thought starters:

- Sponsor a banquet to recognize outstanding performance, special achievements, safety records and attendance. Award honourees with a gift registration to a seminar, an engraved plaque, a special proclamation or a cash award.
- Include family members of honourees.
- Invite elected officials.
- Hold your event in a public works facility. For example, host a barbecue in an equipment garage.

For further information see our website: www.publicworks.ca

Or contact Jeannette Austin
Executive Director
admin@publicworks.ca



**READY
RESILIENT**



ALBERTA
MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR108330

March 29, 2022

Her Worship Nancy Dodds
Mayor
Town of Drayton Valley
PO Box 6837
Drayton Valley AB T7A 1A1

RECEIVED
Mar 31, 2022

cc Rods
Ken

Dear Mayor Dodds:

Thank you for your letter of March 4, 2022, advising of the completion of arbitration and the issuance of the arbitrator's award for the intermunicipal collaboration framework (ICF) with Brazeau County in January 2022.

As previously noted in my May and December 2021 letters, under Section 708.4(1) of the *Municipal Government Act*, municipalities must adopt – within 60 days of the issuance of the arbitrators' award – the ICF and notify the ministry of the date the ICF was passed. That notification, including the resolution or bylaw number adopting the ICF, is to be sent by email to icf@gov.ab.ca with a copy to Assistant Deputy Minister Gary Sandberg at gary.sandberg@gov.ab.ca.

While Section 708.48 of the *Municipal Government Act* allows a municipality to apply for judicial review to the Court of Queen's Bench on a question of jurisdiction, adopting the ICF is still required by April 1, 2022. If a judicial review application is filed, I may consider a request for extension as an exceptional circumstance. The request must come from both municipalities and include the timeline of the judicial review.

Thank you again for writing.

Sincerely,

Ric McIver
Minister

cc: Brandy Cox, Deputy Minister, Municipal Affairs
Gary Sandberg, Assistant Deputy Minister, Municipal Services Division, Municipal Affairs