



**BUSINESS MANAGEMENT CERTIFICATE
COHORT - OLDS COLLEGE**

DRAYTON VALLEY CAMPUS

INTRODUCTION

The Olds College Business Management Certificate Cohort provides an introduction to business processes and operating a business within the Canadian context. Students will learn how to manage resources (people, money, time, and materials) and work within a complex and competitive environment.

CREDENTIAL

Certificate

PROGRAM LENGTH

1 Year

NEXT INTAKE

September 2022

LOCATION

Drayton Valley, Alberta

APPLICATION DEADLINE

June 1, 2022

APPLICATION FEES

\$160

TUITION AND FEES

\$18,065.00 (includes GuardMe health insurance)

Tuition does not include the cost of textbooks.

*Students will be expected to purchase ALL required textbooks and materials for the course. They will NOT be available through the local library or online.

Eligible for Post-Graduation Work Permit

PROGRAM COURSES

SEPTEMBER 2022 - DECEMBER 2022

ACT1011	Accounting Principles I
BUS1050	Business Mathematics
COM1020	Workplace Communication
ECN1010	Microeconomics
MGT1000	Principles of Management

JANUARY 2023 - APRIL 2023

ACT1012	Accounting Principles II
CMP1100	Computer Applications
ECN1020	Macroeconomics
MKG1021	Marketing Principles
COM1030	Workplace Professionalism

All students will follow the same course progression and most courses will be taught in-person. Course structure (online vs in person) will be determined at a later date.

Attendance will be mandatory in every class.

CAREER POTENTIAL

Graduates of the Olds College Business Management Certificate are employed in the fields of:

- Accounting
- Marketing
- Sales
- Consultation and management
- Event management
- Entrepreneurship

COURSE DATES

Term 1: September 6, 2022 to December 16, 2022

Term 2: January 9, 2023 to April 28, 2023

Classes will take place on campus 3 days per week at the Clean Energy Technology Centre in Drayton Valley, Alberta.

ADMISSIONS

Applicants from India must meet the following requirements:

All India Senior School Certificate/Higher Secondary School Certificate or Year 12 State Board Exams with the following:

- 33% in 10th Math (Indian grades)
- 33% in 12th English (Indian grades)

IELTS with an overall score of 6.0 in IELTS and a minimum band score of 5.5 in each component.

Students from all other countries should contact us for more information.

DOCUMENTS REQUIRED

- 10th and 12th standard mark sheets
- Diploma / degree mark sheets for all years attended along with diploma / degree certificate, if applicable
- Passport
- IELTS test result form

**All students are required to sign a student contract. (Tuition fees are non-refundable.)



TRANSFER OPPORTUNITIES

The Olds College Business Management Certificate in Drayton Valley transfers into the Business Management Diploma program, a project-based learning program that provides students with invaluable hands-on learning experience and mentorship from business owners. Students will be able to apply for the diploma program in Olds, Alberta upon successful completion of the certificate program. Graduates of the Olds College Business Management Certificate may also transfer to other post-secondary institutions in Canada.

STUDENT SUPPORT AND SOCIAL EVENTS

Students will have access to student supports through Olds College. These include:

- Academic advising
- Mental health support
- Resume-writing and job search strategies
- Tutoring
- Writing skills
- Immigration support
- On-campus doctors

Additionally, the Town of Drayton Valley has an on-site contact person who will:

- Direct students to local healthcare providers
- Create connections with community organizations
- Support students in their day-to-day life in Drayton Valley
- Coordinate events

Previous events included

- Thanksgiving dinner
- Diwali celebration
- Christmas tree decorating and gift exchange
- Cricket match
- Multicultural dinners
- Newcomer Welcome Dinner (hosted by the Multicultural Society)
- Beginning and end of term celebrations



Drayton Valley students will receive their first month's rent free!

ABOUT OLDS COLLEGE

Olds College is one of Alberta's oldest colleges, and has had a variety of academic programming throughout the years, but the focus has remained on providing excellent quality education for learners in Central Alberta. With a reputation for research excellence and quality teaching, Olds College students have excellent opportunities to engage with their professors and ongoing research projects.

Student satisfaction among Olds College students is very high and 96% of Olds College students would recommend the College to a friend.

Olds College is excited to partner with the Town of Drayton Valley to offer the Business Management Certificate in Drayton Valley.

For applicants from India, please address all admission and application inquiries to:

Everest Office India

Building N. 4, 3rd Floor, Unique Tower
Pakhawal Rd, Near Corporation Bank,
New Lajpat Nagar, Ludhiana, Punjab 141001, India
Phone: 09555556789, 0161-4628899,4638899
Email: info@everestedu.ca

For applicants from other regions, please address all admission and application inquiries to:

Everest Main Office

205-1803 91 St SW
Edmonton AB, Canada, T6X OW8
Phone: +1 780-885-8484
Email: info@everestedu.ca



www.oldscollege.ca



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