

**GOVERNANCE & PRIORITIES COMMITTEE MEETING**  
Wednesday, March 16, 2022, 9:00 a.m.  
Town of Drayton Valley Council Chambers

**MINUTES**

**Present:**

Mayor Dodds  
Councillor Clarke  
Councillor Evans  
Councillor Gammana  
Deputy Mayor McGee  
Robert Osmond, CAO  
Elvera Thomson, General Manager of Finance  
Owen Olynyk, General Manager of Infrastructure  
Ken Woitt, General Manager of Planning and Development  
Nathan Palovcik, Manager of Information Services

Tom Thomson, Fire Chief  
Sabine Landmark, Administrative Assistant  
Alysia Tiffen, Human Resources Professional  
Jennifer Stone, Acting Economic Development Manager  
Kelsey Baker, Communications Assistant (Call-In)  
Cathy Weetman, Western Review (Call-In)

**Absent:**

Councillor Ballas  
Councillor Sherriffs

**1.0 Call to Order**

Deputy Mayor McGee called the meeting to order at 9:01 a.m.

**2.0 Additions or Deletions to Agenda**

Following items were added to the Agenda:  
6.3 The Rotary Club Support Ukraine Fundraiser (Mr. Osmond)

**3.0 Adoption of Agenda**

**RESOLUTION G052/22**

Councillor Gammana moved to adopt the Agenda for the March 2, 2022, Governance and Priorities Committee Meeting as presented.

**CARRIED**

**4.0 Corrections or Amendments**

4.1 March 2, 2022, Governance and Priorities Committee Meeting Minutes

There were no corrections or amendments to the March 2, 2022, Governance & Priorities Committee Meeting Minutes.

**5.0 Adoption of**

5.1 March 2, 2022, Governance and Priorities Committee Meeting Minutes

**RESOLUTION G053/22**

Councillor Evans moved to approve the March 2, 2022, Governance and Priorities Committee Meeting Minutes as presented.

**CARRIED**

**6.0 Administrative Items**

6.1 Negotiator for TODV and CUPE Local 2515 Collective Agreement (Mrs. Tiffen)

Mrs. Tiffen asked for Council's approval that the Town of Drayton Valley enter into an agreement with a union negotiator for the upcoming collective agreement negotiations.

## **RESOLUTION G054/22**

Councillor Evans moved that Council approve hiring a negotiator for the collective bargaining process between the Town of Drayton Valley and the CUPE Local 2515 in 2022 with a budget of \$20,000 funded from operations.

**CARRIED**

### 6.2 Energy Summit (Ms. Stone)

Ms. Stone informed Council about the upcoming Energy Summit and asked Council to waive the rental fees for the CETC.

## **RESOLUTION G055/22**

Councillor Clarke moved that Council waives \$1,500 in rental fees at the CETC as in-kind support for the Energy Summit event on May 13, 2022.

**CARRIED**

### 6.3 The Rotary Club Support Ukraine Fundraiser (Mr. Osmond)

Mr. Osmond advised that the Town received a request from the Rotary Club. They are hosting a fundraiser event on April 2, 2022, and are asking Council to waive the rental fees for the CETC.

## **RESOLUTION G056/22**

Mayor Dodds moved that Town Council waive the CETC event space cost and facility rental fees for the Support Ukraine Fundraiser put on by The Rotary Club of Drayton Valley.

**CARRIED**

## **8.0 Council Items**

### 8.1 Inclusivity in the Workforce (Councillor Gammana)

Councillor Gammana expressed his thoughts about creating and ensuring to keep an inclusive and diverse workforce and about advertising job positions to reach a broader community.

Mr. Osmond noted that the Town has an open hiring practice. If there is no written policy in place yet, however, Administration will develop one and bring it back for Council's review.

### 8.2 Customer Service and Community Beautification (Mayor Dodds)

Mayor Dodds commented on the presentation of the community and how to improve it. She asked for ideas to engage the community in becoming accountable in beautifying their properties and businesses. She proposed to increase the advertisement for the flower bed sponsorships.

### 8.3 Doctor's Recruitment/Side Committee (Deputy Mayor McGee)

Deputy Mayor McGee advised that he had meetings with MLA Mark Smith and Pat Jeffery, Pembina Physician Recruitment and Retention Committee, regarding the challenges of local clinics.

Councillor Gammana added that Pembina Physician Recruitment and Retention Committee discussed establishing a subcommittee, the Drayton Valley Health Care Committee, to deal with the concerns.

Council agreed to wait for updates from this week's Pembina Physician Recruitment and Retention Committee meeting before taking further action. Administration was asked to reach out to the Village of Breton regarding their letters to Alberta Health Services.

- 8.4 EPAC Invitation to John Wort Hannam (Deputy Mayor McGee)  
Deputy Mayor McGee suggested that Council members buy their own tickets to support the EPAC and to give the free tickets to staff.

*Deputy Mayor McGee called a break at 10:10 a.m.*

*Deputy Mayor McGee reconvened the meeting at 10:26 a.m.*

### **Council Standing Items**

- 8.5 Upcoming Meetings and/or Conferences  
Deputy Mayor McGee advised that Councillor Sherriffs and Councillor Evans are attending the FCM Conference.

Mayor Dodds asked to be registered for the Alberta Hemp Alliance conference and encouraged Council members to attend the events hosted by the Chamber of Leduc/Nisku/Wetaskiwin Regions.

- 8.6 Committee Updates  
Councillor Clarke provided updates from the following committees: Homelessness and Poverty Reduction Strategy Committee, Drayton Valley Community Foundation, Drayton Valley & District Chamber of Commerce, Economic Development Committee.

Councillor Gammana provided an update from the Pembina Physician Recruitment and Retention Committee.

Councillor Evans advised of upcoming meetings with the Drayton Valley Municipal Library Board and the Healthy Communities Coalition.

- 8.7 What Happened This Week – Various Thoughts and Ideas  
Councillor Gammana shared additional information for the Rotary Club Support Ukraine Fundraiser.

Mayor Dodds shared comments regarding the Mayor's Coffee and asked for Council's feedback regarding the nomination categories for the Mayor's Gala.

- 8.8 Communications  
Ms. Stone presented Council with an update from the Communications department. Ms. Stone introduced Ms. Marie-Lynn Starnes as the new Economic Development Coordinator.

### **9.0 Information Items & Correspondence**

- 9.1 Project Tracking Sheet  
There were no comments made under this item.

- 9.2 Action Tracking Sheet  
There were no comments made under this item.

- 9.3 Letter from Brazeau County  
Council agreed to accept the request of the County to bring forward a similar resolution to Alberta Municipalities to continue the advocacy and asked Administration to prepare a resolution to be submitted to Alberta Municipalities.

- 9.4 Letter from Alberta Culture  
There were no comments made under this item.

- 9.5 Letter from Country Craft Cannabis Corp.  
Council and Administration discussed the correspondence from Country Craft Cannabis Corp.
- 9.6 Letter from the Mayor of Red Deer  
There were no comments made under this item.

## **10.0 Motion to Accept All Reports for Information (Standing Item)**

### **RESOLUTION G059/22**

Mayor Dodds moved that Council accept all reports for information and that Administration prepare a letter of resolution to be submitted to Alberta Municipalities.

**CARRIED**

### **RESOLUTION G060/22**

Mayor Dodds moved that the Governance and Priorities Committee move to a Closed Session at 10:57 a.m. for section 7.0 of the March 16, 2022, Governance and Priorities Committee Meeting Agenda, pursuant to sections 24(1)(a) and 29 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

*Mr. Osmond was present for section 7.0 to provide Council advice.*

## **7.0 Closed Session**

- 7.1. CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)  
7.2. Weyerhaeuser Discussion and Next Steps (Deputy Mayor McGee) – FOIP section 29

### **RESOLUTION G061/22**

Councillor Gammana moved that the Governance and Priorities Committee move out of Closed Session at 3:00 p.m.

**CARRIED**

## **11.0 Items for Future Meetings**

## **12.0 Adjournment**

### **RESOLUTION G062/22**

Councillor Clarke moved to adjourn the Governance and Priorities Committee Meeting at 3:15 p.m.

**CARRIED**

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COMMITTEE CHAIR

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CHIEF ADMINISTRATIVE OFFICER