

**GOVERNANCE & PRIORITIES COMMITTEE MEETING**  
Wednesday, February 9, 2022, 11:30 a.m.  
Town of Drayton Valley Council Chambers

**MINUTES**

**Present:**

Councillor Ballas  
Councillor Clarke  
Councillor Evans  
Councillor Gammama  
Councillor Sherriffs  
Robert Osmond, CAO  
Elvera Thomson, General Manager of Finance  
Owen Olynyk, General Manager of Infrastructure  
Tom Thomson, Fire Chief  
Ken Woitt, General Manager of Planning and Development

Derek Starnes, Recreation Manager  
Jennifer Stone, Acting Economic Development Manager  
Bree Mastre, Executive Assistant  
Nathan Palovcik, Manager of Information Services  
Sabine Landmark, Administrative Assistant  
Cathy Weetman, Western Review (Call-In)

**Absent:**

Mayor Dodds  
Deputy Mayor McGee

**1.0 Call to Order**

Councillor Ballas called the meeting to order at 1:03 p.m.

**2.0 Additions or Deletions to Agenda**

There were no additions or deletions to the Agenda. The Closed Session was moved to the end of the Agenda.

**3.0 Approval of**

3.1 February 2, 2022, Governance and Priorities Committee Meeting Minutes

**RESOLUTION G027/22**

Councillor Clarke moved to adopt the February 2, 2022, Governance & Priorities Committee Meeting Minutes as presented.

**CARRIED**

**4.0 Administrative Items**

4.1 2022 Christmas Closure (Mr. Osmond)

Mr. Osmond asked Council to approve a Christmas closure of the Civic Centre, CETC, Public Works, Utilities, and Rotary House.

**RESOLUTION G028/22**

Councillor Evans moved that Council approve the closure of the Civic Centre, CETC, Public Works, Utilities, and Rotary House for a Christmas closure starting Wednesday, December 28, 2022, to January 3, 2023, with staff to use vacation time, banked time in lieu, or flex days for days that are not statutory holidays.

**CARRIED**

**6.0 Council Items**

**Council Standing Items**

6.1 Upcoming Meetings and/or Conferences

There were no comments made under this item.

- 6.2 Committee Updates  
Councillor Clarke advised Council of a resident's concern about the location of the shelter pods and addiction treatment centre and of an upcoming Drayton Valley Community Foundation meeting.
- 6.3 What Happened This Week – Various Thoughts and Ideas  
There were no comments made under this item.
- 6.4 Communications  
Ms. Stone presented Council with an update from the Communications department.

## **7.0 Information Items & Correspondence**

- 7.1 Project Tracking Sheet  
The projects from the corporate strategic plan will be added to the sheet once the plan has been approved by Council.
- 7.2 Action Tracking Sheet  
Administration provided a status update on the camera installation at the landfill.
- 7.3 Letter from Alberta Health Services  
This letter was included for information.
- 7.4 Letter from B&B Liquor Store  
Councillor Ballas asked to provide a response letter to the business owners.
- 7.5 Letter from Town of Gibbons re: Bill 21  
There were no comments made under this item.

## **8.0 Motion to Accept All Reports for Information (Standing Item)**

### **RESOLUTION G029/22**

Councillor Sherriffs moved that Council accept all reports for information.

**CARRIED**

## **9.0 Items for Future Meetings**

### **RESOLUTION G030/22**

Councillor Clarke moved that the Governance and Priorities Committee move to a Closed Session at 1:24 p.m. for section 5.0 of the February 9, 2022, Governance and Priorities Committee Meeting Agenda, pursuant to sections 24(1)(a) and 25 of the *Freedom of Information and Protection of Privacy Act*.

**CARRIED**

*Mr. Osmond was present for section 5.0 to provide Council advice.*

*Mr. Olynyk was present for section 5.0 to provide Council advice.*

*Mr. Starnes was present for item 5.1 to provide Council advice.*

## **5.0 Closed Session**

- 5.1. Facility Agreement Review (Mr. Starnes) – FOIP section 25
- 5.2. CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)

### **RESOLUTION G031/22**

Councillor Sherriffs moved that the Governance and Priorities Committee move out of Closed Session at 3:20 p.m.

**CARRIED**

**RESOLUTION G032/22**

Councillor Evans moved that Council direct Administration to finalize a contract with Metalnecks for concrete and metal recycling.

**CARRIED**

**10.0 Adjournment**

**RESOLUTION G033/22**

Councillor Gammana moved to adjourn the Governance and Priorities Committee Meeting at 3:24 p.m.

**CARRIED**

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COMMITTEE CHAIR

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CHIEF ADMINISTRATIVE OFFICER

APPROVED