

GOVERNANCE & PRIORITIES COMMITTEE MEETING
Wednesday, January 12, 2022, 9:00 a.m.
Town of Drayton Valley Council Chambers

MINUTES

Present:

Mayor Dodds
Councillor Ballas
Councillor Clarke
Councillor Evans
Councillor Gammana
Deputy Mayor McGee
Councillor Sherriffs
Robert Osmond, Interim CAO
Elvera Thomson, General Manager of Finance
Owen Olynyk, General Manager of Infrastructure
Ken Woitt, General Manager of Planning and Development
Tom Thomson, Fire Chief

Aishah Mohd Isa, Energy Program Coordinator
Bernice Taylor, ECDC Program Manager (Call-In)
Sabine Landmark, Administrative Assistant
Bree Mastre, Executive Assistant
Nathan Palovcik, Manager of Information Services
Lola Strand, Community Services Manager
Jennifer Stone, Acting Economic Development Manager
Cathy Weetman, Western Review (Call-In)

Absent:

1.0 Call to Order

Deputy Mayor McGee called the meeting to order at 9:05 a.m.

2.0 Additions or Deletions to Agenda

Following items were added to the Agenda.
4.3. FCSS Phone Booth

The numbering was adjusted accordingly.

3.0 Approval of

- 3.1 December 22, 2021, Governance and Priorities Committee Meeting Minutes
The December 22, 2021, Governance & Priorities Committee Meeting Minutes were approved, as presented.

4.0 Administrative Items

- 4.1 FoodCycler – Residential Organic Waste Diversion – Pilot Program (Ms. Mohd Isa)
Ms. Mohd Isa asked for Council's decision regarding participating in the pilot program for the FoodCycler.

RESOLUTION G001/22

Mayor Dodds moved that Council direct Administration to proceed with the FoodCycler pilot program with 100 units.

CARRIED

- 4.2 Early Childhood Development Centre Update (Mrs. Taylor)
Mrs. Taylor provided an update from the Early Childhood Development Centre.

4.3 FCSS Phone Booth (Mrs. Strand)

Mrs. Strand informed Council about the FCSS phone booth that will give individuals the possibility to access support services during office closures. A booth is going to be installed at the Rotary House at the end of the month. She proposed having one installed by the Civic Centre as well.

RESOLUTION G002/22

Councillor Sherriffs moved that Council approve the request to install an FCSS phone booth outside of the Drayton Valley Civic Centre and further details be brought to Council, as well as the FCSS office.

CARRIED

Councillor Clarke exited the meeting at 9:54 a.m.

Councillor Clarke returned to the meeting at 9:55 a.m.

4.4 Land Inventory Report (Mr. Woitt)

Mr. Woitt presented Council with a land inventory listing and a map of all the properties owned by the Town that could be sold. The Land and Facilities Master Report (LFMP) could be completed in conjunction with the Municipal Development Plan (MDP) review during 2022.

Mayor Dodds exited the meeting at 10:06 a.m.

Mayor Dodds returned to the meeting at 10:09 a.m.

Council suggested creating a committee for the purpose of reviewing the Town's land inventory and to understand the purpose of the land and facilities. Council also expressed their interest to see the parcels as part of a facility tour.

Deputy Mayor McGee called a break at 10:20 a.m.

Deputy Mayor McGee reconvened the meeting at 10:32 a.m.

4.7 Snow Removal Update (Mr. Olynyk)

Mr. Olynyk provided an update from snow removal operations. The updated snow removal policy will be presented for Council's review at an upcoming Governance & Priorities Committee meeting.

Council discussed enforcing parking bans and towing vehicles and suggested publishing useful snow removal facts for the public's information.

RESOLUTION G003/22

Councillor Gammana moved that the Governance and Priorities Committee move to a Closed Session at 11:13 a.m. for section 5.0 of the January 12, 2022, Governance and Priorities Committee Meeting Agenda, pursuant to FOIP section 24(1)(a) of the *Freedom of Information and Protection of Privacy Act*.

CARRIED

Councillor Clarke exited the meeting at 11:13 a.m.

Mr. Osmond was present for section 5.0 to provide Council advice.

5.0 Closed Session

5.1 CAO & Council Debrief (Standing Item) – FOIP section 24(1)(a)

Councillor Clarke returned to the meeting at 11:16 a.m.

Mr. Osmond exited the meeting at 11:53 a.m.

RESOLUTION G004/22

Councillor Gammana moved that the Governance and Priorities Committee move out of Closed Session at 12:50 p.m.

CARRIED

Deputy Mayor McGee called a break at 12:50 p.m.

Deputy Mayor McGee reconvened at 1:03 p.m.

6.0 Council Items

Council Standing Items

6.1 Upcoming Meetings and/or Conferences

Mayor Dodds commented on the upcoming RMRF municipal law seminar and the annual FCM conference.

6.2 Committee Updates

Councillor Clarke provided an update on the activities from the Homelessness and Poverty Reduction Strategy Committee.

Councillor Ballas provided an update from the PACT Committee.

6.3 What Happened This Week – Various Thoughts and Ideas

Administration was asked to include an action tracking sheet in the Governance & Priorities Committee agenda and to connect with Brazeau County regarding a joint letterhead for topics of mutual interest.

RESOLUTION G005/22

Councillor Ballas moved that Administration is requested to schedule a planning meeting regarding community health services and in addition Administration investigate the format of the Pembina Physician Recruitment Retention Committee.

CARRIED

RESOLUTION G006/22

Mayor Dodds moved to direct Administration to gather information in regards to an asset management and infrastructure committee.

CARRIED

6.4 Economic Development

Mr. Osmond advised that the position of Manager of Economic Development has been created and in the interim will be filled by Ms. Jennifer Stone.

Mayor Dodds provided an update from education initiatives and her meetings with Metalnecks and Spiritleaf.

Councillor Ballas provided an update from activities connected to the hemp industry.

6.5 Communications

Ms. Stone presented Council with an update from the Communications department.

Mayor Dodds exited the meeting at 1:56 p.m.

Mayor Dodds returned to the meeting at 1:59 p.m.

7.0 Information Items & Correspondence

7.1 Project Tracking Sheet

Administration provided Council with updates on various projects.

7.2 Pembina Pipeline Safety Information

Council asked if a map showing all the pipelines in the municipality is available.

4.0 Administrative Items Continued

4.5. Internal Economic Development Committee Appointments (Mr. Osmond)

Mr. Osmond noted there are two positions for Council on the Economic Development Committee and on the Education Committee.

RESOLUTION G007/22

Mayor Dodds moved to appoint Colin and Amila to the internal Education Committee, to appoint Colin and Amila to the internal Economic Development Committee, to appoint Monika and Tom to the internal Recreation Committee, to appoint Monika and Bill to the internal Sustainability Committee, and to appoint Bill and Rick to the internal Policing/Safety/Fire Services Committee for the term of one year.

CARRIED

4.6. Internal Education Committee Appointments (Mr. Osmond)

This was covered in the above item.

8.0 Motion to Accept All Reports for Information (Standing Item)

RESOLUTION G008/22

Councillor Gammana moved that Council accept all reports for information.

CARRIED

9.0 Items for Future Meetings

10.0 Adjournment

RESOLUTION G009/22

Deputy Mayor McGee moved to adjourn the Governance and Priorities Committee Meeting at 2:26 p.m.

CARRIED

COMMITTEE CHAIR

CHIEF ADMINISTRATIVE OFFICER