



**Town of Drayton Valley  
REQUEST FOR PROPOSALS  
PHYSICAL SUPPLY – Electricity**

**January 17, 2022**

## REQUEST FOR PROPOSALS

### Purpose of This Request For Proposal

Town of Drayton Valley has retained Energy Associates Inc. as management consultant to assist in the evaluation of RFP responses and the energy retail provider (hereby referred to as “Bidder”) selection process. The purpose of this Request for Proposal (RFP) is for the purchase of firm, non-curtable supply of Electricity to be delivered to facilities located in Fortis service territories. As a secondary goal, Town of Drayton Valley wishes to obtain firm and competitively priced electricity supply from a Bidder who is in good financial standing.

The current total annual normalized electricity energy usage by Town of Drayton Valley is approximately 6,300 MWh/ year for 72 sites; growing to approximately 6,800 MWh/ year in 2023. Note that sites and volumes are subject to change prior to the firm bid round. All participating Bidders will receive an updated final list for firm bid round purposes.

From Proposals received, Town of Drayton Valley will select Bidders which shall be the standard for future orders under the terms of each Contract awarded by virtue of this RFP throughout the Term of such Contracts. The terms "RFP" and "Proposal" include any revisions, amendments or additional documents made thereto, pursuant to this RFP.

### 1.1 The Proposal

Town of Drayton Valley is requesting experienced and qualified Bidders to submit Proposals based on the following:

- Purchasing electricity supply
- Servicing the client accounts
- Customer service and support

Bidders are requested to provide a Proposal that will meet Town of Drayton Valley’s requirements at the best possible overall value, as determined by Town of Drayton Valley in its sole discretion.

### 1.2 Guiding Principles

When preparing your Proposal, you must consider the following principles, which will act as a guide for Town of Drayton Valley in its evaluation. Further criteria are provided below, and may be included in the Project Scope, as well as weighted as to their relative importance to the evaluation process. You must identify in your Proposal how it satisfies these principles:

- Quality
- Value
- Reliability
- Cost Effectiveness
- Time Lines

- Related Expertise

### 1.3 Schedules of Events

The following schedule for this RFP and award of Contract is current as of the release date of this RFP. Town of Drayton Valley reserves the right to, in its sole discretion:

- modify any of the dates below; or
- modify any of the steps noted below.

Step	Date
Release of RFP	January 17, 2022
Final Date For Questions/ Clarification	January 23, 2022
Final Date for Extension Requests	January 25, 2022
Indicative Pricing Date	January 27, 2022
Closing Date	January 28, 2022
Contract Start Date	March 1, 2022
Determine Short List of Bidders	TBD
Bid Round #1 (if required)	TBD
Additional Bid Rounds (if required)	TBD

**Important Note:** RFP responses received after the stated Close Date shall be rejected by Town of Drayton Valley.

### 2.0 The General Response

You are responsible for providing complete and accurate information pertaining to the following general areas in respect of the Proposal. These general areas are subject to change in the Project Scope and, if applicable, the Innovative Proposal.

- Electricity product information
- Pricing structure
- Flexibility
- Security of supply
- Value added services
- Energy management tools & services

Your Proposal must address each of these areas of responsibility or any additional responsibilities you deem appropriate in order to supply quality equipment, systems, support, and service to Town of Drayton Valley.

## **2.1 Confidentiality and FOIPPA**

Information pertaining to Town of Drayton Valley obtained by the Bidder, its employees and agents as a result of its participation in this RFP, is confidential and **must** not be disclosed by the Bidder except as authorized in advance and in writing to Town of Drayton Valley.

Town of Drayton Valley shall endeavor to keep all Proposals and accompanying documentation received as confidential and used only for the purposes of evaluation of the Proposal, however, Town of Drayton Valley provides no warranty with respect to confidentiality and shall incur no liability from any disclosure. The Bidder hereby grants to Town of Drayton Valley the right to copy any documents (regardless of form) provided in or with the Proposal for the purposes of such evaluation. Proposals are subject to the protection and disclosure provisions of the *Freedom of Information and Protection of Privacy Act* ("**FOIPPA**"). While this Act allows persons a right of access to records in Town of Drayton Valley's custody or control, it also prohibits Town of Drayton Valley from disclosing your personal or business information where disclosure would be harmful to your business interests or would be an unreasonable invasion of your personal privacy as defined in Section 15 and 16 of the FOIPPA. Bidders are encouraged to identify what portions of their submissions are confidential and what harm could reasonably be expected from its disclosure. The Freedom of Information and Protection of Privacy Manual can be obtained through the Queen's Printers, 11510 Kingsway, Edmonton, Alberta or on online at <http://www.qp.gov.ab.ca>.

## **2.2 Full Disclosure**

Bidders **must** provide a statement providing a full and complete disclosure of:

- a) any personal relationship to any employee of Town of Drayton Valley who makes recommendations concerning the award of the services or works contemplated in the RFP or of any employee (or immediate relative of any employee) of Town of Drayton Valley with any direct, or indirect pecuniary interest, ownership or directorship with respect to the Bidder; and
- b) any business relationship, monetary or other support of Town of Drayton Valley through any of its Sites or with respect to any of its staff including employees or officers.

Bidders must advise the Senior Consultant of any change in the foregoing throughout the Bidding Period and Term. Town of Drayton Valley reserves the absolute right to eliminate any Proposal or terminate any resulting Contract for failure to disclose the information required in this Section.

### **2.3 Place and Time For Proposal Submission**

The Proposals **must** be clearly marked “Request For Proposal” with reference to the specific RFP number, and **must** be **signed by the Bidder** and returned to Town of Drayton Valley, via e-mail, in Adobe Acrobat PDF format to:

Thomas Glenwright, Senior Consultant, EAI  
[thomasg@eaiglobal.com](mailto:thomasg@eaiglobal.com)

### **2.4 Communications during Bidding Period**

Questions, clarification or information regarding the RFP process or the Project Scope **must** be directed exclusively to Thomas Glenwright, Senior Consultant specified above and **must** be in writing. The Senior Consultant may direct such questions, clarification or information of a technical or business nature to either Town of Drayton Valley employees or consultants, in which event the Bidder shall copy the Senior Consultant on all such further questions, clarifications or information posed to the designated Town of Drayton Valley employee or consultant. Failure to comply with this requirement may result in disqualification of a Proposal. Should any discrepancies, omissions, ambiguities, or other conflicts in the RFP document be found, the Bidder shall bring the matter to the attention of the Senior Consultant, at least five (5) days prior to the Close Date. Town of Drayton Valley may, in its sole discretion, determine that such information should result in a revision to this RFP, in which event Section 2.10 below shall apply. Additionally, in order for Town of Drayton Valley to deal effectively with any Bidder concern or question, such concern or question should be communicated to Town of Drayton Valley 5 days prior to the Close Date. Questions and answers may be copied by Town of Drayton Valley and/or the Senior Consultant, and they will be posted to the relevant Alberta Purchasing Connection Opportunity Notice in the form of an addendum.

### **2.5 Evaluation of Proposals**

Upon receipt of Proposals, Town of Drayton Valley will screen each to ensure the Bidder’s compliance with the requirements of this RFP, and as outlined in the Project Scope. Town of Drayton Valley shall be at liberty to exercise its discretion as set forth in Section 5.0 below. After a Proposal has passed the initial screening, Town of Drayton Valley will analyze the detailed specifications of the Proposal.

Town of Drayton Valley proposes to use specific evaluation criteria to rate various requirements for evaluation purposes. Unless otherwise specified in the Project Scope, such a rating will be confidential, and no totals or scores of such a rating will be released to any Bidder. At a minimum, the selection (if any) of Proposals will be based on the following criteria (not necessary equally weighted):

	Criteria	Score	Factor
1	Service		10
	Promptness with billing and reports (Simplicity, Value Added, Pricing Structure, Flexibility, Security of Supply)		
	Advocacy with WSP		
2	Pricing (Pricing Structure, Value Added, Simplicity, Flexibility)		50
	Options, Product Suitability		
	Price Competitiveness		
	Algorithm/Support Material		
3	Suitability (Simplicity, Security of Supply, Flexibility, Value Added, Pricing Structure) Value to Town of Drayton Valley, Creativeness in Options		10
4	Value-Added/ Strategic Opportunities		10
	Billing ease (Flexibility), Customer Care		
	Key Performance Metrics		
	Strategic Opportunities, Energy Management, Education & Others		
	Online billing		
5	Company Qualifications		10
	Financial Stability (Security of Supply)		
	D&B rating		
	Financial Statement		
	Business Profile		
	Experience/References		
	Transition to new supplier		
	Past experience, Historical		
	Media and BBB		
6	Terms and Conditions		10
	Compliance with RFP		
	Compliance with Requirements in Schedule "A"		
	Fair Bilateral Electricity Supply Agreement		

Town of Drayton Valley reserves the right to seek clarification on any Proposal submitted by a Bidder to assist in making its evaluation, without notifying any other Bidder of such. The opening of Proposals will be closed to the public.

## 2.6 Revisions

Should Town of Drayton Valley determine, in its sole discretion, to revise any part of this RFP prior to the Close Date, the revisions will be posted to the relevant Alberta Purchasing Connection Opportunity Notice in the form of an addendum . Town of Drayton Valley may also, in its sole discretion, extend the Close Date to an alternate date of its choosing, in order to

allow all Bidders to consider and respond to a revision, and will advise all Bidders of such via an addendum posted to the relevant Alberta Purchasing Connection Opportunity Notice. It is the sole responsibility of the Bidder, prior to the Close Date, to ensure they have received all revisions pertaining to the RFP.

***Once provided to Town of Drayton Valley, the Proposal is irrevocable and may not be unilaterally amended by the Bidder.***

## **2.7 Extensions Requested by Bidder**

Extensions to the Close Date will only be considered if requested by a Bidder no less than seventy-two (72) hours prior to the Close Date. An extension may only be granted by Town of Drayton Valley in its sole discretion, and may be granted to all Bidders as a result of such request. Notification of extension shall be posted to the relevant Alberta Purchasing Connection Opportunity Notice.

## **2.8 Non-Compliance Identified**

The Bidder **must** specifically identify any terms and conditions of this RFP with which they are unable to comply. It will be assumed that all terms and conditions are acceptable to the Bidder unless otherwise noted and all such terms and conditions will form part of the Contract. Bidder hereby acknowledges that any noncompliance in its Proposal may disqualify it from further evaluation by Town of Drayton Valley, in Town of Drayton Valley's sole discretion.

## **2.9 Return of Proposal**

A Proposal, accompanying materials and any revisions or amendments thereto which are submitted by the Bidder are the property of Town of Drayton Valley and will not be returned.

## **2.10 Release of Bidder Information**

Town of Drayton Valley reserves the right to publish the names of responding Bidders and any summary cost information deemed appropriate.

## **2.11 Liability for Errors**

Town of Drayton Valley or its agents shall not be held liable or accountable for any error or omission in any part of this RFP, or response to any questions of Bidders, and the Bidder hereby releases Town of Drayton Valley, its employees and agents from any such liability whatsoever.

## **2.12 Preparation Costs**

Any and all preparation costs incurred by the Bidder in developing Proposals, presentations, demonstrations, or any other activity related to Bidder's response to this RFP (including attending Site visits), are solely the responsibility of the Bidder.

### **2.13 Proposal Pricing**

Pricing shall be in Canadian Dollars, net and GST exclusive. Destination to the designated Site(s) in Alberta unless clearly stated otherwise. Discounts offered for early payment **must** be clearly stated.

### **2.14 Proposal Validity**

To enable Town of Drayton Valley to complete its approval processes, Proposals submitted **must** remain valid for a period of not less than one hundred eighty (180) days, with the exception of the indicative energy commodity pricing.

## **3.0 THE CONTRACT**

### **3.1 Binding Effect of Proposal and Contract Finalization**

The Bidder hereby acknowledges that its Proposal constitutes an intent to contract with Town of Drayton Valley, and the terms and conditions of this RFP and the Proposal (with the RFP taking precedence in the event of any inconsistency or conflict of terms) shall govern such agreement. Such Proposal shall remain firm Bidder until the earlier of:

- a) for no less than one hundred eighty (180) days, with the exception of indicative energy commodity price quotes;
- b) written notice from Town of Drayton Valley that the Bidder's Proposal is rejected as unsatisfactory; or
- c) execution of an agreement between Town of Drayton Valley and the Bidder pursuant to Section 3.2(b); or
- d) written notice from Town of Drayton Valley that it has entered a Contract with a competing Bidder and that the notified Bidder has been unsuccessful under this RFP.

### **3.2 Right to Negotiate**

Town of Drayton Valley may, in its sole discretion, award to a Bidder, or Bidders, the right to negotiate and finalize such further documentation as Town of Drayton Valley determines to be necessary or advisable. The entering into of such negotiation by Town of Drayton Valley shall not fetter its discretion to award the Contract to other Bidders, not award any Contract, or otherwise under Section 5.0.

### **3.3 Contract Documents**

The Contract the Vendor will have with Town of Drayton Valley, if awarded, will include:

- a) such further documentation as may be negotiated and executed by Town of Drayton Valley and the Vendor pursuant to Section 3.2; and
- b) this RFP and all of its Schedules, and any revisions, amendments or additional documents made thereto, if any; and
- c) the Proposal, in its entirety and all promises made in the Proposal will be deemed covenants in the Contract and all information, representations and warranties made in the Proposal will be deemed terms, representations and warranties of the Contract surviving the signing or issuance by Town of Drayton Valley of any additional or formal documents prepared by Town of Drayton Valley.

For the purposes of evaluation and interpretation of Proposals, in the case of conflicts, discrepancies, errors or omissions between this RFP and any documentation issued or executed pursuant to Section 3.1, and the Proposal, this RFP and such documentation shall take precedence over the Proposal.

### **3.4 Governing Law**

This RFP and any Proposal shall be governed by and interpreted in accordance with the laws of the Province of Alberta and the laws of Canada applicable therein, excluding any conflict of laws rules that may apply therein. Bidder hereby attests to the exclusive jurisdiction of the courts of the Province of Alberta.

## **4.0 THE SPECIFIC RESPONSE**

The response must fully address each of the requirements detailed in Schedule A. Respond on the basis of how you would propose to perform these tasks or any additional responsibilities you deem appropriate in order to supply electricity to and partner with Town of Drayton Valley.

The response must describe in detail, using schedules where appropriate, all items of equipment and services that will be provided.

Provide a response on a point-by-point format that follows this RFP outline.

In addition, the response must address each of the following in this Section 4.0.

### **4.1 Pricing**



Completely describe all pricing structures, which must be net, GST excluded, and quoted in Canadian dollars. Pricing for all items related to the supply of electricity commodity must be disclosed in the response, and if contracts are awarded, no sums will be paid by Town of Drayton Valley for any part of the contract except those disclosed in the response.

Completely describe your electricity commodity pricing on a per MWh unit basis in the proposal (GST excluded) for electricity delivered into the Fortis system(s).

Indicative prices included in the response must be generated on market conditions, using the appropriate date and time (trading day), as well as the specified volumes provided in the schedule. Town of Drayton Valley requests that indicative prices are to be based on market conditions on **January 27, 2022** at 10:30 am Alberta time. Town of Drayton Valley reserves the right to request updated indicative pricing if it deems necessary as a result of pricing volatility and related events in the wholesale forward market.

If Town of Drayton Valley opts to transact on a fixed price agreement with a Bidder, Town of Drayton Valley will be financially responsible for the entirety of the contract volumes subject to the fixed prices and product reconciliation methodology outlined in the executed agreement.

Bidders are requested to explain the pricing algorithm that would be utilized, should either i) unused contracted electricity is resold into the AESO Index market, or ii) excess electricity be purchased in the AESO Index market. For any electricity consumption beyond established threshold limits (if any), bidders are required to explain pricing algorithm(s) and settlement process(es) that would be utilized for contracted threshold reconciliation.

Show any additional costs, for which Town of Drayton Valley will be charged, which the Bidder has not included as part of the unit electricity commodity price. Examples of such include administration fees, imbalance fees, monthly invoicing fees, etc.

## **4.2 Invoicing**

Bidders are required to provide a sample draft invoice that clearly demonstrates the suggested layout of relevant cost items. The invoice should, at minimum, provide a summary detail of aggregated costs for the entire portfolio, as well as detail page(s) for each unique site ID.

The invoice should provide all the details of all relevant commodity and delivery costs, including, but not limited to: fixed price transactions, imbalance transactions, administration/retail fees, Pool Trading, Line Losses & Unaccounted For Energy costs, transmission, distribution, rate riders, Local Access Fees and applicable taxes. Invoices should, at minimum, detail the quantity of energy purchase in kWh or MWh units, the relevant weighed unit cost (if applicable) and net dollar cost for each of the line items described above. All regulated delivery charges assessed by the Wire Service Provider, should be paid directly by the selected Bidder,

and the charges subsequently invoiced to Town of Drayton Valley at cost on the electricity invoice.

Bidders are requested to identify innovative invoicing features that can possibly meet the following needs:

- 1) **Accounting:** Identify if electronic or web-based invoicing and/or payment options are available, which would provide administrative efficiencies for Town of Drayton Valley's accounts payable process.
- 2) **Energy Management and Management Reporting:** Bidders are to identify if they can provide online access to energy management reports, and if so, what additional costs
- 3) **apply for the online access.** Bidders should carefully identify all relevant reporting functions that are included with online energy management reporting accounts. Examples of reporting functions include, but are not limited to:

- Usage reports: Data available in 15 minute, hourly, daily, monthly and/or annual quantities, on a per-site or portfolio basis.
- Cost reports: Reports would clearly identify commodity and delivery costs, with further specific line by line detail available, on a per-site or portfolio basis.
- Delivery Cost reports: Access detailed breakdown of all invoiced regulated Delivery costs from the Wire Service Provider.
- Invoice reports: Ability to view and download electronic copies of invoices, for both current and all historical invoices, in a variety of file formats.
- Meter data reports: Reports would allow clients to download meter data in formats provided by the Wire Service Provider.
- Other: Please identify any additional reports offered that may be of benefit to Town of Drayton Valley.

#### **4.3 Your Contractual Terms**

List separately any contractual terms *which must be included* as part of the contracts if awarded to you, and which would be a condition to acceptance of your response. Bidders are to explicitly highlight special terms and conditions of supply related to their energy products. Where applicable, Bidders should identify unique features of their contract that could provide an advantage to Town of Drayton Valley.

You must indicate how your agreement incorporates the Electricity Utilities Act Micro-Generation Regulation. Specifically, indicate how your firm will compensate Town of Drayton Valley for any excess energy produced by their micro-generation facilities (if any), further to item 7 in Act 27/2008 including amendments up to Alberta Regulation 140/2017.

List separately any contractual terms, which you would like Town of Drayton Valley to consider, but which would not be a condition to the acceptance by Town of Drayton Valley of your response and which would only be part of the contract with Town of Drayton Valley with the specific further agreement of Town of Drayton Valley. Town of Drayton Valley, at its sole discretion, may accept, reject or choose to negotiate which terms it will include in any contract with the Bidder.

#### **4.4 References**

You must include a list of references of clients to whom you have supplied similar products. Please include four (4) references, complete with the person to contact, their telephone number, and the type of commodity management services provided.

#### **4.5 Counter Party Risks**

Demonstrate that you, the Bidder, have met all the regulatory requirements, and in current good standing to operate and retail electricity in Alberta.

Demonstrate that you, the Bidder, have access to sufficient physical electricity to provide Town of Drayton Valley during the term of the supply contract (up to 60 months).

#### **4.6 Regulatory Risks**

If selected, you will act as Town of Drayton Valley's agent and manage and administer any required transmission & distribution contracts on behalf of Town of Drayton Valley and monitor, advocate and advise of any Wire Service Provider procedural/regulatory changes, which may have impacts on Town of Drayton Valley's transmission & distribution costs. You will pay these costs on behalf of Town of Drayton Valley; however, Town of Drayton Valley shall be responsible for fully repaying all of these costs as detailed on their monthly electricity invoice.



#### 4.7 Signature Form

The final item of your Proposal **must** include the following signature form:

The undersigned company represents and warrants that it is authorized to carry on business of this nature and that it is not prohibited by any law applicable in Alberta from performing this Contract. The undersigned also acknowledges receipt and understanding of, and has taken into consideration all information presented in, this RFP and agrees to be bound by its terms and conditions. The undersigned further confirms and agrees that the person whose name is set out below is fully authorized to represent the company and to bind it to this Proposal and the Contract awarded pursuant to it and in all matters relating to or arising out of the subject matter of this Proposal.

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**Company**

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**Main Address**

---

**Authorized Signature**

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**Name and Title (Please Type)**

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**Phone**

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**E-mail**

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**Date**

**5.0 Town of Drayton Valley DISCRETION**

The Bidder hereby acknowledges that:

- a) Town of Drayton Valley shall have the right to reject any or all Proposals for any reason, or to accept any Proposal which Town of Drayton Valley in its sole, unrestricted discretion deems most advantageous to it. The lowest, or any, Proposal will not necessarily be accepted and Town of Drayton Valley shall have the unrestricted right to:
- i) accept any Proposal, and in the event it only receives informal, non-conforming or qualified Proposals with respect to this RFP, accept any such Proposal; or
  - ii) accept a Proposal that is not the lowest price; or
  - iii) reject a Proposal that is the lowest price even if it is the only Proposal received;
- b) Town of Drayton Valley reserves the right to consider, during the evaluation of Proposals:
- i) information provided in the Proposal itself;
  - ii) information received in response to enquiries of credit and industry references set out in the Proposal;
  - iii) the manner in which the Bidder provides services to others;
  - iv) the experience and qualification of the Bidder;
  - v) the compliance of the Bidder to Town of Drayton Valley's requirements and specifications;
  - vi) such alternate goods, services, terms or conditions that may be offered, whether such offer is contained in a Proposal or otherwise,
  - vii) splitting the RFP and Project Scope into multiple parts and accepting Proposals (or portions thereof) from more than one Bidder;
  - viii) rejecting Bidder's recommendation of an appraiser, Subcontractor or any other third party associated with the Proposal and jointly along with the Bidder, determine alternate acceptable third parties;
  - ix) any other consideration in Town of Drayton Valley's discretion;
- c) Town of Drayton Valley may rely upon the criteria it deems relevant, even if such criteria has not been disclosed to Bidder. By submitting a Proposal, the Bidder acknowledges Town of Drayton Valley's rights under this Section and absolutely waives any right or cause of action against Town of Drayton Valley and its employees, or agents by reason of Town of Drayton Valley's failure to accept the Proposal submitted by the Bidder, whether such right or cause of action arises in contract, tort including negligence or otherwise; and
- d) Town of Drayton Valley shall not at any time have any obligation to deal exclusively with the Bidder. Town of Drayton Valley expressly reserves its rights, in its sole discretion, to seek a Proposal regarding the subject matter hereof, from any person whomsoever and at any time.



## **6.0 LIMITATION OF LIABILITY**

The Bidder, by submitting a Proposal to this RFP, agrees that it will not claim damages, costs or expenses for whatever reason, relating in any way to this RFP and any resulting process (including without limitation any subsequent discussions or negotiations, if any, or in respect of any competitive process) and waives any and all claims against Town of Drayton Valley whatsoever, whether for costs, damages or expenses incurred by Bidder in preparing its Proposal, in participating in this RFP process (including without limitation any subsequent discussion or negotiation, if any), loss of anticipated profit or any other matter whatsoever related to this RFP and any resulting process, discussions or negotiations.

**SCHEDULE "A"**
**Indicative Pricing Request**

Quotes are to be based on wholesale market conditions on January 27, 2022 @ 10:30am Alberta time. Quotes should be based on volume profile schedule listed on page 18.

Start Date: **March 1, 2022**

End Date	Load Following Product (\$/ MWh)
December 31, 2023	
December 31, 2024	
December 31, 2025	
December 31, 2026	
December 31, 2027	

**Note: Vendors are requested to collect the HUF data directly via Dropchute. Please send your Load Release Form to Lisa Bylsma: [lisab@eaiglobal.com](mailto:lisab@eaiglobal.com) for signature.**

Provide details of any additional non-regulated fees that will be charged to the client, in addition to the commodity charge listed above:

Fee Type	\$/ MWh (or if other, specify)	Applies To:
Administration/ Retail Fees:		
Imbalance Fees:		Excess Volumes: _____ Unused Volumes: _____ Both: _____
Other Fees:		
UFE/ Line Losses Included in quote? (Circle one): Yes / No  UFE/ Line Losses priced at: i) AESO Index ii) Contract Rate iii) Other – Please detail:		



### Thresholds & Reconciliation Methods

**Bidders are required to provide a Load Following product that provides, at minimum, threshold variance of +/- 20%.** Bidders are required to disclose their product specific threshold percentages, as well as reconciliation methodology & frequency (i.e. monthly, yearly).

Threshold: \_\_\_\_\_%

Threshold Reconciliation Frequency: \_\_\_\_\_

Threshold Reconciliation Methodology – Describe how volumes that fall outside the contracted thresholds are reconciled:

Describe what volumetric or profile changes that may trigger revision of hedge contract price (if any):

Site Additions – Please identify administration / retail fees, and /or other costs associated with new site additions:

**Volumes – Normalized Monthly Usage (MWh)**

	2022	2023	2024	2025	2026	2027
January		647	633	633	633	633
February		558	544	544	544	544
March	520	547	534	534	534	534
April	462	491	477	477	477	477
May	435	464	449	449	449	449
June	441	472	456	456	456	456
July	492	526	509	509	509	509
August	557	590	573	573	573	573
September	554	586	570	570	570	570
October	605	638	621	621	621	621
November	631	631	615	615	615	615
December	663	663	646	646	646	646
<b>Total</b>	<b>5,361</b>	<b>6,813</b>	<b>6,629</b>	<b>6,629</b>	<b>6,629</b>	<b>6,629</b>

Note: Volumes subject to change in firm bid rounds. Individual site volumes will be provided for firm bid round pricing requests. Legal name details are below.

**Legal Name Information**

Operating Name: Town of Drayton Valley

Legal Name: Town of Drayton Valley

Address: 5120-52 Street, Box 6837 Drayton Valley, AB T7A 1A1

Signing Authority: Robert Osmond, Chief Administrative Officer

Phone #: 780-514-2200

## Site List

Site ID	Site Description	Site Address
0040000306821	Temporary Commercial Service	1850 50th ST , DRAYTON VALLEY AB
0040000675741	Banquet Hall	NW 08 49 07 05, 5745 45 AVE , DRAYTON VALLEY AB
0040000684235	DV Early Childhood Development Centre	5024 48 ST , DRAYTON VALLEY AB
0040000884658	Tower Clock	5101 51 ST , DRAYTON VALLEY AB
0040000917193	Traffic Lights	55 Ave & 50 Street
0040000958856	Flood Lights 5205 - 51 Ave	5205 51 AVE , DRAYTON VALLEY AB
0040001014685	Power for Sign 5113-50 ave	5113 50 AVE , DRAYTON VALLEY AB
0040001036011	SW 17 49 7 5	SW 17 49 7 5
0040001227291	Street Lighting (0040409534110)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040001227316	Street Lighting (0040409534110)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040001254666	Sewer Plant UV- Site # 0040001254666	49217A RANGE ROAD 73, SW-15-49-7-5, BRAZEAU COUNTY, AB
0040001269530	Lions Park	NW 8 49 7 W5
0040001366595	Brazue Business Park Lift Station	NE 6 49 7W5
0040001417476	Skateboard Park	4904 44 ST , Drayton Valley AB
0040001427641	Airport	SE 33-49-7 W5
0040001691404	New Water Treatment Plant	SW1/4 T49 R7 W5, Drayton Valley AB
0040001730284	Lift Station Greenfield Subdivision	2802 61 ST , Drayton Valley AB
0040001778457	Clean Energy Technology Centre	5400 22 AVE , Drayton Valley AB
0040001876794	Ice Rink Maintenance Building	4725 46 ST , Drayton Valley AB
0040002165492	fountain	43 AVE, Drayton Valley AB
0040002236933	Raw Water Pumping Stn	SW 14 49 7 W5, Drayton Valley AB
0040002387712	Aquatic Centre	4700 West Valley Park RD , Drayton Valley AB
0040104350906	IGA Crosswalk Lights (0040104350906)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040144811246	Traffic Control Lights 43 St & 50 Ave (0040144811246)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040332408000	Omniplex- Arena Complex (00697313)	NW 8 49 7 W5 (636626-478026), NW 8 49 7 5
0040332417008	Town Office Complex (00515245)	5120 52 ST , Drayton Valley AB T7A 1A1
0040332424005	Water Reservoir (00757060)	4554 Madsen AVE , Drayton Valley AB T7A 1A1
0040333020118	1 St SL (Pleasant View Trailer Court)	SW 4 49 7 W5, Drayton Valley AB
0040337045000	Airport - Radio Tower (00295368)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040337046001	Airport- Light Pole & Fuel Depot (00134911)	PO BOX 6837 , Drayton Valley AB T7A 1A1

0040337046116	Airport Beacon (0040337046116)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040345788006	D.V. AB T7A 1A1	NW 8 49 7 W5, Drayton Valley AB
0040345789007	D.V. AB T7A 1A1	6113 50 AVE , Drayton Valley AB
0040357693004	Units 1-16 5213 53 Ave	Units 1-16, 5213 53 AVE , DRAYTON VALLEY AB
0040362306008	5144-51 Street	5144 51 ST , DRAYTON VALLEY AB
0040362307000	5144-51 Street	5144 51 ST , DRAYTON VALLEY AB
0040362366008	Public Works Shop (00648475)	5309-54 Street, 5309 54 ST , Drayton Valley AB T7A 1A1
0040362419001	Storage Shed (Bus Assoc) (00582238)	(636635-478035), 5415 53 AVE , Drayton Valley AB T7A 1A1
0040362450001	Ford Building	5433 Industrial RD , DRAYTON VALLEY AB
0040362599000	Dog Control	5517 53 AVE , Drayton Valley AB
0040371406006	Old Swimming Pool Building	4820 51 AVE , DRAYTON VALLEY AB
0040371407007	Tennis Court Lighting (00274442)	(636637-478037), 4812 52 AVE , Drayton Valley AB T7A 1A1
0040371408008	Park Valley Pool (00628771)	5030 48 ST , Drayton Valley AB T7A 1A1
0040374515007	Sewer - Blower Building (00600591)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040374705005	Northview Fountain (00537017)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409534110	Street Lighting (0040409534110)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409535018	Traffic Control Lighting (0040409535018)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409536010	Traffic Control Lighting (0040409536010)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409537011	Crosswalk Lights (0040409537011)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409538012	Crosswalk Lights (0040409538012)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409539013	Crosswalk Lights (0040409539013)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409540013	Crosswalk Lights (0040409540013)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409541014	3 Way Stop Light (0040409541014)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409542015	3 Way Stop Light (0040409542015)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409543016	Traffic Control Lighting (0040409543016)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409544017	Crosswalk Lighting (0040409544017)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409545018	North Sign Lights (0040409545018)	North Sign Lights (636654-478054), 5740 50 ST , Drayton Valley AB T7A 1A1
0040409546010	Traffic Control Lighting (0040409546010)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040409547011	Traffic Control Lighting (0040409547011)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040456636005	RV Park Bathroom Service (00514004)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040459237004	South Entrance Fountain (00648323)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040463766007	RV Park - North Meter (00297655)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040463767008	RV Park East Meter (00727810)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040463768000	RV Park East (00534582)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040463769001	RV Park South (00536353)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040463771002	RV Park West (00548405)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040470130001	Airport Hanger (00296386)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040473321016	West Valley Park Street Lights (0040473321016)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040476193001	Lions Park - Ball Diamond (00730477)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040492489006	Southview Pond Fountain (00717644)	PO BOX 6837 , Drayton Valley AB T7A 1A1
0040537486007	Drayton Valley Historical Society Museum	6009 44 AVE , Drayton Valley AB

0040577999002	Aspenview Pond Fountain (00727731)	PO BOX 6837 , Drayton Valley AB T7A 1A1
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