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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor Dodds  
Councillor Clarke  
Councillor Evans  
Councillor Gammana  
Deputy Mayor McGee  
Councillor Sherriffs  
Robert Osmond, Interim CAO  
Elvera Thomson, General Manager of Finance  
Ken Woitt, General Manager of Planning and Development  
Owen Olynyk, General Manager of Infrastructure  
Victor Bujor, General Manager of Enterprise and Growth  
Lowani Mubanga, Planning and Development Officer  
Derek Starnes, Recreation and Omniplex Manager  
Tom Thomson, Fire Chief

Annette Driessen, Special Projects Coordinator  
Bree Mastre, Executive Assistant  
Nathan Palovcik, Manager of Information Services  
Sabine Landmark, Administrative Assistant  
Jenn Carter, Economic Development Coordinator  
Alysia Tiffen, Human Resources Professional  
S/Sgt. Erin Matthews, RCMP  
Graham Long, Drayton Valley and District Free Press (Call-In)  
Cathy Weetman, Drayton Valley Western Review (Call-In)  
Mark Cappis, Big West Country (Call-In)  
Members of the Public

### **ABSENT:**

Councillor Ballas

### **CALL TO ORDER**

Mayor Dodds called the meeting to order at 9:01 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions to the Agenda.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #219/21**

Councillor Gammana moved to adopt the Agenda for the November 24, 2021, Regular Meeting of Council, as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. November 3, 2021, Regular Meeting of Council Minutes**

There were no corrections or amendments to the November 3, 2021, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. November 3, 2021, Regular Meeting of Council Minutes**

##### **RESOLUTION #220/21**

Deputy Mayor McGee moved to adopt the Minutes of the November 3, 2021, Regular Meeting of Council, as presented.

**CARRIED**

**5.0 Public Hearings**

- 5.1. Combative Sports Commission Bylaw 2021/12/C  
A separate set of minutes was recorded for this item.
- 5.2. Development Permit DV21-057 – Discretionary Use at 5621 58 Avenue  
A separate set of minutes was recorded for this item.

**6.0 Delegations/Administrative Updates**

- 6.1. Drayton Valley RCMP Stats – October 2021 – S/Sgt. Erin Matthews  
S/Sgt. Matthews presented Council with the stats of October 2021.

Deputy Mayor McGee asked about the triage process when the RCMP receives a call connected to mental health distresses. S/Sgt. Matthews noted that while the RCMP members have some training to assist, the PACT team is currently working on attaining improved support. The team is in discussions with K-Division and the Ministry of Health.

- 6.2. Drayton Valley and District Slow Pitch Society – Keila Zorn  
Ms. Zorn presented Council with the request from the Drayton Valley and District Slow Pitch Society that Town Council approve a financial contribution to their CFEP grant application for upgrades to the Brazeau diamonds.
- 6.3. Pembina Regional Aerodrome Association  
Mr. Greiner and Mr. Corey provided Council with an update from the Pembina Regional Aerodrome Association.

*Mayor Dodds called a break at 10:11 a.m.*

*Mayor Dodds reconvened the meeting at 10:26 a.m.*

*Mayor Dodds asked Council to get a motion for an addition.*

**RESOLUTION #221/21**

Councillor Evans made the motion to add the announcement of an appointment of a permanent CAO.

**CARRIED**

**7.0 Decision Items**

- 7.1. Water Distribution Upgrade Project

**RESOLUTION #222/21**

Councillor Evans moved that Council approve the Water Distribution Upgrade Project using \$475,000 from the Water Capital Reserve, \$852,000 from the MSI fund, and the remaining \$73,000 from Town reserves.

**CARRIED**

**RESOLUTION #223/21**

Councillor Evans moved that Administration apply for funding for this project through the Alberta Municipal Water and Wastewater Program.

**CARRIED**

- 7.2. DV21-057 Cannabis Processing (Micro) 5621-58 Ave

**RESOLUTION #224/21**

Councillor Clarke moved that Council approve Development Permit DV21-057 with the recommended conditions according to Attachment 6 - Draft DV21-057.

**CARRIED**

7.3. Aquatic Centre Naming Sponsorship Agreement

**RESOLUTION #225/21**

Councillor Gammana moved that Council approve the proposed amendment to the Naming Sponsorship Agreement to reflect a commencement date for the opening date of the Aquatic Centre.

**CARRIED**

7.4. Q3 Finance Report

**RESOLUTION #226/21**

Councillor Sherriffs moved that Council accept the Quarter 3 Finance Report as information.

**CARRIED**

*Mayor Dodds called a break at 11:16 a.m.*

*Mayor Dodds reconvened the meeting at 11:33 a.m.*

7.5. Appointment of a Permanent CAO

**RESOLUTION #227/21**

Councillor Sherriffs moved that Council approve the Employment Agreement between the Town of Drayton Valley and Robert Osmond, effective November 24, 2021.

**CARRIED**

**RESOLUTION #228/21**

Deputy Mayor McGee moved that Council appoint Robert Osmond as the Chief Administrative Officer for the Town of Drayton Valley, pursuant to the Chief Administrative Officer Bylaw 2009/12/A and effective November 24, 2021.

**CARRIED**

*Councillor Evans exited the meeting at 11:39 a.m.*

**8.0 Department Reports**

8.1. Planning and Development

Mr. Woitt provided an update of the activities in the Planning and Development department.

8.2. Infrastructure and Engineering

Mr. Olynyk provided an update from the Aspen Waste Management Facility, Water Treatment Plant, and Public Works departments.

Mr. Olynyk answered Council's questions regarding reoccurring vandalism at the new recycling site.

8.3. Community Services and FCSS

Mr. Starnes provided an update from the Early Childhood Development Centre, FCSS, and Community Services departments.

Mr. Starnes answered Council's question regarding usage of the curling rink and programming.

8.4. Enterprise and Growth

Mr. Bujor provided an update from the Enterprise and Growth department.

- 8.5. Protective and Emergency Services  
Fire Chief Thomson presented Council with the stats for September and October 2021. He asked that Council send a letter to the Ministry of Transportation regarding intersection HWY 22 and 50 Street.
- 8.6. Corporate Services and Finance  
Mrs. Thomson provided an update from the Finance department.
- 8.7. CAO/Administration  
Mr. Osmond noted changes to the department and division reporting. Furthermore, he advised that Administration is finalizing the revised Terms of References for the internal committees and collecting additional information regarding the Combative Sports Commission Bylaw.

**9.0 Council Reports**

- 9.1. Councillor Ballas
- was not present to provide a report
- 9.2. Councillor Gammana
- Council orientation
  - Remembrance Day
  - AUMA conference
  - Strategic planning
  - Education open house
  - Pembina Physician Recruitment and Retention Committee meeting
- 9.3. Councillor Clarke
- AUMA conference
  - Meeting with MLA Mark Smith
- 9.4. Councillor Evans
- was not present to provide a report
- 9.5. Councillor Sherriffs
- AUMA conference
  - Eagle Points Blue Rapids Parks Council meeting
  - RMA conference
- 9.6. Deputy Mayor McGee
- AUMA conference
  - Education open house
- 9.7. Mayor Dodds
- Remembrance Day
  - Arm wrestling competition
  - AUMA conference
  - Strategic planning
  - Education open house
  - Appointment of permanent CAO at today's Regular Council Meeting

**10.0 Information Items**

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10.1. EPBR Minutes

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10.2. Drayton Valley/Brazeau County Fire Services Stats – October and September 2021

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10.3. Drayton Valley RCMP Stats – October 2021

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**RESOLUTION #229/21**

Councillor Gammana moved that Council accept the above items as information, as presented.

**CARRIED**

**11.0 Adjournment**

Mayor Dodds adjourned the meeting at 12:28 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

APPROVED