

ADDITION:

Regular Meeting of Council
Wednesday, September 15, 2021
Town of Drayton Valley Council Chambers

Pages

Section 7.0 Decision Items:

7.12. Amendment to the Governance and Priorities Committee Policy C-04-14 2-4

TOWN OF DRAYTON VALLEY REQUEST FOR DECISION

SUBJECT:	Amendment to the Governance and Priorities Committee Policy C-04-14
MEETING:	September 15, 2021 Regular Meeting of Council
PRESENTED BY:	Robert Osmond Interim CAO

1. PROPOSAL AND BACKGROUND:

Administration has reviewed the existing Governance and Priorities Committee Policy C-04-14 to assess the document in regards to the current practices and needs of the municipality.

Administration recommends amending clauses three and four of the Policy (see attachment 1). Amending the Policy will help Administration to streamline the activities of the Town, by establishing best practices.

2. BUDGET / GRANT / RESOURCE IMPLICATIONS:

N/A

3. ALIGNMENT WITH LEGISLATION AND TOWN PLANS:

Type of Document	Yes ~ N/A ~ Partial	Comments
Provincial Acts / Regulations	Yes	<i>Municipal Government Act</i>
Municipal Bylaws	N/A	
Municipal Development Plan	N/A	
Sustainability Vision 2019-2021	N/A	
Town of Drayton Valley Strategic Plan 2019-2021	N/A	
Other Plans or Policies	Yes	C-04-14

4. POTENTIAL MOTIONS:




- A. That Council approve the amended Governance and Priorities Committee Policy C-04-14, as presented.
- B. That Council decline to amend the Governance and Priorities Committee Policy C-04-14.

5. RECOMMENDATION:

Administration recommends that Council approve the amended Governance and Priorities Committee Policy C-04-14, as presented.

6. ATTACHMENTS:

- 1. DRAFT Amended Governance and Priorities Committee Policy C-04-14

REPORT PREPARED BY:		REVIEWED BY:	
APPROVED BY:			

Subject:	Governance and Priorities Policy	Policy No.:	C-04-14	
Department:	Council			
Approval Date:	January 28, 2015	Review Date:	<u>September 15, 2021</u>	
Associated Policies:	Council Meeting, Agenda & Public Hearing Policy			

Governance and Priorities Committee Policy

Purpose

The Governance and Priorities Committee (hereinafter referred to as “G&P”) is established and will conduct business in accordance with the *Municipal Government Act*. Meetings of G&P are open to the public, and are designed to provide a setting for frank, open and free discussions between Councillors and senior staff on monthly activities and those items which are conceptual or deliberative in nature.

General Policy

1. G&P is comprised of all Councillors, the Mayor, senior Town staff and any resource people they wish to include.
2. The Councillor appointed as Deputy Mayor shall chair these meetings.
3. ~~G&P has no power to make decisions, direct work or commit funds; this power rests with Council.~~ Although the purpose of the G&P is to provide frank, open and free discussions between Council and Administration, in instances where Council wishes to make a decision or provide direction to Administration it will be done by motion.
4. ~~As a meeting of a Committee of Council, formal minutes of the G&P sessions will be kept. No formal minutes are kept of the proceedings, however notes are kept for reference purposes.~~
5. The operation of G&P is purposely kept informal to encourage an exchange of information and ideas.

Subject:	Governance and Priorities Committee Policy	Page:	2 of 2
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- The Town Manager, in conjunction with the Mayor and Deputy Mayor, sets the G&P agenda. Those individual must ensure that items coming before G&P fit the purpose of the meeting.

This Policy, upon approval by Town Council, shall repeal and replace Policy C-01-97.

Mayor

Approval Date