



Town of Drayton Valley
 5120 52 Street, P.O. Box 6837
 DRAYTON VALLEY, AB T7A 1A1
 Phone: (780) 514 2200
 Fax: (780) 542 5753
www.draytonvalley.ca

The Inspections Group Inc.
 12010 – 111 Avenue NW EDMONTON
 AB T5G 0E6 Phone: (780) 454 5048 /
 (866) 554 5048 Fax: (780) 454 5222 /
 (866) 454 5222
www.inspectionsgroup.com

BUILDING PERMIT APPLICATION FORM

e-SITE Permit #: _____

Application Date: DD / MMM / YYYY

Estimated Project Completion Date: DD / MMM / YYYY

Applicant Type: **Owner** **Contractor**

Cost of Installation (Labour & Material) \$ _____

The Permit Holder hereby certifies that this installation will be completed in accordance with the Alberta Safety Codes Act. A permit may expire if the undertaking to which it applies: (a) is not commenced within 90 days of issue of the permit, (b) is suspended or abandoned for a period of 120 days." An extension can be considered when applied for in writing prior to permit expiry date.

****2 Sets of plans / specifications & payment must accompany this application** Applications can be submitted in person or to the following email: plandev@draytonvalley.ca**

Owner Name: _____		Mailing Address: _____	
City: _____	Prov: _____	Postal Code: _____	Phone: _____ Fax: _____
Cell: _____		Email: _____	
Owner's Signature / Declaration (Single Family Residential Only) "I hereby declare I am the owner of the premises in which the work will be conducted and reside or will reside on the property. I am doing the work myself and assume responsibility for compliance with the applicable Act and Regulations"			
Name of Contractor: _____		Mailing Address: _____	
City: _____	Prov: _____	Postal Code: _____	Phone: _____ Fax: _____
Cell: _____		Email: _____	
Project Location in the Town Drayton Valley			
Street Address: _____		Tax Roll #: _____	
Legal Subdivision: Part of: _____	Section: _____	Township: _____	Range: _____ West of _____
Subdivision Name: _____		Lot: _____	Block: _____ Plat: K _____
Directions: _____			
BUILDING TYPE:	TYPE OF WORK:	BUILDING USE:	BUILDING AREA IN SQ. FT.:
<input type="checkbox"/> Dwelling Unit	<input type="checkbox"/> New Construction	<input type="checkbox"/> Single/Multi Residential	Number of stories _____
<input type="checkbox"/> Detached/Attached Garage	<input type="checkbox"/> Relocation	<input type="checkbox"/> Commercial	Main area _____
<input type="checkbox"/> Accessory Building	<input type="checkbox"/> Addition	<input type="checkbox"/> Industrial	2 nd floor _____
<input type="checkbox"/> Basement Development	<input type="checkbox"/> Renovation	<input type="checkbox"/> Institutional	Basement _____
<input type="checkbox"/> Deck	<input type="checkbox"/> Demolition	<input type="checkbox"/> Oil & Gas	Garage _____
<input type="checkbox"/> Solid fuel burning appliance	<input type="checkbox"/> Change of Occupancy	<input type="checkbox"/> Other (specify) _____	Total Area _____
Certification # _____	<input type="checkbox"/> Manufactured Home*		Deck _____
Foundation Type: _____	<input type="checkbox"/> Modular Home*		Basement developed at time of construction? Yes <input type="checkbox"/> No <input type="checkbox"/>
Other (specify): _____	*CSA # _____		
	Development Unit # _____		
Description of Work: _____			
Energy Compliance Method: <input type="checkbox"/> Performance <input type="checkbox"/> Trade-Off <input type="checkbox"/> Prescriptive			
*Manufactured Home – transportable in single or multiple sections; is ready for residential occupancy upon completion of setup.			
Payment Type: <input type="checkbox"/> Cash <input type="checkbox"/> Cheque <input type="checkbox"/> Credit Card <input type="checkbox"/> Interac		TIGI OFFICE USE ONLY	
Permit Fee: \$ _____		Issuing Officer's Name: _____	
+ SCC Levy*: \$ _____		Issuing Officer's Signature: _____	
Total Cost: \$ _____		Designation Number: _____	
Receipt #: _____		Permit Issue Date: <u>DD / MMM / YYYY</u>	
*\$4.50 or 4% of the permit fee maximum \$560.00			

REMIT PAYMENT AND APPLICATION TO THE TOWN OF DRAYTON VALLEY.

PLEASE CONTACT THE INSPECTIONS GROUP INC. FOR INSPECTIONS ALLOWING 2 – 5 WORKING DAYS NOTICE AND PROVIDE SAFE ACCESS.

The personal information provided as part of this application is collected under the Safety Codes Act and the Municipal Government Act and in accordance with the Freedom of Information and Protection of Privacy Act. The information is required and will be used for issuing permits, safety codes compliance verification and monitoring, and property assessment purposes. The name of the permit holder and the nature of the permit is available to the public upon request. If you have any questions about the collection or use of the personal information provided, please contact the Municipality.



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RESIDENTIAL

1-4 Dwelling Units (incl. mobile/modular homes)	Total square footage of all floors x \$0.60 + SCC levy
5+ Dwelling Units	\$9.00 per \$1,000 construction value + SCC levy
Detached garage/carport.....	\$100.00 + SCC levy
Secondary Suite.....	\$60.00 + SCC levy
Basement development.....	\$60.00 + SCC levy
Deck/Patio/balcony (higher than 2 feet from ground)	\$60.00 + SCC levy
Portable carports/garages	\$60.00 + SCC levy
Shed/greenhouse/playhouse, etc. (over 110 square feet)	\$50.00 + SCC levy
Permanent hot tub or pool.....	\$50.00 + SCC levy
Retaining wall 4 feet and higher	\$50.00 + SCC levy
Demolition/Moving.....	\$100.00 + SCC levy
As-built penalty	Double applicable permit fee(s) up to max. of \$5,000

COMMERCIAL/INDUSTRIAL/INSTITUTIONAL

Principle/Secondary Use Buildings (incl additions)	\$9.00 per \$1,000 construction value + SCC levy
Detached garage, shed, storage building	\$9.00 per \$1,000 construction value + SCC levy
Retaining wall 4 feet and higher	\$50.00 + SCC levy
Demolition/Moving.....	\$100.00 + SCC levy
Signs (freestanding/pylon, significant fascia signs).....	\$60.00 + SCC levy
As-built penalty	Double applicable permit fee(s) up to max. of \$5,000

NOTES:

A 4% Safety Codes Council (SCC) levy is charged in addition to the initial fee on all Building Permits (minimum \$4.50, maximum \$560.00)

Refund of fees- If construction does not commence within 120 days from the date the permit is issued or the project is abandoned, the applicant can apply for a refund for the portion of the Building Permit, less 15% of the assessed fees or \$25.00 (whichever is higher)

For fees based on construction value, the Applicant shall provide the fair market construction value on the application. If, in the opinion of the Development Officer entered on the application appears low, the Development Officer shall have the right to amend the construction value of the development to its fair market value.