



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Councillor Dodds (Call-In)
Deputy Mayor Gammana
Councillor McGee
Councillor Peebles
Councillor Wheeler
Winston Rossouw, CAO
Elvera Thomson, General Manager of Finance
Annette Driessen, General Manager of Community Services
Matt Ellis, Senior Planner & Assistant Director of Emergency Management

Bree Motkoski, Executive Assistant
Sabine Landmark, Administrative Assistant
Nathan Palovcik, Manager of Information Services
Tom Thomson, Fire Chief
Acting S/Sgt. Erin Matthews, RCMP
Graham Long, Drayton Valley and District Free Press (Call-In)
Cathy Weetman, Drayton Valley Western Review
Members of the Public (Call-In)

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:01 a.m.

1.0 Additions to the Agenda

Following item was added to the Agenda:
6.5. Closed Session: CAO – FOIP section 24(1)(b)(i)

2.0 Adoption of Agenda

RESOLUTION #171/20

Councillor Peebles moved to adopt the Agenda for the November 25, 2020, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. October 28, 2020, Regular Meeting of Council Minutes

There were no corrections or amendments to the October 28, 2020, Regular Meeting of Council Minutes.

3.2. October 28, 2020, Organizational Meeting of Council Minutes

There were no corrections or amendments to the October 28, 2020, Organizational Meeting of Council Minutes.

4.0 Adoption of:

4.1. October 28, 2020, Regular Meeting of Council Minutes

RESOLUTION #172/20

Councillor Ballas moved to adopt the Minutes of the October 28, 2020, Regular Meeting of Council, as presented.

CARRIED

4.2. October 28, 2020, Organizational Meeting of Council Minutes

RESOLUTION #173/20

Councillor McGee moved to adopt the Minutes of the October 28, 2020, Organizational Meeting of Council, as presented.

CARRIED

5.0 Delegations

- 5.1. Drayton Valley RCMP Stats – October 2020 – Acting S/Sgt. Erin Matthews
Acting S/Sgt. Matthews presented Council with the stats for the month of October 2020. She further provided an update on the pilot project that she is working on with Alberta Health Services to have mental health support workers on calls.

6.0 Decision Items

- 6.1. Proposed Repealing Bylaw 2020/13/C to repeal the Drayton Valley - Brazeau Recreation Board Bylaw 2020/01/C and Drayton Valley Brazeau Recreation Board Amending Bylaw 2020/05/C; Presented for First, Second, and Third Reading

RESOLUTION #174/20

Councillor McGee made a tabling motion.

CARRIED

Mr. Rossouw exited the meeting at 9:31 a.m.

Mr. Rossouw returned to the meeting at 9:33 a.m.

Ms. Fancey entered the meeting at 9:36 a.m.

Mr. Rossouw exited the meeting at 9:38 a.m.

- 6.2. Subdivision Application DV/20/02 4114 & 4102 62 Street; (Lots 2 & 3; Plan 982 2982)

RESOLUTION #175/20

Councillor Wheeler moved that Council approve proposed Subdivision DV/20/02 subject to the conditions noted below:

- The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision in accordance with the Town's block numbering system for registration at the Alberta Land Titles Office subject to the attached subdivision plan.
- That the Applicant submits an endorsement fee of \$200 to the Town of Drayton Valley at the time the Plan is submitted for endorsement.

CARRIED

Mayor Doerksen called a break at 9:40 a.m.

Mayor Doerksen reconvened the meeting at 9:46 a.m.

Mr. Rossouw returned to the meeting at 9:46 a.m.

- 6.3. Approval of Revised 2021 Council Meeting Schedule

RESOLUTION #176/20

Councillor Wheeler moved that Council approve the revised 2021 Meeting Schedule for Council/Committee meetings, as presented.

CARRIED

- 6.4. Appointment of Returning Officer

RESOLUTION #177/20

Councillor Peebles moved that Council appoint Jennifer Fancey as the Returning Officer for the 2021 Municipal General Election.

CARRIED

6.5. Closed Session: CAO – FOIP section 24(1)(b)(i)

RESOLUTION #178/20

Councillor Wheeler moved that Council move into closed session at 9:50 a.m. pursuant to FOIP section 24(1)(b)(i).

CARRIED

RESOLUTION #179/20

Councillor Ballas moved that Council move out of Closed Session at 10:52 a.m.

CARRIED

Mayor Doerksen called a break at 10:52 a.m.

Mayor Doerksen reconvened the meeting at 10:57 a.m.

RESOLUTION #180/20

Councillor Wheeler moved that Council accept the resignation of Mr. Rossouw as outlined in his letter received November 16 with the resignation date of January 8, based on the terms and conditions discussed; AND furthermore appoint Annette Driessen as Acting CAO on January 8, 2021.

CARRIED

7.0 Department Reports

7.1. Planning and Development

Mr. Ellis provided an update of the activities in the Planning and Development department.

7.2. Community Services and FCSS

Ms. Driessen provided an update on the activities from the Community Services department, Early Childhood Development Centre, Park Valley Pool, and FCSS.

7.3. Emergency Services

Fire Chief Thomson presented the Fire Services stats for the month of October 2020 and commented that with the new COVID restrictions Fire Services has received many calls from local businesses asking for an occupancy assessment.

Councillor Wheeler asked to receive financial information regarding calls and the contributions towards these from Town and County.

7.4. Safety and Protective Services

Mr. Klassen advised that his department is looking at the audit requirements; he advised of a recent incident; and provided a COVID-19 update.

Councillor Ballas exited the meeting at 11:32 a.m.

7.5. CAO/Administration/Capital Project Update

Mr. Rossouw provided an update on capital projects and commented on the COVID-19 situation.

Councillor Ballas returned to the meeting at 11:35 a.m.

8.0 Council Reports

8.1. Deputy Mayor Gammana

- Education meetings
- October 29 – First Poppy presentation at the Royal Canadian Legion
- October 30 – Drayton Valley Multicultural Association meeting

- November 1 – Invocation of Reverend Cook at the Anglican Church
- November 5 – Budget meeting
- November 9 – Wild Rose School Division meeting
- November 13 – Drake’s Handi-Bus ribbon cutting
- November 24 – Budget meeting

8.2. Councillor McGee

- October 29 – First Poppy presentation at the Royal Canadian Legion
- November 14 – RYSE Project meeting
- November 23 – Eagle Point Blue Rapids (EPBR) Parks Council Meeting
- Commented on the passing of Drayton Valley citizen Lil Ross

8.3. Councillor Wheeler

- Regularly scheduled Budget and Council meetings

8.4. Councillor Ballas

- Regularly scheduled Budget and Council meetings
- Drayton Valley Municipal Library Board meeting
- Alberta Hemp Alliance meeting

8.5. Councillor Peebles

- Alberta Hemp Alliance meeting
- Homelessness and Poverty Reduction Strategy Committee meeting

8.6. Councillor Dodds

- Sustainability Committee meeting
- Regularly scheduled Budget and Council meetings
- Economic Development Committee meeting
- Drake’s Handi-Bus ribbon cutting
- Drayton Valley and District Chamber of Commerce meeting
- Meeting with Minister of Advanced Education

8.7. Mayor Doerksen

- November 13 – Drake’s Handi-Bus ribbon cutting
- Budget meetings

9.0 Information Items

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- 9.1. Drayton Valley Multicultural Association Meeting Minutes – January 6, 2020, February 3, 2020, March 2, 2020, and October 5, 2020
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- 9.2. Economic Development Committee Meeting Minutes – September 8, 2020
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- 9.3. Drayton Valley / Brazeau County Fire Services Stats – October 2020
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- 9.4. Drayton Valley RCMP Stats – October 2020
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RESOLUTION #181/20

Deputy Mayor Gammana moved that Council accept the above items as information, as presented.

CARRIED

10.0 **Adjournment**

Mayor Doerksen adjourned the meeting at 11:52 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

APPROVED