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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor Doerksen	Jennifer Stone, Intergovernmental Relations & Communications
Councillor Ballas (call in)	Abdulrahman Mogbonjubola, Intermediate Systems & Networks Analyst
Councillor Dodds	Aishah Mohd Isa, Energy Program Coordinator
Councillor Gammana	Sabine Landmark, Administrative Assistant
Councillor McGee	Lowani Mubanga, Planning and Development Officer
Deputy Mayor Peebles (call in)	Merlin Klassen, Manager of Safety & Protective Services, Director of Emergency Management
Councillor Wheeler	S/Sgt. Malcolm Callihoo, RCMP
Winston Rossouw, Chief Administrative Officer	Doug Whistance-Smith, Drayton Valley Municipal Library Director
Debbi Weber, Assistant CAO	Cathy Weetman, Western Review
Annette Driessen, General Manager of Community Services	Graham Long, Drayton Valley and District Free Press
Rick Wheatley, General Manager of Engineering	Members of the Public
Tom Thomson, Fire Chief	
Jennifer Fancey, General Manager of Finance & Corporate Initiatives	
Matt Ellis, Senior Planner	
Kelsey Baker, Communications Assistant	

### **ABSENT:**

### **CALL TO ORDER**

Mayor Doerksen called the meeting to order at 9:03 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions to the agenda.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #182/19**

Councillor Gammana moved to adopt the Agenda for the November 27, 2019, Regular Meeting of Council, as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. November 6, 2019, Regular Meeting of Council Minutes**

There were no corrections or amendments to the November 6, 2019, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. November 6, 2019, Regular Meeting of Council Minutes**

##### **RESOLUTION #183/19**

Councillor McGee moved to adopt the Minutes of the November 6, 2019, Regular Meeting of Council, as presented.

**CARRIED**

**5.0 Delegations / Administrative Updates**

- 5.1. Drayton Valley Hospitality and Tourism Authority – Tom Hinderks  
Mr. Hinderks provided Council with a proposal for a Regional Partnership Marketing Concept 2020-2022 between the Town, County, and Drayton Valley Hospitality and Tourism Authority.
- 5.2. Drayton Valley RCMP Stats – September and October 2019 – S/Sgt. Malcolm Callihoo  
S/Sgt. Callihoo presented Council with the statistics for the months of September and October 2019.

*Mayor Doerksen asked to add following decision items to the Agenda:*

6.6 *Equipment Replacement*

6.7 *Equipment Re-Purposing and Upgrading*

**RESOLUTION #184/19**

Councillor Wheeler moved to add 6.6 Equipment Replacement and 6.7 Equipment Re-Purposing and Upgrading to the Agenda.

**CARRIED**

*Mayor Doerksen called a break at 9:47 a.m.*

*Mayor Doerksen reconvened the meeting at 10:00 a.m.*

*Councillor Peebles and Ballas called in to the meeting at 10:00 a.m.*

**6.0 Decision Items**

*Councillor Wheeler declared pecuniary interest and Councillor Dodds declared apprehensional bias with item 6.1. and exited the meeting at 10:00 a.m.*

- 6.1. Property Tax Forgiveness and Development Permit Fee Refund Request Lots 7 and 8, Block 112, Plan 062 4280

**RESOLUTION #185/19**

Councillor Gammama moved that Council accept the request to waive development permit fee and building permit fee less what costs are incurred to the Town of Drayton Valley and waive property taxes for Lots 7 and 8, Block 112, Plan 062 4280, Tax Rolls 70417600 and 70418700, for the year of 2020 and look at it in 2021 as a separate decision item.

**CARRIED**

*Councillor Ballas and Deputy Mayor Peebles exited the meeting at 10:26 a.m.*

*Councillor Wheeler and Dodds returned to the meeting at 10:26 a.m.*

- 6.2. Drayton Valley Municipal Library Board 2020 Budget

**RESOLUTION #186/19**

Councillor McGee moved that Council approve the Library Board's request for \$333,407.00 in operational grant funding from the Town of Drayton Valley to sustain Library operations in 2020.

**DEFEATED**

**RESOLUTION #187/19**

Councillor Dodds moved that Council accept the Library Board's request for information.

**CARRIED**

6.3. Amendment to Winter Road Maintenance and Street Sweeping Policy T-02-16

**RESOLUTION #188/19**

Councillor Wheeler moved that Council accept and approve amended Winter Road Maintenance and Street Sweeping Policy T-02-16 with the amendment to take out "all" in Section 4 as discussed.

**CARRIED**

6.4. Aquatic Facility Terms of Reference

**RESOLUTION #189/19**

Councillor Dodds moved that Council direct Administration to amend the Aquatic Facility Committee Terms of Reference with the following changes as mentioned.

**CARRIED**

6.5. Feasibility Study for Educational Institution Specializing in Cannabis and Hemp

**RESOLUTION #190/19**

Councillor Gammana moved that Council direct the Administration to proceed with the feasibility study AND allocate the amount of up to \$30,000 for this feasibility study, with a condition that the commitment is subject to the availability of grants; AND direct Administration to apply for the CARES funding for up to \$30,000.

**CARRIED**

6.6. Equipment Replacement

**RESOLUTION #191/19**

Councillor Dodds moved that Council approve the proposed trade-in of the 2012 JD 7200R Tractor and 2012 snowblower for a 2019 JD 6130M Tractor with a payout of \$3,608.17 (not including GST) funded by Capital Project 9: Mobile Equipment.

**CARRIED**

6.7. Equipment Re-Purposing and Upgrading

**RESOLUTION #192/19**

Councillor Wheeler moved that Council approve the construction and installation of a 12 ft. deck and hydraulic picker for Unit 00192 in the amount of \$17,000 plus GST, funded by Capital Project 9: Mobile Equipment.

**CARRIED**

*Mayor Doerksen called a break at 11:07 a.m.*

*Mayor Doerksen reconvened the meeting at 11:18 a.m.*

**7.0 Department Reports**

7.1. Engineering and Development/Capital Project Update

Mr. Wheatley provided an update on the activities of the Engineering Department and Public Works Department. Mr. Ellis introduced Planning & Development Officer, Lowani Mubanga, and provided an update on the activities of the Planning and Development Department.

7.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department, FCSS and Early Childhood Development Centre.

7.3. Emergency Services

Fire Chief Thomson presented Council with the stats for the months of September and October 2019. He further encouraged the community to slow down and drive accordingly to winter conditions.

7.4. CAO/Administration

Mr. Klassen introduced Mr. Colton Hutchinson as the Community Peace Officer and advised that the court date regarding WCB is on December 19.

Ms. Weber provided an update on the TELUS Smart Communities pilot project and Ms. Stone shared the communications strategy for this.

Mr. Rossouw advised that Administration is preparing documentation for the Special Meeting on December 3 to approve the Interim 2020 Budget. He further advised that the positions for asset management and for a safety are being advertised. Finally, Mr. Rossouw thanked Council on behalf of staff for the office closure of Christmas time.

**8.0 Council Reports**

8.1. Deputy Mayor Peebles

- Was not present to provide a report.

8.2. Councillor Dodds

- Budget Discussions
- Economic Development Committee Meeting
- Meeting with MLA Mark Smith and MP Gerald Soroka
- Zero Fee Meetings
- Meeting with NorQuest
- Drayton Valley Municipal Library Board Meeting
- Town Organization Sustainability Meeting

8.3. Councillor Gammana

- November 7 – Budget Discussion
- November 8 – Zero Fee Meeting
- November 12 – Economic Development Committee Meeting
- November 13 – Zero Fee Meeting
- November 13 – Aquatic Facility Committee Meeting
- November 13 – Easymile Inc re autonomous transportation pilot project
- November 14 and 15 – Meetings with NorQuest
- November 16 – Annual ARDN Gala
- November 21 – Drayton Valley and District Chamber of Commerce
- November 24 – Santa’s Workshop
- November 26 – Budget Discussion

8.4. Councillor McGee

- RYSE Project Delegation to Secunda, South Africa

8.5. Councillor Wheeler

- Budget Discussions
- Healthy Communities Coalition Meeting
- Town Organization Sustainability Meeting
- AUMA Meetings
- Upcoming: Grade 5 Art Sale at CETC and Light Up Parade

8.6. Councillor Ballas

- Was not present to provide a report.

8.7. Mayor Doerksen

- Remembrance Day Services
- Budget Discussions

**9.0 Information Items**

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9.1. Childcare Operational Board Meeting Minutes – September 24, 2019

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9.2. Economic Development Committee Meeting Notes – October 10, 2019

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9.3. Drayton Valley Multicultural Association Minutes – November 5, 2019

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9.4. STAR Catholic Schools Board Meeting Highlights – November 2019

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9.5. Drayton Valley / Brazeau County Fire Services Stats – September and October 2019

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9.6. Drayton Valley RCMP Stats – September and October 2019

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9.7. Drayton Valley Municipal Library Board Meeting Minutes – October 17, 2019, and  
October 2019 Stats

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**RESOLUTION #193/19**

Councillor Gammana moved that Council accept the above items as information.

**CARRIED**

**10.0 Adjournment**

Mayor Doerksen adjourned the meeting at 12:08 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER