

TOWN OF DRAYTON VALLEY QUARTERLY REPORT | APR - JUNE 2019



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Every quarter the Town of Drayton Valley Administration team presents a comprehensive report and update to Town Council of work done across all departments. This is in an effort to keep Council abreast of all initiatives and projects that have been undertaken in the previous three months, and bring awareness to the work being done moving forward.

2019's second quarterly report was on July 30th, and included the following progress statements.

SAFETY & EMERGENCY MANAGEMENT

Staff safety training was arranged for all Town of Drayton Valley summer staff, and this intensive program was delivered by the Parks Lead Hand. This training is 90% completed and other staff group's training has increased from 70% completed to 80% completed.

A review of Safe Work Practices (SWP) was undertaken as a requirement under the Town's safety management program. 80% of departments have completed this review.

A draft Community Peace Officer bylaw is in review, and will be brought to Council for the Sept. 18th Council meeting. A policy and procedure manual for the Community Peace Office program has also been completed and implemented. As seasons change, the types of bylaw concerns from residents has varied, but the volume received has remained constant.

FINANCE

Updates and revisions have been made to the Serenic Analytics program, which provides internal financial reporting functionality to the organization.

A review has begun of all finance related policies for potential updates, and an expected completion for this review has been projected for the Fall of 2019.

ENGINEERING & PLANNING

Construction started in mid-May for the Raw Water High Lift Pumps at the Water Plant. Pump cans have been installed and footings and foundations have been poured. This project remains on schedule.

The South Sanitary Trunk Main (SSTM) project was awarded to Rulam Construction and work has begun, however rain has caused some delays.

The intersection of 50th St South and 18th Ave East (Ring Road), no intersection reconfigurations are required as per Alberta Transport (AT) letter dated May 23, 2019. However AT reserves the right to request a traffic Impact assessment (TIA) every 5-years to evaluate any potential change in traffic volumes and patterns.

Landscaping is underway at the Waste Water Treatment Plant. This includes placing trees, bushes and other plants along Cell 5.

The tender for reconstructing 62St/RR75 was received in May, 2019. Works has commenced August 2, 2019.

Street sweeping and clean-up is an ongoing operation especially in areas around town where construction is underway.

Line painting and road crack sealing is underway and will be ongoing throughout summer and early fall, 2019.

Line and curb painting commenced in the first week of June, 2019 and remains an ongoing operation.

15 summer staff members were hired this year for seasonal work. Summer staff will be on-board until end of August 2019. Their duties include; garbage can litter removal, grass cutting and general maintenance duties.

Blading, gravel patching, laneway repairs, as well as pothole patching remains an ongoing operation across the town. Sidewalk repairs began in late June to reduce trip hazards and are projected to be completed in mid-July.

The Town is working with two local contractors to complete asphalt patching by August.

Repairs to the trail between St. Anthony's and Frank Maddock High School was repaired during late Mid July.

Flowers beds were prepared and flowers planted throughout town. Hanging baskets were placed all over town, and the South entrance was cleaned up and had flowers planted as well.

Mowing began the second week of May, however due to heavy rain; this has seen some delays in the scheduled operations were experienced. Work continues as weather permits at all parks, ball diamonds, and ROWs.

Beaver dams have been removed from the AspenView pond. Beavers continue to be active in the area. Public Works is monitoring the activity and where required the dams are being removed in a humane manner in conjunction with Fish and Wildlife.

Watermain and hydrant flushing and maintenance are ongoing.

The Town has met with a few residents about their drainage concerns from lanes, other properties or off road-ways.

The Town has brought in an arborist to assist with determining where trees need to be removed to ensure public safety. Several trees have been removed in various parks, and some trees will be removed from residential areas before Fall 2019.

The speed limit sign was changed from 50km/h to 60km/h on 50th St South, as well as numerous sign updates and change outs.

To date, the Town has received 19 building permits, which is an increase in comparison to June 2018.

There have been a number of incidences at the Landfill from April until now. These include having the recycling Quonset burned down; electrical wire dug up and burned for copper, and entry into the main shed for equipment. The Quonset is awaiting building permits and the remaining incidents have been reported to the RCMP.

COMMUNITY SERVICES

All vacancies in the Urban Housing Program were filled by January 15th, 2019. The 2019 operating surplus is projected to exceed \$50,000.00. All tenants have completed the 'Making Financial Cents' training.

The Drive Happiness campaign has recruited 4 drivers and training has commenced. The Community Foundation has committed \$15,000.00 upon the Community Facility Enhancement Program (CFEP) application



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approval, -CFEP Grant is still pending. Pembina Pipeline has donated \$5,000.00

A Playground and Sport Fields Five Year Capital Plan have been accepted as information.

The Food Bank concrete apron project received a grant from AB Recycling, and base preparation has been completed.

Ball diamond improvements including storage, portable mounts, and infield expansion have been scheduled for 2019.

Staff training at the ECDC: One staff member completed Level II and three staff members enrolled in Level III.

Pembina Pipeline and Vermilion Energy offered advocacy support for continued Early Learning and Childcare Center (ELCC) funding. ELCC funding was received, and has been committed until March 2020.

The Community Mat Program received \$30,000 in grant funding from the Community and Social Services grant.

The Homelessness and Poverty Reduction Team reached a Home Transitional Funding Application agreement which was signed for a 6-month transitional period from April 1, 2019 – September 1, 2019, for an amount of \$42,285.02

The Homelessness and Poverty Reduction Team have advocated for over 450 unique clients, assisting them to access resources, navigate services and maintain appropriate housing. They have also prepared a Rural Homelessness Estimation Report, which creates a baseline for future research and homelessness reduction efforts.

In partnership with the Healthy Communities Coalition, the Town has an Integrated Youth Hub which submitted a Civil Forfeiture Grant application. This approval was denied, and they are resubmitting for the next round. The first application for the Family Community Safety Program grant was declined, and they are awaiting the second call for applications. This grant would see \$200,000.00 over one year. Step one of the Policy Wise for Children and Families Grant was approved, which would be \$75,000 over one year. The Town is working on policy development and governance structure for wrap around services.

The Community Parenting Coalition received the Early Childhood Coalitions of Alberta Grant for 2019/2020 for a total of \$22,500. The strategic plan for the Community Parenting Coalition was completed.

11 grants totalling \$109,496.10 have been allocated from the \$130,000 FCSS Granting Program budget for 2019. The next grant meeting will be in August 2019.

The Home Support is currently serving 22 seniors and people with disabilities.

The Community Volunteer Income Tax program completed 260 returns this tax season with the help Community Partners.

One June 5th, 80 seniors attended the Senior's Tea during Seniors Week.

240 community members attended Volunteer Appreciation Night.

Funds were finalized for the MCCAC to install LED lights and a REALice system. The REALice system was purchased and installed.

Renovations of the bleacher heaters in Omni I was scheduled for July 29th to provide customers with comfortable heat in arenas.

An invitation went out to the community to share photos and stories for the Omni legacy wall, and this will remain ongoing until September. Pulling Together documentation will be showcased July – October.

The Omniplex has initiated "Fun Fact Fridays" where they educate the public on facts/financials/how's and why's of the facility through social media.

A personal training and fitness instruction schedule was developed that addresses a wide variety of clients and their abilities, income levels, and ages.



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The Omniplex is in talks with proprietor regarding Laser Tag, and with 4H to hold a “jackpot” show for 2020. The firefighters have booked a provincial curling championship and AG Board Field Tours have booked for 2021.

Park Valley Pool summer student pass sales have doubled from last year, exceeding our target by 25%.

Park Valley Pool has a number of special summer events including Treat Tuesdays, Water Walkway Wednesdays and Theme Thursdays. Public attendance as of July 22, 2019 is up by 239 admissions compared to the whole month of July 2018. From July 15 to 19, Park Valley Pool provided education to the public on drowning prevention on behalf of the Life Saving Society which was well received.

Park Valley Pool’s summer day camp programming was at 93% capacity and generated \$19,240 in revenue. Our before and after care is paid at the time of need and has generated \$535 in revenue. The Pool also received \$2,550 in donations for our Camp program from local companies (Vinnie’s Mulching, Lambs Trucking, Keyera, DV Rentals and Pembina Pipeline).

Park Valley Pool hosted the annual Triathlon on May 12, 2019.

FIRE SERVICES

The temporary Shelter Bylaw was approved in July, 2019.

The Fire Department is actively recruiting paid on-call firefighters and is engaged in an active radio campaign, newspaper campaign and poster campaign.

The fire service is currently updating their safe work procedures and operating guidelines.

CHIEF ADMINISTRATIVE OFFICER

An Asset Management project has seen the Serenic expansion modules designed, and prepared. Staff will be trained and the new system will be activated.

A pursuit of grants has seen new applications and opportunities being sought out for energy related projects, the Landfill, and Aquatic Facility.

The Town, in partnership with TELUS, has initiated a Safe Communities Pilot Project. The design framework (locations for cameras within Town) for this project is 75% complete. A business luncheon for potential business participants took place on July 18th. A public Open House was held on July 31st for all members of the public to learn about the pilot project. Privacy information assessments and associated Town policies are currently being developed.

COMMUNICATIONS

The Town is working diligently to maintain and increase communication initiatives with the public. This includes regular updates on our website, social media platforms (Facebook, Instagram, and Twitter), a page in the newspaper and weekly radio advertisements as well as information being posted on the electronic sign.

Communication includes information about all ongoing Town projects, new initiatives, construction and engineering work, road closures, Public Works updates, capital projects and updates, holidays and Town events, animal control, Council agendas and meetings.



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