

## Application Process Drayton Valley Campus

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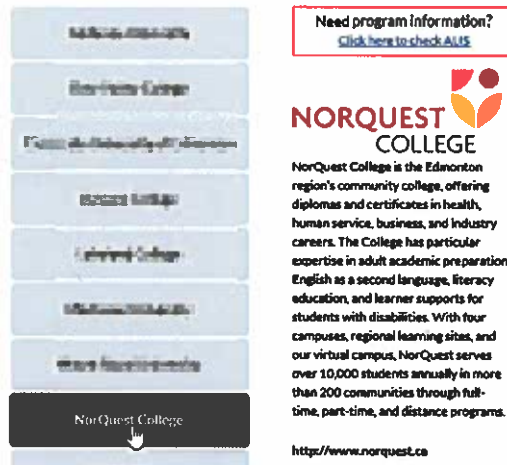
### Step 1. Apply

Get started: Visit [applyalberta.ca](http://applyalberta.ca)

- Create an account or log in with your existing account

**Need Help? Call the Helpdesk toll free: 310.0000, then 780.427.5318**

- After you log in, enter your personal information and information about your previous studies. If you attended high school or post-secondary studies in Alberta, this allows NorQuest College to receive your transcripts electronically.



- Choose NorQuest College
- Select your term and program:
  - For **Arts and Sciences**, choose: Fall 2019 term > Open Studies > Arts and Sciences
  - For **Health Care Aide**, choose: Fall 2019 term > Health Care Aide > Health Care Aide (Part Time Evening) \*\*
  - For **Power Engineering Prep**, choose: Winter 2020 term > Academic Upgrading – Region > Academic Upgrading Region
- Choose **Drayton Valley** as the location

Continue through the screens to submit your application.  
Pay the \$95 non-refundable application fee.

\*\* Due to curriculum changes, Health Care Aide applications will not be available until later in the Spring. See [norquest.ca/hca](http://norquest.ca/hca) for updates.

## Step 2. Be Admitted

**You will receive an email within two days to acknowledge receipt of your application.**

Next you will receive log in information for MyQuest (your online student centre) and MyMail (your NorQuest email address, where all future communications will be sent).

If you previously studied in Alberta, we will receive your transcripts electronically.

If you did not attend previous studies in Alberta, have your official transcripts sent to NorQuest College. Additional assessment testing may be required if your transcripts do not show that you meet the admission requirements.

Academic Upgrading for Power Engineering applicants: a Student Navigator will contact you to determine your suitability for the two eligible courses. You will be admitted once you meet the admission requirements for Math 030-1 and Physics 030.

After your transcripts are reviewed, you will be notified by email (to your MyMail address) if you have been accepted to the program. The email will ask you to pay a tuition deposit, but you do not need to pay the deposit.

## Step 3. Request Funding

**Forward a copy of your acceptance email to [zerofee@draytonvalley.ca](mailto:zerofee@draytonvalley.ca) to request approval for the Zero Fee Tuition initiative.**

The town of Drayton Valley will notify you if you are approved for the Zero Tuition Fee initiative, and will also notify NorQuest College that your tuition will be covered.

For academic upgrading, only students who qualify for Math 030-1 and Physics 030 will be eligible for the Zero Fee Tuition initiative for those two courses.

You will receive another email to let you know your seat in the program is reserved, as well as information about enrolling in classes.

You will have a portion of fees to pay (Students' Association Fee, Registration Services Fee, and if enrolled full-time - Health and Dental Insurance), due on the first day of each term. You will also need to purchase any required textbooks for your program – see [norquest.ca/booklist](http://norquest.ca/booklist) in August for details.