



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Deputy Mayor Ballas
Councillor Dodds
Councillor Gammana
Councillor McGee
Councillor Peebles
Councillor Wheeler
Winston Rossouw, Chief Administrative Officer
Annette Driessen, Director of Community Services
Sonya Wigglesworth, Acting Director of Engineering and Development

Tom Thomson, Fire Chief
Kevin McMillan, Director of Finance
Jennifer Stone, Executive Assistant and Communications
Erin Felker, Manager, Corporate Initiatives
Matt Ellis, Planner
Vishal Sharma, Senior Network and Systems Administrator
Malcolm Callihoo, Staff Sergeant
Cathy Weetman, Western Review
Members of the Public

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the November 28, 2018, Regular Meeting of Council Agenda.

2.0 Adoption of Agenda

RESOLUTION #268/18

Councillor Gammana moved to adopt the Agenda for the November 28, 2018, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. November 7, 2018, Regular Meeting of Council Minutes

There were no corrections or amendments to the November 7, 2018, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. November 7, 2018, Regular Meeting of Council Minutes

RESOLUTION #269/18

Councillor Ballas moved to adopt the Minutes of the November 7, 2018, Regular Meeting of Council, as presented.

CARRIED

5.0 Public Hearing

5.1. Rezoning Bylaw 2018/15/D

A separate set of Minutes were recorded for the Public Hearing on Bylaw 2018/15/D.

6.0 Delegations / Administrative Updates

6.1. Aim for Success – I Am Empowered Conference 2019 – Lisa Hendricken, Christopher Lees

Mr. Lees and Ms. Hendricken provided Council with information regarding the upcoming I Am Empowered Conference scheduled for April 13, 2019Ms. Hendricken explained that they will be applying for the Town's Community Event Grant for this event.

6.2. Drayton Valley RCMP October Stats – S/Sgt. Malcolm Callihoo

S/Sgt. Callihoo reviewed the RCMP October 2018 statistics with Council and reminded the public to lock their vehicle doors and to keep valuables out of sight. S/Sgt. Callihoo explained they are working with neighbouring detachments to assist with locating and capturing criminals.

Mayor Doerksen called a break at 10:00 a.m.

Mayor Doerksen reconvened the meeting at 10:10 a.m.

7.0 Decision Items

7.1. Signing Authorities

RESOLUTION #270/18

Councillor McGee moved that that the signing authorities for the Town of Drayton Valley be as follows, effective November 29, 2018:The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Mayor Michael Doerksen, Councillor Thomas McGee, Councillor Fayrell Wheeler, Councillor Bill Ballas, Councillor Corey Peebles, Councillor Nancy Dodds, Councillor Amila Gammana; along with any one of the following individuals with the following titles from Administration – Chief Administrative Officer; Director of Community Services; Fire Chief; Director of Engineering and Development; Director of Finance; or any person designated by the Chief Administrative Officer in writing – are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Chief Administrative Officer or any person designated by the Chief Administrative Officer in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and, with regard to documents relating to Administration, the Chief Administrative Officer or designate be authorized in writing, to sign such instruments.

CARRIED

7.2. Amended Committee Structure 2018-2019

RESOLUTION #271/18

Councillor Ballas moved to table item 7.2 and bring it forward to a future Governance and Priorities Meeting for discussion by Council.

CARRIED

- 7.3. Proposed Land Use Amending (Cannabis Production/Distribution) Bylaw 2018/16/D, Presented for First Reading

RESOLUTION #272/18

Councillor Peebles moved that Council give First Reading to proposed Land Use Amending (Cannabis Production/Distribution) Bylaw 2018/16/D as amended.

CARRIED

- 7.4. Proposed Amendment to Land Use Bylaw 2007/24/D: Rezoning Bylaw 2018/15/D, Presented for Second and Third Readings, Lot 2, Plan 752 2449

RESOLUTION #273/18

Councillor Wheeler moved that Council give Second Reading to proposed Rezoning Bylaw 2018/15/D, as presented.

CARRIED

RESOLUTION #274/18

Councillor Gammana moved that Council give Third Reading to proposed Rezoning Bylaw 2018/15/D, as presented.

CARRIED

- 7.5. Business License #1885, Transfer of Location, 5129-54 Street, Lot 7, Block6, Plan 2151 KS

RESOLUTION #275/18

Councillor McGee moved that Council approve Business License #1885 for the transfer of location to 5129-54 Street to allow for the operations of Automotive Service, this will allow this business to operate at this location.

CARRIED

- 7.6. Grant Application for Asset Management Capacity Building

RESOLUTION #276/18

Councillor Dodds moved that Council direct staff to apply for the asset management cohort program opportunity from the RMA, AUMA, and IAMA.

CARRIED

RESOLUTION #277/18

Councillor Gammana moved that the Town of Drayton Valley commits staff to participate in the asset management cohort program to advance our asset management program.

CARRIED

RESOLUTION #278/18

Councillor Wheeler moved that the Town of Drayton Valley commits financial support from its budget toward the costs of this initiative for staff travel and accommodation.

CARRIED

- 7.7. Grant Application for Wastewater Treatment Facility Upgrades

RESOLUTION #279/18

Councillor Dodds moved that Council authorize Administration to complete the application for the Investing in Canada Infrastructure Program grant requesting funding for all eligible costs of the Wastewater Treatment Plant Upgrades project.

CARRIED

RESOLUTION #280/18

Councillor Wheeler moved that Council authorize Administration to complete the application for the Alberta Municipal Water/Wastewater Partnership grant requesting funding for all eligible costs of the Wastewater Treatment Plant Upgrades project.

CARRIED

7.8. Aspen Waste Management Facility Operating Contract Extension

RESOLUTION #281/18

Councillor Wheeler moved that Council authorize Administration to enter into an agreement with GFL Environmental Inc. to extend services for the management of the Aspen Waste Management Facility for a period ending December 31, 2019, for a value of \$993,000.00.

CARRIED

7.9. Joint Fire Services Agreement

RESOLUTION #282/18

Councillor Ballas moved that Council approve the Joint Fire Service Agreement between Brazeau County and the Town of Drayton Valley for a one year term starting November 6, 2018.

CARRIED

7.10. Specialized Transportation

RESOLUTION #283/18

Councillor Gammana moved that Town Council approve the establishment of the Drive Happiness service, commencing January 2019.

CARRIED

7.11. Farm Safety Centre Inc. Funding Request

RESOLUTION #284/18

Councillor Ballas moved that Council grant funding to Farm Safety Centre in the amount of \$300.00 for the 2019 calendar year, from the "Grants to other Community Organizations."

CARRIED

8.0 Department Reports

8.1. Engineering and Development/Capital Project Update

Ms. Wrigglesworth provided an update on the activities of the Engineering Department and Public Works Department.

8.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department.

8.3. Emergency Services

Chief Thomson provided an update for Emergency Services.

8.4. CAO/Administration

Mr. Rossouw advised of a benefit review that is underway. December 5, 2018, is another budget discussion with Administration and Council. A meeting with Administration and local aviators will be taking place on November 29, 2018. Administration will also be working to restructure the storage of records within the Town.

9.0 Council Reports

9.1. Councillor Dodds

- November 8 – Economic Development Committee Meeting
- November 13 – Homelessness and Poverty Reduction Strategy Committee Meeting
- November 16 – Sustainability Committee Meeting and Economic Development Meeting
- November 17 – Health Foundation Festival of Lights Gala
- November 19 – Lions Club meeting
- November 20 – FCSS Orientation
- November 23 – Joint Council Meeting
- November 27 – Sustainability Committee Meeting
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9.2. Councillor Gammana

- November 13 – Homelessness and Poverty Reduction Strategy Committee Meeting
- November 16 – Introduction of Zero Fee Initiative
- November 17 – Health Foundation Festival of Lights Gala
- November 22 – Aurora Elementary School
- November 23 – Joint Council Meeting
- November 24 – Shakin'n Drayton Event
- November 26 – Meeting with local business community
- November 27 – Pembina Physician Retention and Recruitment Committee Meeting

9.3. Councillor McGee

- November 19 – Swearing In
- November 19 – Governance and Priorities Committee Meeting

9.4. Councillor Wheeler

- Attended the Pembina Crisis Connection Society Meeting
- Attended ARPA Greener Facilities Conference

9.5. Deputy Mayor Ballas

- November 8 – Economic Development Committee Meeting
- November 9 – Drayton Valley Thunder Meeting
- November 13 – Rodeo Meeting
- November 14 – Governance and Priorities Committee Meeting
- Attended the Rural Municipalities of Alberta (RMA) Fall Convention
- November 23 – Joint Council Meeting
- November 26 – Meeting with local business owners

9.6. Councillor Peebles

- November 8 – Economic Development Committee Meeting
- November 9 – Drayton Valley Hospitality and Tourism Authority Meeting
- November 19-22 – Canadian Hemp Trade Alliance National Conference
- November 23 – Joint Council Meeting
- November 24 – Shakin'n Drayton Event

9.7. Mayor Doerksen

- November 8 – Economic Development Committee Meeting
- November 9 – Organizational Meeting at the Omniplex
- November 11 – Remembrance Day Ceremony
- November 15 – Benefits Review meeting with CAO
- November 15 – Tour of the Records Management Facility
- November 22 – Pembina Synergy Meeting
- November 23 – Joint Council Meeting

10.0 Information Items

10.1. Yellowhead Regional Library Board Meeting Minutes – June 11, 2018

10.2. Brazeau Foundation Minutes - September 7, 2018

10.3. Sustainability Committee Meeting Notes – October 16, 2018

10.4. STAR Catholic Schools Board Meeting Highlights – November 2018

10.5. Drayton Valley / Brazeau County Fire Services Stats – October 2018

10.6. Drayton Valley RCMP Stats – October 2018

RESOLUTION #285/18

Councillor Gammana moved that Council accept the above items as information.

CARRIED

11.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:43 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER