



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Deputy Mayor Ballas
Councillor Dodds
Councillor Gammana
Councillor Peebles
Councillor Wheeler
Winston Rossouw, Chief Administrative Officer
Annette Driessen, Director of Community Services
Sonya Wigglesworth, Acting Director of Engineering and Development

Tom Thomson, Fire Chief
Kevin McMillan, Senior Financial Officer
Jennifer Stone, Records Management & Communications
Sabine Landmark, Administrative Assistant
Vishal Sharma, Network and Systems Administrator
Cathy Weetman, Western Review
Members of the Public

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:01 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the November 7, 2018, Regular Meeting of Council Agenda.

2.0 Adoption of Agenda

RESOLUTION #254/18

Councillor Gammana moved to adopt the Agenda for the November 7, 2018, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. October 17, 2018, Regular Meeting of Council Minutes

There were no corrections or amendments to the October 17, 2018, Regular Meeting of Council Minutes.

3.2. October 17, 2018, Organizational Meeting of Council Minutes

There were no corrections or amendments to the October 17, 2018, Organizational Meeting of Council Minutes.

3.3. October 31, 2018, Special Meeting of Council Minutes

There were no corrections or amendments to the October 31, 2018, Special Meeting of Council Minutes.

4.0 Adoption of:

- 4.1. October 17, 2018, Regular Meeting of Council Minutes
- 4.2. October 17, 2018, Organizational Meeting of Council Minutes
- 4.3. October 31, 2018, Special Meeting of Council Minutes

RESOLUTION #255/18

Councillor Dodds moved to adopt the Minutes of the October 17, 2018, Regular Meeting of Council, October 17, 2018, Organizational Meeting of Council, and October 31, 2018, Special Meeting of Council, as presented.

CARRIED

5.0 Delegations / Administrative Updates

- 5.1. North Saskatchewan Watershed Alliance – Mary Ellen Shain, Diana Staley
Ms. Mary Ellen Shain from the North Saskatchewan Watershed Alliance (NSWA) presented Council with an update on the activities of the Headwaters Alliance project. Ms. Diane Staley from InnoTech Alberta informed Council about the collaborative project with the NSWA to quantify the benefits of natural infrastructure on agricultural lands in the Modeste sub-watershed.

6.0 Decision Items

- 6.1. Board and Committee Appointments

• **Mayor's Advisory Committee**

RESOLUTION #256/18

Councillor Ballas moved that Council appoint Ms. Jay Harris, Mr. Randy Rye, Ms. Carmen Williams and Mr. Graham Long as community members-at-large to the Mayor's Advisory Committee for a three (3) year term commencing November 1, 2018, and ending October 31, 2021.

CARRIED

• **Subdivision and Development Appeal Board - Extension of Terms for Appointed Board Members**

RESOLUTION #257/18

Councillor Gammana moved that Council appoint Mr. Graham Long, Mr. Sheldon Fuson, Ms. Heather Anderson, and Mr. Charlie Miner as members to the Subdivision Development and Appeal Board for the Town of Drayton Valley for a three (3) year term, expiring on July 22, 2021.

CARRIED

- 6.2. Drayton Valley Minor Hockey – Letter of Support

RESOLUTION #258/18

Councillor Peebles moved that Council provide the Drayton Valley Minor Hockey Association with a Letter of Support for the submission to host the 2019 Bantam "C" Alberta Hockey Championships.

CARRIED

- 6.3. Eagle Point-Blue Rapids Parks Council – Letter of Support

RESOLUTION #259/18

Councillor Dodds moved that Council provide Eagle Point – Blue Rapids Parks Council with a Letter of Support for the grant application to the Government of Alberta's Community Environment Action Grant for the project titled "Project Action for Energy."

CARRIED

6.4. Common Services Mobile Equipment – Variance Request

RESOLUTION #260/18

Councillor Wheeler moved Council approve a variance of \$63,172.79 to the Capital Budget for the Common Services Mobile Equipment Project Number 9, resulting in a total project cost of \$363,172.79, excluding GST.

CARRIED

6.5. Attendance of the Canadian Hemp Trade Alliance National Convention

RESOLUTION #261/18

Councillor Gammana moved that Council approve a variance to the Council Development Account (1-2-241-11-10) for Councillor Corey Peebles in the amount of \$ 3,300.00 from the Council Professional and General Services Account (1-2-240-11-10) in order to accommodate costs for the Canadian Hemp Trade Alliance National Convention; AND that Council authorize Councillor Peebles to attend the Canadian Hemp Trade Alliance National Convention on November 20-22, 2018, in Winnipeg, Manitoba.

CARRIED (Councillor Peebles abstained from voting)

Mayor Doerksen called a break at 09:50 a.m.

Mayor Doerksen reconvened the meeting at 09:58 a.m.

6.6. Appointment of Returning Officer

RESOLUTION #262/18

Councillor Wheeler moved that Council appoints, in accordance to Section 13 of the *Local Authorities Election Act*, Donna Palmer as the Returning Officer for the 2018 Municipal By-election for the Town of Drayton Valley.

CARRIED

6.7. Advance Vote for the 2018 Municipal By-election

RESOLUTION #263/18

Councillor Wheeler moved that Council decline authorizing an advance vote for the 2018 Town of Drayton Valley Municipal By-election.

DEFEATED

RESOLUTION #264/18

Councillor Gammana moved that Council authorize, in accordance with Section 73 of the *Local Authorities Election Act*, an advance vote for the 2018 Town of Drayton Valley Municipal By-election.

CARRIED

6.8. Special Ballots – 2018 Municipal By-election

RESOLUTION #265/18

Councillor Peebles moved that Council decline special ballots for the 2018 Town of Drayton Valley Municipal By-election.

CARRIED

6.9. Incapacitated Elector at Home Voting for the 2018 Town of Drayton Valley
Municipal By-election

RESOLUTION #266/18

Councillor Dodds moved that Council approve the Incapacitated Elector at Home Voting for the 2018 Town of Drayton Valley Municipal By-election to occur during election day, December 14, 2018.

CARRIED

7.0 Department Reports

7.1. Engineering and Development/CAO/Administration/Capital Project Update

Ms. Wrigglesworth provided an update on the activities of the Engineering Department and Public Works Department and introduced Mr. Matt Ellis as Planner.

Mr. Rossouw provided an update on the 2019 Budget process, the organizational structure, meetings with local schools, and economic development.

7.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department.

7.3. Emergency Services

Chief Thomson provided an update for Emergency Services, shared information on the Fire Prevention month that was in October, and advised of upcoming participation in the Remembrance Day Services. He further provided an update on the activities of the CPO.

7.4. Corporate Services

Mr. Rossouw advised of grant opportunities that are being processed. He provided an update on the collaboration with the County and advised of an upcoming meeting with Alberta Transportation.

8.0 Council Reports

8.1. Councillor Peebles

- October 18 – Bast Fibre Group from HANA - First Canada Hemp Fibre Symposium
- October 19 – Joint Exploratory Recreation and Culture Ad-Hoc Committee
- October 24 – Meeting with Stollery Children's Hospital Foundation
- October 29 – Joint Council Agreement Discussion
- October 30 – Diwali Luncheon
- October 31 – Budget Meeting and Special Meeting of Council
- November 1 – Meeting with a delegation from Victoria re: hemp opportunities
- November 2 – Joint Exploratory Recreation and Culture Ad-Hoc Committee
- November 3 – Alberta Aviation Conference
- November 5 – Meeting with representatives from Wild Rose School Division

8.2. Councillor Dodds

- October 19 – Economic Development Meeting re: Zero Fee College
- October 22 – Economic Development Meeting re: Water Park
- October 23 – FCSS Board Meeting
- October 29 – Joint Council Agreement Discussion
- October 31 – Budget Meeting and Special Meeting of Council
- November 1 – Meeting with principals of local high schools
- November 3 – Alberta Aviation Conference
- November 5 – Yellowhead Regional Library Board Organizational Meeting

8.3. Councillor Gammana

- October 18 – Bast Fibre Group from HANA - First Canada Hemp Fibre Symposium
- October 22 – TELUS Safe Cities Meeting
- October 24-26 – Canadian Rural and Remote Housing and Homelessness symposium
- October 29 – Joint Council Agreement Discussion
- October 30 – Diwali Luncheon
- November 2 – Meeting with principals of local high schools
- November 3 – Alberta Aviation Conference

8.4. Councillor Wheeler

- AUMA Organizational Meeting

8.5. Deputy Mayor Ballas

- October 17 – Regular Meeting of Council and Governance & Priorities Committee Meeting
- October 18 – Bast Fibre Group from HANA - First Canada Hemp Fibre Symposium
- October 19 – Joint Exploratory Recreation and Culture Ad-Hoc Committee
- October 26 – First Poppy Presentation
- October 29 – Joint Council Agreement Discussion
- October 30 – Diwali Luncheon
- November 1 – Economic Development Meeting
- November 2 – Joint Exploratory Recreation and Culture Ad-Hoc Committee

8.6. Mayor Doerksen

- October 18 – Bast Fibre Group from HANA - First Canada Hemp Fibre Symposium
- October 22 – TELUS Safe Cities Meeting
- October 23-24 – Canadian Consulting Engineering's Awards of Excellence in Ottawa and meetings with MPs
- October 29 – Joint Council Agreement Discussion
- October 30 – Diwali Luncheon
- October 31 – Budget Meeting and Special Meeting of Council
- November 1 - Organizational Structure Roll Out
- November 2 – Meeting with principals of local high schools

- November 5 – Meeting with representatives from Wild Rose School Division

9.0 Information Items

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- 9.1. Aquatic Facility Fund Development Strategy Committee Meeting Minutes – August 7, 2018
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- 9.2. Childcare Operational Board Meeting Minutes – August 31, 2018
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- 9.3. Homelessness and Poverty Reduction Committee Meeting Notes – September 9, 2018
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- 9.4. Sustainability Committee Meeting Notes – September 11, 2018
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- 9.5. STAR Catholic Board Meeting Highlights – October 2018
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RESOLUTION #267/18

Councillor Dodds moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:01 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER