



CHECKLIST FOR A COMPLETE CANNABIS RETAIL STORE APPLICATION:

Business License

- Completed Cannabis Retail Store Business License application
- Business License fee is \$500.00 (\$250.00 after July 1st)
 - All signatures must be original
- List of owners, including silent partners and investors

Development Permit

- Completed Development Permit application
 - Development Permit fee is \$300.00
 - All signatures must be original
 - Map showing the location of the proposed retail store and the distance from the nearest school, school reserve, municipal reserve, sports field, playground or hospital
 - Site plan showing location of customer parking and lighting
 - Floor plan of retail store. Must include all entrance/exits and loading areas
 - AGLC Form-Municipal Approval

Installation of Signage (*alpha-numeric characters only*)

- Completed Development Permit application
 - All signatures must be original
 - Picture of the proposed sign shown on the building with dimensions
- Completed Building Permit application
 - All signatures must be original
- Permanent Sign Permit fee is \$104.50 in total