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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor Doerksen  
Councillor Ballas  
Deputy Mayor Butz  
Councillor Dodds  
Councillor Gammana  
Councillor Peebles  
Councillor Wheeler  
Winston Rossouw, Chief Administrative Officer  
Annette Driessen, Director of Community Services  
Sonya Wigglesworth, Acting Director of Engineering and Development  
Tom Thomson, Fire Chief

Kevin McMillan, Senior Financial Officer  
S/Sgt. Malcolm Callihoo  
Jennifer Martin, Planning and Development Officer  
Sabine Landmark, Administrative Assistant  
Vishal Sharma, Network and Systems Administrator  
Doug Whistance-Smith, Library Director  
Mark Smith, MLA Drayton Valley-Devon  
Cathy Weetman, Western Review  
Members of the Public

### **ABSENT:**

### **CALL TO ORDER**

Mayor Doerksen called the meeting to order at 9:03 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions to the October 17, 2018, Regular Meeting of Council Agenda.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #208/18**

Councillor Gammana moved to adopt the Agenda for the October 17, 2018, Regular Meeting of Council, as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. September 19, 2018, Regular Meeting of Council Minutes**

There were no corrections or amendments to the September 19, 2018, Regular Meeting of Council Minutes.

##### **3.2. September 19, 2018, Public Hearing Minutes Bylaw 2018/09/D**

There were no corrections or amendments to the September 19, 2018, Public Hearing Minutes Bylaw 2018/09/D.

##### **3.3. September 19, 2018, Public Hearing Minutes Bylaw 2018/10/D**

There were no corrections or amendments to the September 19, 2018, Public Hearing Minutes Bylaw 2018/10/D.

- 3.4. September 19, 2018, Public Hearing Minutes Bylaw 2018/11/D  
There were no corrections or amendments to the September 19, 2018, Public Hearing Minutes Bylaw 2018/11/D.
- 3.5. September 19, 2018, Public Hearing Minutes Bylaw 2018/12/D  
There were no corrections or amendments to the September 19, 2018, Public Hearing Minutes Bylaw 2018/12/D.
- 3.6. October 3, 2018, Special Meeting of Council Minutes  
There were no corrections or amendments to the October 3, 2018, Special Meeting of Council Minutes.

**4.0 Adoption of:**

- 4.1. September 19, 2018, Regular Meeting of Council Minutes
- 4.2. September 19, 2018, Public Hearing Minutes Bylaw 2018/09/D
- 4.3. September 19, 2018, Public Hearing Minutes Bylaw 2018/10/D
- 4.4. September 19, 2018, Public Hearing Minutes Bylaw 2018/11/D
- 4.5. September 19, 2018, Public Hearing Minutes Bylaw 2018/12/D
- 4.6. October 3, 2018, Special Meeting of Council Minutes

**RESOLUTION #209/18**

Councillor Dodds moved to adopt the Minutes of the September 19, 2018, Regular Meeting of Council; September 19, 2018, Public Hearing Minutes Bylaw 2018/09/D; September 19, 2018, Public Hearing Minutes Bylaw 2018/10/D; September 19, 2018, Public Hearing Minutes Bylaw 2018/11/D; September 19, 2018, Public Hearing Minutes Bylaw 2018/12/D; and October 3, 2018, Special Meeting of Council, as presented.

**CARRIED**

**5.0 Proclamations**

- 5.1. Waste Reduction Week – October 15-21, 2018  
Mayor Doerksen proclaimed the week of October 15-21, 2018, as Waste Reduction Week in the Town of Drayton Valley.

***Councillor Butz entered the meeting at 9:07 a.m.***

**6.0 Delegations / Administrative Updates**

- 6.1. Mr. Mark Smith, MLA, Drayton Valley – Devon – Update to the Community  
Mr. Mark Smith provided a quarterly update to Council, including updates on the hemp industry, cannabis legislation, and crime in rural communities. He offered to advocate to the Province regarding the cannabis revenue sharing deal under the Municipal Cannabis Transition Program.
- 6.2. S/Sgt. Malcolm Callihoo – Drayton Valley RCMP Stats – September 2018  
S/Sgt. Callihoo presented detailed information to Council regarding the RCMP statistics for September 2018 and highlighted the new e-ticketing program.

**7.0 Decision Items**

**7.1. Eldorado Playground Committee – Request for Funding**

**RESOLUTION #210/18**

Councillor Butz moved that Council approve an allocation of \$50,000.00 in the 2019 Capital Project 285 Budget allocation for the Eldorado Playground project.

**DEFEATED**

**RESOLUTION #211/18**

Councillor Wheeler moved that Council deny the request for funding from the Eldorado Playground Committee; however, direct Administration to provide a letter of support from the municipality for future and upcoming grant applications that they may be pursuing.

**CARRIED**

**7.2. Community Grants, Fourth Quarter Allocation**

**RESOLUTION #212/18**

Councillor Gammana moved to allocate \$2,000.00 to the Fun with Funds for the Montreal Canadiens Alumni Hockey Game and \$2,500.00 to the Dance Society for the DV Nutcracker.

*Councillor Wheeler proposed a friendly amendment to award the Dance Society for the DV Nutcracker \$3,000.00 and Fun with Funds for the Montreal Canadiens Alumni Hockey Game \$1,500.00. Councillor Gammana accepted the friendly amendment.*

**CARRIED AS AMENDED**

**7.3. Proposed Rezoning Bylaw 2018/15/D, Presented for First Reading, Lot 2, Plan 762 2449**

**RESOLUTION #213/18**

Councillor Wheeler moved that Council give First Reading to proposed Bylaw 2018/15/D for the rezoning of Lot 2, Plan 762 2449, as presented, from AG-Agriculture to RMP-Manufactured Housing Park District.

**CARRIED**

**7.4. Proposed Cannabis-Free Public Places Bylaw 2018/12/P, Presented for Second and Third Reading**

**RESOLUTION #214/18**

Councillor Dodds moved that Council give Second Reading to proposed Cannabis-Free Public Places Bylaw 2018/12/P, as presented.

**CARRIED**

**RESOLUTION #215/18**

Councillor Ballas moved that Council give Third Reading to proposed Cannabis-Free Public Places Bylaw 2018/12/P, as presented.

**CARRIED**

**7.5. Proposed Signage Amending (Cannabis) Bylaw 2018/11/D, Presented for Third Reading**

**RESOLUTION #216/18**

Councillor Wheeler moved that Council rescind Resolution #191/18, giving Third Reading to proposed Signage Amending (Cannabis Retail) Bylaw 2018/10/D.

**CARRIED**

**RESOLUTION #217/18**

Councillor Peebles moved that Council give Third Reading to proposed Signage Amending (Cannabis) Bylaw 2018/11/D, as presented.

**CARRIED**

*Mayor Doerksen called a break at 10:11 a.m.*

*Mayor Doerksen reconvened the meeting at 10:25 a.m.*

- 7.6. Proposed Subdivision and Development Appeal Board Bylaw 2018/03/D,  
Presented for First, Second and Third Readings

**RESOLUTION #218/18**

Councillor Gammana moved that Council give First Reading to Subdivision and Development Appeal Board Bylaw 2018/03/D, as presented.

**CARRIED**

**RESOLUTION #219/18**

Councillor Dodds moved that Council give Second Reading to Subdivision and Development Appeal Board Bylaw 2018/03/D, as presented.

**CARRIED**

**RESOLUTION #220/18**

Councillor Peebles moved that Council consider giving Third and Final Reading to Subdivision and Development Appeal Board Bylaw 2018/03/D, as presented.

**CARRIED UNANIMOUSLY**

**RESOLUTION #221/18**

Councillor Dodds moved that Council give Third and Final Reading to Subdivision and Development Appeal Board Bylaw 2018/03/D, as presented.

**CARRIED**

- 7.7. Drayton Valley Municipal Library Board Bylaw DVLB-2018-01

**RESOLUTION #222/18**

Councillor Wheeler moved that Council allow, thereby accepting, the Drayton Valley Library Board Bylaw DVLB-2018-01 including all appended Schedules A, B, C, D and E as presented.

**CARRIED**

- 7.8. Board and Committee Appointments

• **Brazeau Foundation**

**RESOLUTION #223/18**

Councillor Gammana moved that Council reappoint Mrs. Jeannette Vatter as the Community Member-at-Large for the Town of Drayton Valley on the Brazeau Foundation Board for a one (1) year term, ending October 31, 2019.

**CARRIED**

• **Drayton Valley Municipal Library Board**

**RESOLUTION #224/18**

Councillor Dodds moved that Council appoint Mrs. Rosemarie Mayan as the Town Community Member-at-Large to the Drayton Valley Municipal Library Board for a fourth consecutive three (3) year term commencing November 1, 2018, and ending October 31, 2021.

**CARRIED**

- **Early Childhood Development Centre Board**

**RESOLUTION #225/18**

Councillor Ballas moved that Council re-appoint Ms. Darlene Ferris as a Community-at-Large Representative for the Early Childhood Development Centre Board for a two (2) year term, expiring October 31, 2020.

**CARRIED**

- **Drayton Valley and District Family and Community Support Services (FCSS) Board**

**RESOLUTION #226/18**

Councillor Dodds moved that Council appoint Mrs. Ethel Mankow as the Brazeau County Community-at-Large Representative to the FCSS Board for a term of two (2) years, ending October 31, 2020.

**CARRIED**

7.9. Draft Town of Drayton Valley 2019-2021 Strategic Plan

**RESOLUTION #227/18**

Councillor Peebles moved that Council accept the Draft Town of Drayton Valley 2019-2021 Strategic Plan as information, with the amendments as discussed.

**CARRIED**

7.10. 2018 Service Level Document

**RESOLUTION #228/18**

Councillor Wheeler moved that Council accept the attached 2018 Service Level Report and spreadsheet as information.

**CARRIED**

7.11. Fortis Franchise Fee

**RESOLUTION #229/18**

Councillor Ballas moved that Council accept this as information only.

*Councillor Peebles made a friendly amendment to add "And direct Administration to obtain additional information for Council to bring back for discussion on October 31." Councillor Ballas accepted the friendly amendment.*

**CARRIED AS AMENDED**

**8.0 Department Reports**

8.1. Engineering and Development/CAO/Administration/Capital Project Update

Mr. Rossouw and Ms. Wrigglesworth introduced Mr. Jeff Hughes as Public Works Superintendent.

Mr. Rossouw advised Council that Mr. Matt Ellis was hired as addition to the Engineering and Development Department. He further mentioned that budget discussion are ongoing.

Ms. Wrigglesworth provided an update on the activities of the Engineering Department and Public Works Department.

8.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department.

8.3. Emergency Services

Chief Thomson provided an update for Emergency Services and shared detailed information on the Fire Stats for September 2018 and an update on the Fire Prevention month.

8.4. Corporate Services

Mr. Rossouw provided an update to Council from the IT Department.

***Mayor Doerksen called a break at 11:44 a.m.***

***Mayor Doerksen reconvened the meeting at 12:49 p.m.***

**9.0 Council Reports**

9.1. Councillor Ballas

- September 19 – Regular Meeting of Council and Governance and Priorities Committee Meeting
- September 21 – Capital Budget Discussions
- September 24 – Whitecourt Visit
- September 25-28 – 2018 AUMA Convention & AMSC Trade Show
- October 1 – Joint Exploratory Recreation and Culture Ad-Hoc Committee
- October 4 – Budget Discussions
- October 4 – Weyerhaeuser Manufacturing Day
- October 9 – Economic Development Strategic Plan
- October 12 – Aquatic Facility Committee Meeting
- October 15 – Budget Discussions
- Drayton Valley Community Foundation Meeting

9.2. Councillor Peebles

- Budget Discussions
- September 24 – Whitecourt Visit
- September 25 – Agri-Foods Canada Meeting
- September 26-28 – 2018 AUMA Convention & AMSC Trade Show
- October 4 – Weyerhaeuser Manufacturing Day
- October 9 – Economic Development Strategic Plan
- October 11- Alberta Hemp Alliance Meeting
- October 12 – Conference call with representatives from Edmonton International Airport

9.3. Councillor Dodds

- September 21 – Capital Budget Discussions
- September 21 – Mayor's Gala and Community Recognition Awards
- September 24 – Whitecourt Visit
- September 26-28 – 2018 AUMA Convention & AMSC Trade Show
- October 3 – Special Meeting of Council
- October 3 – Budget Discussions
- October 4 – Budget Discussions
- October 9 – Economic Development Strategic Plan
- October 10 – Budget Discussions
- October 12 – Aquatic Facility Committee Meeting

- October 15 – Budget Discussions
- October 16 – Sustainability Committee Meeting Strategic Plan

**9.4. Councillor Gammana**

- September 20 – Visit with Dutch Delegation at the CETC
- September 24 – Whitecourt Visit
- September 25-28 – 2018 AUMA Convention & AMSC Trade Show
- October 1 – Homelessness and Poverty Reduction Strategy Committee Meeting
- October 3 – Budget Discussions
- October 4 – Budget Discussions
- October 5 – Humans Helping Humans Foundation Ribbon Cutting
- October 9 – Economic Development Strategic Plan
- October 10 – Budget Discussions
- October 11- Alberta Hemp Alliance Meeting

**9.5. Councillor Wheeler**

- AUMA Conference
- Elected as AUMA Town's West Director
- FCM Advisory Committee Meeting in Montreal
- Women in Business Conference

**9.6. Deputy Mayor Butz**

- 2018 AUMA Convention & AMSC Trade Show
- Budget Discussions
- Town and User Groups Meeting

**9.7. Mayor Doerksen**

- September 20 – Visit with Dutch Delegation at the CETC
- September 20 – Meeting with NorQuest College CAO
- September 21 – Mayor's Gala and Community Recognition Awards
- September 24 – Whitecourt Visit
- September 25 – Agri-Foods Canada Meeting
- September 26-28 – 2018 AUMA Convention & AMSC Trade Show
- October 4 – Weyerhaeuser Manufacturing Day
- October 11 – Alberta Hemp Alliance Meeting
- October 12 – Northern Alberta Mayors' and Reeves' Caucus
- October 16 – Aurora Elementary School Grade 4 Visit

**10.0 Information Items**

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10.1. Brazeau Foundation Board Minutes – July 27, 2018

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10.2. Childcare Operational Board Minutes – April 26, 2018

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10.3. STAR Catholic Board Meeting Highlights – September 2018

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10.4. Sustainability Committee Meeting Notes – August 3, 2018

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10.5. Drayton Valley / Brazeau County Fire Services Stats – September 2018

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10.6. Drayton Valley RCMP Stats – September 2018

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**RESOLUTION #230/18**

Councillor Peebles moved that Council accept the above items as information.  
**CARRIED**

**11.0 Adjournment**

Mayor Doerksen adjourned the meeting at 1:09 p.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER

APPROVED