



## Agenda

- 1.0 Call to Order
- 2.0 Adoption of Agenda
- 3.0 2019 Meeting Schedule 2-3
- 4.0 Council Committee Appointments
  - 4.1. Drayton Valley Multi-Cultural Association 4-10
  - 4.2. Drayton Valley Hospitality and Tourism Authority 11-13
  - 4.3. External Council Committee Appointments 14-16
  - 4.4. Other Council Committee Appointments 17-18
- 5.0 Adjournment

## COUNCIL REQUEST FOR DECISION

<b>SUBJECT:</b>	<b>Approval of 2019 Meeting Schedule</b>
<b>MEETING DATE:</b>	October 17, 2018, Organizational Meeting
<b>SUBMITTED BY:</b>	Winston Rossouw, Chief Administrative Officer
<b>PROPOSAL AND BACKGROUND:</b>	
<p>The following schedule (Attachment 1) is being proposed for the meetings listed below:</p> <p><i>Regular Meeting of Council</i></p> <ul style="list-style-type: none"> <li>Usually every third week on a Wednesday, normally starting at 9:00 a.m.</li> </ul> <p><i>Governance and Priorities Committee Meeting</i></p> <ul style="list-style-type: none"> <li>Wednesdays the week prior to the scheduled Regular Meeting of Council, normally starting at 9:00 a.m.</li> </ul> <p><i>Scheduled time for the Economic Development Committee Meeting</i></p> <ul style="list-style-type: none"> <li>Second Tuesday of every month, normally starting at 9:00 a.m.</li> </ul>	
<b>OPTIONS AND ALTERNATIVES, WITH ANALYSIS:</b>	
<ol style="list-style-type: none"> <li>Council may approve the attached 2019 schedule for Council/Committee meetings as presented, which will provide Administration direction for 2019 planning.</li> <li>That Council approve the attached 2019 schedule for Council/Committee meetings with amendments to _____, which will provide Administration direction for 2019 planning.</li> </ol>	
<b>BUDGET / RESOURCE IMPLICATIONS:</b>	
Remuneration shall be in accordance with Council Remuneration Policy C-01-00.	
<b>LINKAGE TO MUNICIPAL POLICIES, PLANS, OR ESTABLISHED PRIORITIES:</b>	
<ul style="list-style-type: none"> <li>C-01-00 Council Remuneration Policy</li> </ul>	

**FOLLOW-UP ACTION (PUBLIC ENGAGEMENT, COMMUNICATIONS STRATEGY, AND IMPLEMENTATION):**



Once approved, the 2019 Meeting Schedule will be forwarded to the applicable staff, as well as made publicly available on the Town's website.

**MOTION REQUESTED:**

That Council approve the proposed 2019 Meeting Schedule for Council/Committee meetings as presented.

**ATTACHMENTS:**

Attachment 1: Proposed 2019 Meeting Schedule

Report Prepared By:		Report Reviewed By:	
			
Name:	Rita Bijeu	Name:	Winston Rossouw
Title:	Executive Assistant	Title:	Chief Administrative Officer

Report Routed to Council By:



# 2019

## Council Meeting Schedule

January						
S	M	T	W	T	F	S
		1 STAT	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

February						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18 STAT	19	20	21	22	23
24	25	26	27	28		

March						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

April						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19 STAT	20
21	22 STAT	23	24	25	26	27
28	29	30				

May						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20 STAT	21	22	23	24	25
26	27	28	29	30	31	

June						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

July						
S	M	T	W	T	F	S
	1 STAT	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

August						
S	M	T	W	T	F	S
				1	2	3
4	5 STAT	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

September						
S	M	T	W	T	F	S
1	2 STAT	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

October						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14 STAT	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

November						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11 STAT	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

December						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25 STAT	26 STAT	27	28
29	30	31				

9:00 a.m. Council Mtgs and Governance and Priorities Mtgs  
 9:00 a.m. Annual Organizational Meeting of Council Governance & Priorities Mtgs.\*Every Third Wed 9:00 am  
 \*\*Wed – Council Day (if needed)

9:00 a.m. - 3:00 p.m. Economic Development Committee, the Second Tuesday of the month

FCM Annual Conference May 30-June 2, 2019, Quebec City  
 AUMA Annual Convention September 25-27, Edmonton

## COUNCIL REQUEST FOR DECISION

<b>SUBJECT:</b>	<b>Drayton Valley Multicultural Association</b>
<b>MEETING DATE:</b>	October 17, 2018, Organizational Meeting
<b>SUBMITTED BY:</b>	Administration on behalf of Council

### PROPOSAL AND BACKGROUND:

Administration received two (2) letters (Attachment 1 and 2) from the Drayton Valley Multicultural Association requesting that a representative from Town Council sit as a member-at-large on its Board, providing the opportunity for the Town to share comments on future programs or projects of the Association and raising awareness of multiculturalism in the town. The member-at-large from Town Council would be a non-voting position, but encouraged to provide feedback and dialogue. Meetings are held once per month and additional meetings are added as needed. Meeting details are provided by the Drayton Valley Multicultural Association.

Council originally discussed the request at the Regular Meeting of Council on May 16, 2018, when following Resolutions were made:

**RESOLUTION #074/18**

Deputy Mayor Wheeler moved that Council appoint Councillor Gammana to represent Town Council on the Drayton Valley Multicultural Association Board.

**RESOLUTION #075/18**

Councillor Peebles moved to table Resolution #074/18 until autumn to allow for consideration during the annual review of Committees.

**CARRIED**

**RESOLUTION #074/18**

**TABLED**

### OPTIONS AND ALTERNATIVES, WITH ANALYSIS:

- A. That Council appoint a member of Council to represent the Town of Drayton Valley at the Drayton Valley Multicultural Association.
- B. That Council direct Administration to gather further information from the Drayton Valley Multicultural Association regarding \_\_\_\_\_.
- C. That Council decline the request to appoint a member of Council to represent the Town of Drayton Valley at the Drayton Valley Multicultural Association.

**BUDGET / RESOURCE IMPLICATIONS:**

Members of Council serving on a Committee are eligible for per diems for time spent attending meetings of Committees, as per Council Remuneration Policy C-01-00.

**LINKAGE TO MUNICIPAL POLICIES, PLANS, OR ESTABLISHED PRIORITIES:**

Appointing a member of Council as a representative on the Drayton Valley Multicultural Association is linked to the Community Sustainability Plan as it supports awareness of multiculturalism.

**FOLLOW-UP ACTION (PUBLIC ENGAGEMENT, COMMUNICATIONS STRATEGY, AND IMPLEMENTATION):**

Administration will prepare a letter to the Drayton Valley Multicultural Association advising of Council's decision.

**POTENTIAL MOTIONS:**Motion 1:

That Council take from the table Resolution #074/18 from the May 16, 2018, Regular Meeting of Council, relating to appointing a member of Council to the Drayton Valley Multicultural Association.

Motion 2 (Resolution #074/18 from the Regular Meeting of Council on May 16, 2018):

Councillor Wheeler moved that Council appoint Councillor Gammana to represent Town Council on the Drayton Valley Multicultural Association Board.

Potential Motions pursuant to Motion 1 and 2:

1. That Council appoint \_\_\_\_\_ to represent the Town of Drayton Valley at the Drayton Valley Multicultural Association.
2. That Council direct Administration to gather further information from the Drayton Valley Multicultural Association regarding \_\_\_\_\_.
3. That Council decline the request for representation from the Town of Drayton Valley Council on the Drayton Valley Multicultural Association.

**ATTACHMENTS:**

Attachment 1: Letter of request from the Drayton Valley Multicultural Association

Attachment 2: Letter from the Drayton Valley Multicultural Association

Report Prepared By:



Name: Rita Bijeau

Title: Executive Assistant

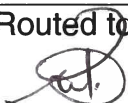
Report Reviewed By:



Name: Winston Rossouw

Title: Chief Administrative Officer

Report Routed to Council By:





February 6, 2018

Dwight Dibben, C.A.O.  
Town of Drayton Valley  
Box 6837, 5120 – 52 Street  
Drayton Valley, AB  
T7A 1A1

RECEIVED  
9 Feb 2018  
cc Paen L

Dear Mr. Dibben,

The Drayton Valley Multicultural Association would like to formally request a representative from town council to sit as a Member At Large on our board. Our board meets one time per month throughout the year.

The Drayton Valley Multicultural Association was formed in 2009 by a group of Drayton Valley residents who came together to share common interests and their unique cultures with each other and the community at large.

The cultures represented in our Association are varied and include Canadian born citizens from all cultural backgrounds and also those members who were born outside Canada from countries such as Indonesia, India, Japan, Philippines, Sri Lanka, Spain, Mexico, Brazil, Uruguay, Nepal and Nigeria, who have chosen to adopt Drayton Valley and Canada as their home.

The Drayton Valley Multicultural Association endeavors to work with the Town and Drayton Valley to "Pull Together" and strives to offer various services and cultural events throughout the year for our members and the community. The July 1 Cultural Displays at Rotary Park and our Bi-annual New Comer Event are a few events we host to showcase our cultural diversity in our community and the New Comer event is a free supper to welcome all new residents to Drayton Valley.

The Drayton Valley Multicultural Association is open to anyone who wants to get involved in our association, whether it be on a committee, the board or just on a participant level. Everyone is welcome!

**Having a member at large on our board from town council would allow our association to work more closely with the Town on future programs or projects to enhance and promote Multiculturalism in Drayton Valley.**

**Thank you for taking the time to review our request.**

**Sincerely,**

FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)

**Sandra Blades**  
**Secretary/ Grant Development**  
**Drayton Valley Multicultural Association**  
FOIP Act; RSA 2000; Chapter F-25; section 17(1) & (4)





April 26, 2018

Pam Livingston, Acting C.A.O.  
Town of Drayton Valley  
Box 6837, 5120 – 52 Street  
Drayton Valley, AB  
T7A 1A1

Dear Pam Livingston,

As per my conversation with Sabina, here is some additional information about the Drayton Valley Multicultural Association:

- Mission Statement/Goal : “ To Bridge Countries and Enhance Communities”
- The Drayton Valley Multicultural Association was formed in 2009 by a group of Drayton Valley residents who came together to share common interests and their unique cultures with each other and the community at large
- DVMA is a society registered within the province of Alberta
- We have a \$5 one time membership fee / family. Fee is waived if it is a hardship for the family.
- Our events are no charge in most instances. If there is a charge it is only to cover the costs of a third party ie) catered Xmas meal, hall rental etc
- We have a 5 member executive board of directors along with several committee members who assist in organizing our projects
- Board meetings are held once/month from 5:30 – 6:45pm with additional meetings added if we are planning a major event
- We hold our supper board meetings at a different restaurant each month as our way of supporting local businesses in Drayton
- We engage in fundraising events (garage sale, DV100 Roadrace) and grant writing (Community Foundation, FCSS) to raise funds for our projects and membership events. We also rely on donations from our members and the community to help make our events successful and low cost
- Aside from holding annual Valentines, Christmas, summer picnic, potluck suppers and movies at the local theatre, we also participate in the towns July 1 celebrations by setting up 10-12 cultural

display tables in Rotary Park. In the past we have set up cultural displays at a local elementary school, taken part in Alberta Culture Days and have held baby and wedding showers members who have no family close by

- Every 2 years our group organizes and host a “Newcomers Welcome” evening for all new residents to Drayton Valley and Brazeau County. The evening includes speeches, free supper and entertainment. We are looking forward to holding this event in the fall of 2018.
- Our association is always willing and open to help new arrivals from different countries or communities. Members of our group have helped newcomers to find friendship, accommodation, employment, health care, transportation and translation help if there are language barriers.
- We are currently looking for office space in a central location in town where a DVMC volunteer can be available to welcome newcomers once or twice a week
- Everyone is welcomed to join and become involved in our group
- The member at large we are requesting from the Town of Drayton Valley will be a Non-Voting position but we would encourage opinions and feedback from the individual. Having a member at large on our board from town council would allow our association to work more closely with the Town on future programs or projects to “Pull Together” and to enhance and promote Multiculturalism in our community.

Thank you!

Sincerely,

Sandra Blades  
Secretary/ Grant Development  
Drayton Valley Multicultural Association



## COUNCIL REQUEST FOR DECISION

<b>SUBJECT:</b>	<b>Drayton Valley Hospitality and Tourism Authority (DVHTA)</b>
<b>MEETING DATE:</b>	October 17, 2018, Organizational Meeting
<b>SUBMITTED BY:</b>	Administration on behalf of Council

### PROPOSAL AND BACKGROUND:

The Drayton Valley Hospitality and Tourism Authority (DVHTA) has requested a member of Council as a Corporate Nominee.

The Town of Drayton Valley is a member of the Drayton Valley Hospitality and Tourism Authority with respect to the municipal campground. The membership is outlined by Agreement, of which below is an excerpt :

#### **Article 4.1 Purpose of the DVHTA**

DVHTA is a not-for-profit company incorporated or to be incorporated pursuant to the laws of Alberta and specifically Part IX of the *Companies Act* of Alberta. DVHTA is formed for the express object of raising money for Destination Marketing Services to promote tourism and destination travel by tourists to the Drayton Valley region. The intention of DVHTA is not to make a project and all income generated is to be applied to promoting its objects. At no time will dividends ever be issued to Participating Properties.

#### **Article 4.2 Shareholders and Corporate Nominees**

Upon the execution of this Agreement, each Property shall subscribe to and be issued one (1) Class A Voting Share in DVHTA. This entitles the Property to vote at all meetings of the Shareholders. Each corporate shareholder shall name, from time to time, a person as their corporate spokesperson and corporate nominee (the "Corporate Nominee") with the same authority, rights and obligations as a non-corporate Shareholder. The Corporate Nominee shall be appointed by the Stakeholder for a period of not less than two (2) years, subject to extraordinary circumstances that require a replacement Corporation Nominee to be appointed.

The DVHTA meets on the second Friday of every other month. Meetings are generally one and one half (1.5) hours in length with the exception of the meetings in September and November which run longer, over three (3) hours, due to discussing advertising, public engagement, operations, and budget. All information regarding the meetings is sent by the Executive Director for the DVHTA.

**OPTIONS AND ALTERNATIVES, WITH ANALYSIS:**

- A. Council may elect to appoint a member of Council to be a Corporate Nominee with DVHTA as a shared position with the Administrative Corporate Nominee, the Director of Community Services, subsequently sharing a vote.
- B. Council may elect to appoint a member of Council to be a Corporate Nominee with DVHTA as the primary voting member with the Administrative Corporate Nominee, the Director of Community Services, acting as the Alternate.
- C. Council may elect to appoint a member of Council to be a Corporate Nominee with DVHTA and remove the Administrative Corporate Nominee, the Director of Community Services, leaving the number of Corporate Nominees to one (1) with one (1) vote.
- D. Council may decline appointing a member of Council to be a Corporate Nominee with DVHTA, maintaining the Administrative Corporate Nominee, the Director of Community Services.

**BUDGET / RESOURCE IMPLICATIONS:**



Members of Council serving on a Committee are eligible for per diems for time spent attending meetings of Committees, as per Council Remuneration Policy C-01-00.

**FOLLOW-UP ACTION (PUBLIC ENGAGEMENT, COMMUNICATIONS STRATEGY, AND IMPLEMENTATION):**

Administration will prepare a letter to DVHTA advising of Council's decision.

**POTENTIAL MOTIONS:**

- A. That Council appoint \_\_\_\_\_ as a Corporate Nominee with the Drayton Valley Hospitality and Tourism Authority for a \_\_\_\_\_ year period, expiring on \_\_\_\_\_.  
AND  
That Council acknowledges that this appointment would be shared with the Administrative Corporate Nominee, the Director of Community Services and as such the voting would be shared as well.
- B. That Council appoint \_\_\_\_\_ as a Corporate Nominee with the Drayton Valley Hospitality and Tourism Authority for a \_\_\_\_\_ year period, expiring on \_\_\_\_\_.  
AND  
That Council establishes this appointment as the primary voting member with the Administrative Corporate Nominee, the Director of Community Services, acting as the Alternate.
- C. That Council appoint \_\_\_\_\_ as a Corporate Nominee with the Drayton Valley Hospitality and Tourism Authority for a \_\_\_\_\_ year period, expiring on \_\_\_\_\_.  
And  
That Council acknowledge that this appointment would remove the Administrative Corporate Nominee, the Director of Community Services.
- D. That Council decline appointing a member of Council as a Corporate Nominee with the Drayton Valley Hospitality and Tourism Authority, maintaining the Administrative Corporate Nominee, the Director of Community Services.

Report Prepared By:		Report Reviewed By:	
			
Name:	Rita Bijeu	Name:	Winston Rossouw
Title:	Executive Assistant	Title:	Chief Administrative Officer

Report Routed to Council By:





## COUNCIL REQUEST FOR DECISION

<b>SUBJECT:</b>	<b>External Council Committee Appointments</b>
<b>MEETING DATE:</b>	October 17, 2018, Organizational Meeting
<b>SUBMITTED BY:</b>	Administration on behalf of Council
<b>PROPOSAL AND BACKGROUND:</b>	
<p>The list of External Council Committee Appointments (Attachment 1) for October 2018-October 2019 is presented for review and approval of Council representatives and alternates to each of these Committees. The list of external committees is slightly different from the 2017-2018 list in that the Drayton Valley Legacy Society and the Eleanor Pickup Arts Society were removed.</p> <p>It should be noted that at the May 17, 2000, Regular Meeting of Council, resolution #130/00 was passed, stating that the Mayor may designate any member of Council to attend any Committee meeting and vote on behalf of the Town. This Resolution was passed to ensure that all Committee meetings have a member of the Drayton Valley Town Council present and capable of voting on behalf of the Town. Rare instances do arise where both the appointed representative and the alternate are unable to attend a meeting.</p>	
<b>BUDGET / RESOURCE IMPLICATIONS:</b>	
Remuneration for Town Council members on these committees shall be in accordance with Council Remuneration Policy C-01-00.	
<b>LINKAGE TO MUNICIPAL POLICIES, PLANS, OR ESTABLISHED PRIORITIES:</b>	
<ul style="list-style-type: none"> <li>• C-01-00 Council Remuneration Policy</li> <li>• C-05-14 Boards and Committees to Council Policy</li> </ul>	
<b>FOLLOW-UP ACTION (PUBLIC ENGAGEMENT, COMMUNICATIONS STRATEGY, AND IMPLEMENTATION):</b>	
Administration will notify the appropriate staff and organizations to ensure the lists are updated based on Council's decision.	

**POTENTIAL MOTIONS:**

External Committee Appointments

1. That Council approve the attached list of Council members and alternates being appointed to the Committees as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

AND

That Council decline appointed representation on the Drayton Valley Legacy Society and Eleanor Pickup Arts Society Boards.



2. That Council approve the attached list of Council members and alternates being appointed to the Committees as presented with amendments to \_\_\_\_\_, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

AND

That Council decline appointed representation on the Drayton Valley Legacy Society and Eleanor Pickup Arts Society Boards.

**ATTACHMENTS:**

- External Council Committee Appointments October 2018-October 2019

Report Prepared By:		Report Reviewed By:	
			
Name:	Rita Bijeau	Name:	Winston Rossouw
Title:	Executive Assistant	Title:	Chief Administrative Officer

Report Routed to Council By:





## Town of Drayton Valley Council Committee Appointments October 2018-October 2019

External Committee	Council Member	Council Alternate	Meeting Frequency	Members
Alberta Hemp Alliance (AHA)	Bill Ballas	Amila Gammana	At the call of the chair	1 elected official rep from each of the 9 municipalities within the Steering Committee region
Aquatic Facility Committee	Bill Ballas Fayrell Wheeler	Nancy Dodds	Monthly as required	2 Town Council Reps, 2 County Council Reps, 2 Members at Large, Town & County Admin
Brazeau Foundation (BF)	Amila Gammana	Corey Peebles	Monthly (daytime)	1 Town Council Rep, 1 County Council Rep, 1 Breton Council Rep, 2 Members at Large
Drayton Valley Community Foundation (DVCF)	Nancy Dodds	Amila Gammana	3 <sup>rd</sup> Monday of every month	1 Town Council Rep
Drayton Valley Municipal Library (DVML) Board / Yellowhead Regional Library (YRL) Board	Corey Peebles	Fayrell Wheeler	2 <sup>nd</sup> Tuesday of every month	1 Town Council Rep, 1 County Council Rep, 3 to 5 Members at Large, Library Staff
Eagle Point-Blue Rapids (EPBR) Parks Council	Fayrell Wheeler	Bill Ballas	Monthly	1 Town Council Rep
Family and Community Support Services (FCSS) Advisory Board	Nancy Dodds	Corey Peebles	Quarterly and/or as required (daytime)	1 Town Council Rep, 1 County Council Rep, FCSS Staff, Members at Large
Healthy Communities Coalition (HCC)	Corey Peebles	Bill Ballas	At the call of the chair	1 Town Council Rep
Homelessness and Poverty Reduction Strategy Committee	Nancy Dodds	Fayrell Wheeler	At the call of the chair	1 Town Council Rep, 1 County Council Rep, Members at Large
North Saskatchewan Watershed Alliance (NSWA) / Headwaters	Fayrell Wheeler	--- Admin Rep	approx. 9 times per year	1 Town Council Rep, 1 Town Admin
Pembina Physician Recruitment and Retention Committee	Amila Gammana	Corey Peebles	4 <sup>th</sup> Monday of every month	1 Town Council Rep, 1 County Council Rep, Members at Large

Mayor's Committee's	Dates
<b>Mayor's Advisory Committee</b> <b>Central Alberta Mayors/Reeves</b> <b>Northern Alberta Mayors and Reeves</b> <b>West Central Mayors/Reeves</b>	Meet 4 – 5 times a year





## COUNCIL REQUEST FOR DECISION

<b>SUBJECT:</b>	<b>Other Committee Appointments</b>
<b>MEETING DATE:</b>	October 17, 2018, Organizational Meeting
<b>SUBMITTED BY:</b>	Administration on behalf of Council

### PROPOSAL AND BACKGROUND:

Further to the external Committees which Council reviewed and established appointments to earlier today, there are internal Committees which Council established by Resolution or Bylaw. Based on the Bylaw or approved Terms of Reference some of the Committees have representation from community members at large and Administration instead of Council. The following is a summary of those Committees, noting that Resolution 130/00 stands for these Committees as well:

- Early Childhood Development Centre, established by Bylaw 2008/03/C; no Council representation however there are members at large appointed by Council;
- Traffic Advisory Committee, Terms of Reference established by Resolution 193/14, from the August 6, 2014, Regular Meeting of Council; no Council representation however there are members at large appointed by Council;
- Sustainability Committee, Terms of Reference established by Resolution 091/16 and Resolution 235/17, from the May 11, 2016, and December 20, 2017, Regular Meetings of Council respectively; no members at large appointed, Council appointed representation only;
- Budget and Asset Management Committee, Terms of Reference established by Resolution 236/17, during the December 20, 2017, Regular Meeting of Council and amended by Resolution 057/18, during the April 18, 2018, Regular Meeting of Council; no members at large appointed, all of Council a part of the Committee; and
- Economic Development Committee, established by Bylaw 2017/14/C; no members at large appointed, all of Council a part of the Committee.

Council has previously discussed and determined to continue with the Early Childhood Development Centre Board and the Economic Development Committee. Additionally, Council determined that there may be a need for Committees regarding Fire Services, Policing/Security, and Airport Development/Management.

### BUDGET / RESOURCE IMPLICATIONS:

Remuneration for Town Council members on these committees shall be in accordance with Council Remuneration Policy C-01-00.

**LINKAGE TO MUNICIPAL POLICIES, PLANS, OR ESTABLISHED PRIORITIES:**

- C-01-00 Council Remuneration Policy
- C-05-14 Boards and Committees to Council Policy

**POTENTIAL MOTIONS:**

Traffic Advisory Committee

1. That Council direct Administration to advertise the vacancy(ies) on the Traffic Advisory Committee.
2. That Council rescind Resolution 193/14 which established the Terms of Reference for the Traffic Advisory Committee.

Sustainability Committee



1. That Council appoints \_\_\_\_\_ and \_\_\_\_\_ to the Sustainability Committee.
2. That Council rescind Resolutions 091/16 and 235/17 which established the Terms of Reference for the Sustainability Committee.

Budget and Asset Management Committee

1. That Council rescinds Resolutions 236/17 and 057/18 which established the Terms of Reference for the Budget and Asset Management Committee.

Other Committees

1. That Council direct Administration to develop proposals for Committees, including potential Terms of Reference or Bylaw(s), regarding Fire Services, Policing/Security, and Airport Development/Management, bringing the proposals back to a Regular Meeting of Council.
2. That Council determine to not pursue the development of Committees regarding Fire Services, Policing/Security, and Airport Development/Management at this time.

Report Prepared By:		Report Reviewed By:	
			
Name:	Rita Bijeau	Name:	Winston Rossouw
Title:	Executive Assistant	Title:	Chief Administrative Officer

Report Routed to Council By:

