



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Ballas
Deputy Mayor Butz
Councillor Dodds
Councillor Gammana
Councillor Peebles
Councillor Wheeler
Winston Rossouw, Chief Administrative Officer
Annette Driessen, Director of Community Services
Tom Thomson, Fire Chief
Kevin McMillan, Senior Financial Officer
Jennifer Martin, Planning and Development Officer

Rita Bijeau, Executive Assistant
Sabine Landmark, Administrative Assistant
Jennifer Stone, Records Management and Communications
Erin Felker, Asset Management Coordinator
Vishal Sharma, Network and Systems Administrator
Sean Haig, Community Peace Officer
Acting S/Sgt. Erin Matthews
Cathy Weetman, Western Review
Members of the Public

ABSENT:

Sonya Wigglesworth, Acting Director of Engineering and Development

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:01a.m.

1.0 Additions to the Agenda

Following item was added to the September 19, 2018, Regular Meeting of Council Agenda:
6.2. Mr. Huber

2.0 Adoption of Agenda

RESOLUTION #183/18

Councillor Gammana moved to adopt the Agenda for the September 19, 2018, Regular Meeting of Council, as amended.

CARRIED

3.0 Corrections or Amendments:

3.1. August 29, 2018, Regular Meeting of Council Minutes

There were no corrections or amendments to the August 29, 2018, Regular Meeting of Council Minutes.

3.2. September 5, 2018, Special Meeting of Council Minutes

There were no corrections or amendments to the September 5, 2018, Special Meeting of Council Minutes.

4.0 Adoption of:

4.1. August 29, 2018, Regular Meeting of Council Minutes

RESOLUTION #184/18

Councillor Dodds moved to adopt the Minutes of the August 29, 2018, Regular Meeting of Council, as presented.

CARRIED

4.2. September 5, 2018, Special Meeting of Council Minutes

RESOLUTION #185/18

Councillor Wheeler moved to adopt the Minutes of the September 5, 2018, Special Meeting of Council, as presented.

CARRIED

5.0 Proclamations

5.1. Alberta Development Officers Week

Mayor Doerksen proclaimed the week of September 24-28, 2018, as Alberta Development Officers Week in the Town of Drayton Valley.

5.2. World Cerebral Palsy Day

Mayor Doerksen proclaimed October 6, 2018, as Cerebral Palsy Day in the Town of Drayton Valley.

6.0 Delegations / Administrative Updates

6.1. August RCMP Stats – Acting S/Sgt. Erin Matthews

Acting S/Sgt. Erin Matthews introduced Constable Kevin Carmicle and presented information to Council regarding the RCMP statistics for August 2018.

6.2. Mr. Huber

Mr. Les Huber addressed Council to inform of his concerns regarding various matters and provided Council with a letter stating these. Mayor Doerksen advised that the information will be reviewed and responded to.

7.0 Public Hearing

7.1. Land Use Bylaw Amendment (Cannabis) Bylaw 2018/09/D

A separate set of Minutes were recorded for the Public Hearing on Bylaw 2018/09/D.

7.2. Business License Amending (Cannabis Retail) Bylaw 2018/10/D

A separate set of Minutes were recorded for the Public Hearing on Bylaw 2018/10/D.

7.3. Signage Amending (Cannabis) Bylaw 2018/11/D

A separate set of Minutes were recorded for the Public Hearing on Bylaw 2018/11/D.

7.4. Cannabis-Free Public Places Bylaw 2018/12/P

A separate set of Minutes were recorded for the Public Hearing on Bylaw 2018/12/D.

8.0 Decision Items

- 8.1. Land Use Bylaw Amendment (Cannabis) Bylaw 2018/09/D, Presented for Second and Third Readings

RESOLUTION #186/18

Councillor Wheeler moved that Council give Second Reading to proposed Business License Amending (Cannabis Retail) Bylaw 2018/10/D, as presented.

Councillor Wheeler made a friendly amendment to her motion that Council give Second Reading to proposed Land Use Bylaw Amendment (Cannabis) Bylaw 2018/09/D, as presented.

CARRIED AS AMENDED

RESOLUTION #187/18

Councillor Wheeler moved that Council give Third Reading to proposed Land Use Bylaw Amendment (Cannabis) Bylaw 2018/09/D, as presented.

CARRIED

- 8.2. Business License Amending (Cannabis Retail) Bylaw 2018/10/D, Presented for Second and Third Readings

RESOLUTION #188/18

Councillor Gammana moved that Council give Second Reading to proposed Business License Amending (Cannabis Retail) Bylaw 2018/10/D, as presented.

CARRIED

RESOLUTION #189/18

Councillor Wheeler moved that Council give Third Reading to proposed Business License Amending (Cannabis Retail) Bylaw 2018/10/D, as presented.

CARRIED

- 8.3. Signage Amending (Cannabis) Bylaw 2018/11/D, Presented for Second and Third Readings

RESOLUTION #190/18

Councillor Butz moved that Council give Second Reading to proposed Signage Amending (Cannabis) Bylaw 2018/11/D, as presented.

CARRIED

RESOLUTION #191/18

Councillor Wheeler moved that Council give Third Reading to proposed Signage Amending (Cannabis Retail) Bylaw 2018/10/D, as presented.

CARRIED

Mayor Doerksen called a break at 10:14 a.m.

Mayor Doerksen reconvened the meeting at 10:27 a.m.

- 8.4. Sale of Municipal Lands within the Town of Drayton Valley

RESOLUTION #192/18

Councillor Wheeler moved that be it resolved that the Council of the Town of Drayton Valley declares the following Town-owned land to be surplus:

- Lot 1
- Block 165
- Plan 162 2445

Excepting thereout all mines and minerals

And further that the Chief Administrative Officer is hereby instructed to dispose of the said property pursuant to (x) direct sale to the public.

CARRIED

8.5. Asset Management Grant Application

RESOLUTION #193/18

Councillor Dodds moved that Council authorizes Administration to apply for a grant opportunity from the Federation of Canadian Municipalities' Municipal Asset Management Program for the Asset Management solution; AND that the Town of Drayton Valley commits to conducting the following activities in its proposed project submitted to the Federation of Canadian Municipalities' Municipal Asset Management Program to advance our asset management program:

- Asset Management Data Gathering and Validation;
- Asset Condition Assessments; and
- Asset Management System Data Entry;

AND that the Town of Drayton Valley commits up to \$100,000 from its 2019 budget toward the costs of this initiative.

CARRIED

8.6. Emergency Medical Response Invoicing

RESOLUTION #194/18

Councillor Ballas moved that Council approve the invoicing for all medical assist calls to Alberta Health Services.

CARRIED

8.7. Eagle Point Blue Rapids Parks Council Request for Funding

RESOLUTION #195/18

Councillor Butz moved that Council grant funding to Eagle Point Blue Rapids Parks Council in the amount of \$5,000.00 for the 2018 calendar year, from the "Grants to other Community Organizations"; AND that Council defer future per capita funding request from Eagle Point Blue Rapids Parks Council until future budget planning processes; AND that Council advocate to the Province for a sustainable funding model for the Eagle Point Blue Rapids Parks Council collaboratively with Brazeau County and the Parks Council.

CARRIED

8.8. Family and Community Support Services (FCSS) Board Bylaw 2018/14/B

RESOLUTION #196/18

Councillor Wheeler moved that Council give First Reading to Bylaw 2018/14/B – Family and Community Support Services (FCSS) Board.

CARRIED

RESOLUTION #197/18

Councillor Gammama moved that Council give Second Reading to Bylaw 2018/14/B – Family and Community Support Services (FCSS) Board Bylaw.

CARRIED

RESOLUTION #198/18

Councillor Peebles moved that Council give consideration to Third and Final Reading to Bylaw 2018/14/B – Family and Community Support Services (FCSS) Board.

CARRIED

RESOLUTION #199/18

Councillor Ballas moved that Council give Third and Final Reading to Bylaw 2018/14/B – Family and Community Support Services (FCSS) Board.

CARRIED

8.9. Hemp Alliance

RESOLUTION #200/18

Councillor Dodds moved that Council approve staff recommendation for Drayton Valley and Brazeau County so they are enabled to become the economic driver and owners of the Alberta Hemp Alliance to drive production of hemp and hemp products in Alberta.

CARRIED

9.0 Department Reports

9.1. Engineering and Development/CAO/Administration/Capital Project Update

Mr. Rossouw provided an update on the activities of the Engineering Department and Public Works Department. He further advised that budget discussions have commenced.

9.2. Community Services and FCSS

Ms. Driessen provided an update on the activities of the Community Services Department and advised of the 2019 budget planning. Mr. Troy Gould was hired as Omniplex Operations Supervisor.

9.3. Emergency Services

Chief Thomson provided an update for Emergency Services and shared detailed information on the Fire Stats for August 2018. He further advised that Fire Services went through a provincial audit which was passed successfully. He also pointed out that October is Fire Prevention Month.

Officer Haig provided an update on his activities as Community Peace Officer.

9.4. Corporate Services

Mr. Rossouw advised that the 2019 budget discussions have commenced and that a HR consultant has been contracted.

10.0 Council Reports

10.1. Deputy Mayor Butz

- September 5 – Economic Development Strategic Session
- September 7 – Brazeau Foundation Meeting
- September 13 – Strategic Plan Session
- September 17 – Joint Council Meeting
- September 18 – Operational Budget Discussion

10.2. Councillor Ballas

- September 5 – Economic Development Strategic Session
- September 5 – Community Registration Night
- September 8 – DV100
- September 12 – Governance and Priorities Committee Meeting
- September 13 – Strategic Plan Session
- September 17 – Joint Council Meeting
- September 17 – Drayton Valley Community Foundation Meeting
- September 18 – Operational Budget Discussion

10.3. Councillor Peebles

- August 31 – Alberta Hemp Alliance Meeting
- September 5 – Economic Development Strategic Session
- September 11 – Multicultural Society Newcomer's Appreciation Night
- September 13 – Strategic Plan Session
- September 17 – Joint Council Meeting
- September 17 – Eagle Point-Blue Rapids Parks Council Meeting
- September 18 – Operational Budget Discussion

10.4. Councillor Dodds

- September 1 – Yellow Fish Road™ presentation at Holy Trinity Academy
- September 5 – Economic Development Strategic Session
- September 5 – Community Registration Night
- September 11 – Sustainability Committee Meeting
- September 13 – Strategic Plan Session
- September 17 – Joint Council Meeting
- September 18 – Operational Budget Discussion

10.5. Councillor Gammana

- September 5 – Economic Development Strategic Session
- September 5 – Community Registration Night
- September 6 – Farm Visit with Reeve Guyon re Hemp Industry
- September 7 – Hemp Industry Meeting
- September 8 – DV100
- September 10 – Homelessness and Poverty Reduction Strategy Committee Meeting
- September 11 – Multicultural Society Newcomer's Appreciation Night
- September 12 – MAT Program

10.6. Councillor Wheeler

- Advised of extended hours at the Rotary Children's Library
- Healthy Communities Coalition Meeting
- Candidateship for AUMA Director Towns West

10.7. Mayor Doerksen

- Hemp Industry Meeting with Brazeau County
- September 5 – Economic Development Strategic Session
- September 6 – Farm Visit with Reeve Guyon re Hemp Industry

- September 8 – DV100 Opening Remarks
- September 10 – Conference Call with MLA Mark Smith
- September 16 – Terry Fox Run Opening Remarks
- September 17 – Joint Council Meeting
- September 18 – Operational Budget Discussion

11.0 Information Items

11.1. Drayton Valley RCMP Stats – August 2018

11.2. Drayton Valley / Brazeau County Fire Services Stats – August 2018

11.3. Councillor Dodds' Conference Report

- January – March 2018 – Regional Planning Course
 - April 20, 2018 – Developing Western Canada's Hemp Industry
 - July 18-19, 2018 – Pacific Rim Hemp Conference
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11.4. 2017-2018 North Saskatchewan Watershed Alliance Annual Report

RESOLUTION #201/18

Councillor Peebles moved that Council accept the above items as information.

CARRIED

12.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:46 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER