



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Deputy Mayor Wheeler
Councillor Butz
Councillor Ballas
Councillor Dodds
Councillor Gammana
Councillor Peebles
Dwight Dibben, Chief Administrative Officer
Pam Livingston, Director of Corporate Services
Tom Thomson, Fire Chief
Annette Driessen, Director of Community Services
Sonya Wrigglesworth, Acting Director of Engineering and Development
Kevin McMillan, Senior Financial Officer
Rita Bijeau, Executive Assistant
Jennifer Stone, Records Management and Communications

Leonard Rogers, Information Services Manager
Vishal Sharma, Network and Systems Administrator
Kamil Lasek - Deputy Fire Chief - Training
Steve Steve Maiwka - Fire Training Officer
Denis Poulin, Workplace Safety and Emergency Management Coordinator
Carla Appleby, Administrative Assistant, Fire Services
Bernice Taylor, Program Manager, Early Childhood Development Centre
Laine Mitchell, CIBW Radio
Cathy Weetman, Drayton Valley Western Review
Members of the Public

ABSENT:

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the Agenda.

2.0 Adoption of Agenda

RESOLUTION #226/17

Deputy Mayor Wheeler moved to adopt the Agenda for the December 20, 2017, Regular Meeting of Council as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. November 29, 2017, Regular Meeting of Council Minutes

3.2. December 1, 2017, Special Meeting of Council Minutes

3.3. December 6, 2017, Special Meeting of Council Minutes

There were no corrections or amendments to the November 29, 2017, Regular Meeting of Council Minutes, to the December 1, 2017, Special Meeting of Council Minutes, or to the December 6, 2017, Special Meeting of Council Minutes.

4.0 Adoption of:

- 4.1. November 29, 2017, Regular Meeting of Council Minutes
- 4.2. December 1, 2017, Special Meeting of Council Minutes
- 4.3. December 6, 2017, Special Meeting of Council Minutes

RESOLUTION #227/17

Councillor Gammana moved to adopt the Minutes of the November 29, 2017, Regular Meeting of Council, the Minutes of the December 1, 2017, Special Meeting of Council, and the Minutes of the December 6, 2017, Special Meeting of Council, as presented.

CARRIED

5.0 Delegations / Administrative Updates

5.1. Women in Leadership Mentees

- Holy Trinity Academy
The Holy Trinity Academy mentees from the Women in Leadership Program, Naomi Wright, Avery Gramlich, Rebecca Mier, and Elizabeth Lemerme, shared their experiences from the Program.
- Frank Maddock High School
The Frank Maddock High School mentees from the Women in Leadership Program, Kaylie Townsend, Julie Huber, and Julia Flett, shared their experiences from the Program.

5.2. Early Childhood Development Centre

Ms. Taylor informed Council of two members of the Early Childhood Development Centre staff, Ms. Kayla Nicholls, and Ms. Janella Rodriguez, who received the Award of Excellence for Child Development Professionals, from the Province of Alberta.

5.3. Fire Services – Presentation of Medals

Mr. Mark Smith, Member of the Legislative Assembly, Drayton Valley – Devon, presented the Alberta Emergency Services Medal to Lt. Kent Fuson, for 12 years of service and the Alberta Emergency Services Bar to Fire Fighter Murray Frank and Fire Chief Tom Thomson for 22 years of services.

5.4. November RCMP Stats –Sgt. Matthews

Sgt. Matthews provided a detailed report on the activity of the Drayton Valley RCMP Detachment for November of 2017.

6.0 Decision Items

Mayor Doerksen stepped down as Chair for Item 6.1 calling on Deputy Mayor Wheeler to Chair the proceedings at 9:42 a.m.

6.1. Council Remuneration Policy C-01-00

RESOLUTION #228/17

Mayor Doerksen moved that Council approve the amendments to Council Remuneration Policy as follows:

1. Clause 1 amend to reflect a rollback of 1.96% for monthly fixed honorariums;
2. Clause 2 amend to reflect a rollback of 1.96% for meeting fees;

3. Clause 7 amend to reflect a reduction of 25% for each Councillor's travel and subsistence/conference and Councillor development budget; and
4. Clause 7 amend to reflect a reduction of 60% for the Mayor's travel and subsistence/conferences and Councillor development budget.

CARRIED

Mayor Doerksen resumed Chairing the Meeting at 9:45 a.m.

6.2. Town of Drayton Valley 2018 Interim Fee Schedule
Councillor Peebles declared a Pecuniary Interest with Item 6.2.1 and exited the meeting at 9:45 a.m.

6.2.1. 2018 Total Works Fitness Centre Fee Schedule

RESOLUTION #229/17

Deputy Mayor Wheeler moved that Council approve the 2018 Interim Total Works Fitness Centre Fee Schedule, as presented At Table.

CARRIED

Councillor Peebles returned to the meeting at 9:47 a.m.

6.2.2. 2018 Interim Fee Schedule

RESOLUTION #230/17

Councillor Ballas moved that Council approve the 2018 Interim Fee Schedule, as presented.

CARRIED

6.3. 2018 Interim Budget

Councillor Gammana declared a Pecuniary Interest with Item 6.3.1 and exited the meeting at 9:57 a.m.

6.3.1. Public Health and Welfare Element

RESOLUTION #231/17

Councillor Butz moved that Council approve the Proposed 2018 Interim Operating Budget for Public Health and Welfare as presented for the Town of Drayton Valley with:

Operating Revenues	1,655,334
Operating expenditures	<u>2,151,919</u>
Net Deficit	<u>\$496,585</u>

CARRIED

Councillor Gammana returned to the meeting at 10:00 a.m.

6.3.2. Parks and Recreation Element

Councillor Peebles declared a Pecuniary Interest with Item 6.3.2 and exited the meeting at 10:00 a.m.

RESOLUTION #232/17

Councillor Butz moved that Council approve the Proposed 2018 Interim Operating Budget for Parks and Recreation as presented for the Town of Drayton Valley with:

Operating Revenues	2,461,641
Operating expenditures	<u>3,942,328</u>
Net Deficit	<u>\$1,480,687</u>

CARRIED

Councillor Peebles returned to the meeting at 10:02 a.m.

6.3.3. General Operations and Capital Budget

RESOLUTION #232/17

Councillor Gammana moved that Council approve the Proposed 2018 Interim Operating and Capital Budgets as presented for the Town of Drayton Valley with:

Operating Revenues	14,923,736
Taxes (net of school and senior requisition)	<u>11,686,640</u>
Total Revenue	<u>\$26,610,376</u>

Operating expenditures	21,669,462
Debt repayment	956,800
Transfers to reserves	<u>3,984,114</u>
Total Expenditures	<u>\$26,610,376</u>

Capital expenditures and financing	<u>\$6,366,564</u>
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CARRIED

6.4. Automated Traffic Enforcement Fund Allocation Policy A-4-14

RESOLUTION #233/17

Councillor Ballas moved that Council rescind the Automated Traffic Enforcement Fund Allocation Policy A-04-14.

CARRIED

6.5. Water and Sewer Rates

RESOLUTION #234/17

Councillor Peebles moved that Council amend the implementation period of the full-cost utility rate setting approach, as set out by Resolution 029/17 on February 1, 2017, to occur over a three (3) year period.

CARRIED

6.6. Terms of Reference to Establish Internal Committees

- Sustainability Committee
- Budget and Asset Management Committee

RESOLUTION #235/17

Councillor Dodds moved that Council approve the Terms of Reference for the Internal Sustainability Committee, as presented.

CARRIED

RESOLUTION #236/17

Councillor Dodds moved that Council approve the Terms of Reference for the Internal Budget and Asset Management Committee, as presented.

CARRIED

6.7. Economic Development Committee Bylaw 2017/14/C

RESOLUTION #237/17

Deputy Mayor Wheeler moved that Council give First Reading to the proposed Economic Development Committee Bylaw 2017/14/C, as presented.

CARRIED

RESOLUTION #238/17

Councillor Gammana moved that Council give Second Reading to the proposed Economic Development Committee Bylaw 2017/14/C, as presented;

CARRIED

RESOLUTION #239/17

Councillor Butz moved that Council consider giving Third and Final Reading to the proposed Economic Development Committee Bylaw 2017/14/C, as presented; and

CARRIED

RESOLUTION #240/17

Councillor Wheeler moved that Council give Third and Final Reading to the proposed Economic Development Committee Bylaw 2017/14/C, as presented.

CARRIED

6.8. WinterFest Addition to Town Insurance

RESOLUTION #241/17

Councillor Dodds moved that the Town of Drayton Valley accepts and endorses the WinterFest as a community event to be included under the Town's insurance coverage. This would limit costs associated with Special Event Insurance which would otherwise be required.

CARRIED

Mayor Doerksen called a break in the meeting at 10:40 a.m.

Mayor Doerksen reconvened the meeting at 10:53 a.m.

7.0 Department Reports

7.1. Engineering and Development

Ms. Wrigglesworth provided Council with a report on the Engineering and Development Department.

7.2. Community Services and FCSS

Ms. Driessen provided Council with a detailed report on the Community Services Department.

7.3. Emergency Services

Fire Chief Thomson provided Council with a detailed report on the Emergency Services Department.

7.4. CAO Report

Mr. Dibben provided Council with a detailed report on meetings attended and an update on the Disaster Recovery Program application.

8.0 Council Reports

8.1. Councillor Ballas

- December 4 – Drayton Valley Community Foundation
- December 5 – Joint Council Strategy Meeting with Brazeau County

8.2. Councillor Peebles

- November 29 – Hemp Holiday Social
- December 1 – Open House on Rural Crime, organized by Mr. Jim Eglinski, Member of Parliament, Yellowhead
- December 4 – Child Development Professional Award Presentation
- December 5 – Joint Council Strategy Meeting with Brazeau County
- December 6 – Economic Development Committee Meeting
- December 8 – Budget and Asset Management Committee Meeting
- December 12 – Budget Deliberations

8.3. Councillor Dodds

- November 30 – Pembina Area Synergy Meeting
- December 5 – Joint Council Strategy Meeting with Brazeau County
- December 6 – Sustainability Committee Meeting
- December 6 – Economic Development Committee Meeting
- November 30, December 8, December 18 – 60th Anniversary Ad-Hoc Committee Meetings

8.4. Councillor Gammana

- November 29 – Hemp Holiday Social
- December 4 – Meeting with NorQuest College
- December 4 – Homelessness and Poverty Reduction Team Meeting
- December 5 – Joint Council Strategy Meeting with Brazeau County
- December 6 – Economic Development Committee Meeting
- November 30, December 8, December 18 – 60th Anniversary Ad-Hoc Committee Meetings
- December 8 – Budget and Asset Management Committee Meeting

8.5. Deputy Mayor Wheeler

- Aurora Elementary School Waste Presentation

8.6. Councillor Butz

- December 1 – Brazeau Foundation
- December 8 – Budget and Asset Management Committee Meeting
- December 11 – Drayton Valley and District Family and Community Support Services

8.7. Mayor Doerksen

- November 29 – Hemp Holiday Social
- December 5 – Joint Council Strategy Meeting with Brazeau County
- Federation of Canadian Municipalities has confirmed that the Town will be partnered with Jinotega, Nicaragua. The first mission will be in late February of 2018.

9.0 Information Items

9.1 Traffic Advisory Committee Meeting Notes – October 24, 2017

9.2 Drayton Valley Legacy Project – November 9, 2017

9.3 Childcare Operational Board Minutes – September 28, 2017

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- 9.4 Drayton Valley Brazeau County Fire Services – November 2017 Stats
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- 9.5 RCMP Stats – November 2017
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RESOLUTION #242/17

Deputy Mayor Wheeler moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:31 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER

APPROVED