



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Butz
Councillor Ballas
Councillor Peebles
Councillor Dodds
Councillor Gammana
Dwight Dibben, Chief Administrative Officer
Pam Livingston, Director of Corporate Services
Kamil Lasek, Deputy Fire Chief - Training
Annette Driessen, Director of Community Services
Sonya Wrigglesworth, Acting Director of Engineering and Development
Kevin McMillan, Senior Financial Officer

Rita Bijeau, Executive Assistant
Chandra Dyck, Legislative Services Coordinator
Martine Martindale, Planning and Development Assistant
Doug Whistance-Smith, Drayton Valley Municipal Library Director
Eric Burton, Economic Development Officer
Vishal Sharma, Network and Systems Administrator
Jerome Zheng - Junior System Administrator
Laine Mitchell, CIBW Radio
Cathy Weetman, Drayton Valley Western Review

ABSENT:

Deputy Mayor Wheeler

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions to the Agenda.

2.0 Adoption of Agenda

RESOLUTION #199/17

Councillor Gammana moved to adopt the Agenda for the November 29, 2017, Regular Meeting of Council as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. September 27, 2017, Regular Meeting of Council Minutes

3.2. October 2, 2017, Special Meeting of Council Minutes

3.3. October 25, 2017, Organizational Meeting of Council Minutes

There were no corrections or amendments to the September 27, 2017, Regular Meeting of Council Minutes, to the October 2, 2017, Special Meeting of Council Minutes, or to the October 25, 2017, Organizational Meeting of Council Minutes.

4.0 Adoption of:

- 4.1. September 27, 2017, Regular Meeting of Council Minutes
- 4.2. October 2, 2017, Special Meeting of Council Minutes
- 4.3. October 25, 2017, Organizational Meeting of Council Minutes

RESOLUTION #200/17

Councillor Peebles moved to adopt the Minutes of the September 27, 2017, Regular Meeting of Council, the Minutes of the October 4, 2017, Special Meeting of Council, and the Minutes of the October 25, 2017, Organizational Meeting of Council, as presented.

CARRIED

5.0 Delegations / Administrative Updates

5.1. Third Quarter Financial Update

Mr. McMillan provided Council with a report on the Third Quarter Financials for the Town of Drayton Valley.

5.2. September / October RCMP Stats – S/Sgt. Callihoo

S/Sgt. Callihoo provided a detailed report on the activity at the Drayton Valley RCMP Detachment from September and October as well as year-to-date activity.

6.0 Decision Items

6.1. Board and Committee Appointments

- Drayton Valley Municipal Library Board

RESOLUTION #201/17

Councillor Peebles moved that Council reappoint Mrs. Pat Adamson as the Town member of the community-at-large and Mrs. Colleen Andersen as a County member of the community-at-large as well as appoint Mrs. Donna Gawalko as a County member of the community-at-large to the Drayton Valley Municipal Library Board. These appointments, for a three-year period, would expire on October 31, 2020.

CARRIED

- Drayton Valley and District Family and Community Support Services Board

RESOLUTION #202/17

Councillor Ballas moved that Council appoint Mr. Wendell Smith as the Seniors Representative for the Family and Community Support Services Board for a two (2) year term, ending October 31, 2019.

CARRIED

RESOLUTION #203/17

Councillor Dodds moved that Council appoint Mr. Kaden Diwisch as the Town community-at-large representative for the Family and Community Support Services Board for a two (2) year term, ending October 31, 2019.

CARRIED

RESOLUTION #204/17

Councillor Butz moved that Council appoint Miss Sarah Peltier as the Youth representative for the Family and Community Support Services Board for a two year term, ending October 31, 2019.

CARRIED

- Brazeau Foundation Board

RESOLUTION #205/17

Councillor Ballas moved that Council appoint Mrs. Jeannette Vatter as the community member-at-large for the Town of Drayton Valley on the Brazeau Foundation Board for a one (1) year term, ending October 31, 2018.

CARRIED

6.2. Community Grants, Fourth Quarter Allocation

RESOLUTION #206/17

Councillor Gammana moved that the Drayton Valley Health Foundation, from the available funds of the Community Event Grant of \$5,001, be awarded \$1,355.00.

CARRIED

RESOLUTION #207/17

Councillor Dodds moved that Council award the Eleanor Pickup Arts Centre \$2,290.00 to help cover the costs associated with the 2017 Alberta Culture Days from the Community Event Grant fourth quarter allocation.

CARRIED

RESOLUTION #208/17

Councillor Gammana moved that Council award \$1,356.00 from the Community Events Grant to the Toronto Maple Leafs Alumni Hockey Game Committee.

CARRIED

RESOLUTION #209/17

Councillor Butz moved that Council award Ms. Kaycee-Jay Hines \$755.00 to help cover the costs associated with attending the Rugby Canada National Championships from the Roger Coles Memorial Youth Sport Grant fourth quarter allocation.

CARRIED

6.3. Electronic Sign Policy A-05-17

RESOLUTION #210/17

Councillor Peebles moved that Council adopt the Electronic Sign Policy A-05-17, as presented.

CARRIED

6.4. Municipal Credit Card Policy TF-03-17

RESOLUTION #211/17

Councillor Butz moved that Council approve the Municipal Credit Card Policy TF-03-17, as presented.

CARRIED

6.5. Subdivision Application DV/17/02, Legal Description: Lot 18, Block 36, Plan 3431 KS, Civic Address: 5072 – 44 Street

RESOLUTION #212/17

Councillor Gammana moved that Council approve Subdivision Application DV/17/02 for the creation of individual titles for the lands municipally described as 5072 – 44 Street. This will allow the two halves of the duplex currently located on the lands to be established under separate titles and owned individually, with the following seven (7) conditions:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated June 21, 2017.
 - a. Please instruct your surveyor to use the Town's block numbering system.
 - b. If the property is to be sold or mortgaged in the near future, it might be advisable to have the surveyor do a Real Property Report when they visit the site to deal with the subdivision. However, that is not a condition of subdivision approval.
2. Enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the *Municipal Government Act*. This Agreement must include but is not limited to:
 - a. Construct all necessary approaches, drainage ways, water and sewer lines, and other utilities to serve the proposed lots. The Development Agreement will specify the standards of these improvements.
3. The landowners shall register "Party Wall Agreements" concurrently with the subdivision.
4. The Developer is to pay any off-site levies required by the Town of Drayton Valley's Bylaw.
5. The Developer is to contact the utilities (Fortis & ATCO GAS) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.
6. The Developer is to pay any outstanding taxes owing on the property to the Town.
7. The Developer is to pay an endorsement fee of \$100 per lot [2 lots equal a total of \$200] to West Central Planning Agency when the plan is submitted for endorsement.

CARRIED

- 6.6. Recreation and Culture Cost-Sharing Agreement – Brazeau County Correspondence

RESOLUTION #213/17

Councillor Butz moved that Council authorizes the Mayor to respond to Brazeau County's letter of November 8, 2017, expressing an interest in the development of a Recreation Board including a terms of reference, but adopt the 2018-2020 cost-sharing framework for one (1) year.

CARRIED

- 6.7. Town of Drayton Valley Internal Committee Structure

RESOLUTION #214/17

Councillor Peebles moved that Council establish a Sustainability Committee and appoint Councillor Nancy Dodds and Councillor Fayrell Wheeler.

CARRIED

RESOLUTION #215/17

Councillor Dodds moved that Council establish an Economic Development Committee and appoint all members of Council to the Committee.

CARRIED

RESOLUTION #216/17

Councillor Ballas moved that Council establish a Budget and Asset Management Committee and appoint Councillors Eric Butz, Amila Gammara, Corey Peebles, and Fayrell Wheeler.

CARRIED

Mayor Doerksen called a break in the meeting at 10:18 a.m.
Mayor Doerksen reconvened the meeting at 10:29 a.m.

7.0 Department Reports

7.1. Engineering and Development

Ms. Wrigglesworth advised Council that the renewal of the water works system is underway through Alberta Environment.

7.2. Community Services and FCSS

Ms. Driessen provided a detailed report on activity within the Community Services Department, including Family and Community Support Services and the recreation facilities.

7.3. Economic Development

Mr. Burton advised Council of the planning for the Hemp Holiday Social as well as the collaborative work with the Drayton Valley Chamber of Commerce and other meetings attended.

7.4. Emergency Services

Deputy Chief Lasek provided a detailed report on the activities within Fire Services during the months of September and October 2017 and provided details on the fire prevention programs offered.

7.5. CAO Report

Mr. Dibben reported on the following:

- October 31, Drayton Valley Hospitality and Tourism Authority Board Meeting
- November 2-3, Collective Bargaining Negotiations with CUPE 2515 representatives, additional negotiations dates are being rescheduled at CUPE's request
- November 16-17, out of province training with the Federation of Canadian Municipalities for the international exchange
- November 21, Community Dinner
- November 22-23, AUMA Annual Conference
- November 24, meeting with Alberta Capital Finance Authority
- November 24, meeting with NorQuest College

8.0 Council Reports

8.1. Councillor Butz

- November 4-5, Munis 101 Conference
- Brazeau Foundation Board Meeting
- November 17, Christmas Light-up Parade
- November 21, Breakfast with the Guys

8.2. Councillor Ballas

- November 3, Media Training
- November 4-5, Munis 101 Course
- November 21-23, AUMA Annual Conference

- Community Foundation Luncheon
- November 17, Christmas Light-up Parade
- November 25, Shakin' N Drayton Event

8.3. Councillor Peebles

- November 2, Alberta Hemp Alliance Meeting
- November 3, Media Training
- November 17, Christmas Light-up Parade
- November 20, Eagle Point Blue Rapid Parks Council
- November 21, Breakfast with the Guys
- November 22, Meeting with The Honourable Oneil Carlier, Minister of Agriculture and Forestry; Mr. Mark Smith, MLA, Drayton Valley – Devon, and representatives from Alberta Hemp Alliance
- November 22-24, AUMA Annual Conference

8.4. Councillor Dodds

- October 25, Eleanor Pickup Arts Society Meeting
- November 3, Media Training
- November 9, 60th Anniversary Ad-Hoc Committee
- November 17, Christmas Light-up Parade
- Festival of Trees Gala
- November 22-24, AUMA Annual Conference

8.5. Councillor Gammana

- October 30, Pembina Physician Recruitment and Retention Committee
- November 6, Homelessness and Poverty Reduction Committee
- November 4-5, Munis 101 Course
- November 22-24, AUMA Annual Conference
- November 17, Christmas Light-up Parade
- Festival of Trees Gala
- November 25, Shakin' N Drayton Event

8.6. Mayor Doerksen

- November 3, Media Training
- November 11, Remembrance Day Ceremony
- November 22-24, AUMA Annual Conference

9.0 Information Items

9.1 North Saskatchewan Headwaters Alliance: Steering Committee & Technical Advisory Committee Meeting Minutes – April 20, 2017; and 1st Strategic Planning Session Workshop Summary – 20 April, 2017

9.2 Economic Development Committee Meeting Notes – 28 August, 2017

9.3 Childcare Operational Board Meeting Minutes – 31 August, 2017

9.4 Brazeau Foundation Meeting Minutes – 1 September, 2017 and 25 September, 2017

9.5 STAR Catholic Board Highlights – September 2017, October 2017, and November 2017

9.6 Drayton Valley & District Legacy Project Society Meeting Minutes –

12 October, 2017

9.7 Traffic Advisory Committee Notes – 21 March, 2017; 16 May, 2017; and 19 September, 2017

9.8 Correspondence from the Federal Office of the Minister of Finance – 11 October 2017

9.9 Yellowhead Regional Library Board Meeting Minutes – June 12, 2017

9.10 RCMP Statistics – September and October 2017

9.11 Drayton Valley Brazeau County Fire Services Statistics – September and October 2017

RESOLUTION #217/17

Councillor Peebles moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

Mayor Doerksen adjourned the meeting at 11:33 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER