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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor Doerksen  
Councillor Butz  
Councillor Wheeler  
Councillor Ballas  
Councillor Peebles  
Councillor Dodds  
Councillor Gammana  
Dwight Dibben, Chief Administrative Officer  
Kevin McMillan, Senior Financial Officer  
Pam Livingston, Director of Corporate Services

Sonya Wrigglesworth, Acting Director of Engineering and Development  
Rita Bijeau, Executive Assistant  
Chandra Dyck, Legislative Services Coordinator  
Vishal Sharma, Network and Systems Administrator

### **ABSENT:**

Tom Thomson, Director of Emergency Services  
Annette Driessen, Director of Community Services

### **1.0 Call to Order**

Mayor Doerksen called the meeting to order at 9:01 a.m.

### **2.0 Adoption of Agenda**

#### **RESOLUTION #194/17**

Councillor Wheeler moved to adopt the Agenda for the October 25, 2017, Organizational Meeting of Council as presented.

**CARRIED**

### **3.0 Appointment of Deputy Mayor or Amendments:**

#### **RESOLUTION #195/17**

Councillor Peebles moved that Council, pursuant to Section 2 of Policy C-03-14, change the order of appointments for the first sixteen (16) months, and appoint Councillor Fayrell Wheeler as Deputy Mayor for the period of October 25, 2017 – June 30, 2018, after which Councillor Eric Butz will be appointed as Deputy Mayor.

**CARRIED**

### **4.0 Approval of 2018 Meeting Schedule Items**

#### **RESOLUTION #196/17**

Councillor Wheeler moved that Council approve the attached 2018 Schedule for Council/Committee Meetings as presented.

**CARRIED**

### **5.0 Approval of Signing Authorities**

#### **RESOLUTION #197/17**

Councillor Butz moved that the signing authorities for the Town of Drayton Valley be as follows, effective October 25, 2017:

- a) The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Michael Doerksen, Mayor, Councillor Eric Butz, Councillor Fayrell Wheeler, Councillor Bill Ballas, Councillor Corey Peebles, Councillor Nancy Dodds, Councillor Amila Gammana; along with any one of the following individuals with the following titles from Administration – Chief Administrative Officer; Director of Community Services; Director of Emergency Services; Director of Engineering and Development; Director of Corporate Services; Senior Financial Officer; or any person designated by the Chief Administrative Officer in writing – are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Chief Administrative Officer or any person designated by the Chief Administrative Officer in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and,
- b) with regard to documents relating to Administration, the Chief Administrative Officer or designate be authorized in writing, to sign such instruments.

**CARRIED**

**6.0 Approval of Council Committee Appointments  
RESOLUTION #198/17**

Councillor Ballas moved that Council approve the attached list of Council members and alternates being appointed to the Committees as presented, taking into consideration that the Mayor can designate any member of Council to attend any Committee meeting and vote on behalf of the Town.

**CARRIED**

**7.0 Adjournment**

Mayor Doerksen adjourned the meeting at 9:13 a.m.

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER