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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Fredrickson  
Councillor Bossert  
Councillor Doerksen  
Councillor Long  
Councillor Wheeler  
Dwight Dibben, Chief Administrative Officer  
Pam Livingston, Director of Corporate Services  
Sonya Wrigglesworth, Acting Director of Engineering and Development  
Tom Thomson, Director of Emergency Services  
Annette Driessen, Director of Community Services

Kevin McMillan, Senior Financial Officer  
Rita Bijeau, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Chandra Dyck, Legislative Services Coordinator  
Jennifer Martin, Planning and Development Officer  
Eric Burton, Economic Development Officer  
Vishal Sharma, Network and Systems Administrator  
Laine Mitchell, CIBW Radio  
Peter Shokeir, Drayton Valley Western Review

### **ABSENT:**

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:03 a.m.

Mayor McLean, on behalf of Council and Town staff, extended condolences to the family and friends of the member of staff who passed away as a result of a workplace incident on Thursday, August 3, 2017.

### **1.0 Additions to the Agenda**

There were no additions or deletions to the Agenda.

### **2.0 Adoption of Agenda**

#### **RESOLUTION #136/17**

Councillor Fredrickson moved to adopt the August 9, 2017, Regular Meeting of Council Agenda as presented.

**CARRIED**

### **3.0 Corrections or Amendments:**

#### 3.1. July 19, 2017, Regular Meeting of Council Minutes

Councillor Bossert provided an amendment to Item 6.4. in the July 19, 2017, Regular Meeting of Council Minutes.

### **4.0 Adoption of:**

#### 4.1. July 19, 2017, Regular Meeting of Council Minutes

#### **RESOLUTION #137/17**

Councillor Bossert moved to adopt the July 19, 2017, Regular Meeting of Council Minutes as amended.

**CARRIED**

**5.0 Proclamation**

5.1. International Youth Day – August 12, 2017

Mayor McLean proclaimed August 12, 2017, as International Youth Day in the Town of Drayton Valley.

**6.0 Delegations**

6.1. Second Quarter Financial Update

Mr. McMillan, Senior Financial Officer for the Town of Drayton Valley, provided Council with the Second Quarter financial update for the Town of Drayton Valley.

**7.0 Decision Items**

7.1. 4-S Skate Park Jam Insurance

**RESOLUTION #138/17**

Councillor Bossert moved that Council endorse the 4-S Skate Park Jam as an insured activity under the Town of Drayton Valley's insurance coverage.

**CARRIED**

7.2. 2017 Drayton Valley Zombie Run Insurance

**RESOLUTION #139/17**

Councillor Long moved that Council endorse the 2017 Drayton Valley Zombie Run as an insured activity of the Town of Drayton Valley.

**CARRIED**

7.3. October 2017 Regular Meeting of Council

**RESOLUTION #140/17**

Councillor Wheeler moved that Council amend Council Meeting, Agenda and Public Hearing Policy C-02-14 to delete the statement that "[t]here will be no regular meeting in the month of October prior to a General Municipal Election" from the Procedure Section, subheading Time, Date, and Location of Meetings of the Policy.

**DEFEATED**

**RESOLUTION #141/17**

Councillor Fredrickson moved that Council cancel the Regular Meetings of Council scheduled for October 11, 2017 and September 20, 2017, and that Council schedule Regular Meetings of Council for September 13, 2017 and September 27, 2017.

**CARRIED**

7.4. Appointment of Returning Officer

**RESOLUTION #142/17**

Councillor Doerksen moved that Council appoint, in accordance to Section 13 of the *Local Authorities Election Act*, the Chief Administrative Officer for the Town of Drayton Valley, Mr. Dwight Dibben, as the Returning Officer for the 2017 General Municipal Election for the Town of Drayton Valley.

**CARRIED**

7.5. Advance Vote for the 2017 General Municipal Election

**RESOLUTION #143/17**

Councillor Fredrickson moved that Council authorizes, in accordance with Section 73 of the *Local Authorities Election Act*, an advance vote for the 2017 Town of Drayton Valley General Municipal Election.

**CARRIED**

7.6. Incapacitated Elector at Home Voting for the 2017 General Municipal Election

**RESOLUTION #144/17**

Councillor Bossert moved that Council approve the Incapacitated Elector at Home Voting for the 2017 General Municipal Election to occur during election day, October 16, 2017.

**CARRIED**

7.7. Weed Inspector Appointment

**RESOLUTION #145/17**

Councillor Long moved that Council appoint Mr. Curt Rochon as a Weed Inspector for the Town of Drayton Valley for 2017, as per the *Alberta Weed Control Act*, in addition to those individuals appointed at the May 17, 2017, Regular Meeting of Council.

**CARRIED**

7.8. Culture Days – Chamber of Commerce Road Closure Request

**RESOLUTION #146/17**

Councillor Wheeler moved that Council approve the closure of 51 Street, between 51 Avenue and 52 Avenue, on Saturday, September 30, 2017, between 10:00 a.m. and 4:00 p.m. for the purpose of the Drayton Valley and District Chamber of Commerce hosting a Culture Days market with displays, demonstrations, and vendor booths.

**CARRIED**

7.9. Land Use Bylaw Amendment Bylaw 2017/09/D Presented for First Reading

**RESOLUTION #147/17**

Councillor Fredrickson moved that Council give First Reading to Bylaw 2017/09/D Amendment to Land Use Bylaw Amending Bylaw 2012/5/D (Retail Liquor Store), as presented.

**CARRIED**

7.10. Deby Lands (part of NE 8-49-7-W5M) Area Structure Plan Bylaw 2017/07/D Presented for First Reading

**RESOLUTION #148/17**

Councillor Bossert moved that Council give First Reading to Deby Land (part of NE 8-49-7-W5M) Area Structure Plan Bylaw No. 2017/07/D, as presented.

**CARRIED**

7.11. Accountability and Transparency Policy C-01-17 and Public Consultation and Communication Policy A-04-17

**RESOLUTION #149/17**

Councillor Bossert moved that Council direct Administration to undertake public consultation for the Accountability and Transparency Policy C-01-17 and Public Consultation and Communication Policy A-04-17 and bring forward comments to Council on August 30, 2017, at which time the Policies may be considered for approval.

**CARRIED**

*Mayor McLean called a break at 10:41 a.m.*

*Mayor McLean reconvened the meeting at 10:55 a.m.*

**8.0 Department Reports**

8.1. Engineering and Development

Ms. Wigglesworth advised Council of activities within Planning and Development, and Engineering.

8.2. Community Services & FCSS

Ms. Driessen informed Council of the status of the Net Zero Study for an aquatic facility, thanked the Drayton Valley Paddling Club for planning the Voyageurs Rendezvous Event on July 2, 2017, and advised of a “Sorting Through Hoarding” Workshop on August 13, 2017.

8.3. Economic Development

Mr. Burton advised Council of the status of the Hemp Cluster Market Assessment Project.

8.4. Emergency Services

Fire Chief Thomson invited Council to attend the barbeque and graduation of the Fire Camp attendees on August 18, 2017.

8.5. Administration

- Communications and Marketing

Mr. Russell provided Council with an update on activities within Communications and Marketing.

- CAO Report

Mr. Dibben extended the deepest condolences from Town Administration to the family and friends of the member of staff who passed away as a result of a workplace incident on Thursday, August 3, 2017. He advised that the memorial service is on August 10, 2017, at 1:00 p.m. at the MacKenzie Conference Centre. Mr. Dibben also extended his thanks to staff and emergency services for their work during and after the incident; and that the Town is fully cooperating with the Occupational Health and Safety investigation and all other investigations into this incident.

**9.0 Council Reports**

9.1 Councillor Long

- July 21 – FCSS Tour;
- August 1 – Economic Development Committee; and
- August 8 – Homelessness and Poverty Reduction Strategy Committee Meeting.

9.2 Councillor Doerksen

- Councillor Doerksen had no report at this time.

9.3 Councillor Fredrickson

- Councillor Fredrickson had no report at this time.

9.4 Councillor Wheeler

- July 31 – Sustainability Committee Meeting; and
- August 31 – Net Zero Study Discussion.

9.5 Councillor Bossert

- July 31 – Sustainability Committee Meeting.

9.6 Mayor McLean

- Mayor McLean had no report at this time.

**10.0 Information Items**

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10.1. Drayton Valley and Area Legacy Society Minutes – July 2017

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10.2. Councillor Wheeler's Conference Report – Renewable Cities 2017

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10.3. Brazeau Foundation Minutes – June 2017

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10.4. Sustainability Committee Meetings Notes – July 2017

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10.5. Economic Development Committee Meeting Notes – June 2017

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**RESOLUTION #150/17**

Councillor Fredrickson moved that Council accept the above items as information.

**CARRIED**

**11.0 Adjournment**

**RESOLUTION #151/17**

Councillor Long moved that Council adjourn the August 9, 2017, Regular Meeting of Council at 11:24 a.m.

**CARRIED**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER