



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Bossert
Councillor Nadeau
Councillor Long
Councillor Wheeler Councillor
Fredrickson
Pam Livingston, Acting CAO
Annette Driessen, Director of
Community Services
Ron Fraser, Director of Engineering and
Development
Kevin McMillan, Assistant Director of
Corporate Services
Tom Thomson, Director of Emergency
Services
Sonya Wigglesworth, Assistant Director
of Engineering

Michelle Nickel, Human Resource
Coordinator
Chandra Dyck, Legislative Services
Coordinator
Rita Bijeau, Executive Assistant
Tyler Russell, Communications and
Marketing Coordinator
Eric Burton, Economic Development Officer
Member of Parliament, Jim Eglinski,
Yellowhead Riding
Justine Kimoden, Drayton Valley Western
Review
Laine Mitchell, CIBW Radio
Members of the Public

ABSENT:

Dwight Dibben, Chief Administrative Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 9:02 a.m.

1.0 Additions to the Agenda

There were no additions to the Agenda.

2.0 Adoption of Agenda

RESOLUTION #001/17

Councillor Long moved to adopt the January 11, 2017, Regular Meeting of Council Agenda, as amended with the deletion of Item 6.2 and Item 9.7.

CARRIED

3.0 Corrections or Amendments:

3.1. December 14, 2016, Regular Meeting of Council Minutes

There were no corrections or amendments to the December 14, 2016, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. December 14, 2016, Regular Meeting of Council Minutes

RESOLUTION #002/17

Councillor Bossert moved to adopt the December 14, 2016, Regular Meeting of Council Minutes, as presented.

CARRIED

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5.0 Delegations

5.1. Sewage Backup Concerns – Steve Harrington

Mr. Harrington briefed Council on the residential concerns, including health related issues and the frequency of sewer backups in the area, and requested either a Council or Administrative lead contact for the group to liaise with. Further, an evening meeting between the residents affected, Council, and Administration is requested. Mayor McLean advised that the Engineering Department and the municipal insurance company is working on a solution to the concerns, however it would take time. Mr. Harrington, as the point of contact for the residents, was asked to provide his contact information to Mrs. Bijeau so that she might coordinate a meeting between himself and the Administrative Lead, and an evening meeting may be arranged when feasible.

Mayor McLean introduced Mr. Jim Eglinski, Member of Parliament, Yellowhead, to the attendees, advising that Mr. Eglinski is attending as part of his outreach initiatives which he does for all communities in Yellowhead.

5.2. S/Sgt. Callihoo – November RCMP Stats

S/Sgt. Callihoo provided a detailed review of the RCMP activities and statistics during the month of December 2016 as well as comparisons between 2016 to previous years.

6.0 Decision Items

Acting CAO, Pam Livingston advised Council that Dean Shular resigned from his position as Councillor on December 20, 2016.

6.1. Town Council Vacancy – Potential By-election

RESOLUTION #003/17

Councillor Bossert moved that Council call a By-election to fill the vacancy created by Councillor Shular's resignation, to be held on Monday, February 27, 2017.

CARRIED

6.2. Water and Sewer Rate Setting Approach

This item was removed from the Agenda.

6.3. Appointment of Deputy Mayor

RESOLUTION #004/17

Councillor Long moved that Council appoint Councillor Brandy Fredrickson as Deputy Mayor for the Town of Drayton Valley for the period of January 11, 2017, to September 11, 2017.

CARRIED

6.4. Appointment to Regional Hemp Cooperative Committee

RESOLUTION #004/17

Councillor Nadeau moved that Council appoint Councillor Graham Long as the representative for the Town of Drayton Valley to the Regional Hemp Cooperative Committee and appoint Councillor Brandy Fredrickson as the alternate representative for the Town of Drayton Valley to the Regional Hemp Cooperative Committee.

CARRIED

6.5. Community Foundation Grant

RESOLUTION #005/17

Councillor Wheeler moved that Council authorize Administration to partner with the Drayton Valley Community Foundation in the application for a matching dollar grant in the amount of \$15,000 from Community Foundations Canada. The purpose of the grant application being for the planning and hosting of a music festival in the summer of 2017 as part of the celebrations for Canada's 150th anniversary, with the understanding that the project would occur only if the application is successful in receiving full funding from Community Foundations Canada.

CARRIED

6.6. Family Day 2017 Event Insurance Endorsement

RESOLUTION #006/17

Councillor Bossert moved that Council endorse the "Family Day 2017" event as an insured event.

CARRIED

6.7. Early Childhood Development Centre and Family Day Home Agency Policy

Approval

RESOLUTION #007/17

Councillor Fredrickson moved that Council approve the Policies and Procedures listed below for the Early Childhood Development Centre and Family Day Home Agency.

- Early Childhood Development Centre:
 - Communicable Disease and Health Policy CS-03-08
 - Emergency or Serious Illness Policy CS-03-07
 - Incident Reporting Policy CS-09-08
 - Medication/Herbal Remedy Administration Form
 - Nutrition and Health Policy CS-15-10
- Family Day Home Agency:
 - Emergency Evacuation/Lock Down Policy CS-01-17
 - Emergency Fire Drill Policy CS-02-17
 - Nutrition and Health Policy CS-03-17
 - Provider Approval Process Policy CS-04-17
 - Provider Support Funding Policy CS-05-17
 - Technology Use Policy CS-06-17

CARRIED

Mayor McLean called a break at 9:56 a.m.

Mayor McLean reconvened to meeting at 10:27 a.m.

6.1. Continued

Appointment of Returning Officer

RESOLUTION #008/17

Councillor Nadeau moved to appoint Dwight Dibben, CAO, or his designate, as Returning Officer for the February 27, 2017, By-election for the Town of Drayton Valley.

CARRIED

7.0 Department Reports

7.1. Engineering and Development

Mr. Fraser advised Council on activities within the Engineering and Development Department, including announcing the new curbside collection contractor, Can Pak Environmental Inc.

Councillor Bossert exited the meeting at 10:34 a.m.

Councillor Wheeler requested information on the Area Structure Plans currently being prepared and the anticipated timelines for them to come to Council. Mr. Fraser explained the process of finalizing the documents.

Councillor Bossert returned to the meeting at 10:39 a.m.

Councillor Fredrickson inquired into Can Pak Environmental Inc.'s strategy to increase the amount of recycling within the community. Mr. Fraser advised of the strategies the contractor will employ, which will be discussed throughout the year.

7.2. Community Services & FCSS

Ms. Driessen advised Council of the following:

- Aquatic Committee reviewed the progress of the Net Zero Study;
- there has been an increase in utilization of the Total Works Fitness Centre;
- an application for a Prime Minister Award of Excellence in Childcare for a staff member at the Early Childhood Development Centre is being submitted; and
- the Outdoor Rink is being utilized by community members and the school system.

7.3. Economic Development

Mr. Burton provided Council information on strategies to put together a cluster of industries supporting hemp production in the community.

7.4. Emergency Services

Fire Chief Thomson presented the November 2016 statistics and advised that the December 2016 and year end stats will be presented at the next Regular Meeting of Council.

7.5. Administration

- Communications and Marketing
Mr. Russell informed Council of changes to the website, including the addition of data regarding the changes to curbside collection and changes to the Town Page in the Western Review.

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8.0 Council Reports

8.1. Councillor Wheeler

- Village of Breton Christmas Parade
- Healthy Communities Coalition Meeting
- Traffic Safety Committee Meeting
- Aquatic Committee Meeting

8.2. Councillor Bossert

- January 5th - Women in Leadership Program Information Session
- January 9th – 60th Anniversary Ad-Hoc Committee Meeting

8.3. Councillor Fredrickson

- January 5th - Women in Leadership Program Information Session
- January 9th – 60th Anniversary Ad-Hoc Committee Meeting
- Aquatic Committee Meeting
- January 10th – Clean Energy Technology Centre Committee Meeting

8.4. Councillor Nadeau

- January 5th - Women in Leadership Program Information Session
- January 9th – 60th Anniversary Ad-Hoc Committee Meeting
- January 10th – Clean Energy Technology Centre Committee Meeting

8.5. Councillor Long

- January 5th - Women in Leadership Program Information Session
- Clean Energy Technology Centre Committee Meeting

8.6. Mayor McLean

- December 29th – 55+ Recreation Centre raffle draw
- January 5th - Women in Leadership Program Information Session
- January 10th – Clean Energy Technology Centre Committee Meeting

9.0 Information Items

9.1. Economic Development Committee Meeting Notes, November 10, 2016

9.2. Childcare Operational Board Minutes, October 19, 2016

9.3. FCSS Minutes, August 4, 2016

9.4. Councillor Nadeau's Creative City Summit Conference Report

9.5. Brazeau Seniors Foundation Board Minutes – November 2016

9.6. December 2016 STAR Catholic Board Highlights

9.7. ~~CORVUS Business Advisors – Town of Drayton Valley Water and Sewer Utility Rates Review~~

Removed from agenda as per Resolution #001/17

9.8. Communities in Bloom November Meeting Minutes

9.9. Mayor McLean's AUMA Conference Report

9.10. Drayton Valley Brazeau County Fire Services – November 2016 Stats

9.11. Drayton Valley RCMP Municipal Stats – December 2016

RESOLUTION #009/17

Councillor Wheeler moved that Council accept the Items 9.1-9.6 and Items 9.8-9.11 as information.

CARRIED

10.0 Adjournment

RESOLUTION #010/17

Councillor Long moved that Council adjourn the January 11, 2017, Regular Meeting of Council at 11:14 a.m.

CARRIED

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER

APPROVED