



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Bossert
Councillor Nadeau
Councillor Long
Councillor Wheeler
Councillor Shular
Councillor Fredrickson
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering and Development
Kamil Lasek, Deputy Fire Chief
Chandra Dyck, Legislative Services Coordinator
Sabine Larcher, Administrative Assistant

Tyler Russell, Communications and Marketing Coordinator
Pam Livingston
Mairi Smith, Revenue Manager
Jennifer Martin, Planning and Development Officer
Eric Burton, Economic Development Officer
Christian Richman, Audio/Visual
Mamta Lulla, Drayton Valley Western Review
Laine Mitchell, CIBW Radio
Members of the Public

ABSENT:

Dwight Dibben, Chief Administrative Officer
Tom Thomson, Director of Emergency Services
Kevin McMillan, Assistant Director of Corporate Services

CALL TO ORDER

Mayor McLean called the meeting to order at 9:01 a.m.

1.0 Additions to the Agenda

There were no additions or deletions.

2.0 Adoption of Agenda

RESOLUTION #182/16

Councillor Wheeler moved to adopt the November 2, 2016, Regular Meeting of Council Agenda, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. October 12, 2016, Regular Meeting of Council Minutes

There were no corrections or amendments to the October 12, 2016, Regular Meeting of Council Minutes.

3.2. October 26, 2016, Organizational Meeting of Council Minutes

There were no corrections or amendments to the October 26, 2016, Organizational Meeting of Council Minutes.

4.0 Adoption of:

4.1. October 12, 2016, Regular Meeting of Council Minutes

4.2. October 26, 2016, Organizational Meeting of Council Minutes

RESOLUTION #183/16

Councillor Fredrickson moved to adopt the October 12, 2016, Regular Meeting of Council Minutes, and the October 26, 2016, Organizational Meeting of Council Minutes, as presented.

CARRIED

5.0 Proclamations

5.1. Bullying Awareness Week, November 14-18, 2016

Mayor McLean proclaimed the week November 14-18, 2016, as Bullying Awareness Week in the Town of Drayton Valley.

6.0 Delegations

6.1. Alberta Wide Rally – Matthew Zadorozny

Mr. Zadorozny informed Council about the Alberta Wide Rally against the proposed carbon tax that will take place at 5702 – 50A Street on November 5.

7.0 Decision Items

7.1. Community Event Grant – 4th Quarter Allocation

RESOLUTION #184/16

Councillor Nadeau moved that Council award the Drayton Valley Health Services Foundation's 7th Annual Foundation Festival & Gala funding in the amount of \$2,500.00 to support the Children's Christmas Village from the Community Event Grant.

CARRIED

RESOLUTION #185/16

Councillor Nadeau moved that Council decline the funding request from the Brazeau Gymnastics Club.

CARRIED

7.2. Roger Coles Memorial Youth Sports Grant – 4th Quarter Allocation

RESOLUTION #186/16

Councillor Long moved that Council award Avery Wiseman funding in the amount of \$1,560.00 to help offset the cost of participating in the Canadian National Swim Meet from the Roger Coles Memorial Youth Grant.

CARRIED

RESOLUTION #187/16

Councillor Long moved that Council award Kaycee-Jay Hines funding in the amount of \$1,000.00 to help offset the cost of participating in the National Rugby Championship.

CARRIED

RESOLUTION #188/16

Councillor Long moved that Council award Ivy Samu-Leitch funding in the amount of \$1,000.00 to help offset the cost of participating in the National Rugby Championship.

CARRIED

7.3. Childcare Operational Board – Community Member Appointments

RESOLUTION #189/16

Councillor Shular moved that Council re-appoint Marilyn Buchan for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018.

CARRIED

RESOLUTION #190/16

Councillor Shular moved that Council re-appoint Darlene Ferris for a two-year term as a member-at-large to the Childcare Operational Board, ending October 31, 2018.

CARRIED

7.4. FCSS Board Membership

RESOLUTION #191/16

Councillor Wheeler moved that Council appoint Ethel Mankow to the FCSS Board as the Brazeau County community-at-large representative for a two year term ending October 31, 2018 and that Council appoint Rebecca Lees to the FCSS Board as the youth representative for the remainder of the vacant position, expiring October 31, 2017.

CARRIED

7.5. Mackenzie Avenue Pavement Rehabilitation

RESOLUTION #192/16

Councillor Bossert moved that Council rescind Resolution #151/16 to award Part A - Mackenzie Avenue Pavement Rehabilitation Project adopted at the August 24, 2016, Regular Meeting of Council.

CARRIED

7.6. Tax Roll #81020900 Waiver Request

RESOLUTION #193/16

Councillor Fredrickson moved that Council approve a waiver of tax penalties in the amount of \$1,480.11 for Tax Roll # 81020900.

CARRIED

7.7. Arts and Culture Policy A-05-16

RESOLUTION #194/16

Councillor Nadeau moved that Council approve the Arts and Culture Policy A-05-16, as presented.

CARRIED

Councillor Nadeau exited the meeting at 9:38 a.m.

Councillor Nadeau returned to the meeting at 9:40 a.m.

7.8. Subdivision Application DV/16/01 within SW17-49-7-W5

RESOLUTION #195/16

Councillor Long moved that Council approves Subdivision Application DV/16/01 subject to the seven conditions noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a Plan of Subdivision for registration at Land Titles Office based on the attached subdivision drawing dated April 9, 2016. The Developer shall instruct the Surveyor to use the Town's block numbering system.
2. The Developer is to enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the *Municipal Government Act*. This Agreement must include but is not limited to:
 - a. construction of all necessary approaches, drainage ways, water and sewer lines, and other utilities to serve the proposed lot. The Development Agreement will specify the standards of these improvements.
3. The Developer is to pay any off-site levies required by the Town of Drayton Valley's Bylaw.
4. The Developer is to contact local power and gas companies to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.

5. The Developer is to pay any outstanding taxes owing on the property to the Town.
6. The Developer is to pay an endorsement fee of \$200 to West Central Planning Agency when the Plan of Subdivision is submitted for endorsement.
7. The Developer is to pay all reserves that are currently owing. The amount owing was deferred on the property under Caveat Registration # 082 514 308 on November 25, 2008, and will remain on the unsubdivided portion of the quarter section.

CARRIED

8.0 Department Reports

8.1 Engineering and Development

Mr. Fraser informed Council about activities within the Water Treatment Plant and that the facility will be visited by students from the local elementary schools in the next weeks. The Women in Leadership program will commence in January 2017. Mr. Fraser advised that the Waste and Recycling Collection RFP will close on November 10. Moreover, he mentioned changes in staffing in Planning and Development, as well as advising of the work being undertaken by Public Works.

8.2 Community Services & FCSS

Ms. Driessen advised Council of the following:

- fall programming and courses at the Park Valley Pool, Total Works Fitness Centre, FCSS, ECDC, Mackenzie Conference Centre, and Omniplex are underway;
- status of the development of the Open Space Park; and
- housing initiatives.

8.3 Economic Development

Mr. Burton provided Council with a review on the Small Business Luncheon and the Economic Development Associates of Canada Conference in Saskatchewan. He further informed about meetings with entrepreneurs and upcoming roundtable discussions.

Councillor Nadeau asked if it was beneficial that Council members attend the roundtables. Mr. Burton would welcome Council participants at the bio-industrial roundtable and will advise Council of the tourism roundtable closer to the date.

8.4 Emergency Services

Deputy Fire Chief Lasek presented Council with the Emergency Services Statistics for the month of September 2016. Mr. Lasek advised of programs that occurred in connection with the Fire Prevention Month of October, advising that Chief Thomson will provide greater detail when he presents the October 2016 statistics at the next Council meeting.

8.5 Administration

• Communications and Marketing

Mr. Russell advised Council of updates on the Town website, the completed budget consultation, and the participatory budget.

Mayor McLean called a break at 10:09 a.m.

Mayor McLean reconvened to meeting at 10:24 a.m.

9.0 Council Reports

9.1 Councillor Long

- October 17: Small Business Luncheon
- October 23-25: Travel Alberta Industry Conference

9.2 Councillor Shular

- Nothing to report

9.3 Councillor Wheeler

- October 14-15: Women in Business Conference
- October 17: Small business luncheon
- Pembina Physician Recruitment and Retention Committee meeting
- Aim for Success Pumpkin Carving Night

9.4 Councillor Bossert

- October 15: Women in Business Conference Gala Dinner
- October 17: Small Business Luncheon
- October 19: Budget Discussions
- October 19: Fire Department Open House
- October 25: Black Cat Appreciation Day at Rotary Library
- October 26: Governance & Priorities Committee Meeting
- October 27: Waste Management Committee Meeting
- Encouraged residents to participate in
 - November 11: Remembrance Day Services
 - November 17: Breakfast with the Guys organized by Pembina Crisis Connection Society

9.5 Councillor Fredrickson

- Healthy Communities Coalition Meeting
- October 23-25: Travel Alberta Industry Conference
- October 27: Waste Management Committee Meeting

9.6 Councillor Nadeau

- October 17-19: Creative City Summit
- Presented the Press Release of the Communities in Bloom competition

9.7 Mayor McLean

- October 17: Small Business Luncheon
- October 18: DV Community Outreach School Open House
- October 19: Emergency Service Open House
- October 20: Roundtable hosted by Bank of Nova Scotia;
- October 24: First Poppy Presentation at the Royal Canadian Legion
- November 11: Remembrance Day Services

10.0 Information Items

10.1. Economic Development Committee Meeting Notes – July 20, 2016, and September 21, 2016

10.2. Brazeau Seniors Foundation Special Meeting Minutes – August 4, 2016

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- 10.3. Councillor Wheeler's AUMA Conference Report

 - 10.4. Child Operational Board Minutes – June 21, 2016

 - 10.5. Proclamation: Alberta Foster and Kinship Caregiver Week 2016

 - 10.6. Sustainability Committee Meeting Notes – August 12, 2016, and
September 23, 2016

 - 10.7. STAR Catholic Board Highlights October 2016

 - 10.8. Childcare Operational Board Minutes – June 2016

 - 10.9. Drayton Valley Brazeau County Fire Services – September Stats

 - 10.10. Traffic Advisory Committee Notes – August and September 2016

RESOLUTION #196/16

Councillor Nadeau moved that Council accept the above items as information.

CARRIED

11.0 Adjournment

RESOLUTION #197/16

Councillor Shular moved that Council adjourn the November 2, 2016, Regular Meeting of Council at 10:48 a.m.

CARRIED

MAYOR

ACTING CHIEF ADMINISTRATIVE OFFICER