



## Meeting Minutes

### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Wheeler  
Councillor Nadeau  
Councillor Long  
Councillor Bossert  
Councillor Shular  
Councillor Fredrickson  
Dwight Dibben, Chief Administrative Officer  
Annette Driessen, Director of Community Services  
Tom Thomson, Director of Emergency Services  
Ron Fraser, Director of Engineering & Planning  
Kevin McMillan, Assistant Director of Corporate Services  
S/Sgt. Malcolm Callihoo, RCMP

Shahid Mughal, Planning & Development Manager  
Eric Burton, Economic Development Officer  
Chandra Dyck, Legislative Services Coordinator  
Rita Bijou, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Jennifer Stone, Communications and Records Management  
Jennifer Martin, Planning & Development Officer  
Pam Balke, Bylaw Officer  
Christian Richman, Audio/Visual  
Pam Livingston  
Mamta Lulla, Drayton Valley Western Review  
Laine Mitchell, CIBW Radio  
Members of the Public

### **ABSENT:**

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:01 a.m.

#### **1.0 Additions to the Agenda**

There were no additions or deletions.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #112/16**

Councillor Shular moved to adopt the June 22, 2016, Regular Meeting of Council Agenda, as presented.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. June 1, 2016, Regular Meeting of Council Minutes**

There were no corrections or amendments to the June 1, 2016, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. June 1, 2016, Regular Meeting of Council Minutes**

##### **RESOLUTION #113/16**

Councillor Bossert moved to adopt the June 1, 2016, Regular Meeting of Council Minutes, as presented.

**CARRIED**

#### **5.0 Delegations**

##### **5.1. S/Sgt. Callihoo – April RCMP Stats**

S/Sgt. Callihoo introduced Constable Ulanowski to Council as the Community School Resource Officer and presented the statistics for May 2016. S/Sgt. Callihoo advised of discussions he has had with local industry regarding security measures they can take and of increased patrols within the Town.

**6.0 Decision Items**

6.1. Appointment of Deputy Mayor

**RESOLUTION #114/16**

Councillor Wheeler moved that Council approve the appointment of Councillor Debra Bossert as Deputy Mayor for the Town of Drayton Valley for the period July 1, 2016 to February 28, 2017.

**CARRIED**

6.2. Traffic Studies

**RESOLUTION #115/16**

Councillor Bossert moved that Council approve the Drayton Valley Bus Transfer Station Transportation Impact Assessment dated November 2, 2015 for information.

**CARRIED**

**RESOLUTION #116/16**

Councillor Bossert moved that Council approve the Drayton Valley Traffic Calming Study Executive Summary dated February 26, 2016 for information.

**CARRIED**

6.3. Canada Day Insurance

**RESOLUTION #117/16**

Councillor Fredrickson moved that Town Council endorse the Canada Day Festivities to be covered under the Town of Drayton Valley's General Liability Insurance.

**CARRIED**

6.4. Town of Drayton Valley Brand and Logo

**RESOLUTION #118/16**

Councillor Nadeau moved that Council move in camera at 9:36 a.m..

**CARRIED**

**RESOLUTION #119/16**

Councillor Nadeau moved that Council move out of camera at 10:01 a.m.

**CARRIED**

**RESOLUTION #120/16**

Councillor Nadeau moved that Council approve the new Town of Drayton Valley Brand and Logo as discussed in camera to be unveiled publicly on July 1, 2016.

**CARRIED**

6.5. Business License #4151, 5223 Industrial Road, Lot 17, Block 10, Plan 982 5371

**RESOLUTION #121/16**

Councillor Long moved that Council approves Business License #4151 for the proposed Autobody Repair Shop located at 5223 Industrial Road, with the conditions recommended by Administration.

**CARRIED**

6.6. Amendment to Purchasing and Tendering Policy TF-01-15, Addition of Standing Offer Policy TF-01-16

**RESOLUTION #122/16**

Councillor Shular moved that Council approve the amended Purchasing and Tendering Policy TF-01-15, as presented.

**CARRIED**

***Ron Fraser and Annette Driessen returned to the meeting at 10:09 a.m.***

**RESOLUTION #123/16**

Councillor Shular moved that Council approve the Standing Offer Policy TF-01-16, as presented.

**CARRIED**

6.7. Water Rate Classes – Establishment of a Commercial Water Class/Rate

**RESOLUTION #124/16**

Councillor Wheeler moved that Council approve the establishment of a Commercial Water Rate, equal to the Residential Water Rate for the remainder of the 2016 fiscal year and that the 2016 Fee Schedule be amended in accordance with these changes.

**CARRIED**

***Kevin McMillan returned to the meeting at 10:18 a.m.***

6.8. Appointment of Weed Inspectors for 2016

**RESOLUTION #125/16**

Councillor Shular moved that Council appoint Lisa Rabel, Tara McGinn and Natalie LaForest as the Weed Inspectors for the Town of Drayton Valley for 2016 as per the *Alberta Weed Control Act*.

**CARRIED**

***Mayor McLean called a break at 10:20 a.m.***

***Mayor McLean reconvened the meeting at 10:37 a.m.***

**7.0 Department Reports**

7.1. Engineering and Development

- Planning & Development

Mr. Mughal updated Council regarding activities within the Planning and Development Department.

- Engineer's Report

Mr. Fraser informed Council of the following:

- a grant application for expansion of trails;
- status of reports/studies which are underway;
- update on other infrastructure and engineering activities; and
- an update on the Open Space Park.

7.2. Community Services & FCSS

Ms. Driessen provided an update regarding summer programming, the Open Space Park, Fort McMurray Evacuees, and Total Works Fitness Centre.

7.3. Economic Development

Mr. Burton informed Council that tomorrow he will be hosting a discussion with financial leaders within the community to give their perspective on the challenges faced in the community for entrepreneurs in particular. Additionally, he advised Council of a national entrepreneurial mentorship organization called *Futurpreneur*.

7.4. Emergency Services

Fire Chief Thomson presented Council with the May 2016 statistics and provided detailed information on some incidents. He further advised of other activities within Fire Services and the Training Centre. Fire Chief Thomson informed Council that he has recommended to Brazeau County Council that a Master Plan for the airport be developed; this document may be jointly established.

7.5. Administration

- Communications and Marketing  
Mr. Russell updated Council regarding the website and the app, along with statistics regarding the “Report a Problem” feature. Mr. Russell advised that both will be redeveloped in line with the brand.
- CAO Report  
Mr. Dibben provided a report on the following:
  - Canadian Association of Municipal Administrators Conference;
  - MGA Review session in Rocky Mountain House;
  - 2017 budget process; and
  - an overview of various other meetings.

**8.0** Council Reports

8.1. Councillor Shular

- June 14<sup>th</sup> – Waste Management Committee Meeting
- June 16<sup>th</sup> – MLA Roundtable
- June 17<sup>th</sup> – CETC Committee Meeting

8.2. Councillor Wheeler

- Fine Arts Night at High School
- Holy Trinity Academy Commencement
- Eckville Parade
- MGA Review
- Seniors’ Tea
- Planning and Strategy Session in Olds
- Wild Rose School Division Long Term Service Awards
- Sustainability Committee

8.3. Councillor Bossert

- June 2-5<sup>th</sup> – Federal Canadian Municipalities Annual Conference
- June 16<sup>th</sup> – MLA Roundtable

8.4. Councillor Fredrickson

- Homelessness and Poverty Reduction Committee Meeting
- Eagle Point Blue Rapids Parks Council Annual General Meeting
- June 14<sup>th</sup> – Waste Management Committee Meeting
- Brazeau Seniors Foundation Meeting

8.5. Councillor Nadeau

- June 2<sup>nd</sup> – Communities in Bloom (G&P item – placement of large maple leaf)
- June 21<sup>st</sup> – Childcare Operational Board
- June 21<sup>st</sup> – Economic Development Committee

8.6. Councillor Long

- June 9<sup>th</sup> – Legacy Project Committee
- June 11<sup>th</sup> – Rocky Mountain House Parade
- June 13<sup>th</sup> – Yellowhead Regional Library
- June 16<sup>th</sup> – MLA Roundtable
- Drayton Valley Community Foundation Meeting
- June 21<sup>st</sup> – Economic Development Committee Meeting

8.7. Mayor McLean

- June 2-5<sup>th</sup> – Federation of Canadian Municipalities Annual Conference
- June 7<sup>th</sup> – Seniors Tea
- June 10<sup>th</sup> – Frank Maddock High School Graduation Ceremony
- June 13<sup>th</sup> – MGA Review Session
- June 16<sup>th</sup> – AUMA Summer Mayor's Caucus
- June 21<sup>st</sup> – National Aboriginal Day

9.0 Information Items

9.1. EPAC Minutes February, March, and April 2016
9.2. Brazeau Seniors Foundation Minutes April 2016
9.3. Yellowhead Regional Library Board Meeting Minutes March 2016
9.4. Drayton Valley/Brazeau County Fire Services May 2016 Stats
9.5. RCMP Stats – May 2016

**RESOLUTION #126/16**

Councillor Bossert moved that Council accept the above items as information.

**CARRIED**

10.0 Adjournment

**RESOLUTION #127/16**

Councillor Shular moved that Council adjourn the June 22, 2016, Regular Meeting of Council at 11:47 a.m.

**CARRIED**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER