



Agenda

1. Call to Order
2. Adoption of Agenda
3. Decision Items:

| | |
|--|--------|
| 3.1. Amendment to 2018 Fee Schedule – Cannabis Retail Business License Fees | 2 - 14 |
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4. Adjournment

COUNCIL REQUEST FOR DECISION

| | |
|----------------------|---|
| SUBJECT: | Amendment to the 2018 Fee Schedule – Cannabis Retail Business License Fees |
| MEETING DATE: | October 3, 2018 |
| SUBMITTED BY: | Jenn Martin, Planning & Development Officer |

PROPOSAL AND BACKGROUND:

Following the adoption of the Business License Amending (Cannabis Retail) Bylaw 2018/10/D at the September 19, 2018, Regular Meeting of Council, fees for Cannabis Retail Store Business Licenses have yet to be established.

The current Business License fee for Retail Business Licenses is \$100 annually. The current Business License fee for Adult Business Licenses is \$1,000 annually (Attachment 1). Following the adoption of Bylaw 2018/10/D, Cannabis Retail was defined within the Adult Business classification.

Administration has reviewed the processing requirements for issuing Business Licenses for both Adult Businesses and Cannabis Retail Stores. As processing is similar between the two licenses, Administration recommends that the fee for Cannabis Retail Store Business Licenses be consistent with the fee for Adult Business Licenses, being \$1,000 annually. Fee Schedule comparisons with other municipalities for Cannabis Retail Store Business Licenses range from \$95 to \$2,500 (Attachment 2). Council may choose to establish a fee separate from the Adult Business License fee for the Cannabis Retail Store Business License.

Information surrounding fees for Cannabis Counselling Services in municipal settings could not be ascertained. Counselling services fall under the *Counselling Therapists Act* and do not require a Business License to operate. However, a Cannabis Counselling Service does not appear to fall under said *Counselling Therapists Act*, therefore, a Business License would be required. It is recommended to have a fee of \$500 annually for Cannabis Counselling Services similar to that of a Retail Service Business License.

It should be noted, that a Development Permit is required as well (Land Use Amending (Cannabis) Bylaw 2018/09/D) when applying for a Cannabis Retail Store or Cannabis Counselling Services Business License. The fee for a Commercial Development Permit at this time is \$300. The \$300 Development Permit fee would be charged in addition to the Cannabis Retail Store or Cannabis Counselling Services Business License fee.

In order to assess applications for Business Licenses for Cannabis Retail Stores and Cannabis Counselling Services, the 2018 Fee Schedule requires an amendment to address Business License fees for Cannabis Retail Stores and Cannabis Counselling Services. Administration is seeking direction regarding the fees for Cannabis Retail Stores and Cannabis Counselling Services Business Licenses.

OPTIONS AND ALTERNATIVES, WITH ANALYSIS:

- A. Council make a motion to amend the 2018 Fee Schedule in order to establish an annual fee of \$1000.00 for Cannabis Retail Store Business Licenses and an annual fee of \$500 for Cannabis Counselling Services Business Licenses.
- B. Council make a motion to amend the 2018 Fee Schedule in order to establish Cannabis Retail Store Business Licenses at an annual fee of \$_____ and establish Cannabis Counselling Services Business Licenses at an annual fee of \$_____.

Establishing fees will allow applicable fees to be implemented upon legalization of Cannabis and acceptance of applications on October 17, 2018.

LINKAGE TO MUNICIPAL POLICIES, PLANS, OR ESTABLISHED PRIORITIES:


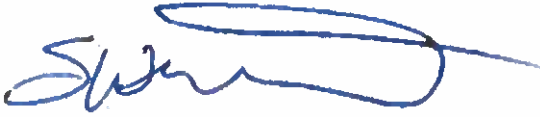
2018 Town of Drayton Valley Fee Schedule

POTENTIAL MOTIONS:

- A. That Council amend the 2018 Fee Schedule in order to establish an annual fee of \$1000.00 for Cannabis Retail Store Business Licenses and an annual fee of \$500 for Cannabis Counselling Services Business Licenses.
- B. That Council amend the 2018 Fee Schedule in order to establish Cannabis Retail Store Business Licenses at an annual fee of \$_____ and establish Cannabis Counselling Services Business Licenses at an annual fee of \$_____.

ATTACHMENTS:

ATTACHMENT 1: Proposed Amended 2018 Town of Drayton Valley Fee Schedule
ATTACHMENT 2: Business License Fees Comparison with other Municipalities

| | | | |
|---|----------------------------------|--|--|
| Report Prepared By: | | Report Approved By: | |
|  | |  | |
| Name: | Jenn Martin | Name: | Sonya Wrigglesworth |
| Title: | Planning and Development Officer | Title: | Acting Director of Engineering and Development |

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|---|
| Report Routed To Council By: |
|  |

| | | | |
|---|----------|--------------------------|---------------------------------------|
| 1.1 LICENSES / SERVICES - GST EXEMPT | | | |
| NSF Cheque Charges | | | 50.00 |
| 1.2 PAPER SERVICES - GST INCLUDED | | | |
| Photocopying | | Black & White | Colour |
| 8.5 x 11 paper | | 0.25 | 0.80 |
| 8.5 x 14 paper | | 0.25 | 0.80 |
| 11 x 17 paper | | 0.90 | 1.50 |
| Facsimile - Incoming (GST included) | per page | | 0.25 |
| Facsimile - Outgoing local (GST included) | per page | | 0.50 |
| Facsimile - Outgoing long distance (GST included) | per page | | 1.00 |
| 1.3 PROMOTIONAL ITEMS - ADD GST | | | |
| Town Pins - Logo | | | 2.00 each |
| Town Pins - Icon | | | 2.00 each |
| Town Pins - Crest | | | 2.50 each |
| Town Pins - Chain of Office | | | 3.00 each |
| Town Pins - Chain of Office Full Set | | | 10.00 set of four |
| 1.4 ELECTRONIC SIGN - ADD GST | | | |
| | | Day | Week |
| *Charity / Not-For-Profit | | 6.00 | 35.00 |
| Commercial / All Other Users | | 35.00 | 225.00 |
| * Charities and Not-For-Profit organizations are eligible for two full weeks (14 days) of free advertising per calendar year. Organizations wishing to place more than the allotted two weeks of free advertising per year may do so by paying for additional time as per above. | | | |
| 1.5 PROFESSIONAL SERVICES - ADD GST | | | |
| Administration Officer | | | 150.00 / hour |
| Professional Engineer | | | 125.00 / hour |
| Finance Officer | | | 125.00 / hour |
| Recreation Director | | | 125.00 / hour |
| Development Officer | | | 100.00 / hour |
| Project Engineer / Manager | | | 75.00 / hour |
| Technician/Technologist | | | 75.00 / hour |
| Administrative Support | | | 50.00 / hour |
| *FOIP fees and fee estimates are generated using the FOIP Regulation (Schedule 2) | | | |
| 1.6 ROOM RENTALS - ADD GST | | | |
| Conference Room # 1 | | | 40.00 / half day or 70.00 / day |
| Conference Room # 2 | | | 40.00 / half day or 70.00 / day |
| Projector- LCD (In-house only) | | | 40.00 / hour or 200.00 / day |
| Council Chambers | | | 70.00 / half day or 120.00 / day |
| 1.7 TAX RECOVERY - GST EXEMPT | | | |
| Proceedings Fee | | | 80.00 |
| Tax Certificate | | | 25.00 |
| Tax Search | | | 10.00 |
| Assessment Appeal Filing | | | |
| Category of Complaint | | | |
| Residential 3 or fewer dwellings & farmland | | | 50.00 |
| Residential 4 or more dwellings | | | 300.00 |
| Non-residential (assessed value under \$2 million) | | | 300.00 |
| Non-residential (assessed value over \$2 million) | | | 650.00 |
| 1.8 ANIMAL CONTROL - DOG - GST EXEMPT | | | |
| Licence - Spayed Female and/or Neutered Male | | | 25.00 / year |
| Licence - Male or Female Animals | | | *75.00 / year |
| Impound Fees | | | 25.00 first day; 15.00/day thereafter |
| Destruction of Animal | | | Amount Expended |
| Veterinary Fees | | | Amount Expended |
| Adoption Fees | | | 50.00 |
| Replacement Tag | | | 5.00 |
| ANIMAL CONTROL - CAT | | | |
| Licence - Spayed Female and/or Neutered Male | | | 15.00 / year |
| Licence - Male or Female Animals | | | *45.00 / year |
| Impound Fees | | | 25.00 first day; 15.00/day thereafter |
| Destruction of Animal | | | Amount Expended |
| Veterinary Fees | | | Amount Expended |
| Adoption Fees | | | 50.00 |
| Replacement Tag | | | 5.00 |
| *If, during the course of the year for which a breeding animal license has been issued, proof of spay or neuter of the licensed animal, in a form acceptable (ie. veterinarian receipt), is provided to the Town, the Town shall reimburse the owner the monetary difference of an altered animal license versus a breeding animal license. | | | |
| 1.9 BUSINESS LICENSES - GST EXEMPT | | | |
| Transfer of ownership or change of name | | | 25.00 |
| Transfer of business location | | | 50.00 |
| Hawker / Peddler - Daily | | | 150.00 / day |
| Hawker / Peddler - Annual | | | 1,500.00 / year |
| Local Business | | | 100.00 / year (50.00 after July) |
| Rural resident (within 5m radius of town boundary) | | | 150.00 / year (75.00 after July) |
| Non-resident (outside of 5m radius of town boundary) | | | 300.00 / year (150.00 after July) |
| Home Occupation | | | 75.00 / year |
| Business License - Daily Contractor | | | 50.00 / day |
| Reinstate license | | | 25.00 |
| Adult business | | | 1,000.00 / year (500.00 after July) |
| Cannabis Retail Stores | | | \$1,000/ year (500.00 after July 1st) |
| Cannabis Counselling Services | | | \$500/ year (250.00 after July 1st) |

| | | |
|------------------------------------|--|---------------|
| 2.1 HANGAR LEASES - ADD GST | | |
| Private | | 0.95 / sq. m. |
| Commercial | | 1.50 / sq. m. |

3.0 BUILDING & DEVELOPMENT

| | | |
|--|--|--|
| 3.1 PERMITS - GST EXEMPT | | |
| Residential Developments | | |
| | Development | Building |
| Single family homes, duplexes, triplexes, fourplexes, including modular homes and mobile homes (not located in mobile home parks), with or without attached garage | 150.00 | Total square footage of all floors x \$0.60 |
| Deck / patio / balcony - over 2 feet from the ground | 30.00 | 60.00 |
| Portable carports/garages | 50.00 | 60.00 |
| Basement development | 30.00 | 60.00 |
| Commercial Developments | | |
| Principle Building & Secondary Use Buildings, including residential developments greater in capacity than a fourplex. | 300.00, plus 500.00 per residential unit | 9.00 per 1,000 construction value |
| Accessory Buildings/Structures | | |
| Detached garage | 100.00 | 100.00 |
| Shed, greenhouse, storage building, etc. | 25.00 | 50.00 |
| Permanent hot tub or pool | 25.00 | 50.00 minimum |
| Radio / TV antenna / satellite dish (large) | 25.00 | 50.00 if attached Free if free standing |
| Signs - permanent | 45.00 | 55.00 |
| Signs - temporary | 25.00 | 50.00 |
| Demolition / moving | 50.00 | 75.00 |
| Excavation, tree removal, top soil stripping, site preparation and/or service installation | | 250.00 |
| Retaining wall 4' & over | 25.00 | 50.00 |
| As-built / penalty | | Double the permit fees up to a maximum of \$5,000.00 |
| * 4% Safety Code fee is applied to all Building Permits, in addition to the permit fee (minimum of \$4.50 and a maximum of \$560.00) | | |
| ** Refund of Building Permit Fees - If the construction does not begin within 120 days from the date of the permit issued or the project is abandoned, the applicant can apply for a refund for the portion of the building permit. Non Refundable Fee: 15% of assessed permit fee or minimum of 25.00 (whichever is higher). | | |
| *** A fee will be charged for an amendment to an application received during the Development Officer's consideration of the original Development/Building Permit Application submitted. This fee will be levied at the discretion of the Development Officer, but in no case will it exceed the original permit application fee. | | |
| **** A fee similar to that charged for the original Permit will be levied for any amendments to a Development/Building Permit Application received <i>after</i> issuance by the Development Officer, as such amendment will be deemed a new application. | | |
| ***** For commercial developments, the Applicant shall provide the fair market "construction value" on its application. If, in the opinion of the Development Officer, the "construction value" entered on the application seems low, the Development Officer shall have the full right to amend the "construction value" of the development to its fair market value. | | |

| | | |
|---|---|-------------------------------------|
| 3.2 FEES - GST EXEMPT | | |
| Discretionary Use notification fee | | 200.00 |
| Time Extension Application for Development Permit | | 100.00 |
| Compliance Certificate - 3 working days (expedited) | | 200.00 |
| Compliance Certificate - 7 working days (standard) | | 100.00 |
| Re-zoning Application | | 500.00 |
| ASP Adoption Application | | 800.00 |
| ASP Amendment Application | | 600.00 |
| Variance Application Fee | 50.00 if variance is within 30% permitted by Development Authority; 200.00 if variance is greater than 30% permitted by Development Authority and requires Council approval | |
| Preparation of Development Agreement | | 1,000.00 |
| Preparation of Easements, Caveats, Rights-of-way and other agreements | | 200.00 per agreement |
| Encroachment Agreement Fee | 200.00 (town prepares & registers agreement) 50.00 (applicant's lawyer prepares & registers agreement) | |
| Discharges (per discharge) | | 35.00 |
| Road Closure Application | | 500.00 |
| Non-statutory Public Hearing or Open House | | 250.00 |
| Development Appeal | | 300.00 |
| Bylaw Amendment | | 500.00 |
| Copies of Land Use Bylaw, Minimum Design Standards | | 40.00 |
| File search fee | | 50.00 |
| Extensive file search fee | | 100.00 |
| Rush file search fee | | Double the standard fee noted above |
| * Miscellaneous services, such as file searches, shall be charged on a case-by-case basis, at the discretion of the Development Officer | | |
| ** All file search requests must be submitted in writing (fax, delivery and e-mail are acceptable). Turnaround time for the file search results is estimated as two-to-three business days, rush requests are one business day. | | |

| | | |
|--|------------|-------|
| 3.3 MAPS - GST EXEMPT | | |
| Printed Map Products | | |
| Map Booklets: | | |
| Address (49 pages) | 8.5" x 11" | 15.00 |
| Legal (49 pages) | 8.5" x 11" | 15.00 |
| Zoning (49 pages) | 8.5" x 11" | 20.00 |
| Legal/Zoning (49 pages) | 8.5" x 11" | 25.00 |
| Wall Maps | | |
| Address | 42" x 56" | 20.00 |
| Legal | 34" x 46" | 20.00 |
| Zoning | 34" x 46" | 30.00 |
| Legal/Zoning | 34" x 46" | 35.00 |
| * Minimum 48 hours notice for printed requests, minimum 24 hours notice for digital requests | | |

4.0 CEMETERY

2018

| 4.1 LEASE OF BURIAL RIGHTS-ADD GST | | Resident | Non-Resident |
|------------------------------------|--|----------|--------------|
| Adult | | 350.00 | 441.00 |
| Adult - Perpetual Care | | 173.00 | 216.00 |
| Child | | 211.00 | 264.00 |
| Child - Perpetual Care | | 103.00 | 130.00 |
| Infant | | 141.00 | 176.00 |
| Infant - Perpetual Care | | 69.00 | 88.00 |
| Cremation | | 211.00 | 264.00 |
| Cremation - Perpetual Care | | 103.00 | 132.00 |
| Veteran | | 140.00 | 176.00 |
| Veteran - Perpetual Care | | 69.00 | 88.00 |

| 4.2 OPENING AND CLOSING-ADD GST | | Summer | Winter |
|--|--|--------|--------|
| Adult | | 550.00 | 750.00 |
| Adult - Weekends, holidays and after 4 pm | | 750.00 | 950.00 |
| Child | | 300.00 | 375.00 |
| Infant | | 200.00 | 275.00 |
| Cremated remains | | 250.00 | 450.00 |
| Cremated remains - Weekends, holidays and after 4 pm | | 350.00 | 550.00 |
| Scattering of ashes | | 200.00 | 200.00 |

| 4.3 MISCELLANEOUS - ADD GST | | | |
|--------------------------------|--|--|------------|
| Concrete vault | | | Cost + 10% |
| Disinterment | | | 370.00 |
| Monument Permit Fee | | | 40.00 |
| Travelling time - Rocky Rapids | | | 160.00 |
| Travelling time - Easyford | | | 240.00 |

5.0 LIBRARY

| 5.1 MEMBERSHIP FEES - GST EXEMPT | | Resident | Non Resident |
|----------------------------------|--|----------|--------------|
| Family | | Free | 20.00 |
| Adult | | Free | 10.00 |
| Student (Grade 1 - 12) under 18 | | Free | 5.00 |
| Senior Citizen | | Free | 5.00 |

| 5.2 PAPER SERVICES - GST INCLUDED | | Black & White | Colour |
|------------------------------------|--|---------------|--------|
| Photocopying with Paper (8.5 x 11) | | 0.25 | 0.80 |
| Photocopying with Paper (8.5 x 14) | | 0.25 | 0.80 |
| Laminating (8.5 x 11) | | 1.00 | |

6.0 OMNIPLEX

****Please note that rental agreement rates are based on the year the rental agreement is signed.****

| 6.1 ARENA FEES - GST INCLUDED | | | |
|---|--|--|-------|
| Public Skating | | | |
| All ages | | | Free |
| Kid Skate (Ages 5 and under) | | | |
| Drop in (per child) | | | 3.00 |
| Shinny Practice (Ages 12 and under) | | | |
| Drop in (per child) | | | 3.00 |
| Shinny Game (Ages 13 - 18) | | | |
| Drop in (per child) | | | 4.50 |
| Hardcore Skate (age 19+) | | | |
| Drop in | | | 6.00 |
| Morning & Noon Hockey (Ages 19 and up) | | | |
| Drop in (per adult) | | | 6.00 |
| Season Pass (per adult) | | | 96.00 |

| 6.2 ICE RENTAL RATES - ADD GST/HR RATE | | | Jan-to-April | Aug-to-Dec |
|--|----------|--|--------------|------------|
| Youth -under 18 yrs. | | | | |
| Prime Rate (2pm-12am weekdays, and all day weekends) | per hour | | 91.50 | 94.25 |
| Non-prime Rate (weekdays only 6am-2pm) | per hour | | 65.00 | 67.00 |
| Adult Sports | | | | |
| Prime Rate (2pm-12am weekdays, and all day weekends) | per hour | | 166.75 | 171.75 |
| Non-prime Rate (weekdays only 6am-2pm) | per hour | | 117.00 | 120.50 |
| Group (adult & youth) | | | | |
| Prime Rate (2pm-12am weekdays, and all day weekends) | per hour | | 127.50 | 131.50 |
| Non-prime Rate (weekdays only, 6am-2pm) | per hour | | 89.25 | 92.00 |
| Schools | | | | |
| Hourly Rate (weekdays only, 8am-3:30 pm) | per hour | | 57.50 | 59.25 |
| Thunder - Practice | | | | |
| Prime Rate (2pm-12am weekdays, and all day weekends) | per hour | | 106.25 | 109.50 |
| Non-prime Rate (weekdays only 6am-2pm) | per hour | | 74.50 | 76.75 |
| Thunder weekday only 3pm-4:30pm | per hour | | 79.50 | 82.00 |
| Thunder - Games & Camps | | | | |
| Games | per hour | | 155.00 | 159.75 |
| Camps | per hour | | 106.25 | 109.50 |

****Please note that rental agreement rates are based on the year the rental agreement is signed.****

| 6.3 OMNI I & II - ADD GST | | | |
|--|-------------|------------|--------|
| Daily Rates | Adult (19+) | Non-Profit | Youth |
| Omni I PAD with lobby | 978.50 | 782.75 | 587.00 |
| Omni II PAD with lobby | 927.00 | 741.50 | 556.25 |
| Omni I lobby | 345.00 | 276.00 | 207.00 |
| Omni II lobby | 345.00 | 276.00 | 207.00 |
| Omni I & II lobby | 576.75 | 461.50 | 346.00 |
| Hourly Rates | | | |
| Omni I or II PAD with lobby (4 hour max) | 92.75 | 74.25 | 55.65 |
| Omni I lobby (4 hour max) | 69.00 | 55.25 | 41.25 |
| Omni II lobby (4 hour max) | 69.00 | 55.25 | 41.25 |
| Nerf | | | |
| Drop-In | 5.00 | | |
| Birthday Party -Summer | 65.00 | | |
| Birthday Party -Winter | 99.00 | | |

| 6.4 OMNI III - PAD/LOUNGE/KITCHEN/MEETING ROOM - ADD GST | | | |
|--|-------------|------------|--------|
| Daily Rates | Adult (19+) | Non-Profit | Youth |
| Lounge - Kitchen not included | 345.00 | 275.00 | 206.00 |
| Lounge - Kitchen included | 495.00 | 395.00 | 297.00 |
| Kitchen - Lounge not included | 200.00 | | 122.00 |
| Meeting Room | 85.00 | | 51.50 |
| Omni III PAD | 582.00 | 465.00 | 350.00 |
| PAD, Kitchen and Lounge | 927.00 | 741.00 | 556.00 |
| Hourly Rates | | | |
| Lounge - Min 2hr, Max 4hr - Kitchen not included | 55.00 | | 35.00 |
| Meeting Room - 4 hour rental | 55.00 | | 35.00 |
| Omni III PAD - 4 hours max | 69.00 | 55.00 | 42.00 |

| 6.5 ADDITIONAL ITEMS - ADD GST | | | |
|--|-------------|------------|---------|
| | | Non-Profit | Regular |
| Coffee service - Pot | per pot | | 15.00 |
| Coffee service - Urn Set | per set | | 50.00 |
| Coffee urn (urn only, on-site only) | per unit | 10.00 | 12.00 |
| Corkage | per can | | 1.00 |
| Cow wash bay | per animal | | 25.00 |
| Delivery/pick-up of equipment (in-town only) | per trip | | 55.00 |
| Draping - 4' | per drape | | 1.60 |
| Draping - 8' | per drape | | 2.40 |
| Extra cleaning | per hour | | 40.00 |
| Fridge - Daily rate | daily | | 25.00 |
| Horse riding | per horse | | 15.00 |
| Lobby extra setup (For any additional setup over the standard 2 tables & 8 chairs for those renting the pad with lobby included. The lobby alone hourly rate has setup included) | per hour | | 40.00 |
| Metal stage | per section | | 22.00 |
| Overnight staff (per person/per hour) | per hour | | 40.00 |
| Podium (on-site events) | | | Free |
| Portable sound system (on-site only) | | | Free |
| Power box - Daily rate | per unit | | 26.00 |
| Projector and screen - Daily rate | per unit | | 50.00 |
| Projector Screen 8' (on-site only) | per unit | | 15.00 |
| Running your own bar (no glassware included) | daily | 150.00 | 200.00 |
| Sandwich boards | per unit | | 5.50 |
| Table skirting | per skirt | | 3.75 |
| Tables - Daily rate | per table | 7.50 | 9.00 |
| Ticket booths | per unit | | 26.75 |
| Whiteboard easel - Daily rate | per unit | | 10.00 |

** Note: Additional items shall be charged based on fee schedule rates in the year the event takes place

| 6.6 GYMNASIUM - ADD GST | | | |
|---|-------------|------------|----------|
| | Adult (19+) | Non-Profit | Youth |
| Boxing - Daily | 160.00 | 133.00 | 106.00 |
| Boxing - Hourly (4 hour max) | 42.00 | 37.00 | 26.50 |
| Boxing Club -Hourly Rate | 26.50 | | |
| Alive 55+ Program -Hourly Rate | 26.50 | | |
| Personal Training Rates (Ages 12+) - Add GST | | | |
| Technique Session | | | 70.00 |
| 3 sessions (\$60/session) | | | 180.00 |
| 6 sessions (\$60/session) | | | 360.00 |
| 12 sessions (\$57.50/session) | | | 690.00 |
| 24 sessions (\$55/session) | | | 1,320.00 |
| 1x/week (48 sessions at \$52.50/session) | | | 2,520.00 |
| 2x/week (96 sessions at \$50/session) | | | 4,800.00 |
| 3x/week (142 sessions at \$47.50/session) | | | 6,745.00 |

| 6.7 ICE ADVERTISING - ADD GST | | | |
|---|-----------|--|--------|
| | | | |
| Display case Omni I - Lobby | per month | | 200.00 |
| Display case Omni I - Track area | per month | | 50.00 |
| Display case Omni II - Lobby | per month | | 75.00 |
| Omni II advertisement 3' x 4' - Prime | per year | | 525.00 |
| Omni II advertisement 3' x 4' - Non Prime | per year | | 265.00 |
| Omni II advertisement 3' x 8' - Prime | per year | | 950.00 |
| Omni II advertisement 3' x 8' - Non Prime | per year | | 525.00 |

6.0 OMNIPLEX CONTINUED

2018

6.8 OMNIPLEX - OTHER SERVICES

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| Tunnel 2 | | | |
|---|----------|--|----------------|
| Lockers in Ref Rooms and Change area per year | | | 25.00 |
| Cages 1 to 16 per year per cage | | | 100.00 |
| Cage 17 per year per cage | | | 150.00 |
| Cage 18 per year per cage | | | 125.00 |
| Wooden Storage Cabinets 19 to 22 per cabinet per year | | | 25.00 |
| Rental Spaces - Pro shop or concession | | | Contract basis |
| Office | | | |
| Photocopying - Black & White (GST included) | per page | | 0.25 |
| Photocopying - Colour (GST included) | per page | | 0.80 |
| Facsimile - Incoming (GST included) | per page | | 0.25 |
| Facsimile - Outgoing local (GST included) | per page | | 0.50 |
| Facsimile - Outgoing long distance (GST included) | per page | | 1.00 |
| Whiteboard Paper Pad (GST included) | per pad | | 40.00 |

7.0 PARK VALLEY POOL

7.1 POOL FEES - GST INCLUDED

| Pool | Adult (19+) | Student | Preschool | Family |
|--|-------------|---------|-----------|----------|
| Yearly | 404.50 | 248.25 | 120.50 | 495.50 |
| 6 Months | 284.25 | 174.00 | 84.50 | 347.00 |
| 3 Months | 182.00 | 112.00 | 54.50 | 223.25 |
| Monthly | 67.75 | 42.50 | 20.25 | 83.00 |
| PAP Yearly (monthly pre-authorized payment, one year contract) | 39.50 | 25.50 | | 50.00 |
| PAP Monthly (monthly pre-authorized payment, no contract) | 56.00 | 36.00 | | 70.50 |
| 10 Visit Punch Pass | 58.00 | 39.50 | 27.75 | 139.00 |
| Drop-in | 6.50 | 4.50 | 3.25 | 15.50 |
| Combined Pass (Pool and Fitness Centre) | | | | |
| Yearly | 551.00 | 367.75 | | 1,179.50 |
| 6 Months | 386.25 | 257.50 | | 824.00 |
| 3 Months | 248.25 | 165.00 | | 530.50 |
| Monthly | 92.50 | 62.00 | | 196.25 |
| PAP Yearly (monthly pre-authorized payment, one year contract) | 55.50 | 37.00 | | 117.00 |
| PAP Monthly (monthly pre-authorized payment, no contract) | 78.25 | 53.00 | | 167.00 |

7.2 PROGRAM FEES - GST EXEMPT

| Program Fees - 10 Lessons | | | |
|--|------------|--------|--------|
| Starfish - Up to 12 Months | | | 48.50 |
| Ducks - Up to 24 Months | | | 48.50 |
| Seaturtle - Up to 36 Months | | | 48.50 |
| Seaotters - 3 to 5 years | | | 63.00 |
| Salamander, Sunfish, Crocodile, Whale - 3 to 5 years | | | 48.50 |
| Levels 1 to 6 - 5 and up | | | 48.50 |
| Levels 7 to 10 - 5 and up | | | 63.00 |
| Adult Lessons | | | 63.00 |
| Boat Book | | | 21.50 |
| Boat Exam (if failed) | | | 1.00 |
| Boat Exam (if passed) | | | 42.50 |
| Private lessons (per half hour) | per 1/2 hr | | 36.00 |
| Administrative Fee | | | 10.00 |
| School lessons (during school hours) | per child | | 29.50 |
| Lifeguard Club | | | |
| 1 day a week (September to December) | | Junior | Senior |
| 2 days a week (September to December) | | 258.00 | 258.00 |
| 1 day a week (September to March) | | 410.00 | 410.00 |
| 2 days a week (September to March) | | 345.00 | 345.00 |
| 2 days a week (September to March) | | 690.00 | 690.00 |
| Dolphins - 1 day a week (September to December) | | 85.00 | |
| Dolphins - 2 days a week (September to December) | | 170.00 | |

7.3 FITNESS PROGRAMS - GST INCLUDED

| | Arthritic/65+/Disabled | Aquapump |
|--|------------------------|----------|
| Yearly | 392.75 | 421.25 |
| 6 Months | 276.00 | 295.00 |
| 3 Months | 176.75 | 189.75 |
| Monthly | 65.75 | 70.50 |
| PAP Yearly (monthly pre-authorized payment, one year contract) | 39.50 | 47.50 |
| PAP Monthly (monthly pre-authorized payment, no contract) | 56.00 | 59.50 |
| 10 Visit Punch Pass | 55.75 | 79.00 |
| Drop-in | 6.25 | 8.75 |

7.4 RENTAL RATES - GST INCLUDED

| Preschool Area (includes hot tub and sitting area) | per hour | 39.50 |
|--|-----------|--------|
| Birthday Bash (during public swim, up to 11 swimmers, includes sitting area) | two hours | 63.00 |
| Whole Pool Rental | per hour | 162.00 |
| Extra Lifeguards | per hour | 37.00 |
| Swim Clubs | | |
| Whole Pool Rental | per hour | 90.00 |
| 5 Lanes | per hour | 55.75 |
| 4 Lanes | per hour | 52.75 |
| 3 Lanes | per hour | 49.75 |
| 2 Lanes | per hour | 47.00 |
| 1 Lane | per hour | 43.50 |

| | | | |
|---------------------------------------|--|--|--------|
| 8.1 WEST VALLEY PARK - ADD GST | | | |
| Rodeo Grounds (day rate) | | | 250.00 |
| Parking lot area | | | 250.00 |

| | | | |
|--|--|--|----------------|
| 8.2 CAMPGROUNDS* - GST INCLUDED | | | |
| | | | Per day |
| Full service | | | 40.00 |
| Power only | | | 25.00 |
| Unserviced | | | 20.00 |
| Group site up to 10 trailers (power only) | | | 200.00 |
| * All fees listed include a 3% Destination Marketing Fee | | | |

| | | | |
|--|--|--|-------|
| 8.3 BALL DIAMONDS AND SOCCER FIELDS | | | |
| User Group - Practice/Game/Tournament | | | |
| Youth (person / per season) | | | 4.25 |
| Adult (person / per season) | | | 7.00 |
| Occasional Bookings | | | |
| Weekday use (per diamond/field) | | | 25.00 |
| Weekend use - Friday/Saturday/Sunday (per diamond/field) | | | 50.00 |
| Washrooms at West Valley Park | | | 60.00 |
| Bleacher rental (per bleacher/per day) - West Valley Park only | | | 60.00 |
| Extra cuts/maintenance (per diamond/field) | | | 25.00 |
| Extra cleaning cost (per person/per hour) | | | 40.00 |
| *User groups minor ball, girls slow pitch, slow pitch & soccer | | | |
| **Cleanup deposit equal to the rental fee | | | |

9.0 CLEAN ENERGY TECHNOLOGY CENTRE

| | | | |
|---|--|-------------------------|----------------|
| 9.1 EVENT SPACE BOOKING FEES - ADD GST | | | |
| Meetings, Training Sessions, Lectures, Open Houses | | Non-profit/Youth | Regular |
| Weekday - Half Day (max. 6 hours) | | 405.00 | 450.00 |
| Weekday - Full Day | | 585.00 | 650.00 |
| Weekday - Full Day | | 1,350.00 | 1,500.00 |
| Special Events, Weddings, Private Parties | | | |
| Weekend (Saturday/Sunday) - Full Day (8am - 2am) | | 1,350.00 | 1,500.00 |
| *All booking fees are due when date of booking is confirmed | | | |

| | | | |
|--|---------|--|----------------------------|
| 9.2 ROOM BOOKING FEES - ADD GST | | | |
| Classroom* | per day | | 100.00 |
| Board Room* | per day | | 100.00 |
| Corridor* | per day | | 100.00 |
| Staff Charge for evenings and weekends | | | 35.00 (per hour/per staff) |

| | | | |
|--|--------|--|-----------------------------------|
| 9.3 FACILITY RENTALS & EXTRA SERVICES - ADD GST | | | |
| Kitchen Rental - Caterer | | | 200.00 |
| Kitchen Supervisor | | | 45.00 |
| Coffee & Tea Service | | | 75.00 (per day/per station) |
| Linens | each | | 12.00 |
| Setup Day Before or Take Down | hourly | | 40.00 |
| Staff Charge - Extra Setup/Take Down | | | 35.00 (per hour/per staff) |
| Staff Charge - Extra Cleaning/Custodial | | | 35.00 (per hour/per staff) |
| Staying past 2:00am | | | *penalty of full day rate charged |
| Damage Deposit | | | *same as booking fee |
| Damage/Replacement fee chargebacks | | | *invoiced, based on damages |

| | | | |
|---|--|--|--------|
| 9.4 SOCAN & RESOUND FEES - ADD GST | | | |
| SoCan Fee - With dancing | | | 123.38 |
| SoCan Fee - Without dancing | | | 61.69 |
| ReSound Fee - With dancing | | | 55.52 |
| ReSound Fee - Without dancing | | | 27.76 |
| **All prices subject to change. | | | |
| ***All prices subject to GST | | | |

10.0 PUBLIC WORKS

| | | | |
|---|--|--|---|
| 10.1 PUBLIC WORKS - ADD GST | | | |
| Subcontractor Invoices / Materials / Supplies | | | Cost + 10% |
| Snow Hauling Permit | | | 58.00 / season / per truck |
| Equipment and service rates | | | *per Alberta Road Builder Rates |
| Rural Residential Snow Clearing | | | *per current Alberta Road Builder Rates (min. \$25) |
| Dust suppressant -2nd application | | | 150.00 |

| | | | |
|---|--|--|--------------|
| 10.2 VEHICLE IMPOUNDMENT - ADD GST | | | |
| First 24 hours or part thereof | | | 35.00 |
| Charge for next 24 hrs. or part thereof | | | 30.00 |
| Vehicle Removal Charge | | | Towing + 10% |

11.1 **CHILDCARE SERVICES - GST INCLUDED**

January-April May-December

| | | |
|---|--------|--------|
| Registration fees | 65.00 | 65.00 |
| 12 - 18 months (per month) | 918.00 | 550.00 |
| 19 - 36 months (per month) | 892.00 | 550.00 |
| 3 - 4.5 years (per month) | 872.00 | 550.00 |
| 4.5 years and up (per month) | 828.00 | 550.00 |
| Drop-in Care (per day) | 57.00 | 25.00 |
| Waitlist Fee (Non-refundable, applied to first month of care once enrolled) | 50.00 | 50.00 |

NOTE: Children registered as full time, as defined in the Parent Handbook, will be charged for all days booked including Statutory Holidays. No reduction in fees of exchange of days for care is allowable for temporary absences due to illness, vacation or statutory holidays.

12.0 MACKENZIE CONFERENCE CENTRE

12.1 **RENTAL RATES - ADD GST**

Regular Non-profit

| | | | |
|--|-------------|----------------------------|--------|
| Full Hall - weekday | | 550.00 | 440.00 |
| Full Hall - weekend day (Fri, Sat & Sun) | | 800.00 | 640.00 |
| Half Hall - weekday | | 450.00 | 360.00 |
| Half Hall - weekend day (Fri, Sat & Sun) | | 600.00 | 480.00 |
| Additional staff / bartenders (per person) | per hour | 22.00 | |
| Coffee/tea service (1 urn of each) | per set | 50.00 | |
| Corkage (per can) | | 1.00 | |
| Corkage (unlimited fountain pop) | per person | 2.25 | |
| Flip-chart easel | per easel | 10.00 | |
| Flip-chart Paper (per pad) | | 40.00 | |
| Juice | per litre | 4.00 | |
| Kitchen rental w/ external catering (included supervisor) | per hour | 70.00 | |
| Kitchen rental w/ in-house catering | per hour | 40.00 | |
| MCC provided Bar Service | | Must make minimum of \$500 | |
| Meetings (up to 50 people - Min 2 hr., Max 4 hr.) | per hour | 125.00 | |
| Portable stage | per section | 22.00 | |
| Running your own bar (glassware, portable bar x2 & fridge x2 included) | | 250.00 | |
| Setup day before or take down (max 4 hr.) | per hour | 40.00 | |
| Telescopic easel | | 5.00 | |
| Use of additional projectors (one projector included in rental) | per day | 100.00 | |
| Video conferencing | per day | 125.00 | |

*Damage fee is the same as the booking rate and must be paid separately.

**Reference to internal caterer means that the user is using the Town's contracted caterer.

***Weekday means (Monday - Thursday), Weekend means (Friday - Sunday).

****Please note that rental agreement rates are based on the year the rental agreement is signed.****

13.0 FIRE DEPARTMENT FEE SCHEDULE

13.1 **OPERATIONS - GST INCLUDED**

| | | |
|-------------------|--|--------|
| Gelco 100 per kg | | 46.00 |
| Gelco 200 per kg | | 70.00 |
| Foam - per pail | | 105.00 |
| Fireworks permits | | 10.00 |

13.2 **SPECIAL OPERATIONS - APPARATUS* - GST INCLUDED**

| | | |
|---------------------------------|--|--------|
| 381 Command Truck - per hour | | 185.00 |
| 382 Command Truck - per hour | | 185.00 |
| 351 Aerial Apparatus - per hour | | 615.00 |
| 342 Pumper - per hour | | 615.00 |
| 331 Rescue -per hour | | 615.00 |

*Includes staffing

13.3 **FIRE INSPECTION REPORT - GST INCLUDED**

| | | |
|----------------------------------|--|-------|
| Lawyer or Realtor Agency request | | 80.00 |
| Occupancy Load Certification | | 80.00 |
| Environmental scans | | 80.00 |

13.4 **FIRE REPORTS - GST INCLUDED**

| | | |
|----------------------------|--|-------|
| Insurance company requests | | 80.00 |
|----------------------------|--|-------|

13.5 **FALSE ALARMS - GST INCLUDED**

| | | |
|---|--|--------|
| First false alarm within a year | | 80.00 |
| Second false alarm within a year | | 260.00 |
| Third and all subsequent false alarms within a year | | 500.00 |

13.6 **CAMPS**

| | | |
|------------------------|--|-------|
| Kids Camp Registration | | 80.00 |
|------------------------|--|-------|

14.1 WATER

| | | | |
|--|-----------|------------------------------------|---|
| Residential commodity charge per m3 - inside Town boundary | | | 2.00 |
| Residential commodity charge per m3 - outside Town boundary | | | 2.00 |
| Commercial commodity charge per m3 - inside Town boundary | | | 2.00 |
| Commercial commodity charge per m3 - outside Town boundary | | | 2.00 |
| Unmetered - Commodity charge - inside Town boundary | per month | | 40.00 |
| Unmetered - Commodity charge - outside Town boundary | per month | | 40.00 |
| Unmetered - Fixed charges | per month | | 20.10 |
| Sustainability charge per m3 | | | 0.00 |
| Monthly fixed charges (by line size): | | | |
| | | Fixed Charges No Rebate | Fixed Charges After 50% Rebate |
| 15mm | per month | 20.10 | 20.10 |
| 19mm | per month | 29.44 | 29.44 |
| 20mm | per month | 32.12 | 32.12 |
| 25mm | per month | 47.57 | 32.12 |
| 37 mm | per month | 98.65 | 51.65 |
| 38mm | per month | 103.80 | 54.23 |
| 50mm | per month | 176.32 | 90.49 |
| 75mm | per month | 390.90 | 197.78 |
| 100mm | per month | 691.32 | 347.99 |
| 150mm | per month | 1,549.65 | 777.15 |
| Monthly fixed charges include a capacity charge based on line size and a \$4.65 admin/billing fee | | | |
| The rebate only applies to customers within Town boundaries with line sizes 25mm or larger | | | |
| The rebate can only be applied to the point it reduces the capacity charge to that of the next lower line size | | | |
| Bulk water per m3 | | | 5.95 |
| Meter rental | | | 115.00 |
| Service connection fee | | | 45.00 |
| Penalty on outstanding balance owing | | | 2.5% |
| Reconnection fee | | | 65.00 |
| Meter check deposit | | | 40.00 |
| Damaged meter + all out of pocket costs | | | 40.00 + costs |
| Temporary water turn on | | | 67.00 + 46.00/week |
| Emergency Water Shutoff | | | 65.00 |
| Hydrant Maintenance + all out of pocket expenses | | | 75.00 |

14.2 SEWER

| | | | |
|--|-----------|--|-------|
| Residential commodity charge per m3 - inside Town boundary | | | 2.45 |
| Residential commodity charge per m3 - outside Town boundary | | | 2.45 |
| Commercial commodity charge per m3 - inside Town boundary | | | 2.45 |
| Commercial commodity charge per m3 - outside Town boundary | | | 2.45 |
| Unmetered - Commodity charge and fixed fee - inside Town boundary | per month | | 55.00 |
| Unmetered - Commodity charge and fixed fee - outside Town boundary | per month | | 55.00 |
| Sewer dumping charge | per load | | 75.00 |
| Sewer effluent per m3 | | | 4.50 |

14.3 ASPEN WASTE MANAGEMENT AUTHORITY

| | | | |
|---|------------|---------------------------|------------|
| Commercial | per tonne | | 78.00 |
| Construction / Demolition / Debris(mixed Loads) | per tonne | | 67.00 |
| Town Residential Collection or Public Works Department | per tonne | | 78.00 |
| Residential Homeowners / Rental Property | per tonne | 5.00/load (75.00 minimum) | |
| Compostable(Commercial only)/Residential-No Charge | per tonne* | | 32.00 |
| Recycling(mixed loads) | per tonne | | 75.50 |
| Sump Waste | per tonne | | 64.00 |
| Clean Concrete | per tonne | | 17.25 |
| Asphalt | per tonne | | 17.25 |
| Revenue Generated Cover | per tonne | | 19.25 |
| Clean Fill (one time pre-approval fee of \$150 is charged) | per tonne | | 5.00 |
| Scrap Metals (excluding mixed loads) | per tonne | | 60.00 |
| White Goods and CFC Units | per unit | | 60.00 |
| Garbage Tote Replacement | per tote | | 90.00 |
| Asbestos | ** | | Negotiated |
| Special or Event Waste | *** | | Negotiated |
| Other (Event or Contracted) | *** | | Negotiated |
| *Residential Blue Bags -No Charge | | | |
| **Asbestos loads must be pre-approved with shipping document and access code. Placement fee of \$50.00. Rate negotiated prior to acceptance | | | |
| ***Waste streams that require additional handing or administration or are deemed beneficial. Rate negotiated prior to acceptance | | | |

| 15.1 FITNESS CENTRE - GST INCLUDED | | | |
|--|-------------|---------|---------|
| Fitness Centre Pass | Adult (19+) | Student | Family |
| Yearly | 458.50 | 319.25 | 1071.25 |
| 6 Months | 310.00 | 223.50 | 752.00 |
| 3 Months | 206.00 | 144.25 | 484.00 |
| Monthly | 76.50 | 53.00 | 179.00 |
| PAP Yearly (monthly pre-authorized payment, one year contract) | 45.50 | 32.00 | 106.00 |
| PAP Monthly (monthly pre-authorized payment, no contract) | 64.75 | 45.25 | 152.00 |
| 10 Visit Punch Pass | 67.00 | 47.00 | |
| Drop-in | 8.50 | 6.00 | |
| Combined Pass (Pool and Fitness Centre) | | | |
| Yearly | 551.00 | 367.75 | 1179.50 |
| 6 Months | 386.25 | 257.50 | 824.00 |
| 3 Months | 248.25 | 165.00 | 530.50 |
| Monthly | 92.50 | 62.00 | 196.25 |
| PAP Yearly (monthly pre-authorized payment, one year contract) | 55.50 | 37.00 | 117.00 |
| PAP Monthly (monthly pre-authorized payment, no contract) | 78.25 | 53.00 | 167.00 |
| Schools - Per hour | 51.50 | | |
| Locker - Monthly | 6.00 | | |
| Locker - Annually | 60.00 | | |

| 15.2 INDOOR TRACK - GST INCLUDED | | | |
|----------------------------------|-------------|---------|-------|
| Passes | Adult (19+) | Student | |
| Yearly | 170.00 | 120.50 | |
| 6 Months | 119.00 | 84.50 | |
| Monthly | 28.50 | 20.25 | |
| 10 Visit Punch Pass | 31.75 | 24.25 | |
| Drop - In | 4.75 | 3.75 | |
| Preschool (5 and under) | | | Free |
| 55 Alive (55+) | | | Free |
| Boxing Club | per month | | 50.00 |
| Schools - hourly rate | per hour | | 17.50 |

| 15.3 RACQUET/SQUASH COURTS - GST INCLUDED | | | |
|---|-------------|---------|--|
| Passes | Adult (19+) | Student | |
| Yearly | 257.50 | 181.50 | |
| Monthly | 43.75 | 30.25 | |
| 10 Visit Punch Pass | 38.25 | 23.50 | |
| Drop - In | 5.75 | 3.50 | |

DRAFT



Business License Fees Comparison

| Municipality | Standard Business License Fee | Adult Business License Fee | Cannabis Business License Fee |
|----------------------|---|--|--|
| Drayton Valley | \$100.00 (resident); \$150.00 (rural resident); \$300.00 (non-resident) | \$1,000.00 | TBD |
| Beaumont | \$95.00 | \$1,061.00 | \$95.00 |
| Calgary | \$191.00 | \$191.00 | Cannabis Retail \$376.00; Cannabis Related \$474.00 |
| Edmonton | Major Retail \$479.00; Minor Retail \$235.00 | Adult Theatre \$2,327.00; Exotic Entertainment Agency \$6,209.00; Escort Entertainment Venue, Escort Agency, Liquor Store \$620.00 | Cannabis Retail or Cultivation \$2,500.00 |
| Edson | \$100.00 | | Development Permit for Change in Use \$100 Cannabis Retail is \$100 |
| Lacombe | \$147.00 | | \$147.00 |
| Peace River | | | Unable to locate on website |
| Ponoka | \$100.00 (resident); \$250.00 (non-resident) | N/A | N/A |
| Rocky Mountain House | \$100.00 | | Discretionary \$50 to go to MPC. Development Permit \$125 Business License \$100 |
| St. Albert | \$140.76 | Liquor Stores \$140.76 | |
| Stony Plain | \$100.00 (resident); \$200.00 (non-resident) | N/A | N/A |
| Sylvan Lake | \$150.00 | N/A | N/A |
| Whitecourt | n/a does not have business licenses | | Development Permit for change in use \$41.50 |
| Wood Buffalo | | | |