



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Wheeler
Councillor Nadeau
Councillor Fredrickson
Councillor Long
Councillor Bossert
Dwight Dibben, Chief Administrative Officer
Nesen Naidoo, Assistant Town Manager
Ron Fraser, Director of Engineering &
Planning
Tom Thomson, Director of Emergency
Services
Shahid Mughal, Planning & Development
Manager
Eric Burton, Economic Development Officer
Chandra Dyck, Legislative Services
Coordinator

Sabine Larcher, Administrative Assistant
Tyler Russell, Communications & Marketing
Coordinator
Teresa Dunlop, Program Manager
Sheila Bailey, Programming Coordinator
S/Sgt. Malcolm Callihoo
Christian Richman, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Councillor Shular
Manny Deol, COO CETC
Annette Driessen, Director of Community
Services
Pam Balke, Bylaw Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 9:00 a.m.

Mayor McLean introduced Mr. Dwight Dibben as the new Chief Administrative Officer.

1.0 Deletions to the Agenda

RESOLUTION # 287/15

Councillor Fredrickson moved to delete item 8.1. "AMWWP Grant Application / Raw Water Intake – Water Treatment Plant" from the Agenda for the November 18, 2015, Regular Meeting of Council.

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION # 288/15

Councillor Nadeau moved to adopt the November 18, 2015, Regular Meeting of Council Agenda as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. October 28, 2015, Regular Meeting of Council Minutes

There were no corrections or amendments to the October 28, 2015, Regular Meeting of Council Minutes.

3.2. October 28, 2015, Organizational Meeting of Council Minutes
There were no corrections or amendments to the October 28, 2015, Organizational Meeting of Council Minutes.

3.3. November 13, 2015, Special Meeting of Council Minutes
There were no corrections or amendments to the November 13, 2015, Special Meeting of Council Minutes.

4.0 Adoption of:

4.1. October 28, 2015, Regular Meeting of Council Minutes

4.2. October 28, 2015, Organizational Meeting of Council Minutes

4.3. November 13, 2015, Special Meeting of Council Minutes

RESOLUTION #289/15

Councillor Bossert moved to adopt the October 28, 2015, Regular Meeting of Council Minutes, the October 28, 2015, Organizational Meeting of Council Minutes; and the November 13, 2015, Special Meeting of Council Minutes as presented.

CARRIED UNANIMOUSLY

5.0 Proclamations

5.1. Bullying Awareness Week

Mayor McLean proclaimed the week November 15-21, 2015, as Bullying Awareness Week in the Town of Drayton Valley.

5.2. Universal Child's Day

Mayor McLean proclaimed November 20, 2015, as Universal Child's Day in the Town of Drayton Valley.

5.3. National Sports Day

Mayor McLean proclaimed November 21, 2015, as National Sports Day in the Town of Drayton Valley.

6.0 Delegations

6.1. National Bullying Awareness Week

6.1.1. Aim For Success – Chris Lees

Mr. Lees informed Council about the successful programs and initiatives of Aim For Success at local schools such as restorative justice/conflict resolution, Roots of Empathy, Pay It Forward campaign, and Poetry Slam Club. During Bullying Awareness Week, Aim For Success will be providing education on the effects of bullying at schools and in peer groups. A local youth, Eroin, read a poem on bullying.

Council and Administration commended Aim for Success on their programs and the youth on their participation and passion for the program.

6.1.2. Pembina Crisis Connection Society (PCCS)/Healthy Communities Coalition – Catie Hickman

Ms. Hickman informed Council about the work of PCCS and about workplace bullying and its effects.

- 6.2. Universal Child's Day – Early Childhood Development Centre – Teresa Dunlop and Sheila Bailey
Ms. Dunlop provided Council information on Universal Child's Day and National Sports Day. Ms. Bailey provided further information on the events planned for Saturday's National Sports Day.
- 6.3. Shark Park Playground Committee – Danna Thiel-Cropley and Daniel Hartley
Mr. Hartley and Ms. Thiel-Cropley presented Council with information regarding the proposed playground located at St. Anthony's School near the existing playground equipment. Their aim is to promote "accessibility for all abilities" at the playground and incorporate an outdoor gym. The Committee requested a contribution of \$100,000 from the Town for the establishment of the playground and outdoor gym. Councillor Fredrickson requested further financial information broken down based on the two components.

Mayor McLean advised that Administration will review the request for consideration as part of the budget process for 2016.

- 6.4. S/Sgt. Callihoo - September and October RCMP stats
S/Sgt. Callihoo informed Council about changes among staff at the Detachment and presented Council with the RCMP stats for September and October. He advised of a successful arrest over the weekend and of recent issues with the False Alarm Bylaw, recommending that the alarm providers be registered with the Town.

S/Sgt. Callihoo explained that the statistics show the lowest amount of assaults and thefts in the last 5 years. He highlighted the problem of domestic violence during last October. Finally, he encouraged people to report every minor incident.

- Councillor Bossert mentioned problems with the follow through of the RCMP when calling in. S/Sgt. Callihoo explained that he will mention this at a next staff meeting.
- Councillor Wheeler asked to receive a list of minor incidents that the community should be aware of that they are encouraged to report.

Mayor McLean welcomed the new members to the local RCMP Detachment on behalf of Council and thanked staff that is moving on for their service.

- 7.0 Public Time
No comments were received.

Mayor McLean called a break at 10:30 a.m.

Mayor McLean reconvened the meeting at 10:53 a.m.

- 8.0 Decision Items
8.1. AMWWP Grant Application: Raw Water Intake – Water Treatment Plant
This item was removed from the Agenda.

8.2. Proposed Bylaw 2015/11/F – FortisAlberta Electrical Distribution System Franchise Agreement

Councillor Fredrickson explained that the existing 10-year Franchise Agreement (Bylaw 2006/35/F) to allow FortisAlberta exclusive right to deliver electricity within the Town of Drayton Valley is set to expire December 31, 2016. Administration has reviewed the proposed new Agreement, and recommends its approval to replace the existing Agreement for a 10-year term, with options to extend for up to two 5-year increments with a franchise fee of 10%, which is an increase of 2%.

RESOLUTION #290/15

Councillor Fredrickson moved that Council give Second Reading to Fortis Electrical Distribution System Franchise Agreement Bylaw 2015/11/F which authorizes the new Franchise Agreement with FortisAlberta, with a franchise fee rate of 10%.

CARRIED UNANIMOUSLY

RESOLUTION #291/15

Councillor Fredrickson moved that Council give Third reading and Final Reading to Fortis Electrical Distribution System Franchise Agreement Bylaw 2015/11/F which authorizes the new Franchise Agreement with FortisAlberta, with a franchise fee rate of 10%.

CARRIED UNANIMOUSLY

RESOLUTION #292/15

Councillor Fredrickson moved that Council approve the Termination and Acknowledgement Agreement between the Town of Drayton Valley and FortisAlberta Inc., as attached.

CARRIED UNANIMOUSLY

8.3. Request from Brazeau Gymnastics

Councillor Nadeau explained that Town Council received a letter from Brazeau Gymnastics. The Club has indicated that, in making the move to its new facility, it has encountered unexpected expenses and has requested \$880.00 to cover the projected annual amount of the Club's water and sewer charges. While the Town has a Community Events Grant to support non-profit organizations, there are no remaining funds available to allocate this year. Additionally, the request does not meet the eligibility guidelines.

Councillor Nadeau encouraged Ms. Dunlop to get in contact with the club to inform them about other options like the Canadian Tire Jumpstart Program or FCSS grants. Town Council would be able to help with a letter of support when the Club applies for other grants.

RESOLUTION #293/15

Councillor Nadeau moved that Town Council decline the request from Brazeau Gymnastics for financial assistance.

CARRIED UNANIMOUSLY

8.4. "Fired Up For the Holidays" Insurance

Councillor Long explained that on December 11, 2015, the Town of Drayton Valley and community volunteers will host "Fired Up For the Holidays." In hosting the event, 50-80 youths, ages 13-17, can participate in activities, free of charge. The Organizers are recruiting volunteers and chaperones for the event, if Council or members of the public are interested please contact Sheila Bailey.

The Town's insurer has indicated that activities or events endorsed by a resolution of Council will be recognized as an insured event, thereby minimizing the need for Special Event Insurance.

RESOLUTION #294/15

Councillor Long moved that Council endorses "Fired Up For the Holidays" to be covered under the Town of Drayton Valley's General Liability Insurance.

CARRIED UNANIMOUSLY

8.5. Clean Energy Technology Centre – Solar Electricity System Proposal

Councillor Bossert explained that the Town of Drayton Valley has received a generous anonymous donation for the Clean Energy Technology Centre (CETC) to install a solar panel electricity system. NuEnergy has worked with the donor on several solar panel electricity systems and has prepared a proposal for the CETC building. The proposal outlines that the solar electricity system will cost \$77,228. The donor is able to provide 50% matching funding up to \$40,000 and the Town is being asked to contribute the remaining funds. The Town's contribution will be \$40,000 which includes \$38,614, towards the project including a contingency of \$1,386.

Councillor Fredrickson asked if the Town should have a consistent package from a solar panel provider for all Town facilities. Mrs. Vallee explained that the company was brought in by the donor. Mr. Fraser explained that this is a different proposal than the proposal for the Omniplex.

Councillor Wheeler asked if this proposal falls under the budget for 2015 or 2016. Mr. Fraser said that it is part of the budget for 2016.

Councillor Bossert asked about the project costs and expressed her concerns. Mrs. Vallee explained that the electrical work is minor and, therefore, the \$1,386 should be sufficient.

RESOLUTION #295/15

Councillor Bossert moved that Council approve the proposal from NuEnergy for the Clean Energy Technology Centre to have a solar electricity system installed and funding for the project will be up to \$40,000 from Town's Sustainability Initiative Fund.

CARRIED UNANIMOUSLY

9.0 Information items

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| 9.1. Brazeau Seniors Foundation Minutes September 2015 |
| 9.2. STAR Catholic Board Highlights October 2015 |
| 9.3. Waste Management Committee Meeting Minutes August 2015 |
| 9.4. Yellowhead Regional Library Board Meeting Minutes June 2015 |
| 9.5. Yellowhead Regional Library Board Meeting Highlights November 2015 |
| 9.6. AUMA Conference Report – Councillor Long |
| 9.7. AUMA letter re: equitable funding from oil and gas revenues |
| 9.8. September and October RCMP stats |
| 9.9. September and October Fire Services stats |

RESOLUTION #296/15

Councillor Long moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

10.0 Department Reports

10.1. Planning & Development

Mr. Mughal advised Council that 5 Development Permits and 10 Business Licenses have been approved since the last Council meeting. He pointed out current trends in development and businesses.

10.2. Engineering, Transportation & Sustainability

Mr. Fraser informed Council of the following updates:

- After yesterday's snowfall, the sanding truck was out on the Town roads yesterday evening and this morning;
- 43rd Avenue work is ongoing and has been affected by the snowfall;
- A tender will be out shortly to finish the bus hub park landscaping and lighting next year; and
- Pavement and access to CETC are being worked on.

10.3. Community Services & FCSS

Ms. Driessen was not present to give a report.

10.4. Emergency Services

Fire Chief Thomson presented Council with the Fire Services stats for September and October and provided a report on Fire Prevention initiatives from October. He highlighted the success of the school programs, adult programs, and senior programs and thanked the sponsors, staff and volunteer staff.

10.5. Administration

• Legislative Services

Ms. Dyck had nothing to report.

• Economic Development

Mr. Burton informed Council about the following:

- Meeting of the Chamber of Commerce with Alberta Culture and Tourism;
- Public Open House for the Economic Development Action Plan; and
- Tour of the Bio-Mile area with Provincial representatives.

• Communications and Marketing

Mr. Russell informed Council that there are currently 901 downloads of the Town app and that a new front page for the website will be launched soon. Mr. Russell invited the community to participate at the Branding Session on November 25 and 26.

• Information Services

Mr. Naidoo informed Council about the recent live demonstration of the Dashboard by IBM and Telus and a visit to NAIT's Alternative Technology Department.

- CAO Report
Mr. Dibben introduced himself. He explained that Administration will investigate to determine if there might be reserves from the 2015 budget to add to the solar panel project.
He thanked Council for the opportunity to serve Drayton Valley and for the warm welcome at the Town Office.

11.0 Council Reports

11.1. Councillor Shular

- was not present to give a report

11.2. Councillor Wheeler

- Sustainability Committee meeting
- Headwaters Alliance meeting

11.3. Councillor Bossert

- November 2: Homelessness and Poverty Reduction Strategy Committee meeting
- November 4: Recreational and Cultural Master Plan workshop
- Dashboard workshop
- Coming up:
 - Christmas light up
 - CT4DV Foundation Festival & Gala Dinner
 - EPAC hosting "The Mousetrap"
 - FCSS Annual Conference
- Congratulated Fire Chief Thomson on the successful engagement of the community for Fire Prevention Month

11.4. Councillor Fredrickson

- Eagle Points Blue Rapids Parks Council meeting
- Brazeau Seniors Foundation Committee meeting
- Capital Budget meeting
- Economics & Sustainability Course at Augustana University

11.5. Councillor Nadeau

- EPAC Society meeting
- Recreational and Cultural Master Plan workshop
- Encouraged community to participate at the Branding Session on November 25 and 26
- Legacy meeting: encouraged community to participate
- Creative Cities Summit in Kelowna

11.6. Councillor Long

- October 30: FCSS Advisory Board meeting
- November 2: YRL Budget meeting
- November 4: G&P meeting
- November 5: CIGan Symposium in Medicine Hat
- November 11: Remembrance Day Ceremony
- November 12: CETC Committee meeting

- November 16: Capital Budget meeting
- November 17: Weyerhaeuser meeting
- Welcomed Dwight Dibben, and commended our outgoing CAO for his passion in working for the Town and community and his commitment to the CETC project

11.7. Mayor McLean

- October 29/30: Municipal Governance Training – Alberta Elected Officials Education Program through AUMA
- October 30: Children's Wish Gala
- November 3: Global TV interview about rural homelessness
- November 5: CIGan Symposium in Medicine Hat
- November 11: Remembrance Day Ceremony
- November 13: National Philanthropy Day Awards Luncheon

12.0 Adjournment

RESOLUTION # 297/15

Councillor Long moved that Council adjourn the November 18, 2015, Regular Meeting of Council at 12:19 p.m.

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER