



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Fredrickson
Councillor Long
Councillor Bossert
Councillor Wheeler
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering & Planning
Shahid Mughal, Planning & Development Manager
Eric Burton, Economic Development Officer

Chandra Dyck, Legislative Services Coordinator
Sabine Larcher, Administrative Assistant
Tyler Russell, Communications & Marketing Coordinator
Christian Richman, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Councillor Nadeau
Tom Thomson, Director of Emergency Services
Pam Balke, Bylaw Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 9:12 a.m.

1.0 Additions to the Agenda

There were no additions to the October 28, 2015, Regular Meeting of Council Agenda.

2.0 Adoption of Agenda

RESOLUTION # 262/15

Councillor Shular moved to adopt the October 28, 2015, Regular Meeting of Council Agenda as presented.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. October 7, 2015, Regular Meeting of Council Minutes

Councillor Long advised that in Item 8.5. Mr. Bob Barker's name was misspelled:

Councillor Bossert advised of some typographical corrections.

4.0 Adoption of:

RESOLUTION #263/15

Councillor Long moved to adopt the October 7, 2015, Regular Meeting of Council Minutes as amended.

CARRIED UNANIMOUSLY

5.0 Public Time

No comments were received.

6.0 Decision Items

6.1. Memorandum of Understanding with Parkland County

Councillor Bossert explained that the Town of Drayton Valley has been exploring opportunities for collaboration between the Clean Energy Technology Centre (CETC) and Parkland County. The parties agreed that a Memorandum of Understanding (MOU) be created to outline the working relationship.

RESOLUTION #264/15

Councillor Bossert moved that Council approve the Memorandum of Understanding between Parkland County and the Town of Drayton Valley for the Clean Energy Technology Centre.

CARRIED UNANIMOUSLY

Parkland County Mayor, Council, and CAO were present to sign the MOU.

6.2. CETC Designated Officer Bylaw 2015/13/A

Councillor Wheeler explained that, in preparation for the opening of the Clean Energy Technology Centre (CETC), the CETC Committee and Administration have created the Position Description for the Chief Operating Officer (COO) of the facility, as well as a Bylaw establishing the COO as a Designated Officer of the municipality.

RESOLUTION #265/15

Councillor Wheeler moved that Council approve the Position Description as attached.

CARRIED UNANIMOUSLY

RESOLUTION #266/15

Councillor Wheeler moved that Council give First Reading to CETC Designated Officer Bylaw 2015/13/A.

CARRIED UNANIMOUSLY

RESOLUTION #267/15

Councillor Wheeler moved that Council give Second Reading to CETC Designated Officer Bylaw 2015/13/A.

CARRIED UNANIMOUSLY

RESOLUTION #268/15

Councillor Wheeler moved that Council consider giving Third and Final Reading to CETC Designated Officer Bylaw 2015/13/A.

CARRIED UNANIMOUSLY

RESOLUTION #269/15

Councillor Wheeler moved that Council give Third and Final Reading to CETC Designated Officer Bylaw 2015/13/A.

CARRIED UNANIMOUSLY

6.3. Road Closure Bylaw 2014/11/D 2nd and 3rd Readings

Councillor Shular explained that Administration is proposing a Road Closure Bylaw for the lands within the NW 8-49-7-W5. The lands currently exist as portions of six different registered road parcels. First Reading of the Road Closure Bylaw 2014/11/D was given by Council on November 19, 2014. The Bylaw has received Ministerial approval as of October 5, 2015.

RESOLUTION #270/15

Councillor Shular moved that Council give Second Reading to Bylaw 2014/11/D.

CARRIED UNANIMOUSLY

RESOLUTION #271/15

Councillor Shular moved that Council give Third and Final Reading to Bylaw 2014/11/D.

CARRIED UNANIMOUSLY

6.4. Home Business License #4113

Councillor Fredrickson explained that Administration has received an application for a barbering home occupation to be operated at 5203-44th Avenue. The applicant has received authorization from the landowner for this use and proposes operations to be by appointment only between the hours of 9:00 a.m.-5:00 p.m., Monday through Friday with parking accommodated within the property.

Administration recommends approving Business License #4113, with the standard conditions, as well as the special condition noted below

- 1) Hours of operation of the home occupation shall be between 9:00 a.m. and 5:00 p.m. Monday to Friday.
- 2) This Business License is subject to the approval and inspection, as may be required, by the Health Authority. Refusal by the Health Authority to approve the barbering home occupation, shall render this Business License invalid
- 3) The home occupation is subject to review by the Licensing Officer. The Licensing Officer, or its designate, may contact adjacent property owners to determine whether or not the home occupation is causing concern for those residents.
- 4) Customer parking is to be limited to within the driveway of the principal dwelling. On street parking is strictly prohibited.
- 5) The applicant must comply with any or all bylaws that pertain to this type of business. Failure to comply may result in revocation of this license.

RESOLUTION #272/15

Councillor Fredrickson moved that Council approve Business License #4113 for proposed barbering home business located at 5203-44th Avenue, with conditions recommended by Administration.

CARRIED UNANIMOUSLY

6.5. Brazeau Seniors Foundation Board Appointment

Councillor Long explained that it has been the practice for Town Council to appoint the Town Member-at-Large to serve on the Brazeau Seniors Foundation Board along with a member of Council. Jeanette Vatter has shown her dedication by serving on this Board for many years, including several as its chair.

RESOLUTION #273/15

Councillor Long moved that Council approve the appointment of Jeanette Vatter as the Town of Drayton Valley member-at-large for the Brazeau Seniors Foundation for a term of 2 years, ending October 31, 2017.

CARRIED UNANIMOUSLY

6.6. Housing Committee Terms of Reference

Councillor Bossert explained that recent work with the Village of Breton and Brazeau County through the Joint Housing Committee has determined that, for the present time, each municipality will be pursuing independent initiatives. Therefore, the Town of Drayton Valley requires the formation of an internal Housing Committee. The Committee will be charged to work with Administration to achieve the goal of creating a mix of entry level homes and rental units for low to moderate income earners.

RESOLUTION #274/15

Councillor Bossert moved that Town Council approve the Housing Committee Terms of Reference as presented.

CARRIED UNANIMOUSLY

6.7. Extension of Appointment for Mayor's Advisory Committee

Councillor Wheeler explained that the appointment of Kathy Howe to the Mayor's Advisory Committee is due to expire on October 31, 2015. Ms. Howe has agreed to extend her term to October 31, 2016; this will ensure consistency with the expiration of other Committee member appointments.

RESOLUTION #275/15

Councillor Wheeler moved that Council approve the extension of the term of Kathy Howe's appointment to the Mayor's Advisory Committee to October 31, 2016.

CARRIED UNANIMOUSLY

6.8. Memorandum of Understanding (MOU) – Centre for Water Intelligence (CWI) between MetalBoss, ISL Engineering, and the Town of Drayton Valley

Councillor Shular explained that Administration has been working to attract industry and innovative projects for development at the Clean Energy Technology Centre (CETC). Through the ongoing relationship with ISL Engineering and Land Services Ltd. and the construction of the new Water Treatment Facility, Administration was introduced to MetalBoss Technologies Inc.

The completion of the new Water Treatment Plant and the location of Drayton Valley allow for an opportunity to train skilled workers as well as look at ways to advance water and wastewater treatment by creating a Centre for Water Intelligence (CWI). The purpose of CWI will be to commercialize applied research and new innovative technology in the fields of water and wastewater treatment.

Mayor McLean pointed out that further agreements will give more details. Councillor Wheeler enquired as to who would be responsible for the supervision of the operation. Mr. Deol explained that this falls under the Town Engineer.

RESOLUTION #276/15

Councillor Shular moved that Council approve the Memorandum of Understanding between the Town of Drayton Valley, ISL Engineering and Land Services Ltd., and MetalBoss Technologies.

CARRIED UNANIMOUSLY

7.0 Department Reports

7.1. Planning & Development

Mr. Mughal advised Council of the Development Permits and Business Licenses that were approved in the last three weeks.

7.2. Engineering, Transportation & Sustainability

Mr. Fraser informed Council of the following updates:

- The storm line and roadway work on 43rd Avenue will be completed this year; Construction on Beckett Road, the Bus Hub, and 50th Street are completed;
- Aurora School Bus Loop is awaiting Echo's approval before proceeding to the next stage;
- CETC: the pavement and landscaping are underway;
- park at old H.W. Pickup location will have work completed next year;
- Water Treatment Plant: the landscaping work is completed. Work on fence and gate are underway;
- 62nd Street and 26th Ave projects are on hold; and
- Coulée Road Erosion Control project is deferred until spring.

7.3. Community Services & FCSS

Ms. Driessen explained that the Halloween Haunted House was successful and complimented the organizers. The Recreation and Culture Master Plan is currently being developed. She pointed out that Global TV is doing a report on homelessness reduction in Drayton Valley on November 3rd. She congratulated Mrs. Lola Strand for receiving the 2015 Award of Merit from the FCSSAA.

7.4. Emergency Services

Fire Chief Thomson was not present to give a report.

7.5. Administration

• Legislative Services

Ms. Dyck had nothing to report.

• Economic Development

Mr. Burton informed Council about the Chamber of Commerce Strategic Planning Meeting at the Max Centre on October 28th. He further pointed out that an Economic Development Open House is being held at the MacKenzie Conference Centre on November 3rd.

• Communications and Marketing

Mr. Russell informed Council that the budget consultation 2015 is completed and planning for the next process is underway.

• Information Services

Mr. Naidoo had nothing to report.

• CAO Report

Mr. Deol advised Council that he is in contact with engineers to explore the options for an expansion of the water plant pump house and technologies for sewer plants. He mentioned that an international conference will take place in 2017 at the CETC and organized by NorQuest College.

8.0 Council Reports

8.1. Councillor Long

- October 8: Joint Library Board meeting
- October 15: Mayor's Multi-Faith Prayer Breakfast

- October 15/16: Budget discussion
- October 19: YRL Strategic Planning meeting
- October 20: WRSD meeting
- October 26: CETC

8.2. Councillor Shular

- October 8: Joint Housing Committee meeting
- October 15: Mayor's Multi-Faith Prayer Breakfast
- October 15/16: Budget discussion
- Brazeau Seniors Foundation meeting
- October 20: WRSD meeting
- October 26: CETC

8.3. Councillor Wheeler

- Internet of Things meeting
- budget discussion
- WRSD meeting
- Fire Hall Open House
Pembina Physician Recruitment and Retention Committee

8.4. Councillor Bossert

- October 8: Joint Housing Committee meeting
- October 9: FCSS Strategic Planning meeting
- October 15: Mayor's Multi-Faith Prayer Breakfast
- October 15/16: Budget discussion
- October 15: Fire Services Pizza Delivery/Smoke Detector program
- October 19: Waste Management Committee meeting
- October 20: WRSD meeting
- October 27: FCSS orientation

8.5. Councillor Fredrickson

- October 13: CETC
- October 15/16: budget discussion
- October 19: Waste Management Committee meeting

8.6. Councillor Nadeau

- Was not present to give a report

8.7. Mayor McLean

- October 8: meeting with Canadian Association of Petroleum Producers
- October 13: spoke to H.W. Pickup Junior High School Grade 9 students
- October 13: Mayor's Advisory Committee meeting
- October 15: Mayor's Multi-Faith Prayer Breakfast
- October 15/16: Budget discussion
- October 20: Meeting with government representatives in Edmonton
- October 24: Pembina Physician Recruitment and Retention Dinner

9.0 Adjournment

RESOLUTION # 277/15

Councillor Long moved that Council adjourn the October 28, 2015, Regular Meeting of Council at 10:18 a.m.

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER

