



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Long
Councillor Bossert
Councillor Wheeler
Councillor Nadeau
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Tom Thomson, Director of Emergency Services
Ron Fraser, Director of Engineering & Planning
Jenn Martin, Planning & Development Officer

Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Jason Thompson, Audio/Video
Cathy Weetman, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Manny Deol, Town Manager
Councillor Fredrickson

CALL TO ORDER

Mayor McLean called the meeting to order at 9:03 a.m.

1.0 Additions to the Agenda

There were no additions to the June 24, 2015, Regular Meeting of Council Agenda.

2.0 Adoption of Agenda

RESOLUTION # 164/15

Councillor Shular moved to adopt the Agenda for the June 24, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. June 3, 2015, Regular Meeting of Council Minutes

Councillor Bossert advised of an error in the year in Item 9.3 regarding the time when the sewer line was replaced.

4.0 Adoption of:

4.1. June 3, 2015, Regular Meeting of Council Minutes

RESOLUTION #165/15

Councillor Bossert moved to adopt the Minutes of the June 3, 2015, Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

5.0 Community Spotlight

5.1. Alberta Genealogical Society

Connie Stuhl, President of the Drayton Valley branch of the Alberta Genealogical Society, informed Council of the activities of the organization. This includes hosting workshops to educate people on research tools, recording historical content for publishing, and touring local cemeteries. Additional information is available on the Alberta Genealogical Society website under the Drayton Valley Branch, <http://www.abgenealogy.ca/drayton-valley-branch>. Ms. Stuhl also commented on the state that some headstones are in at the Anglican Cemetery. Council advised that all the cemeteries are under review in developing a plan for maintenance and expansion.

Councillor Shular advised Ms. Stuhl of the upcoming Legacy Project the Town will be undertaking to preserve the history of the community. This project will include digitizing the editions of the local paper as well as recording local stories and the Town will be looking for partners in this project.

Mayor McLean thanked Ms. Stuhl for the information.

6.0 Delegations

6.1. The Max Centre

Wayne Tourneur informed Council of past activities and history of the Max Centre, adding that the facility receives no funding from Wild Rose School Division. The Centre has an application into the Province for a grant to renovate the facility and is requesting support from the Town towards generating the matching funds for the CIP Grant (request of \$35,956.00). The facility will continue to provide a place for youth at cost, the local Rotary youth group is eager to be involved with the Centre, and programming for the community in the evening. Mayor McLean thanked Mr. Tourneur for the information and advised that Administration and Council will be reviewing the request.

6.2. Bylaw Officer Statistics

Pam Balke provided Council with an update on the Bylaw Statistics and Automated Traffic Enforcement. There were 855 warnings delivered during the warning period. There were some individuals who were captured by camera multiple times for infractions; these individuals received one ticket and warnings for the other infractions. Ms. Balke also informed Council of statistics generated for speeds along 55 Avenue, reporting that on average the speed is 42 km/hr and that the most extreme recorded speed was 130km/hr. Ms. Balke has noticed a reduction in the speed of traffic in the past couple months.

Ms. Balke outlined some of the other duties she performs on a regular basis and Councillor Wheeler inquired as to the type of complaints received regarding boarding houses. Ms. Balke advised that the complaints are mostly pertaining to limited parking as some rental properties are being rented by the room; boarding houses are prohibited.

Mayor McLean thanked Ms. Balke for the report and explained that the implementation of automated traffic enforcement was a decision based, in part, on

concerns voiced from residents and expressed appreciation that the operation is resulting in people slowing down.

6.3. Humans Helping Humans, Shake it Up Drayton Valley

Hack Hamdon provided Council with an update on the status of the 2015 build and advised that Humans Helping Humans is accepting applications for potential homeowners. With the new changes to the homeowner warranty requirements Humans Helping Humans had experienced trouble finding a solution. However CK Homes has offered to take on the liability of the warranty allowing for construction to begin as soon as possible at 5041 and 5039-45 Street. The construction may include closing a part of the street for a short period of time to allow for some prebuilding of the project. This is also a way to incorporate youth volunteers as they are not permitted on the work site.

Mr. Hamdon informed Council of a new fundraising concept for Humans Helping Humans loosely based on the "Dancing with the Stars" TV Show. "Shakin' in Drayton" will feature prominent members of our community, including Mayor McLean and Mr. Hamdon, performing dance routines.

Mayor McLean thanked Mr. Hamdon for the information and commended Humans Helping Humans for its excellent work in the community.

Ms. Martin exited the meeting at 9:50 a.m.

7.0 Public Time

Mayor McLean opened the meeting up for comments from the floor. There were no comments.

8.0 Decision Items

8.1. False Alarm Bylaw 2015/09/P

Councillor Bossert explained that with advances in technology, businesses and local residents have been able to protect their property better by using many forms of security-type systems. The implementation of this Bylaw will allow emergency services to issue tickets for repeat false alarm incidents thereby reducing the number of calls and burden on our tax payers as this will encourage residents to be more responsible for their false alarm incidents. Chief Thomson added that this Bylaw allows for all emergency services to issue invoices for false alarms as currently only the Fire Department has that ability.

RESOLUTION #166/15

Councillor Bossert moved that Council give First Reading to Bylaw 2015/09/P, the False Alarm Bylaw.

CARRIED UNANIMOUSLY

Mayor McLean called a break at 10:02 a.m.

Mayor McLean reconvened the meeting at 10:24 a.m.

8.2. Community Standards Bylaw 2015/08/P

Councillor Nadeau advised that the current Nuisance Bylaw from 1986 does not accurately reflect the type of community we wish to maintain and is limited in scope. The proposed Community Standards Bylaw will establish a means to

regulate, control, and abate nuisances and dangerous or unsightly premises within the Town. Administration will receive public feedback prior to bringing the Bylaw back for Second and Third Readings. Mayor McLean advised that there is a repeat of the definition for sidewalk. Councillor Long requested that Administration develop highlights of the key items in the Bylaw to be made available to the public.

RESOLUTION #167/15

Councillor Nadeau moved that Council give First Reading to Bylaw 2015/08/P, Community Standards Bylaw.

CARRIED UNANIMOUSLY

8.3. Repealing Bylaw 2015/12/A

Councillor Long explained that Administration has reviewed current Bylaws and is recommending that Bylaws 95-01, 96-19, 97-07, 2001/15/D, 2006/13/D, 2007/06/D, 2007/07/D, and 2007/27/D be repealed.

RESOLUTION #168/15

Councillor Long moved that Council give First Reading to Bylaw 2015/12/A.

CARRIED UNANIMOUSLY

RESOLUTION #169/15

Councillor Long moved that Council give Second Reading to Bylaw 2015/12/A.

CARRIED UNANIMOUSLY

RESOLUTION #170/15

Councillor Long moved that Council consider giving Third and Final Reading to Bylaw 2015/12/A.

CARRIED UNANIMOUSLY

RESOLUTION #171/15

Councillor Long moved that Council give Third and Final Reading to Bylaw 2015/12/A.

CARRIED UNANIMOUSLY

8.4. Push Notification Policy A-09-15

Councillor Shular declared himself to be in conflict for pecuniary reasons and exited the meeting at 10:31 a.m.

Councillor Wheeler explained that Administration has been asked to develop a Policy on utilizing push notifications via the Town App. Administration is recommending that push notifications be utilized in cases of an event considered an emergency and which affects a large portion of the population.

Mr. Naidoo advised that Administration is requesting further time to explore options with a partner in the project.

RESOLUTION #172/15

Councillor Long moved to table the decision on the Push Notification Policy, A-09-15 until a future meeting.

CARRIED UNANIMOUSLY

Councillor Shular returned to the meeting at 10:33 a.m.

8.5. Appointment of Weed Inspectors

Councillor Shular advised that Town Council is being asked to approve the Weed Inspectors as per the *Alberta Weed Control Act* Section 7(1) and 9, and the Agreement for weed inspection services between Brazeau County and the Town of Drayton Valley.

RESOLUTION #173/15

Councillor Shular moved that Council appoint Lisa Rabel, Tara McGinn and Natalie LaForest as the Weed Inspectors for the Town of Drayton Valley for 2015, as per the *Alberta Weed Control Act*.

CARRIED UNANIMOUSLY

8.6. Policy for Early Childhood Development Centre CS-01-15

Councillor Bossert explained that each year the Childcare Operational Board presents to Council for approval any new or revised policies for the Early Childhood Development Centre.

RESOLUTION #174/15

Councillor Bossert moved that Town Council approve the new Priority Placement of Children Policy, CS-01-05 for the Early Childhood Development Centre, as presented.

CARRIED UNANIMOUSLY

8.7. Policies for Drayton Valley Family Day Home Agency CS-02-15 through CS-03-15

Councillor Nadeau explained that each year the Childcare Operational Board presents to Council for approval any new or revised policies for the Family Day Home Agency. The following policies are either new to the Family Day Home Agency or have seen significant revisions, and are being presented to Council for approval.

- Administrative Records
- Backup Care
- Caseloads and Monitoring
- Communicable Disease and Health
- Enrolment Policy
- Fees for Service
- Home and Safety Checklists
- Hours of Care
- Incident and Investigation Procedures
- Medication Policy
- Parent Involvement Policy
- Performance Appraisal
- Provider Training
- Provider Termination

RESOLUTION #175/15

Councillor Nadeau moved that Town Council approve the new and revised Policies for the Family Day Home Agency, as presented.

CARRIED UNANIMOUSLY

8.8. Extension of Subdivision of DV/13/05, Westview Industrial Park

Mayor McLean declared himself to be in conflict for pecuniary reasons, called Deputy Mayor Shular to chair the meeting, and exited the meeting at 10:38 a.m.

Councillor Long advised that on June 11, 2013, Council approved a subdivision of 4 industrial lots from the remaining parcel as phase 2B of the Westview Industrial Park within the lands legally described as NE 18-49-7-W5M, all conditions have been met. However the subdivision has not yet required registration. The applicant has received an extension of one year on July 16, 2014, Regular Meeting of Council and is requesting another extension of one year until June 11, 2016. Administration is recommending that the applicant be given an additional

one year for completion of the subdivision with no further extension, in keeping with previous resolutions of Council wherein extensions were limited to 2 per application. Ms. Dyck added that Administration will be looking at establishing best practices to mitigate the need for extensions in the future.

RESOLUTION #176/15

Councillor Long moved that Council grant the one year extension for Subdivision Application DV/13/05 to June 11, 2016, with no further extensions.

CARRIED UNANIMOUSLY

Mayor McLean resumed chairing the meeting at 10:42 a.m.

9.0 Information Items

9.1. May 2015 Economic Development Report, Councillor Fredrickson
9.2. April 2015 Brazeau Seniors Foundation Board Minutes
9.3. March 2015 Pembina Physician Recruitment and Retention Committee Board Minutes
9.4. Drayton Valley/Brazeau County Fire Services April 2015 Statistics
9.5. Drayton Valley/Brazeau County Fire Services May 2015 Statistics

RESOLUTION #177/15

Councillor Nadeau moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

10.0 Department Reports

10.1. Planning & Development

Ms. Martin was absent from the meeting.

10.2. Engineering & Transportation

Mr. Fraser provided Council with a report on Engineering and Transportation adding that the Beckett Road extension is nearing completion.

10.3. Community Services, FCSS & Sustainability

Ms. Driessen provided the following information:

- RESP presentation this evening at Rotary House
- Ball Hockey Tournament at the Omniplex during the summer months
- Park Valley Pool has a free swim every Friday night, sponsored by Tim Hortons. Operator course for boats available at the pool
- There will be a showcase on the National Life Guard Program on July 10
- Canada Day Celebrations will be at the Omniplex this year
- Currently recruiting for a Fitness Manager
- Introduced Danette Moule as Sustainability Coordinator, whose position will now fall under the Engineering Department

10.4. Protective Services

Mr. Thomson provided a report on the stats for April and May for the Fire Department with April having 34 calls and 42 calls during the month of May. Mr. Thomson advised that the two kids' camps are both sold out and they are planning a Youth Adventure Camp for youth ages 13-16 on July 22-23rd of this year; this is the first year for this program which is being run on a trail basis.

Councillor Bossert asked if the Fire Department assists with all the STARS landings. Chief Thomson explained not every landing would need assistance as it depends on the weather, wind conditions, and time of day. Councillor Bossert also inquired regarding the stats being 65% in the County and if that is a true reflection. Mr. Thomson advised that the statistics presented are compiled based on the entire department, including calls received by Lodgepole and Breton. If he were to isolate the calls more specifically it would be closer to a 50/50 ratio.

Councillor Nadeau inquired into the loud bang that was reported during the week of June 13th. Mr. Thomson advised that the sound was probably a transformer short circuiting, which results in a loud bang.

10.5. Administration

- Legislative Services

Ms. Dyck had nothing to report.

- Economic Development, Communications and Marketing, Information Services

Mr. Naidoo provided Council an update on recent meetings as well as the following:

- FCM presented an award to the Town for work in Nicaragua. He also attended the program closing in Ottawa where news was shared that they received funding for another 5 year program. Drayton Valley participation will be discussed at upcoming meetings.
 - The Town App now has 754 downloads and is entering into Phase 2 of development which includes a "Report a Problem" feature and a business directory. The business directory is built based on the Business License database.
 - The Annual Report is ready and will be distributed by the end of next week.
- CAO Report
Mr. Deol was absent from this meeting.

11.0 Council Reports

11.1. Councillor Shular

- June 4-7th - FCM Conference was very good
- Brazeau Seniors Foundation – Renovated section is now complete and people will be moving into the newly renovated rooms, which are slightly larger than the standard room at the lodge. Priority will be given to individuals who require assistance. Loan taken out for the expansion of the wing should be paid in full.
- Legacy Project – Phase I will be to capture the newspaper editions digitally, Phase II includes the digital capturing of stories of Drayton Valley and the history citizens have. Next meeting September 10, 2015, in the evening; further details will be advertised.

11.2. Councillor Wheeler

- June 4-7th – FCM Conference
- Attended an excellent Open House for the Early Childhood Development Centre
- Beehive AGM
- Primary Care Network Grand Opening
- Pembina Physicians Recruitment and Retention Committee Meeting

11.3. Councillor Bossert

- RCMP Open House
- Cut the ribbon on new street sweeper
- June 4-7th – FCM Conference in Edmonton
- Mat Program is running twice a week
- June 11th – Community Foundation Meeting
- June 12th – Wildrose School Division Long Service Award and Retirement Dinner
- Grand Opening Primary Care Network

11.4. Councillor Nadeau

- Communities in Bloom event on August 27th at the Omniplex, which is highlighting “Footloose”, sponsored by ConocoPhillips at the Omniplex
- Strategic Planning Meetings
- Economic Development Committee
- Drayton Valley Neptunes, parents, and volunteers did a great job organizing the swim meet during June 20th weekend

11.5. Councillor Long

- June 9th – Library Board Meeting
- Legacy Project
- Economic Development

11.6. Mayor McLean

- June 4th – presentation of an award from FCM International to acknowledge our involvement in the program for 18 years
- June 4-7th – FCM Conference
- June 10th – Weyerhaeuser
- June 15th – Throne Speech in Edmonton
- June 18th – Mayors’ Caucus Meetings

12.0 Adjournment

RESOLUTION # 178/15

Councillor Shular moved that Council adjourn the June 24, 2015, Regular Meeting of Council at 11:43 a.m.

CARRIED UNANIMOUSLY

MAYOR



ASSISTANT CHIEF ADMINISTRATIVE
OFFICER