



Meeting Minutes

THOSE PRESENT:

Mayor Doerksen
Councillor Butz
Councillor Ballas
Councillor Dodds
Councillor Gammana
Councillor Peebles
Deputy Mayor Wheeler
Dwight Dibben, Chief Administrative Officer
Pam Livingston, Director of Corporate Services
Tom Thomson, Fire Chief
Annette Driessen, Director of Community Services
Kevin McMillan, Senior Financial Officer
Rita Bijeau, Executive Assistant
Chandra Dyck, Legislative Services Coordinator

Jennifer Stone, Records Management and Communications
Jennifer Martin, Planning and Development Officer
Martine Martindale, Acting Planning and Development Officer
Vishal Sharma, Network and Systems Administrator
Jerome Zheng, Junior System Administrator
Cathy Weetman, Drayton Valley Western Review
Members of the Public

ABSENT:

Sonya Wrigglesworth, Acting Director of Engineering and Development

CALL TO ORDER

Mayor Doerksen called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions to the agenda.

2.0 Adoption of Agenda

RESOLUTION #030/18

Deputy Mayor Wheeler moved to adopt the Agenda for the March 21, 2018, Regular Meeting of Council, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. February 28, 2018, Regular Meeting of Council Minutes

The date referenced in Items 1.0 and 2.0 was amended to be February 28, 2018.

4.0 Adoption of:

4.1. February 28, 2018, Regular Meeting of Council Minutes

RESOLUTION #031/18

Councillor Ballas moved to adopt the Minutes of the February 28, 2018, Regular Meeting of Council, as amended.

CARRIED

5.0 Proclamations

5.1. Earth Month and Earth Day – April 22, 2018

Mayor Doerksen proclaimed the month of April, 2018 as Earth Month and April 22, 2018, as Earth Day in the Town of Drayton Valley.

5.2. National Volunteer Week – April 15-21, 2018

Mayor Doerksen proclaimed April 15-21, 2018, as “National Volunteer Week” in the Town of Drayton Valley.

5.3. Cancer Awareness Month

Mayor Doerksen proclaimed the month of April 2018 as “Cancer Awareness Month” in the Town of Drayton Valley.

6.0 Decision Items

6.1. Subdivision and Development Appeal Board Appointments

RESOLUTION #032/18

Deputy Mayor Wheeler moved that Council appoints Ms. Heather Anderson, Mr. Sheldon Fuson, Mr. Graham Long, Mr. Charlie Miner, and Mr. Benjamin Misener as members of the Subdivision Development and Appeal Board for a one year term commencing March 21, 2018 and ending October 31, 2018.

CARRIED

6.2. Mayor's Advisory Council Appointment

RESOLUTION #033/18

Councillor Dodds moved that Council appoint Ms. Heather Anderson as a community member-at-large to the Mayor's Advisory Council for a two-year term commencing March 21, 2018 and ending October 31, 2019.

CARRIED

6.3. Authorization of Chief Operating Officer of the Clean Energy Technology to sign Lease Agreement

RESOLUTION #034/18

Councillor Peebles moved that the Chief Operating Officer be authorized, on behalf of the Town of Drayton Valley, to enter into the lease and agreement with Ecocharge.

CARRIED

6.4. Development Permit – DV18-010, 5405-48 A Avenue

RESOLUTION #035/18

Councillor Gammana moved that Council approve Development Permit Application DV18-010, subject to the standard conditions noted in the Development Permit for manufactured homes.

CARRIED

6.5. Subdivision Application DV/17/03, Within NW 15-49-7-W5

RESOLUTION #036/18

Councillor Butz moved that Council approve Subdivision Application DV/17/03 with a variance of 1.2 acres – bringing the total subdivision area to 5.2 acres, subject to the six (6) conditions noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision utilizing the Town's block numbering system for registration at Land Titles Office subject to the attached subdivision drawing dated December 18, 2017.

2. The Developer is to pay any offsite levies required by the Town of Drayton Valley's Bylaw.
3. The Developer must have the sewage disposal system on the proposed lot inspected by an accredited safety code agency and submit a copy of this report to the Town and West Central Planning Agency. If the system does not meet current standards, the developer must upgrade it and provide a report certifying that this has been done and meets the Province's *Alberta Private Sewage Disposal Regulations* and Provincial Safety Codes.
4. The Developer is to pay any outstanding taxes owing on the property to the Town.
 - a. The proposed lot will be taxed under the Town rate as per the assessment category and the remainder of the land would be based at Brazeau County rate as per the honoured 2012 Annexation Agreement.
5. The Developer is to pay an endorsement fee of \$100.00 per lot (two (2) lots total of \$200.00) to West Central Planning Agency when the plan is submitted for endorsement.
6. Municipal reserves owing will remain on the balance of the quarter section. West Central Planning Agency will prepare a partial discharge of the reserve caveat prior to the registration of the subdivision.

CARRIED

6.6. Childcare

RESOLUTION #037/18

Deputy Mayor Wheeler moved that the Regular Meeting of Council move to a closed session for Item 6.6 of the March 21, 2018, Regular Meeting of Council Agenda, pursuant to 21(1) of the *Freedom of Information and Protection of Privacy Act* at 9:29 a.m.

CARRIED

Present:

- Mr. Dwight Dibben, CAO, to provide Administrative and legislative guidance to Council;
- Ms. Annette Driessen, Director of Community Services, to provide information regarding childcare;
- Mr. Kevin McMillan, Senior Financial Officer, to provide information regarding budget and financials; and
- Ms. Rita Bibeau, Executive Assistant, to record outcomes of discussions, if required.

Deputy Mayor Wheeler exited the closed session at 9:56 a.m.

Deputy Mayor Wheeler returned to the closed session at 9:58 a.m.

RESOLUTION #038/18

Councillor Ballas moved that Council come out of closed session at 10:14 a.m.

CARRIED

RESOLUTION #039/18

Deputy Mayor Wheeler moved that Council approve to enter into the agreement with Alberta Children's Services (Province of Alberta) as presented to the Town of Drayton Valley and discussed in the closed session during the Regular Meeting of Council on March 21, 2018.

CARRIED

7.0 Department Reports

7.1. Engineering and Development

Ms. Livingston provided a report to Council regarding Engineering and Development.

7.2. Community Services and FCSS

Ms. Driessen provided Council with a report on activities within the Community Services Department and FCSS.

7.3. Emergency Services

Chief Thomson provided Council with a report on activities for the month of February 2018 as well as total calls for the 2017 year.

7.4. CAO/Administration

Mr. Dibben provided a report to Council regarding the AUMA Spring Municipal Leaders' Caucus and provincial budgetary information.

8.0 Council Reports

8.1. Deputy Mayor Wheeler

- February 5-8 – FCM Sustainability Conference
- February 24-March 2 – FCM Mission in Nicaragua

8.2. Councillor Butz

- March 2 – Meeting with Brazeau County Council
- March 2 – Recreation and Culture Ad-Hoc Committee Meeting
- March 5 - Yellowhead Regional Library Meeting
- March 6 – Brazeau Foundation Meeting
- March 7 – Economic Development Committee
- March 12 – IDP Internal Meeting
- March 13 – Brazeau Foundation Board Meeting
- March 16 – Engine 5 Ribbon Cutting

8.3. Councillor Ballas

- February 28 – Regular Meeting of Council and Governance and Priorities Committee Meeting
- March 2 – Meeting with Brazeau County Council
- March 7 – Economic Development Committee Meeting
- March 8 – Legacy Project Meeting
- March 12 – IDP Internal Meeting
- March 14 – Governance and Priorities Committee Meeting
- March 16 – Engine 5 Ribbon Cutting
- March 20 – Legacy Project Meeting

8.4. Councillor Peebles

- March 1 – Alberta Hemp Alliance Strategic Meeting
- March 2 – Meeting with Brazeau County Council
- March 7 – Economic Development Committee Meeting
- March 12 – IDP Internal Meeting

- March 14-15 – AUMA Spring Municipal Leaders’ Caucus on behalf of the Mayor
- March 16 – Engine 5 Ribbon Cutting
- March 18 – Pembina Nordic Ski Club Cheque Presentation
- March 18-19 – Meeting with Highbury Energy in Vancouver

8.5. Councillor Dodds

- March 2 – Meeting with Brazeau County
- March 5 – Climate Change Conference
- March 7 – Economic Development Committee Meeting
- March 12 – IDP Internal Meeting
- March 13 – Sustainability Committee Meeting
- March 16 – Engine 5 Ribbon Cutting
- March 19 – Northern Alberta Mayors’ and Reeves’ Caucus on behalf of the Mayor

8.6. Councillor Gammana

- February 20 – Toastmaster Club Open House
- March 2 – Meeting with Brazeau County
- March 5 – Homelessness and Poverty Reduction Committee Meeting
- March 7 – Economic Development Committee Meeting
- March 12 – IDP Internal Meeting
- March 16 – Engine 5 Ribbon Cutting
- March 18 – Pembina Nordic Ski Club Cheque Presentation

8.7. Mayor Doerksen

- March 2 – Meeting with Brazeau County
- March 2 – Puck drop for Drayton Valley Thunder
- March 5 – Climate Change Conference
- March 7 – Economic Development
- March 8 – Attended the Throne Speech
- March 13 – Meeting with Pembina Pipeline Corporation
- March 16 – Engine 5 Ribbon Cutting
- March 18 – Pembina Nordic Ski Club Cheque Presentation
- March 18-19 – Meeting with Highbury Energy in Vancouver
- March 20 – Attended the Early Childhood Development Centre to talk to the older children

9.0 Information Items

9.1. STAR Catholic Board Highlights – February 2018

9.2. Governance and Priorities Committee Meeting Minutes

- January 10, 2018
- January 17, 2018
- January 31, 2018
- February 21, 2018
- February 28, 2018

9.3. Mayor’s Advisory Council Meeting Notes – September 26, 2017

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- 9.4. Yellowhead Regional Library Board Meeting Minutes – November 6, 2017
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- 9.5. Economic Development Committee Notes – February 14, 2018
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- 9.6. Yellowhead Regional Library – 2017 Annual Report
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- 9.7. Sustainability Committee Notes – February 20, 2018
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- 9.8. Brazeau Foundation Minutes – December 15, 2017
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- 9.9. Drayton Valley Brazeau County Fire Services
- February 2018 Statistics
 - 2017 Year End Statistics
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RESOLUTION #040/18

Councillor Ballas moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

Mayor Doerksen adjourned the meeting at 10:56 a.m.

MAYOR

CHIEF ADMINISTRATIVE OFFICER