



## Meeting Minutes

### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Fredrickson  
Councillor Doerksen  
Councillor Long  
Councillor Wheeler  
Councillor Bossert  
Dwight Dibben, Chief Administrative Officer  
Pam Livingston, Director of Corporate Services  
Ron Fraser, Director of Engineering and Development  
Annette Driessen, Director of Community Services  
Kamil Lasek, Deputy Fire Chief – Training  
Kevin McMillan, Senior Financial Officer

Chandra Dyck, Legislative Services Coordinator  
Rita Bijeau, Executive Assistant  
Tyler Russell, Communications and Marketing Coordinator  
Eric Burton, Economic Development Officer  
Christian Richman, Audio/Visual  
Justine Kimoden, Drayton Valley Western Review  
Laine Mitchell, CIBW Radio  
Members of the Public

### **ABSENT:**

Tom Thomson, Director of Emergency Services

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:07 a.m.

#### **1.0 Additions to the Agenda**

- Item 5.2 “Hearing and Speech Month” was added to the Agenda.

#### **RESOLUTION #069/17**

Councillor Long moved to add a Proclamation for “Hearing and Speech Month” to the Agenda for the April 26, 2017, Regular Meeting of Council, as item 5.2.

**CARRIED**

#### **2.0 Adoption of Agenda**

#### **RESOLUTION #070/17**

Councillor Fredrickson moved to adopt the April 26, 2017, Regular Meeting of Council Agenda as amended.

**CARRIED**

#### **3.0 Corrections or Amendments:**

##### **3.1. April 5, 2017, Regular Meeting of Council Minutes**

There were no corrections or amendments to the April 5, 2017, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. April 5, 2017, Regular Meeting of Council Minutes**

#### **RESOLUTION #071/17**

Councillor Bossert moved to adopt the April 5, 2017, Regular Meeting of Council Minutes as presented.

**CARRIED**

**5.0 Proclamation**

5.1. National Day of Mourning

Mayor McLean proclaimed April 28, 2017, as National Day of Mourning in the Town of Drayton Valley and ordered that the flags at the Civic Centre be lowered to half-mast this day.

5.2. Hearing and Speech Month

Mayor McLean proclaimed the month of May 2017, as Hearing and Speech Month and Thursday, May 4, 2017, as Public Information Day for Hearing and Speech Month in the Town of Drayton Valley.

**6.0 Public Hearing**

6.1. Rezoning Bylaw 2017/03/D

A separate set of Minutes were recorded for this Item.

**7.0 Delegations**

7.1. 2016 Audited Financial Statement – Hawkings Epp Dumont LLP - Phil Dirks, CPA, CA

Mr. Dirks presented Council with the 2016 Audited Financial Statements.

7.2. Fort McMurray Presentation

Mayor McLean extended a gift received from the Regional Municipality of Wood Buffalo to Denis Poulin, who coordinated the Emergency Coordination Centre during the Fort MacMurray evacuation.

7.3. RCMP Stats – March 2017 – S/Sgt. Malcolm Callihoo

S/Sgt. Callihoo presented Council with the RCMP Stats for the month of March 2017.

***Mayor McLean called a break at 10:03 a.m.***

***Mayor McLean reconvened the meeting at 10:17 a.m.***

**8.0 Decision Items**

Mayor McLean called for item 8.8 on the Agenda to be presented as the first Decision Item in consideration of the members of the public in attendance for that item.

8.8 Rezoning Bylaw No. 2017/03/D, Presented for Second and Third Readings, Lot 66, Block 28, Plan 2093 KS

**RESOLUTION #072/17**

Councillor Long moved that Council give Second Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

**CARRIED**

**RESOLUTION #073/17**

Councillor Long moved that Council give Third and Final Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS.

**CARRIED**

8.1. Audited Financial Statements for 2016

**RESOLUTION #074/17**

Councillor Wheeler moved that Council accept the Audited Financial Statements for 2016, as presented by Mr. Phil Dirks of Hawkings Epp Dumont LLP, as information.

**CARRIED**

8.2. 2017 Final Fee Schedule

**RESOLUTION #075/17**

Councillor Bossert moved that Council approve the 2017 Final Fee Schedule for the Town of Drayton Valley, as presented.

**CARRIED**

8.3. 2017 Final Budget

**RESOLUTION #076/17**

Councillor Long moved that Council approve the 2017 Final Operating & Capital Budget for the Town of Drayton Valley, as presented, with:

Operating revenues	\$14,361,517.00
Taxes (net of school & senior requisitions)	<u>11,686,640.00</u>
Total revenues	<u>\$26,048,157.00</u>
Operating expenditures	\$23,526,624.00
Debt repayment	956,800.00
Transfers to reserves	<u>1,564,733.00</u>
Total expenditures	<u>\$26,048,157.00</u>
Capital expenditures and financing	<u>\$23,140,572.00</u>

**CARRIED**

8.4. Mill Rate Bylaw 2017/05/F

**RESOLUTION #077/17**

Councillor Doerksen moved that Council give First Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #078/17**

Councillor Doerksen moved that Council give Second Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #079/17**

Councillor Doerksen moved that Council consider giving the Third Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

**RESOLUTION #080/17**

Councillor Doerksen moved that Council give Third Reading to Mill Rate Bylaw 2017/05/F.

**CARRIED**

8.5. Brazeau County Capital Funding Request – Brazeau Sports Park

**RESOLUTION #081/17**

Councillor Fredrickson moved that Council approve the capital funding request from Brazeau County, for the construction of a washroom and concession facility at the Brazeau Sports Park, in an amount not to exceed \$175,000.00, plus GST, to be funded from the General Parks envelope.

**CARRIED**

8.6. Appointment of Municipal Assessor

**RESOLUTION #082/17**

Councillor Wheeler moved that Council appoint Mr. Dan Kanuka of Municipal Assessment Services Group Inc. as the Assessor for the Town of Drayton Valley from July 1, 2017, to June 30, 2022, pursuant to Town Bylaw 2000-03.

**CARRIED**

8.7. Community Event Grant – Second Quarter Allocation

**RESOLUTION #083/17**

Councillor Bossert moved that Council award Cause for Critters, Raise the Woof Comedy Gala, \$1,500.00 to help fund the wages of the comedian and advertising for the event.

**CARRIED**

**RESOLUTION #084/17**

Councillor Bossert moved that Council award Drayton Valley Community Foundation, DV 100 Race, \$1,000.00.

**CARRIED**

**RESOLUTION #085/17**

Councillor Bossert moved that Council award the Drayton Valley Festival Association, Annual Music Festival, \$600.00.

**CARRIED**

**RESOLUTION #086/17**

Councillor Bossert moved that Council award Drayton Valley Figure Skating Club, 62<sup>nd</sup> Annual Ice Show, \$600.00 to help fund the costs associated with the Omniplex set-up and take-down fees.

**CARRIED**

**RESOLUTION #087/17**

Councillor Bossert moved that Council award Drayton Valley Lamplighters Event, Group Hockey Tournament, the amount of \$600.00 to help fund the facility and ice rentals.

**CARRIED**

**RESOLUTION #088/17**

Councillor Bossert moved that Council award Drayton Valley Paddling Club, Voyageurs Rendezvous Canoe Race, the amount of \$1,9000.00.

**CARRIED**

**RESOLUTION #089/17**

Councillor Bossert moved that Council, due to the timing of the Drayton Valley and District Agricultural Society, Bench Show and Tractor Pull, to be hosted in the fall of 2017, defer this application to the third quarter of the Community Event Grant process.

**CARRIED**

**RESOLUTION #090/17**

Councillor Bossert moved that Council, due to the timing of the Humans Helping Humans Housing Foundation, Shakin 'N' Drayton event, in the fall of 2017, Council defer this application to the third quarter of the Community Event Grant process.

**CARRIED**

8.9. 2017 First Quarter Financial Update

Mr. McMillan provided Council a First Quarter Financial Update

**RESOLUTION #091/17**

Councillor Fredrickson moved that Council receive Mr. McMillan's First Quarter Financial Update as information.

**CARRIED**

**9.0 Department Reports**

9.1. Engineering and Development

Mr. Fraser provided Council with a report on the Engineering and Development Department. Councillor Fredrickson requested information on the process of filling pot holes. Mr. Fraser advised that once the weather warms up and the affected areas are dry Public Works staff will commence repair work.

9.2. Community Services & FCSS

Ms. Driessen provided Council with an update on the programming within the Community Services Department and FCSS, capital projects for 2017 and future years, and the Voyageur Rendezvous Re-enactment Canoe Race, which will reach Drayton Valley on July 2, 2017.

9.3. Economic Development

Mr. Burton advised Council of the status on activities related to hemp production and the Alberta Hemp Alliance. Mr. Burton also informed Council of the Drayton Valley Chamber of Commerce Annual General Meeting on June 1, 2017.

9.4. Emergency Services

Deputy Fire Chief Lasek presented Council with the statistics from March 2017 for Fire Services. Mr. Dibben advised that Fire Camp registration opens on May 1, 2017.

9.5. Administration

- Communications and Marketing

Mr. Russell advised Council of changes to the website for inclusion of the 3R Roundup and the call for contributions to the Chain of Office, as well as provided an analytic update on the Town's social media presence.

- CAO Report

Mr. Dibben informed Council of upcoming meetings regarding the Section 690 Appeal and that tomorrow is Administrative Professionals' Day.

## 10.0 Council Reports

### 10.1. Councillor Long

- Alberta Hemp Alliance;
- Hemp Cluster Strategy Steering Committee; and
- April 25 – Travel Alberta Workshop.

### 10.2. Councillor Doerksen

- April 26 – Eleanor Pickup Arts Society Meeting; and
- Offering support to students at Frank Maddock High School regarding entrepreneurial education.

### 10.3. Councillor Fredrickson

- April 13 – Women in Leadership Meeting;
- April 13 – 60<sup>th</sup> Anniversary Ad-Hoc Committee Meeting;
- April 19 – Tree Planting for Earth Day;
- Brazeau Seniors Foundation Board Meeting; and
- April 25 – Travel Alberta Workshop.

### 10.4. Councillor Wheeler

- Headwaters Alliance Meeting;
- April 24 – Sustainability Committee Meeting; and
- Advised of an invitation to participate in a Committee through the Federation of Canadian Municipalities' Innovation Network which she has accepted.

### 10.5. Councillor Bossert

- April 10 – Healthy Communities Coalition;
- April 13 – FCSS Advisory Committee Meeting;
- April 13 – 60<sup>th</sup> Anniversary Ad-Hoc Committee Meeting; and
- April 24 – Sustainability Committee Meeting.

### 10.6. Mayor McLean

- April 13 – Women in Leadership Mentee Meeting.

## 11.0 Information Items

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11.1. Brazeau Seniors Foundation 2016 Financial Statements

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11.2. Urban Housing Program 2016 Financial Statements

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11.3. Drayton Valley Municipal Library Board Minutes – Jan-Feb 2017

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11.4. Drayton Valley Brazeau County Fire Services Stats – March 2017

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11.5. RCMP Stats – March 2017

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### **RESOLUTION #092/17**

Councillor Bossert moved that Council accept the above items as information.

**CARRIED**

12.0 Adjournment

**RESOLUTION #093/17**

Councillor Fredrickson moved that Council adjourn the April 26, 2017, Regular Meeting of Council at 11:50 a.m.

**CARRIED**

\_\_\_\_\_  
MAYOR

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CHIEF ADMINISTRATIVE OFFICER

APPROVED