



Meeting Minutes

THOSE PRESENT:

Deputy Mayor Fredrickson
Councillor Doerksen
Councillor Long
Councillor Wheeler
Dwight Dibben, Chief Administrative Officer
Annette Driessen, Director of Community Services
Pam Livingston, Director of Corporate Services
Tom Thomson, Director of Emergency Services
Sonya Wigglesworth, Infrastructure Manager
Kevin McMillan, Senior Financial Officer
Jenn Martin, Planning and Development Officer
Chandra Dyck, Legislative Services Coordinator

Rita Bijeau, Executive Assistant
Tyler Russell, Communications and Marketing Coordinator
Michelle Nickel, Human Resources Coordinator
Eric Burton, Economic Development Officer
Christian Richman, Audio/Visual
Justine Kimoden, Drayton Valley Western Review
Laine Mitchell, CIBW Radio
S/Sgt. Malcolm Callihoo, Drayton Valley RCMP

ABSENT:

Mayor McLean
Councillor Bossert
Ron Fraser, Director of Engineering and Development

CALL TO ORDER

Deputy Mayor Fredrickson called the meeting to order at 9:00 a.m.

1.0 Additions to the Agenda

There were no additions or deletions.

2.0 Adoption of Agenda

RESOLUTION #049/17

Councillor Long moved to adopt the March 15, 2017, Regular Meeting of Council Agenda, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. February 22, 2017, Regular Meeting of Council Minutes

There were no corrections or amendments to the February 22, 2017, Regular Meeting of Council Minutes.

3.2. March 9, 2017, Special Meeting of Council Minutes

There were no corrections or amendments to the March 9, 2017, Special Meeting of Council Minutes.

4.0 Adoption of:

4.1. February 22, 2017, Regular Meeting of Council Minutes

4.2. March 9, 2017, Special Meeting of Council Minutes

RESOLUTION #050/17

Councillor Wheeler moved to adopt the February 22, 2017, Regular Meeting of Council Minutes and the March 9, 2017, Special Meeting of Council Minutes, as presented.

CARRIED

5.0 Proclamation

5.1. Cancer Awareness Month

Deputy Mayor Fredrickson proclaimed the month of April 2017, as Cancer Awareness Month in the Town of Drayton Valley.

5.2. International Day for the Elimination of Racial Discrimination

Deputy Mayor Fredrickson proclaimed March 21, 2017, as "International Day for the Elimination of Racial Discrimination" in the Town of Drayton Valley.

6.0 Delegations

6.1. RCMP Stats – February 2017 – S/Sgt. Malcolm Callihoo

S/Sgt. Callihoo presented Council with the RCMP statistics from the month of February 2017, noting the need for the public to be vigilant when solicited for funds as they may be the target of a scam.

7.0 Decision Items

7.1. Amended Committee Structure

Councillor Long amended the Committee Structure regarding the Drayton Valley Hospitality and Tourism Authority appointments which should reflect Councillor Fredrickson as the primary member with Councillor Doerksen as the alternate.

RESOLUTION #051/17

Councillor Long moved that Council approve the amended Committee Structure as presented.

CARRIED

7.2. Signing Authorities

RESOLUTION #052/17

Councillor Doerksen moved that

- a. The signing authorities for the Town of Drayton Valley be as follows, effective March 15, 2017: The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Glenn McLean, Mayor, Councillor Graham Long, Councillor Fayrell Wheeler, Councillor Michael Doerksen, Councillor Debra Bossert, Councillor Brandy Fredrickson; along with any one of the following individuals with the following titles from Administration – Chief Administrative Officer; Director of Community Services; Director of Emergency Services; Director of Engineering and Development; Director of Corporate Services; Senior Financial Officer; or any person designated by the Chief Administrative Officer in writing – are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Chief Administrative Officer or any person designated by the Chief Administrative Officer in writing, may arrange, settle and certify all books and

- accounts between the Corporation and its bankers and sign receipts for vouchers; and,
- b. with regard to documents relating to Administration, the Chief Administrative Officer or designate be authorized in writing, to sign such instruments.

CARRIED

7.3. Subdivision Application DV/16/02, Lot 41, Block 25, Plan 5421 KS

RESOLUTION #053/17

Councillor Wheeler moved that Council approves Subdivision Application DV/16/02 subject to the six conditions noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated August 25, 2016.
 - Please instruct your surveyor to use the Town's block numbering system.
 - If the property is to be sold or mortgaged in the near future, it might be advisable to have the surveyor do a Real Property Report when they visit the site to deal with the subdivision. However, that is not a condition of subdivision approval.
2. The landowners shall register "Party Wall Agreements" concurrently with the subdivision.
3. The Developer is to pay any offsite levies required by the Town of Drayton Valley's Land Use Bylaw.
4. The Developer is to contact the utilities (Fortis & ATCO GAS) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.
5. The Developer is to pay any outstanding taxes owing on the property to the Town.
6. The Developer is to pay an endorsement fee of \$100 per lot (2 lots total of \$200) to West Central Planning Agency when the plan is submitted for endorsement.

CARRIED

7.4. Rezoning Bylaw No. 2017/03/D, Presented for First Reading; Lot 66, Block 28, Plan 2093 KS

RESOLUTION #054/17

Councillor Long moved that Council give First Reading to Bylaw 2017/03/D for Amendment of the Land Use Bylaw for Rezoning of Lot 66, Block 28, Plan 2093 KS, after which public consultation process will begin.

CARRIED

7.5. Repealing Bylaw 2017/04/A

RESOLUTION #055/17

Councillor Doerksen moved that Council give First Reading to Bylaw 2017/04/A.

CARRIED

RESOLUTION #056/17

Councillor Doerksen moved that Council give Second Reading to Bylaw 2017/04/A.

CARRIED

RESOLUTION #057/17

Councillor Doerksen moved that Council consider giving Third and Final Reading to Bylaw 2017/04/A.

CARRIED

RESOLUTION #058/17

Councillor Doerksen moved that Council give Third and Final Reading to Bylaw 2017/04/A.
CARRIED

7.6. Amending Bylaw 2017/02/F, Presented for Second and Third Readings

RESOLUTION #059/17

Councillor Wheeler moved that Council approve Second Reading of Amending Bylaw 2017/02/F, as presented.

CARRIED

RESOLUTION #060/17

Councillor Wheeler moved that Council approve Third and Final Reading of Amending Bylaw 2017/02/F, as presented.

CARRIED

8.0 Department Reports

8.1. Engineering and Development

Mrs. Martin provided Council an update of activity within Planning and Development in February 2017.

Ms. Wrigglesworth provided Council updates on activities within Engineering, Public Works, Utilities, and Facilities. Deputy Mayor Fredrickson inquired to the impact on infrastructure with the freeze/thaw cycle and snow removal. Mr. Dibben advised that Public Works is monitoring the weather and its impact on infrastructure and will plan according.

8.2. Community Services & FCSS

Ms. Driessen provided Council with an update on the programs and services within Community Services and FCSS, as well as the review of cost-sharing agreements with Parkland County and Brazeau County.

8.3. Economic Development

Mr. Burton advised Council of the following:

- Drayton Valley Chamber of Commerce AGM is on June 1, 2017;
- working with the Grow Eat Together organization towards sustainable operations. The organization is currently working towards the development of a commercial greenhouse;
- a follow-up meeting from the Tourism Roundtable is scheduled for March 28, 2017; and a training session regarding tourism will be coordinated afterwards; and
- CARES (Community and Regional Economic Support) has awarded a grant to the Town to assist in developing a hemp cluster project.

8.4. Emergency Services

Fire Chief Thomson provided Council a detailed report on the calls and activities within Fire Services for the month of February 2017.

8.5. Administration

- Communications and Marketing
Mr. Russell advised Council of activity and projects within Communications and Marketing.
- CAO Report
Mr. Dibben welcomed Councillor Doerksen to Council and advised of the following:
 - March 3 – meeting with CAOs of Parkland County and Brazeau County regarding the economic development of the region
 - March 9 – Special Council Meeting
 - March 9 – Staff sessions on estate planning provided by Duncan Craig LLP
 - March 9 – State of the City address for Spruce Grove, Parkland County also presented
 - March 13 – Water and Sewer Rates Public Information Session with CORVUS Business Advisors

9.0 Council Reports

9.1. Councillor Wheeler

- March 3 – Service Awards Dinner
- Aquatic Committee Meeting

9.2. Councillor Long

- February 27 – Eagle Point Blue Rapids Parks Council Meeting
- February 28 – Energy Efficiency Workshop at the Clean Energy Technology Centre
- March 3 – Service Awards Dinner
- Yellowhead Regional Library Board Meeting
- March 9 – Special Meeting of Council
- March 9 – Legacy Project Committee Meeting
- March 13 – Water and Sewer Rates Public Information Session with CORVUS Business Advisors
- March 14 – Clean Energy Technology Centre Committee Meeting
- March 14 – Drayton Valley Municipal Library Board

9.3. Councillor Doerksen

- Thanked everyone for the warm welcome.

9.4. Deputy Mayor Fredrickson

- March 13 – Water and Sewer Rates Public Information Session with CORVUS Business Advisors
- Brazeau Seniors Foundation Board Meeting
- Aquatic Committee Meeting
- Spring Mayor's Caucus
- Alberta Forestry Products Association Meeting
- Waste Management Committee Meeting
- 60th Anniversary Ad-Hoc Committee Meeting

10.0 Information Items

10.1. STAR Catholic February 2017 Newsletter

10.2. Brazeau Seniors Foundation Minutes – January 2017

10.3. YRL Board Meeting Minutes – November 2016

10.4. Waste Management Committee Meeting – January 2017

10.5. Drayton Valley Brazeau County Fire Services Stats – February 2017

10.6. Drayton Valley Brazeau County Fire Services Stats – February 2017

RESOLUTION #061/17

Councillor Long moved that Council accept the above items as information.

CARRIED

11.0 Adjournment

RESOLUTION #062/17

Councillor Long moved that Council adjourn the March 15, 2017, Regular Meeting of Council at 10:26 a.m.

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER