



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Bossert
Councillor Nadeau
Councillor Long
Councillor Wheeler
Councillor Shular
Councillor Fredrickson
Dwight Dibben, Chief Administrative Officer
Ron Fraser, Director of Engineering and
Development
Kevin McMillan, Assistant Director of
Corporate Services
Tom Thomson, Director of Emergency
Services
Chandra Dyck, Legislative Services
Coordinator

Rita Bijeau, Executive Assistant
Tyler Russell, Communications and Marketing
Coordinator
Teresa Dunlop, Program Manager
Eric Burton, Economic Development Officer
Vishal Sharma, Information Services
Leonard Rogers, Manager of Information
Services
Justine Kimoden, Drayton Valley Western
Review
Laine Mitchell, CIBW Radio
Pam Livingston
Members of the Public

ABSENT:

Annette Driessen, Director of Community
Services

CALL TO ORDER

Mayor McLean called the meeting to order at 9:03 a.m.

1.0 Additions to the Agenda

There were no additions or deletions.

2.0 Adoption of Agenda

RESOLUTION #214/16

Councillor Shular moved to adopt the December 14, 2016, Regular Meeting of Council Agenda, as presented.

CARRIED

3.0 Corrections or Amendments:

3.1. November 23, 2016, Regular Meeting of Council Minutes

There were no corrections or amendments to the November 23, 2016, Regular Meeting of Council Minutes.

3.2. November 30, 2016, Special Meeting of Council Minutes

Councillor Bossert advised of a typographical error in Resolution #212/16.

4.0 Adoption of:

4.1. November 23, 2016, Regular Meeting of Council Minutes

4.2. November 30, 2016, Special Meeting of Council Minutes

RESOLUTION #215/16

Councillor Fredrickson moved to adopt the November 23, 2016, Regular Meeting of Council Minutes, and the November 30, 2016, Special Meeting of Council Minutes as presented.

CARRIED

5.0 Delegations

5.1. S/Sgt. Callihoo – November Stats

S/Sgt. Callihoo provided a detailed review of the RCMP activities and statistics during the month of November and advised of a personnel change for the Corporal position in the GIS Section of the Detachment. Additionally, the Detachment has transitioned into the utilization of E-collision, a program which allows for collision reports to be completed and accessible online.

In follow up to the last Council meeting, S/Sgt. Callihoo advised that Sgt. Mathews has been working to appropriately assess the risk and assist those who have constructed a temporary residence on private property near the recycle depot. The investigation will continue with consultation with Fire Services.

6.0 Decision Items

6.1. 2017 Interim Fee Schedule

RESOLUTION #216/16

Councillor Long moved that Council approve the 2017 Interim Fee Schedule as presented for the Town of Drayton Valley.

CARRIED

6.2. 2017 Interim Budget

RESOLUTION #217/16

Councillor Shular moved that Council approves the 2017 Interim Operating & Capital Budget as presented for the Town of Drayton Valley with:

Operating revenues	15,174,958
Taxes (net of school & senior requisitions)	11,589,540
Total revenues	<u>\$26,764,498</u>
Operating expenditures	24,243,939
Debt repayment	1,038,994
Transfers to reserves	1,481,564
Total expenditures	<u>\$26,764,498</u>
Capital expenditures and financing	<u>\$14,874,161</u>

CARRIED

6.3. 2017 Cost of Living Adjustment for Out-of-Scope Employees

RESOLUTION #218/16

Councillor Wheeler moved that Council, notwithstanding Resolution #008/15 of January 7, 2015, withdraw the wage increases for the Non-Union Staff, Volunteer Firefighters, and Management of the Town of Drayton Valley for 2017.

CARRIED

6.4. Retirement/Voluntary Separation Policy A-03-16

RESOLUTION #219/16

Councillor Shular moved that Council approve the Retirement/Voluntary Separation Policy A-03-16, as presented.

CARRIED

Mayor McLean called a break at 10:32 a.m.

Mayor McLean reconvened to meeting at 10:52 a.m.

6.5. Mackenzie Avenue Pavement Rehabilitation

RESOLUTION #220/16

Councillor Fredrickson moved that Council award Schedules A and B to Parkway Enterprises Ltd. in the amount of \$770,955.53, plus GST.

CARRIED

6.6. Joint Venture Agreement between NorQuest College and the Town of Drayton Valley for the Clean Energy Technology Centre

RESOLUTION #221/16

Councillor Nadeau moved that Council approve the Joint Venture Agreement between NorQuest College and the Town of Drayton Valley as presented.

CARRIED

6.7. Mayor's Advisory Committee Appointments

RESOLUTION #222/16

Councillor Long moved that Council appoints Randy Rye to the Mayor's Advisory Committee as the representative for the Ministerial Association for a two year period ending October 31, 2018; Bernie Schell to the Mayor's Advisory Committee as the representative for the senior demographic for a two year period ending October 31, 2018; and Ashrafal Alam and Jay Harris to the Mayor's Advisory Committee as representatives for the Town of Drayton Valley and Brazeau County, respectively, for a two year period ending October 31, 2018.

CARRIED

6.8. Governance Options Review and Report

RESOLUTION #223/16

Councillor Shular moved that Council directs Administration to review and report on service and governance options for the future benefit of residents and businesses of the Town of Drayton Valley and broader community. Included in this report will be any options that may be identified during the course of the review. Administration is asked to report to Town Council as soon as practicable.

CARRIED

6.9. Alberta Community Partnership Application – Updating the Intermunicipal Development Plan

RESOLUTION #224/16

Councillor Wheeler moved that Council supports the Intermunicipal Development Plan (IDP) Review Project and the application for funding through the Alberta Community Partnership (ACP) Grant Program.

CARRIED

7.0 Department Reports

7.1. Engineering and Development

Mr. Fraser advised Council that:

- the planning of future maintenance and asset management for the water and sewer infrastructure;
- school tours are taking place at the Water Treatment Plant;
- an outside consultant has been engaged to develop an Area Structure Plan for the Deby Lands;
- the Department is continuing to work with consultants on other projects; and
- the Women in Leadership Program planning is underway.

At Councillor Shular's request, Mr. Fraser will provide information on the parameters mandating the process and timing of de-sludging of ponds, and when the work previously occurred.

***Councillor Wheeler exited the meeting at 11:33 a.m.
Councillor Wheeler returned to the meeting at 11:34 a.m.***

7.2. Community Services & FCSS

Ms. Dunlop advised Council of the following:

- Dr. Ungar's research project on examining the impact of a resource-based community on youth has received its funding for the next step;
- Homelessness and Poverty Reduction Team has received a grant from Alberta Rural Development Network (ARDN); and
- Early Childhood Development Centre has been approved to pilot a Kindergarten program at Evergreen Elementary School starting in September of 2017.

7.3. Economic Development

Mr. Burton provided Council with a report on the Tourism Roundtable held recently at the Clean Energy Technology Centre.

7.4. Emergency Services

Fire Chief Thomson advised that December 15, 2016, is the Candy Cane check stop from 4:00-7:00 p.m.

7.5. Administration

- Communications and Marketing
Mr. Russell informed Council of the analytics for the Towns' social media presence and advised that the budget information package will be on the website by the end of the day.
- CAO Report
Mr. Dibben provided Council with an update on the curbside collection negotiations and of requests from external Occupational Health and Safety Officers regarding the asbestos incident at the Omniplex.

8.0 Council Reports

8.1. Councillor Wheeler

- Science Action Plan presentation at Aurora Elementary School
- Drayton Valley Community Foundation Board Meeting
- National Day of Remembrance for Violence Against Women
- Watershed Alliance Committee Meeting

8.2. Councillor Bossert

- November 24th – Pembina Area Synergy Group
- Advised that the MAT Program is in need of additional volunteers

8.3. Councillor Fredrickson

- Brazeau Seniors Foundation Board Meeting
- Tourism Roundtable
- Eagle Point Blue Rapids Parks Council Annual General Meeting

8.4. Councillor Nadeau

- Clean Energy Technology Centre Committee Meetings
- Science Action Plan presentation at Aurora Elementary School
- Eleanor Pickup Arts Centre Society Meeting
- Tourism Roundtable

8.5. Councillor Long

- Tourism Roundtable

8.6. Councillor Shular

- Provided a summary of his time on Council over the past nine years

8.7. Mayor McLean

- Had no report at this time

9.0 Information Items

9.1. Sustainability Committee Notes – October 2016

9.2. Waste Management Committee Notes – October 2016

9.3. Brazeau Seniors Foundation Board Minutes – September 2016

9.4. Drayton Valley Municipal Library Board Minutes – September and October 2016

9.5. Yellowhead Regional Library Board Minutes – June 2016

9.6. STAR Catholic Board Highlights – November 2016

9.7. Roger Coles Memorial Youth Sports Grant – Recipient Thank you

9.8. Canada Communities in Bloom Certificate of Congratulations from MP Jim Eglinski

9.9. Drayton Valley RCMP Stats – November 2016

9.10. Pembina Physician Recruitment and Retention Committee – November 2016

9.11. Asbestos Management Code of Practice

RESOLUTION #225/16

Councillor Wheeler moved that Council accept the above items as information.

CARRIED

10.0 Adjournment

RESOLUTION #226/16

Councillor Shular moved that Council adjourn the December 14, 2016, Regular Meeting of Council at 12:24 p.m.

CARRIED

MAYOR

CHIEF ADMINISTRATIVE OFFICER