

TOWN OF DRAYTON VALLEY
BY-LAW 99-15

Being a by-law of the Town of Drayton Valley in the Province of Alberta to provide for the establishment of a Municipal Library and Library Board and to set forth the duties and responsibilities of that Board.

WHEREAS, in accordance with the Libraries Act, being Chapter L-12 of the Revised Statutes of Alberta, 1980, and amendments thereto, the Council of the a municipality may pass a by-law for the establishment of a Municipal Library and for the appointment of a Library Board for the management of the Municipal Library.

NOW THEREFORE, the Council of the Town of Drayton Valley, duly assembled, hereby enacts as follows:

1. There is hereby established, a municipal library for the Town of Drayton Valley.
2. There is hereby established a Library Board which shall be known as the Drayton Valley Municipal Library Board.
3. This by-law shall be cited as the Drayton Valley Municipal Library Board By-law.
4. Interpretation:
 - a) Town – means the Town of Drayton Valley
 - b) M.D. – means the Municipal District of Brazeau No. 77
 - c) Library – means the Town of Drayton Valley Municipal Library
 - d) Board – means the Town of Drayton Valley Municipal Library Board
 - e) Members of the Community-at-large – means citizens of the Town of Drayton Valley or M.D. of Brazeau No. 77 (three from the Town and two from the M.D.)
5. Purpose of the Board:

The Board shall be responsible for the management of the Library.
6. Duties/Terms of Reference:
 - a) The Board's functions shall be governed by the Library Act, being Chapter L-12 of the Revised Statutes of Alberta, 1980, and amendments thereto.
7. Composition of the Board:
 - a) The Board shall consist of seven (7) members, who shall be appointed by resolution of Council for a **three-year term, commencing January 1, 2000 to October 31, 2003. Board Members shall then be appointed for a three year-term, commencing November 1, 2003, and every three years thereafter.**
 - i) Two (2) members – (one each) from the Town Council and the M.D. Council
 - ii) Five (5) members of the Community-at-large
 - b) Board members shall be selected on the basis of an active interest in library board activities and community development as a whole. Board members shall have a long view of the community in terms of social infrastructure.
 - c) Any Board member who is absent from three (3) consecutive regular meetings, without authorization by a Board Resolution, is deemed to have resigned his seat on the Board.

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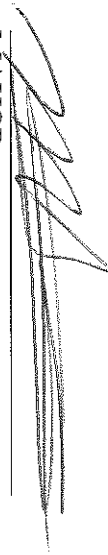
8. Procedures:
- a) Council shall appoint two Councillors (one from the Town and one as recommended from the M.D.), each for a three year term. In the event the Councillors appointed by Council cease to be Councillors, their appointment shall be deemed terminated and Council shall appoint a replacement Councillor for the balance of the term.
 - (b) The Board shall elect a Chairperson and a Vice Chairperson and the Chairperson shall preside at meetings of the Board, and in the absence of the Chairperson, the Vice-Chairperson, and in the absence of both the Chairperson and the Vice-Chairperson, the meeting may elect a Chairperson from its members. A member of the either Municipal Council shall not be elected as Chairperson or Vice-Chairperson.
 - (c) The Board may hold regular monthly meetings, with such meetings to be set by the Board, or special meetings that are required at the call of the Chairperson, but in any event, shall meet at least once every three months.
 - (d) A quorum for regular and special meetings of the Board shall consist of a majority of appointed Board members.
 - (e) The Recording Secretary, as designated by the Librarian, shall prepare an agenda for upcoming meetings of the Board, containing items submitted by the Chairperson or Board members or referred by Council, and shall be circulated three days in advance of the meeting.
 - (f) A minute book shall be kept and minutes of all regular and special meetings shall be recorded therein by the Secretary.
 - (g) The Chairperson and all appointed Board members shall vote on any question, except where authorization to abstain from voting due to conflict of interest has been obtained. In the event of a tie, the motion shall be lost.
 - (h) Meeting procedures shall be conducted in accordance with good meeting practices and disputes resolved in accordance with Robert's Rules of Order.
 - (i) In determining levels of service, setting policy or instituting changes hereto, the Board shall in all instances communicate such intentions to the Town Council for discussion and recommendation.
 - (j) Neither the Board nor any members thereof shall have the power or authority to pledge the credit of the Town in connection with any matter whatsoever, nor shall the said Board or any member thereof, have the power to authorize any expenditures to be charged against the Town of Drayton Valley or any of its agencies, corporations, managers or other committees of Town Council.
 - (k) Neither the Board nor any members thereof shall perform activities relating to fund raising or advertising on behalf of the Town, unless such activities have been previously sanctioned by Council resolution.
 - (l) The Board on or before December 1st each year, shall prepare a budget and an estimate of the funds required during the next fiscal year to operate and manager the Municipal Library, and submit it to the Chief Administrative Officer of the Town. Such estimate may be approved in whole or in part by Council.

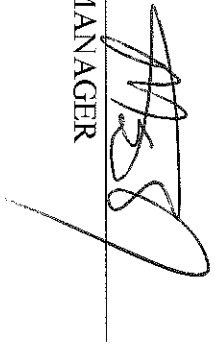
9. By-law 96-~~12~~² of the Town of Drayton Valley is hereby repealed.

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This by-law shall come in force and have effect from and after the date of third reading.

Read a first time this 13 day of October, A.D. 1999


MAYOR

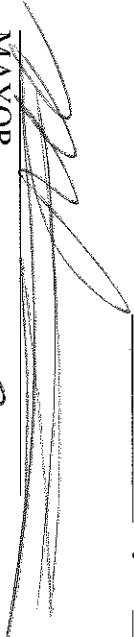

TOWN MANAGER

Read a second time this 13 day of October, A.D. 1999


MAYOR


TOWN MANAGER

Read a third time this 13 day of October, A.D. 1999


MAYOR


TOWN MANAGER