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## Meeting Minutes

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### **THOSE PRESENT:**

Deputy Mayor Wheeler  
Councillor Nadeau  
Councillor Long  
Councillor Bossert  
Councillor Fredrickson  
Nesen Naidoo, Assistant Town Manager  
Annette Driessen, Director of Community Services  
Ron Fraser, Director of Engineering & Planning  
Tom Thomson, Director of Emergency Services  
Shahid Mughal, Planning & Development Manager  
Kevin McMillan, Assistant Director of Corporate Services

Chandra Dyck, Legislative Services Coordinator  
Sabine Larcher, Administrative Assistant  
Tyler Russell, Communications & Marketing Coordinator  
Eric Burton, Economic Development Officer  
Christian Richman, Video  
Cassandra Jodoin, CIBW Radio  
Lane Starling, CIBW Radio  
Mamta Lulla, Drayton Valley Western Review  
Members of the Public

### **ABSENT:**

Mayor McLean  
Councillor Shular  
Dwight Dibben, Chief Administrative Officer

### **CALL TO ORDER**

Deputy Mayor Wheeler called the meeting to order at 9:00 a.m.

#### **1.0 Additions/Deletions to the Agenda**

There were no additions to the January 27, 2016, Regular Meeting of Council Agenda.

#### **2.0 Adoption of Agenda**

##### **RESOLUTION #018/16**

Councillor Fredrickson moved to adopt the January 27, 2016, Regular Meeting of Council Agenda as presented.

**CARRIED UNANIMOUSLY**

#### **3.0 Corrections or Amendments:**

##### **3.1. January 6, 2016, Regular Meeting of Council Minutes**

There were no corrections or amendments to the January 6, 2016, Regular Meeting of Council Minutes.

#### **4.0 Adoption of:**

##### **4.1. January 6, 2016, Regular Meeting of Council Minutes**

##### **RESOLUTION #019/16**

Councillor Bossert moved to adopt the January 6, 2016, Regular Meeting of Council Minutes as presented.

**CARRIED UNANIMOUSLY**

**5.0 Community Spotlight**

5.1. Aim for Success

Mr. Lees informed Council about the "I am" Mother/Daughter Conference that is being held on March 5, 2016, at the MacKenize Conference Centre. Mr. Lees asked for Council permission to have Councillor Nadeau represent Council at the conference, given her involvement with the group to date.

***Councillor Nadeau left the meeting at 9:19 a.m.***

***Due to delegations being not present, the order of agenda items was modified during the meeting.***

**6.0 Delegations**

6.1. Sunrise Village – Glenna Martel

Ms. Martel from Sunrise Village informed Council about the Respite Program that was opened on November 19, 2015. Administration provided information on a concept for specialized transportation for which Sunrise Village will be asked to provide input. Deputy Mayor Wheeler thanked Ms. Martel for the presentation.

**10.0 Department Reports**

10.4. Emergency Services

Fire Chief Thomson presented Council with the Fire Stats for the months of November and December 2015, with some corrections to the reports that were presented as information, as well as the Year End Report 2015.

***Councillor Nadeau re-entered the meeting at 9:24 a.m.***

**7.0 Public Time**

Mr. Russell explained that Councillor Nadeau and he attended a 4-H Club Public Speaking Contest as judges during which he struck a fundraising deal for the purchase of a homemade cake. Abby and Molly Goerzen, Lin-Berry-Buck 4H Club members, presented Council with the cake and made a brief presentation.

**6.0 Delegations**

6.2. Healthy Communities Coalition

***Councillor Nadeau left the meeting at 9:42 a.m.***

Jessica Doucette and Lola Strand informed Council about the Drayton Valley and District Workplace Wellness Conference on March 7, 2016.

***Councillor Nadeau re-entered the meeting at 9:45 a.m.***

6.3. S/Sgt. Callihoo – RCMP Stats December 2015

S/Sgt. Callihoo presented Council with the RCMP stats for December 2015.

***Deputy Mayor Wheeler called a break at 9:58 a.m.***

***Deputy Mayor Wheeler reconvened the meeting at 10:18 a.m.***

**8.0 Decision Items**

8.1. Drayton Valley and District FCSS Strategic Plan 2016 – 2020

**RESOLUTION #020/16**

Councillor Bossert moved that Council approve the Drayton Valley and District FCSS Strategic Plan for 2016 – 2020 as presented.

**CARRIED UNANIMOUSLY**

8.2. Policies for Early Childhood Development Centre and Family Day Home Agency

**RESOLUTION #021/16**

Councillor Nadeau moved that Town Council rescind the following Out of School Care Policies: Early Childhood Development Centre Distal Supervision; Early Childhood Development Centre Enrolment for Before School Care; and Early Childhood Development Centre Guidance OSC.

**CARRIED UNANIMOUSLY**

8.3. Signing Authority

**RESOLUTION #022/16**

Councillor Long moved that

- a) the signing authorities for the Town of Drayton Valley be as follows, effective January 29, 2016:

The Municipal Corporation of the Town of Drayton Valley resolves that any one of the following – Glenn McLean, Mayor, Councillor Nicole Nadeau, Councillor Graham Long, Councillor Dean Shular, Councillor Fayrell Wheeler, Councillor Debra Bossert, Councillor Brandy Fredrickson; along with any one of the following from Administration – Dwight Dibben, Chief Administrative Officer; Annette Driessen, Director of Community Services; Thomas Thomson, Director of Emergency Services; Ron Fraser, Director of Engineering and Development; Kevin McMillan, Assistant Director of Corporate Services; or any person designated by the Chief Administrative Officer, in writing - are hereby authorized for and in the name of the Corporation to draw, endorse, accept, sign and make all or any bills of exchange, cheques, promissory notes and order for the payment of money, and other instruments whether negotiable or not for deposit or collection for the credit of the Corporation only with the bankers of the Corporation, and that the Chief Administrative Officer or any person designated by the Chief Administrative Officer, in writing, may arrange, settle and certify all books and accounts between the Corporation and its bankers and sign receipts for vouchers; and,

- b) with regard to documents relating to Administration, the Chief Administrative Officer or his designate be authorized, in writing, to sign such instruments.

**CARRIED UNANIMOUSLY**

**9.0 Information Items**

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9.1. RCMP Stats December 2015

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9.2. Drayton Valley Brazeau County Fire Services Stats – November, December and Year End 2015

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9.3. Brazeau Seniors Foundation Meeting Minutes December 2015

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**RESOLUTION #023/16**

Councillor Long moved that Council accept the above items as information.

**CARRIED UNANIMOUSLY**

## **10.0 Department Reports**

### **10.1. Planning and development**

Mr. Mughal presented Council with the 2015 Year End Report and an update on Development Permits and Business Licenses issued since the last Council meeting.

### **10.2. Engineering, Transportation & Sustainability**

Mr. Fraser informed Council of the following updates:

- Bids for the electrical services have been received and the contract will be awarded soon for the bus hub and open space;
- The minimum engineering design standards are being revised;
- For the Alberta Community Partnership Program the Town is working with Brazeau County to determine qualifying projects under the Intermunicipal Cooperation Agreement;
- Working together with CanTraffic to address concerns that were raised in connection with traffic signals in Town; and
- Ms. Moulé is currently working on Greenhouse Gas and Energy Inventory as well as a Sustainability Policy for the Town.

### **10.3. Community Services & FCSS**

Ms. Driessen advised Council of:

- A meeting regarding specialized transportation;
- Total Works improvements;
- Eleanor Pickup Arts Centre construction status;
- Early Childhood Development Centre correspondence;
- Some capital projects are waiting for Brazeau County's approval until April as decisions were tabled; and
- The final draft for the Recreation Master Plan is underway.

### **10.4. Emergency Services**

Fire Chief Thomson provided his report under the Delegations portion of the Agenda.

### **10.5. Administration**

- **Legislative Services**

Ms. Dyck had nothing to report.

- **Economic Development**

Mr. Burton had nothing to report.

- **Communications and Marketing**

Mr. Russell informed Council that the Town app has 968 downloads. He was also contacted by other parties asking for help to develop their own apps.

- **Information Services/ACAO Report**

Mr. Naidoo explained the importance of the Town Dashboard project. This will also be a significant step in combination with the Town app. He explained that a GIS technician will be starting soon.

## **11.0 Council Reports**

### **11.1. Councillor Fredrickson**

- January 26: Coalitions Connect Conference

11.2. Councillor Nadeau

- January 12: Community Services facilities tour
- January 13: Legacy Project Meeting
- January 18: Community Services Cultural Recreational Workshop
- January 19: Economic Development Meeting
- January 29: *Princess Bride* free movie night at MCC
- Working with Aim for Success on "I am" Conference

11.3. Councillor Long

- January 12: Community Services facilities tour
- Drayton Valley Municipal Library Board Meeting
- Drayton Valley Community Foundation Meeting
- Economic Development Committee Meeting

11.4. Councillor Bossert

- January 12: Community Services facilities tour
- January 14: visit of housing unit
- January 18: Recreation Master Plan Workshop
- January 18: Chamber of Commerce AGM
- January 19: Resettlement Meeting hosted by Anglican Church
- January 23: Mr. Mike's Opening
- January 27: Bell Network "Let's Talk Day"
- January 28: Poverty Simulator

11.5. Deputy Mayor Wheeler

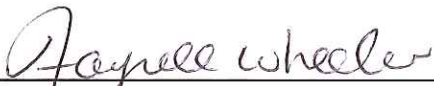
- Pembina Physician Recruitment and Retention Committee Meeting
- January 12: Community Services facilities tour
- January 26: Agriplex Committee Meeting
- February 24: Pembina Physician Recruitment and Retention Committee Appreciation Dinner

**12.0 Adjournment**

**RESOLUTION #024/16**

Councillor Long moved that Council adjourn the January 27, 2016, Regular Meeting of Council at 11:07 a.m.

**CARRIED UNANIMOUSLY**

  
DEPUTY MAYOR

  
ACTING CHIEF ADMINISTRATIVE OFFICER