



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Wheeler
Councillor Long
Councillor Shular
Councillor Bossert
Councillor Fredrickson
Dwight Dibben, Chief Administrative Officer
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering & Planning
Tom Thomson, Director of Emergency Services
Shahid Mughal, Planning & Development Manager
Chandra Dyck, Legislative Services Coordinator

Clayton Seely, Director of Corporate Services
Kevin McMillan, Assistant Director of Corporate Services
S/Sgt. Malcolm Callihoo
Kristina Vallee, Bio-Mile Coordinator
Sabine Larcher, Administrative Assistant
Tyler Russell, Communications & Marketing Coordinator
Mamta Lulla, Drayton Valley Western Review Members of the Public

ABSENT:

Councillor Nadeau
Nesen Naidoo, Assistant Town Manager
Manny Deol, COO CETC
Eric Burton, Economic Development Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 6:10 p.m.

1.0 Additions to the Agenda

RESOLUTION #298/15

Councillor Shular moved to add the following item to the December 9, 2015, Regular Meeting of Council Agenda:

4.1.1. RCMP Stats for November 2015

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION #299/15

Councillor Shular moved to adopt the December 9, 2015, Regular Meeting of Council Agenda as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. November 18, 2015, Regular Meeting of Council Minutes

Councillor Bossert advised of some typographical corrections and asked to take out "National Conference of Teachers of English as a Second Language" under her report as she did not attend that conference in her capacity as a Town Councillor.

4.0 Adoption of:

4.1. November 18, 2015, Regular Meeting of Council Minutes

RESOLUTION #300/15

Councillor Long moved to adopt the November 18, 2015, Regular Meeting of Council Minutes as amended.

CARRIED UNANIMOUSLY

4.1.1. RCMP Stats for November 2015

S/Sgt. Callihoo presented Council with the statistics for November 2015 and highlighted some significant numbers. He pointed out that during December the RCMP is planning to do check stops every weekend and during the week if possible as well. S/Sgt. Callihoo reported that the Candy Cane Check Stop on December 3 was very successful.

Mayor McLean added that the Candy Cane Check Stop was good public information and suggested to include more authorities for next year's event.

5.0 Public Time

No comments were received.

6.0 Decision Items

6.1. Lease Agreement between the Town of Drayton Valley and NorQuest College

Councillor Shular explained that NorQuest College and the Town have finalized a Lease Agreement for NorQuest College's occupancy at the Clean Energy Technology Centre (CETC). The Lease Agreement outlines what space will be utilized by NorQuest and the expectations of both Tenant and Landlord for a period of three years. The lease term will commence May 1, 2016, for an annual rental rate of \$133,572.50 (plus GST). Utilities are included in the rental rate. However, NorQuest is responsible for their own telephones, internet, satellite, and cable services. Mrs. Vallee explained that this is necessary so NorQuest can follow their safety protocol. Mrs. Vallee also explained that conference rooms will be booked separately according to the fee list.

RESOLUTION #301/15

Councillor Shular moved that Council approve the Lease Agreement between NorQuest College and the Town of Drayton Valley.

CARRIED UNANIMOUSLY

6.2. Community School Resource Officer Agreement

Councillor Bossert explained that, following the October 7, 2015, Regular Meeting of Council, Administration was advised that the position would be more likely to be approved by K Division should it be applied for by the Town. This warranted a change in the Agreement as presented at the October 7, 2015, Meeting. Therefore, the previous motion authorizing Administration to proceed with the Agreement to be managed by Brazeau County needs to be rescinded and a new motion made for the revised Agreement.

Councillor Shular expressed his concerns about the long-term costs of getting another officer especially in connection with a new RCMP building in the near future. Mayor

McLean explained that S/Sgt. Callihoo assured that any costs of the new position will be tracked closely and separately to have full transparency.

Fire Chief Thomson explained the position could be filled early next year, pending approval of the Agreement today, as there is already a potential member at the RCMP who could fill this position. Otherwise, it is likely to take until fall 2016 to fill it. He further explained that each party is still bound to the cost-sharing agreement even if one party chose to terminate.

Mr. Dibben asked if the Agreement would bring an ongoing obligation for the Town to carry on with the position or if the position can be terminated. Mayor McLean pointed out that the Town has a choice to continue the position at the end of Agreement or to discontinue it.

RESOLUTION #302/15

Councillor Bossert moved that Council rescind Resolution 248/15 and Amending Resolution 249/15 which reads "*Councillor Nadeau moved that Council supports the application with Brazeau County and Wild Rose School Division No. 66 for a three (3) year CSRO enhanced police service position contracted through the RCMP and contingent upon the position being administered by Brazeau County*".

CARRIED

OPPOSED: Councillor Shular

IN FAVOUR: Councillors Bossert, Fredrickson, Long, Wheeler, and Mayor McLean

RESOLUTION #303/15

Councillor Bossert moved that Council authorize Administration to apply for a three (3) year CSRO enhanced police service position contracted through the RCMP in keeping with the terms of the Agreement regarding the CSRO position.

CARRIED

OPPOSED: Councillor Shular

IN FAVOUR: Councillors Bossert, Fredrickson, Long, Wheeler, and Mayor McLean

6.3. Town Grant Policies

Councillor Long explained that Administration has revised the grant policies for the Roger Coles Memorial Youth Sports Grant and the Support Grants for Community Events to include a quarterly application/adjudication schedule. This quarterly schedule ensures funds are available through a more equitable allocation process. In addition, Administration has prepared a new Youth Arts, Heritage and Culture Grant in keeping with the goal of the Community Sustainability Plan to ensure "Youth are involved in the community and provided with the resources and supports to succeed."

Councillor Fredrickson asked if remaining funds of a quarter will be carried into the next quarter. Ms. Driessen explained that funds will be rolled over to next period. Councillor Fredrickson asked about in kind services and Ms. Driessen explained that minor requests like door prizes would not be considered as being funded through these grants.

RESOLUTION #304/15

Councillor Long moved that Council approve the Roger Coles Memorial Youth Sports Grant A-01-13 as presented.

CARRIED UNANIMOUSLY

RESOLUTION #305/15

Councillor Long moved that Council approve the Support Grants for Community Events A-01-01 as presented.

CARRIED UNANIMOUSLY

RESOLUTION #306/15

Councillor Long moved that Council approve the Youth Arts, Heritage and Culture Events Grant A-16-15 as presented.

CARRIED UNANIMOUSLY

6.4. 2016 Interim Budget

Councillor Wheeler explained that Administration has recommended approval of the 2016 Interim Operating & Capital Budgets for the Town of Drayton Valley as presented on December 9, 2016.

Mr. Seely presented Council with a PowerPoint regarding the interim operating and capital budgets for 2016 which will see an anticipated increase of 2.75% for property tax, 3.5% for water and sewer rates, and 3% for most other fees. The final budget will be presented to Council in April 2016.

RESOLUTION #307/15

Councillor Wheeler moved that Council approve the 2016 Interim Operating & Capital Budget as presented for the Town of Drayton Valley with Total Revenues of \$27,396,087 and Capital Expenditures and Financing of \$29,452,000.

CARRIED UNANIMOUSLY

6.5. 2016 Fee Schedule

Councillor Fredrickson explained that Administration has recommended approval of the 2016 Interim Fee Schedule for the Town of Drayton Valley as presented on December 9, 2016, which reflect an increase of 3.5% as explained by Mr. McMillan.

RESOLUTION #308/15

Councillor Fredrickson moved that that Council approve the 2016 Interim Fee Schedule for the Town of Drayton Valley as presented.

CARRIED UNANIMOUSLY

Mayor McLean called a break at 7:06 p.m.

Mayor McLean reconvened the meeting at 7:17 p.m.

7.0 Information Items

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- 7.1. Councillor Fredrickson's Conference Report – Economic Sustainability
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- 7.2. Councillor Nadeau's Conference Report – Creative City Summit
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- 7.3. Brazeau Seniors Foundation Meeting Minutes October 2015
-
- 7.4. Childcare Operational Board Meeting Minutes September 2015
-
- 7.5. STAR Catholic Board Highlights November 2015
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- 7.6. Letter from Minister David Eggen re: former H.W. Pickup Site
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RESOLUTION #309/15

Councillor Long moved that Council accept the above items as information.
CARRIED UNANIMOUSLY

8.0 Department Reports

8.1. Planning & Development

Mr. Mughal advised Council that four Development Permits and two Business Licenses have been approved since the last Council meeting.

8.2. Engineering, Transportation & Sustainability

Mr. Fraser informed Council of the following updates:

- Construction on 43rd Avenue has been shut down for the winter.
- On Beckett Road, a catch basin will be installed next week.
- The tender for the Open Space Development is closed and a recommendation will be made to Council in January. Furthermore, the consultant is finishing the lighting plan and will bring forward three quotes.
- The bus hub work is completed and WRSD will start using it after the Christmas holidays. He added that the pavement painting was changed slightly from the original drafts, as a result of a discussion with the bus operators regarding safety.
- The first snow fall was handled well. Several snow haul trucks were contracted to assist the Town's staff.
- The work around the CETC is completed for this year.
- Safety installations, including the gate, are being completed at the Water Treatment Plant.

Council made the following inquiries:

- Mayor McLean requested that Administration inform the public about the new traffic patterns around the bus hub, especially in the immediate area.
- Councillor Wheeler asked if the opening of the bus hub would make a change of the priority snow removal routes necessary. Mr. Fraser explained that school roads are already priority level two and therefore should be cleared appropriately.
- Councillor Wheeler asked what development is taking place on 49 Street by 47 Avenue. Mr. Mughal explained that a duplex has been approved.
- Councillor Bossert pointed out the water problem at the intersection by Home Hardware and suggested to increase public safety measures. Mr. Fraser explained that engineering is working to resolve this problem.

8.3. Community Services & FCSS

Ms. Driessen explained that 2015 was a productive year and commented that Community Services will further focus on free accessible recreation opportunities in the future. She pointed out that the Recreation and Culture Master Plan workshop is scheduled for January 18 and the Poverty Simulator for January 28. Ms. Driessen will distribute a calendar with events for 2016. The application deadline for the three grants for the first quarter of 2016 will be extended to January 22.

8.4. Emergency Services

Fire Chief Thomson informed Council that the Candy Cane Check Stop was very successful and made the public aware of driving safe and being fire safe during the holidays.

8.5. Administration

- Legislative Services

Ms. Dyck had nothing to report.

- Economic Development

Mr. Burton was not present to give a report.

- Communications and Marketing

Mr. Russell informed Council that there are currently 932 downloads of the Town app. Both the public Branding Session at the end of November and at the Aurora Elementary School were successful. Another Branding Session with the Outreach School is planned for early 2016.

- CAO Report

Mr. Dibben advised Council that he was today in Calgary to represent the Town at the TOP Projects Award presentation for which the new Water Treatment Plant was nominated. All finalists will be recognized in the organization's next edition of their magazine . Mr. Dibben met with Wild Rose School Division Superintendent Brad Volkman on December 2.

9.0 Council Reports

9.1. Councillor Wheeler

- Pembina Physician Recruitment and Retention Committee meeting
- Aquatic Facility Fund Development Strategy Committee meeting

9.2. Councillor Bossert

- November 19: Drayton Valley Community Foundation AGM
- November 19: Meeting with MLA Mark Smith and business owners of oil industry
- November 20: Meeting re: resettlement of refugees
- November 21: CT4DV Foundation Festival & Gala
- November 25-27: FCSSAA Annual Conference
- November 30-December 1: Budget discussion
- December 5: Shakin' in Drayton Fundraiser Event for Humans Helping Humans
- December 7: FCSS final grant run and Homelessness and Poverty Reduction Strategy Committee meeting
- December 9: Dashboard meeting with Telus and IBM

9.3. Councillor Fredrickson

- Governance and Sustainability workshop at Augustana Faculty, University of Alberta
- Meeting with Councillor Long re: Tourism Authority

9.4. Councillor Nadeau

- Was not present to give a report

9.5. Councillor Long

- November 19: Drayton Valley Community Foundation AGM
- November 20: Light Up Parade
- November 26-27: Branding Sessions
- November 30-December 1: Budget discussion
- Branding Session at Aurora Elementary School
- December 5: Shakin' in Drayton Fundraiser Event for Humans Helping Humans

9.6. Councillor Shular

- November 22-29: Energy Academy Europe 2015 Convention and other meetings
- December: Legacy Project
- December 9: Cheque Presentation for CETC solar panels

9.7. Mayor McLean

- November 19: Drayton Valley Community Foundation AGM
- November 19: Sunrise Village Respite Program Grand Opening
- November 20: Pembina Crisis Connection Society – Breakfast with the Guys
- November 21: CT4DV Foundation Festival & Gala
- November 22-29: Energy Academy Europe 2015 Convention and other meetings
- November 30-December 1: Budget discussion
- December 3: Jail'n'Bail Fundraiser Event at Eldorado Elementary School
- December 4: Key Presentation Ceremony with Humans Helping Humans
- December 5: Shakin' in Drayton Fundraiser Event for Humans Helping Humans

10.0 Adjournment

RESOLUTION # 310/15

Councillor Shular moved that Council adjourn the December 9, 2015, Regular Meeting of Council at 7:59 p.m.

CARRIED UNANIMOUSLY

MAYOR

CHIEF ADMINISTRATIVE OFFICER