



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Long
Councillor Bossert
Councillor Nadeau
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Ron Fraser, Director of Engineering & Planning
S/Sgt. Malcolm Callihoo, RCMP
Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant

Dan Aronyk, Audio/Video
Denis Poulin, Workplace Safety & Emergency Management Coordinator
Cathy Weetman, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Councillor Wheeler
Councillor Fredrickson
Tom Thomson, Director of Emergency Services
Jenn Martin, Planning & Development Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 9:05 a.m.

1.0 Additions to the Agenda

Item 7.8 "Request for Funding – Max Centre", Item 7.9 "Community Event Grant Application – Drayton Valley Minor Baseball Mosquito Division Tournament", and 7.10 "In Camera Discussion" were added to the agenda.

2.0 Adoption of Agenda

RESOLUTION # 179/15

Councillor Shular moved to adopt the Agenda for the July 15, 2015, Regular Meeting of Council as amended with the additions of Item 7.8 "Request for Funding – Max Centre", Item 7.9 "Community Event Grant Application – Drayton Valley Minor Baseball Mosquito Division Tournament", and 7.10 "In Camera Discussion".

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. June 24, 2015, Regular Meeting of Council Minutes

There were no corrections or amendments to the June 24, 2015, Regular Meeting of Council Minutes.

4.0 Adoption of:

4.1. June 24, 2015, Regular Meeting of Council Minutes

RESOLUTION #180/15

Councillor Bossert moved to adopt the Minutes of the June 24, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

5.0 Delegation

5.1. Member of Parliament Jim Eglinski, Yellowhead

Member of Parliament Jim Eglinski provided Council with background about himself and expressed enthusiasm for the role as MP. Mr. Eglinski further explained that the Prime Minister will drop the writ in September with an election to follow in mid-October. When the writ is dropped it will also result in a change in the Yellowhead riding with the boundaries being adjusted to the north and extended to the south.

Tourism is an area that the Federal Government has been targeting of late, with \$211 million being granted to Jasper National Park for infrastructure, highways, programming, and improvements to camping facilities. As more funding streams open up to smaller municipalities, Drayton Valley will be made aware.

Councillor Bossert advised that rural municipalities are in need for federal assistance for the purpose of providing accessible and affordable housing.

Mayor McLean thanked MP Jim Eglinski for the information and expressed a willingness to host Minister Leitch when her schedule allows.

5.2. S/Sgt. Malcolm Callihoo – RCMP May-June Report

S/Sgt. Callihoo provided Council with a report on activity in May & June, as well as the Quarterly Report for the Drayton Valley Detachment. S/Sgt. Callihoo noted that in May there were 115 false alarm calls with June receiving 147 calls, which makes the adoption of the False Alarm Bylaw 2015/09/P at the June 24, 2015, Council Meeting very timely.

Mayor McLean thanked S/Sgt. Callihoo for the report.

6.0 Public Time

No comments were received.

7.0 Decision Items

7.1. Fortis Franchise Fee Agreement

Councillor Shular explained that FortisAlberta wishes to renew their Agreement with the Town of Drayton Valley using a new template. The existing 10 year Franchise Agreement (Bylaw 2006/35/F) is set to expire December 31, 2016; Administration has reviewed the proposed new Agreement and recommends its approval with an increase in the franchise fee from 8% to 10%. The additional funds generated by the 2% increase, approximately an increase of \$1.38/month/household, will be dedicated towards supporting clean energy initiatives indicated within the Community Sustainability Plan.

Nikki Smith from FortisAlberta provided Council with a summary of the amendments to the Agreement. There is a dissolution clause which was added to the Agreement as per Section 96.2 of *Municipal Government Act*.

Mr. Deol inquired as to the process of notifying the municipality when an outage occurs. Ms. Smith advised that the current practice is to notify a staff member in Public Works however this can be changed. She added that there is an app for FortisAlberta which highlights outages as well. This matter will be discussed further administratively.

RESOLUTION #181/15

Councillor Shular moved that Council give First Reading to Fortis Electrical Distribution System Franchise Agreement Bylaw 2015/11/F which authorizes the new Franchise Agreement with FortisAlberta, with a franchise fee rate of 10%.

CARRIED UNANIMOUSLY

7.2. Community School Resource Officer

Councillor Bossert advised that an Agreement is in development which will allow for an RCMP member to be dedicated to the schools within Drayton Valley. This position would be referred to as the Community School Resource Officer. There is a deficit in the proposed budget of \$10,000 due to an amendment of scope to only include schools within Drayton Valley. Brazeau County Council has agreed to cover half of the proposed deficit.

RESOLUTION #182/15

Councillor Bossert moved that Council approve contributing up to an additional \$5,000.00 towards the Community School Resource Officer position and allow Administration to proceed with Agreement negotiations.

CARRIED UNANIMOUSLY

7.3. Policy A-14-15, Not-for-Profit Annual Fundraisers – First Right of Refusal

Councillor Nadeau explained that the Omniplex and MacKenzie Conference Centre have several Not-For-Profit groups that host fundraising events annually. In order to ensure that these Not-For-Profit groups have security in knowing that their dates are held year to year for their events, a First Right of Refusal Policy for rentals has been developed. Administration has also prepared the appropriate eligibility procedures that address the type and nature of events that will be accommodated with this Policy. Councillor Nadeau inquired to the exclusion of the Clean Energy Technology Centre; Administration advised that the Policy may be amended upon completion of that facility.

RESOLUTION #183/15

Councillor Nadeau moved that Town Council approve the First Right of Refusal Policy No. A-14-15 for Not-For-Profit groups renting the Omniplex and/or MacKenzie Conference Centre.

CARRIED UNANIMOUSLY

7.4. Library Board Appointment – Member at Large

Councillor Long advised that on October 31, 2015, Rosemarie Mayan's term on the Library Board as a member at large will expire. In anticipation of the upcoming expiration, Mrs. Mayan has expressed interest in renewing her three year term, ending October 31, 2018.

RESOLUTION #184/15

Councillor Long moved that Town Council appoint Rosemarie Mayan to the Drayton Valley Municipal Library Board for another three year term, ending October 31, 2018.

CARRIED UNANIMOUSLY

7.5. Lockdown Policy A-06-15

Councillor Shular explained that Administration has prepared a municipality wide Lockdown Policy to provide guidance for all Town of Drayton Valley facilities to develop site-specific lockdown procedures. Through the use of hazard assessments, this Policy provides a template that each facility can use and modify in the development of lockdown procedures specific to their needs. Approval of the Lockdown Policy will require a change in a single paragraph of the associated

Violence in the Workplace Prevention Policy A-06-14 allowing for assessment of hazards that would identify the need for a Lockdown Policy to be implemented.

RESOLUTION #185/15

Councillor Shular moved that Council approve the attached Lockdown Policy A-06-15.

CARRIED UNANIMOUSLY

RESOLUTION #186/15

Councillor Shular moved that Council approve the amended Violence in the Workplace Prevention Policy A-06-14.

CARRIED UNANIMOUSLY

7.6. Admission Standard and Swimming Competency Policy RC-01-15

Councillor Bossert explained that new swimming pool legislative standards adopted by Alberta Health in July of 2014 require that a Swim Standard and Admission Policy be adopted for all public pools.

RESOLUTION #187/15

Councillor Bossert moved that Council approve the attached Admission Standard and Swimming Competency Policy RC-01-15.

CARRIED UNANIMOUSLY

7.7. Total Works HSG Fitness Centre Report

Councillor Nadeau advised that, over the course of the past couple of years, the Town of Drayton Valley has been addressing the current operations of the Total Works Health and Fitness Centre with the objectives of enhancing its services to its member and accommodating the programming needs of youth and families. Last year the Town engaged the services of Health Systems Group (HSG) to conduct a gap analysis and to produce a report with recommendations to achieve the objectives mentioned above.

RESOLUTION #188/15

Councillor Nadeau moved that Town Council accept the Total Works Health and Fitness Centre Operating Plan Report as prepared by Health Systems Group as information.

CARRIED UNANIMOUSLY

7.8. Max Centre Funding Request

Councillor Long explained that the Max Centre Performing Arts Society is seeking support from the Town for \$7,200 to revitalize the Max Centre. The requested funds are a portion of the matching funds for their \$75,000 application to the Community Initiatives Program with the Province of Alberta. Administration has reviewed the application and supporting documentation and recommends that Council at this time deny the request as Town funds for capital undertakings have already been budgeted. However, Administration does see value in working with the Society to provide non-financial support for potential grant applications.

Council discussed the request and expressed concerns regarding the timing of the request as the amount is not budgeted for, although they recognize the importance of the project. Administration will work with the Society to gain clarification on the timeframe and advise them as to Council's desire to include the request in the 2016 budget process.

RESOLUTION #189/15

Councillor Long moved that approve funding to the Max Centre Performing Arts Society in the amount requested of \$7,200.00.

MOTION TABLED

RESOLUTION #190/15

Councillor Shular moved to table Resolution #189/15, to the August 5, 2015, Regular Meeting of Council to allow Administration to find out more information.

OPPOSED: Councillor Nadeau

CARRIED

7.9. Community Event Grant Application – Drayton Valley Minor Baseball Mosquito Division Tournament

Councillor Nadeau explained that Administration has received the attached Application for a Community Event Grant of \$2,000.00 from Drayton Valley Minor Baseball in support of their upcoming Mosquito “AA” Tier II Tournament, set to run from July 23-25, 2015. The total Community Events Grant fund is \$10,000.00 for the 2015 calendar year. To date \$6,485.00 has been granted as cash and \$1,664.50 has been granted as an in kind contribution, for a total of \$8,149.50 and an available amount of \$1850.50.

RESOLUTION #191/15

Councillor Nadeau moved that Council approve to a grant to the Drayton Valley Minor Baseball Association for the Mosquito Division Tournament on July 23-25, 2015, in the amount of \$1,850.50.

CARRIED UNANIMOUSLY

7.10. In Camera Discussion

RESOLUTION #192/15

Councillor Shular moved that Council move to “In-Camera” at 10:30 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #193/15

Councillor Shular moved that Council move out of “In-Camera” at 10:53 a.m.

CARRIED UNANIMOUSLY

RESOLUTION #194/15

Councillor Shular moved that Council authorize Mayor Glenn McLean to sign the Confirmation Letter with Conroy Ross Partners Limited, as discussed in camera, for the purpose of recruiting a Chief Administrative Officer.

CARRIED UNANIMOUSLY

8.0 Information Items

8.1. Brazeau Seniors Foundation May Minutes

8.2. Yellowhead Regional Library Board Meeting Minutes – March 2015

8.3. Legacy Project Meeting Notes – June 2015

8.4. STAR Catholic News Release

8.5. RCMP Stats – May-June 2015

8.6. Letter of Intent – FCM International Program

RESOLUTION #195/15

Councillor Bossert moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

9.0 Department Reports

9.1. Development & Planning

Ms. Cook provided Council an update, stating that there were 4 new Businesses Licenses and 16 Development Permits issued since the last report to Council.

9.2. Engineering, Transportation & Sustainability

Mr. Fraser updated Council on the Engineering and Transportation capital projects. Mr. Fraser advised Council of an increase in maintenance for a sewer trunk line as there have been rags found in the line, so far there has been no impact on the budget, however Administration will work on an educational piece for the public.

9.3. Community Services, FCSS & Sustainability

Ms. Driessen advised Council that the Department is evaluating the 2015 capital project status and planning for 2016. Additionally, a Request for Proposal is being drafted for a Recreation and Culture Master Plan and Lee Adam Nelles has been hired as the Recreation and Culture Manager, with an anticipated start date of August 10.

9.4. Protective Services

Fire Chief Thomson was absent.

9.5. Administration

- Legislative Services

Ms. Dyck advised that after the First Reading of the Community Standards Bylaw a summary is available on the website, town page, and at the front counter. In follow up from the By-Election, candidate Randy Rye has failed to submit his campaign disclosure statement.

- Economic Development, Communications and Marketing, and Information Services

Mr. Naidoo provided Council the following report:

- Attended a training/information session for the Alberta Emergency Alert System
- There are currently 792 downloads on the Town app, there was no spike in downloads from Canada Day; however there was a spike in the use of the events page. The "Report a Problem" feature is being utilized and will be monitored.
- Annual Report was sent out two weeks ago.
- Results from the Canada Day question have been compiled and distributed. The top three items were Facilities/Amenities, Culture/Recreation, and Kids/Youth Activities

- CAO Report

Mr. Deol advised Council that the Fire Chief will be undertaking the development of a Request for Proposal for the airport and that there have been land acquisition issues which have resulted in a postponement of constructing the service road at the south end of the 50th Street.

10.0 Council Reports

10.1. Councillor Wheeler

Councillor Wheeler was absent.

10.2. Councillor Bossert

- Primary Care Network event
- July 1st – Canada Day
- July 6th – Homelessness Reduction and Poverty Team Meeting
- July 10th – Waste Management Committee Meeting

10.3. Councillor Nadeau

- July 7th – Delegation to Brazeau County Council Meeting to meet with Insp. De Goeij

10.4. Councillor Long

- June 30th – Tour of Drayton Valley RCMP Detachment
- FCSS Tour
- July 14th – Legacy Project Meeting

10.5. Councillor Shular

- July 6th – SBI Ground Breaking in Edmonton
- July 7th – Delegation to Brazeau County Council Meeting to meet with Insp. De Goeij
- Assistant Deputy Minister, Tom Davies, toured the CETC
- Councillor Shular raised his concerns regarding the full-page ad in the July 14, 2015, edition of the Western Review and the misleading information contained within the ad.

10.6. Mayor McLean

Mayor McLean advised that he was away on vacation and thanked Deputy Mayor Shular for being available.

11.0 Adjournment

RESOLUTION # 196/15

Councillor Long moved that Council adjourn the July 15, 2015, Regular Meeting of Council at 11:26 a.m.

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER