



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Shular
Councillor Bossert
Councillor Wheeler
Councillor Nadeau
Councillor Fredrickson
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community
Services
Tom Thomson, Director of Emergency Services
Jill Buehler, Communications
& Marketing Coordinator
Martine Cook, Planning & Development
Assistant

Sherry Poole, Economic Development Officer
Chandra Dyck, Legislative Services Coordinator
Sarah Henderson, Administrative Assistant
Jason Thomson, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Councillor Long
Jenn Martin, Planning & Development Officer

CALL TO ORDER

Mayor McLean called the meeting to order at 9:03 a.m.

1.0 Additions to the Agenda

There were no additions to the agenda.

2.0 Adoption of Agenda

RESOLUTION #090/15

Councillor Nadeau moved to adopt the Agenda for the April 1, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. March 11, 2015, Regular Meeting of Council Minutes

- Councillor Fredrickson advised that on March 11, 2015 she attended the Community Adult Education Council Meeting rather than the CETC Meeting
- Councillor Shular requested to revise the wording for item 6.0 to say "...that Council will attempt to have a response prior to the April 1, 2015 Council Meeting."
- Councillor Bossert requested that item 7.10 be changed as Resolution #77/15 should be for the amount of \$2500.00.

3.2. March 19, 2015, Special Meeting of Council Minutes

There were no corrections or amendments to the March 19, 2015 Special Meeting of Council Minutes.

4.0 Adoption of:

4.1. March 11, 2015, Regular Meeting of Council Minutes

RESOLUTION #091/15

Councillor Frederickson moved to adopt the Minutes of the March 11, 2015, Regular Meeting of Council Minutes as amended.

CARRIED UNANIMOUSLY

4.2. March 19, 2015, Special Meeting of Council Minutes

RESOLUTION #092/15

Councillor Shular moved to adopt the Minutes of the March 19, 2015, Special Meeting of Council Minutes as presented.

CARRIED UNANIMOUSLY

5.0 Community Spotlight

5.1. Volunteer Appreciation Month Presented by FCSS – Lola Strand

Ms. Strand presented to Council information about volunteers in Canada. There are over 13 million volunteers across Canada, and currently at FCSS there are 423 volunteers. April 12-18, 2015 is Volunteer Week, and on April 15, 2015 is the Volunteer Appreciation banquet.

6.0 Proclamation

Mayor McLean proclaimed April 12 to 18, 2015 National Volunteer Week at the Town of Drayton Valley.

7.0 Public Time

Mayor McLean opened the meeting to comments from the floor, no comments were received.

8.0 Decision Items

8.1. Traffic Advisory Committee Appointment

Councillor Bossert explained that the Traffic Advisory Committee established under the Traffic Advisory Committee Terms of Reference, states that this Committee will be comprised of Administration members and two members of the community who will serve a two-year term. The Town has received three applications for the two positions available. Applicants are Cory Gilchrist, Cinthia Gilroy and Frank Newberry.

RESOLUTION #093/15

Councillor Bossert moved that Council appoint Cory Gilchrist to the Traffic Advisory Committee for a term of two years.

CARRIED UNANIMOUSLY

RESOLUTION #094/15

Councillor Bossert moved that Council appoint Cinthia Gilroy to the Traffic Advisory Committee for a term of two years.

CARRIED UNANIMOUSLY

8.2. Parks & Public Facilities Bylaw 2014/14/E

Councillor Fredrickson explained the purpose of the Parks & Public Facilities Bylaw is to regulate and control the use of parks and public facilities within the Town of Drayton Valley. By establishing these requirements in the form of a Bylaw, Administration is better equipped to ensure that activities in parks and public facilities, including the Recreational Campground, are respectful of other users, as well as the spaces themselves. Should First Reading be given today to the attached Bylaw, Administration will proceed with public consultation and provide a detailed report of community feedback at a future Council meeting, at which time Council may be asked to give Second and Third Reading for adoption of the Bylaw. Any amendments to the Bylaw after First Reading will be noted in the report to be presented to Council.

RESOLUTION #095/15

Councillor Fredrickson moved that Town Council give First Reading to Parks and Public Facilities Bylaw 2014/14/E.

CARRIED UNANIMOUSLY

8.3. Outdoor Events Policy A-04-15

Councillor Nadeau explained The Town of Drayton Valley currently has an Annual Parades Policy, but does not have a Policy or guidelines in place for individuals or groups wishing to host events on Town-owned lands. As these events become more and more popular, it is important that all organizers are aware of the steps that must be taken to ensure the safety of participants and the obligations for the use of municipally-owned lands. Administration has prepared the attached Policy which is intended to establish guidelines and structure.

At present, requests for the use of Town lands are dealt with on a case-by-case basis, but this Policy will allow all potential users of the parks to know, in advance, what requirements are in place.

RESOLUTION #096/15

Councillor Nadeau moved that Town Council approve the attached Outdoor Events Policy A-04-15.

CARRIED UNANIMOUSLY

9.0 Information Items

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- 9.1. Brazeau Senior Foundation Meeting Minutes February 4, 2015 – February 26, 2015
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- 9.2. Drayton Valley Municipal Library Board Minutes February 12, 2015
-
- 9.3. Communities in Bloom Minutes January 12, 2015
-
- 9.4. February, 2015 RCMP Report
-
- 9.5. Yellowhead Regional Library 2014 Annual Report
-
- 9.6. Waste Management Committee Meeting Minutes February 3, 2015
-
- 9.7. Economic Development Committee Minutes March 10, 2015
-

RESOLUTION #097/15

Councillor Wheeler moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

10.0 Department Reports

10.1. Planning & Development

Ms. Cook provided Council an update on Development Permits recently issued by the Planning and Development Department. Ms. Cook update Council that Meraw phase 3 now has registered land titles and lots are ready for development.

10.2. Engineering & Transportation

There was no report on Engineering and Transportation.

10.3. Community Services, FCSS & Sustainability

Ms. Driessen provided Council updates on the FCSS Grant Workshop, the completion of the EPAC Joint Ownership Lease Agreements, as well as the hiring process with the Program Manager and Sustainability Coordinator. Community Services are working diligently with the following groups: DV Thunder, Curling Club and Agriculture Clubs. Ms. Driessen introduced the new Programming Coordinator, JeanAnne Teliske.

Ms. Driessen also reported to Council about her recent trip to Nicaragua. Ms. Driessen said it was a complete joy to see the accomplishments with the community, and that Drayton Valley's work with their Economic Development and Tourism Plans assisted the community greatly.

10.4. Protective Services

There was no report on Protective Services.

10.5. Administration

- Legislative Services

There was no report on Legislative Services.

- Economic Development

Ms. Poole updated Council with the conferences and meetings she has recently attended. Ms. Poole spoke about Drayton Valley's rural airport, which she would like to attract world class events to improve tourism. There is significant opportunity for transportation links, landing for emergency and health services and she is preparing an RFP to have a study regarding potential opportunities with the airport.

- Communications and Marketing

Mrs. Buehler advised Council about the promotion that the Town is currently collaborating with Big West Country regarding the Town App. Mrs. Buehler is submitting an international RFP for branding. The Annual Report for 2014 will be ready for the April 22, 2015 Council Meeting.

- Information Services

Mr. Naidoo updated Council on his recent trip to Nicaragua. The working relationship with Nicaragua has been successful over the last three years and Mr. Naidoo will be providing Council with a report of what the Town of Drayton Valley has accomplished with this project.

- CAO Report

Mr. Deol advised Council that the Building Canada Fund Application has been submitted. Mr. Deol is currently working with NorQuest Vice President Patrick

Machacek to create a business plan for CETC. Mr. Deol updated Council that the Off-Site Levy Bylaw information is currently being processed.

11.0 Council Reports

11.1. Councillor Bossert

- March 11- CETC Branding Identity Meeting
- March 11- Council Meeting
- March 12 - G&P Meeting
- March 18 - FCSS 101 Webinar
- March 18 - Community Foundation Meeting
- March 19 – Financial Cents Program
- Budget Meetings
- March 24 - Off-Site Levy Meeting

11.2. Councillor Fredrickson

- March 24 - Off-Site Levy Meeting
- March 25 - Highland Open House
- March 26 - Aurora Disconnect to Connect

11.3. Councillor Nadeau

- March 18 – FCSS 101 Webinar
- March 19 - Special Council Meeting
- Economic Development Meeting
- March 24 - Off-Site Levy Meeting
- EPAC Meeting
- Women in Business Network
- AUMA Meeting

11.4. Councillor Shular

- March 12 - G&P Meeting
- March 12 - Brazeau Seniors Foundation Committee Meeting
- Alberta Health Foundation
- Budget Meetings
- March 24 - Off-Site Levy Meeting
- March 26 - Pembina Area Synergy Meeting
- Policing Priorities Meeting

11.5. Councillor Wheeler

- Physician Recruitment and Retention Committee

11.6. Mayor McLean

- March 24 - Off-Site Levy Meeting
- AUMA Mayors Caucus
- AAMDC Spring Conference

Adjournment

RESOLUTION # 098/15

Councillor Shular moved that Council adjourn the April 1, 2015, Regular Meeting of Council at 10:32 a.m.

CARRIED UNANIMOUSLY



MAYOR



CHIEF ADMINISTRATIVE OFFICER