



Meeting Minutes

THOSE PRESENT:

Deputy Mayor Shular
Councillor Long
Councillor Bossert
Councillor Wheeler
Councillor Nadeau
Councillor Fredrickson
Manny Deol, Town Manager
Nesen Naidoo, Assistant Town Manager
Annette Driessen, Director of Community Services
Tom Thomson, Director of Emergency Services
Jill Buehler, Communications & Marketing Coordinator
Jenn Martin, Planning & Development Officer

Sherry Poole, Economic Development Officer
Chandra Dyck, Legislative Services Coordinator
Sarah Henderson, Administrative Assistant
Jason Thomson, Audio/Video
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Mayor McLean

CALL TO ORDER

Deputy Mayor Shular called the meeting to order at 6:00 p.m.

1.0 Additions to the Agenda

RESOLUTION #064/15

Councillor Long moved to add the following items to Agenda:

- Item 4.4 “Proclamation - International Day for the Elimination of Racial Discrimination”
- Item 7.10 “Community Event Grant – 2015 National Archery in the Schools Program.”
- And to move Decision Item 7.4 to the end of the “Decision Item” portion of the Agenda.

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION #065/15

Councillor Long moved to adopt the Agenda for the March 11, 2015, Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. February 18, 2015, Regular Meeting of Council Minutes

Councillor Bossert advised of the following corrections to the February 18, 2015, Regular Meetings of Council Minutes:

- Item 2.3 wording should be: provided Council with a report at which she attended.
- Chief Thomson’s name is spelled incorrectly in the attendees list

3.2. February 18, 2015, Public Hearing Minutes for Bylaw 2015/02/D
Councillor Bossert advised of the following changes to the February 18, 2015, Public Hearing Minutes for Bylaw 2015/02/D:

- Under Written Submission section: remove words “from the floor”

3.3. February 18, 2015, Public Hearing Minutes for Bylaw 2015/01/D
Councillor Bossert advised of the following changes to the February 18, 2015, Public Hearing Minutes for Bylaw 2015/01/D:

- Under Written Submission section: remove words “from the floor”

4.0 Adoption of:

4.1. February 18, 2015, Regular Meeting of Council Minutes

RESOLUTION #066/15

Councillor Bossert moved to adopt the Minutes of the February 18, 2015, Regular Meeting of Council Minutes as amended.

CARRIED UNANIMOUSLY

4.2. February 18, 2015, Public Hearing Minutes for Bylaw 2015/02/D

RESOLUTION #067/15

Councillor Bossert moved to adopt the Minutes of the February 18, 2015, Public Hearing Minutes for Bylaw 2015/02/D as amended.

CARRIED UNANIMOUSLY

4.3. February 18, 2015, Public Hearing Minutes for Bylaw 2015/01/D

RESOLUTION #068/15

Councillor Long moved to adopt the Minutes of the February 18, 2015, Public Hearing Minutes for Bylaw 2015/01/D as amended.

CARRIED UNANIMOUSLY

4.4. 4.A Proclamation

Deputy Mayor Shular proclaimed March 21, 2015 as International Day for the Elimination of Racial Discrimination in the Town of Drayton Valley.

5.0 Delegations

5.1. S/Sgt. Calihoo – RCMP Report

S/Sgt. Calihoo presented to Council the January and February 2015 RCMP Statistics report. Highlights included statistics on violation tickets and false alarms. Council questioned S/Sgt. Calihoo if we are currently charging for false alarms. S/Sgt. Calihoo confirmed that currently we are not. Mr. Thomson advised Council that he is in contact with the Town’s lawyer to access the possibility of charging for false alarms. Mr. Thomson will hear back from the lawyer next week and report back to Council.

March 31, 2015 is the fiscal year-end for the RCMP. S/Sgt. Calihoo has requested that Council schedule a meeting to plan the priorities for the 2015 fiscal plan.

6.0 Public Time

Deputy Mayor Shular opened the meeting to comments from the floor. Bob Deagle of the Northern Thunder Car Club requested from Council an update regarding the airport surface. Deputy Mayor Shular advised the item is not on the Agenda, it will be discussed on April 1, 2015, Council Meeting.

Scott Robertson, Manager of the Willey West Campground invited Council to attend the 25th Anniversary Celebration scheduled for May 30, 2015, from 2 to 6 p.m.

7.0 Decision Items

7.1. Funding Agreement Family Wellness Program

Councillor Bossert explained the Town of Drayton Valley, Brazeau County and the Wild Rose School Division have partnered to deliver the Family Wellness Program in Drayton Valley schools. Attached for Council's consideration is the Agreement to fund the program for September 1, 2014 to August 31, 2015.

RESOLUTION #069/15

Councillor Bossert moved that Council approve the attached Funding Agreement between the Town of Drayton Valley, Brazeau County, and Wild Rose School Division for the Family Wellness Program.

CARRIED UNANIMOUSLY

7.2. Policies for Early Childhood Development Centre

Councillor Fredrickson explained each year the Childcare Operational Board presents to Council for approval any new or revised Policies for the Early Childhood Development Centre and its Family Day Home Agency. The attached six (6) policies are either new to the Centre and Family Day Home Agency, or have seen significant revisions, and are being presented to Council for approval.

RESOLUTION #070/15

Councillor Fredrickson moved that Town Council approve the new and revised Policies for the Early Childhood Development Centre and Family Day Home Agency as presented.

CARRIED UNANIMOUSLY

7.3. 2015-2017 Recreation and Culture Cost Sharing Agreement

Councillor Nadeau explained that the Town of Drayton Valley and Brazeau County Administration have been working throughout 2014 on revising the Recreation and Culture Cost Sharing Agreement, which ended December 31, 2014. Both municipalities recognize that the joint support for regional recreation and cultural services will benefit residents from the entire region. The Agreement sets the cost sharing ratio to 50:50, for a term beginning January 1, 2015, and ending December 31, 2017, for all regional recreation and cultural facilities.

RESOLUTION #071/15

Councillor Nadeau moved that Town Council approve the Recreation and Culture Cost Sharing Agreement as presented.

CARRIED UNANIMOUSLY

7.4. In Camera Discussion

This item was moved to the end of decision items as per Resolution #064/15

7.5. Request Letter of Support for Outdoor Rink Committee

Councillor Wheeler explained that the Outdoor Rink Committee was formed with the goal of constructing a regulation size outdoor rink on the property known as the old H.W. Pickup School grounds. The Outdoor Rink Committee is currently working on achieving its fundraising goals, which includes preparing grant applications for submission to various government and non-government sources. A requirement of several applications is a letter of support from the local municipality, and Town Council is being requested to provide a letter for this purpose. All proposed grant applications will be reviewed by Town Administration prior to submission.

RESOLUTION #072/15

Councillor Wheeler moved that Town Council provide a letter of support for the Outdoor Rink Committee for use in grant applications.

CARRIED UNANIMOUSLY

7.6. First Reading Bylaw 2015/03/D ASP Adoption

Councillor Bossert explained that Administration has been working with the representatives of the owners of the parcel legally described as Lot 4, Plan 852 1283 to develop an Area Structure Plan for the future development of residential lands.

The proposed Area Structure plan conforms to the Municipal Development Plan and the Town's vision for land use planning. Administration supports the variance request for the decrease in lot depth for the northern duplex lots ranging from 27.43 metres to 32.92 metres, as buildings will be required to meet the setback requirements set out in the zoning district.

RESOLUTION #073/15

Councillor Bossert moved that Council give First Reading to Bylaw 2015/03/D for the adoption of the Highland Park (Lot 4, Plan 852 1283) Area Structure Plan along with the variance request for decrease of lot size, after which the Developer is to host an Open House prior to the public consultation process which will begin simultaneously within the rezoning.

CARRIED UNANIMOUSLY

7.7. First Reading 2015/04/D Rezoning

Councillor Fredrickson advised that Administration has received application to rezone a portion of the lands legally described as Lot 4, Plan 852 1283 from the existing Brazeau County AG-B - Agriculture District to Town of Drayton Valley R1A - Low Density Residential, R2- General Residential, and IPU-Institutional & Public Use Districts. Such rezoning would allow the land to be subdivided and developed in accordance with the Highland Park Area Structure Plan which was presented to Council for First Reading earlier today.

RESOLUTION #074/15

Councillor Fredrickson moved that Council give First Reading to Bylaw 2015/04/D for the rezoning for a portion of Lot 4, Plan 852 1283.

CARRIED UNANIMOUSLY

7.8. Subdivision Application DV/14/14 within Lot 10 Plan 012 1315

Councillor Nadeau explained that Administration has received a report from West Central Planning Agency regarding an application for a commercial subdivision for the lands located at 2451-50 Street. This item was originally taken to the February 18, 2015 Regular Meeting of Council where it was tabled as further information regarding the reserves was required. West Central Planning Agency was able to confirm that the required reserve lands had been dedicated through an earlier subdivision so no reserves are owing for this application.

RESOLUTION #075/15

Councillor Nadeau moved that Council approve subdivision application DV/14/14 Subject to the conditions noted below:

1. Administration recommends to The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated December 16, 2014.
 - a. Please instruct your surveyor to use the Town's block numbering system.
 - b. All lots must be in compliance with the Land Use Bylaw's lot size specifications for the appropriate zoning designation.
2. Enter into a fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the Municipal Government Act. This agreement may include but is not limited to:
 - a. Extend and improve 26th Avenue to ensure it meets the Town of Drayton Valley standards and provides access to proposed lots 12 & 13. (note: any gated structure along 26th Avenue must be removed).
 - b. The responsibility by the Developer to construct, and pay for the construction of municipal improvements, provide professional monitoring during construction, to gain acceptance of the municipal improvements, by the municipality; and to provide a guarantee of the work;
 - c. The payment of off-site levies, local improvement levies, connection fees, agreement fees, inspection and monitoring fees and review fees, and all other relevant fees, to the Town of Drayton Valley.
3. The Developer is to contact ATCO Pipelines to determine whether any easements are required. Contact information (780) 420-3464.
4. Contact other utilities (Fortis, etc.) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangement have been made.
5. Pay any outstanding taxes owing on the property to the Town of Drayton Valley
6. Pay an endorsement fee of \$300 to West Central Planning Agency when the plan is submitted for endorsement.
7. Reserves are not owing on this subdivision application, as they were dedicated to Lot R, Plan 762 2449

CARRIED UNANIMOUSLY

7.9. Subdivision DV/13/13

Councillor Long explained that on March 12, 2014 Council approved a subdivision of 35 residential lots within Phase 6 of Meraw Estates located within the SE 9-49-7-W5M. Said approval is set to expire on March 12, 2015, and consequently, the applicants are seeking an extension for an additional year as the applicant is still working to meet all condition including registration

RESOLUTION #076/15

Councillor Long moved to approve the extension of Subdivision Application DV/13/13 for a one year to March 12, 2016.

CARRIED UNANIMOUSLY

7.10. Community Event Grant – 2015 National Archery in the Schools Program

Councillor Wheeler explained that the attached application has been received from the Brazeau Bowbenders Archery Club under the Town's Community Event Grant. The Bowbenders are requesting funding from the Town to support the 2015 National Archery in the Schools Program Provincials, which the local club will be hosting from April 23rd through the 26th at the Omniplex. It is estimated that 1200 students, with approximately 400 of those students being from the Drayton Valley area, will be participating.

Councillor Nadeau proposed a friendly amendment to change the grant amount to \$2500.00. Councillor Wheeler accepted the friendly amendment.

RESOLUTION #077/15

Councillor Wheeler moved that Council approved the grant for the amount of \$4300.00 to be awarded to the Brazeau Bowbenders Archery Club.

CARRIED

OPPOSED COUNCILLOR WHEELER AND COUNCILLOR FREDRICKSON

Deputy Mayor Shular called a break at 7:09p.m.

Deputy Mayor Shular reconvened the meeting at 7:29 p.m.

7.4 In Camera Discussion

RESOLUTION #078/15

Councillor Long moved that Council move to "In-Camera" at 7:29 p.m.

CARRIED UNANIMOUSLY

RESOLUTION #079/15

Councillor Long moved that Council move out of "In-Camera" at 8:02 p.m.

CARRIED UNANIMOUSLY

RESOLUTION #080/15

Councillor Long moved that Council approve the Memorandum of Understanding as discussed in camera.

CARRIED UNANIMOUSLY

RESOLUTION #081/15

Councillor Long moved to approve submitting a joint application to the Canada Small Community Fund for the Sanitary Trunk Line with Brazeau County.

CARRIED UNANIMOUSLY

8.0 Information Items

8.1.	Winter Cities Shake Up 2015 Councillor Reports – January 2015
8.2.	FCM – Sustainability Conference Councillor Report – February 2015
8.3.	Childcare Operational Board – October 2014 Minutes
8.4.	Pembina Physician Recruitment and Retention Committee – October and November 2014 and January 2015 Minutes
8.5.	RCMP Policing Report – December 2014
8.6.	Brazeau Seniors Foundation Board of Directors – December 2014 Minutes
8.7.	Letters to Brazeau County regarding School Bus Hub, Policing and ECDC
8.8.	Waste Management Committee – January 2015 Minutes
8.9.	Drayton Valley and District Chamber of Commerce – February 2015 Minutes

RESOLUTION #082/15

Councillor Long moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

9.0 Department Reports

9.1. Planning & Development

Mrs. Martin provided Council an update on permits recently issued by the Planning and Development Department.

9.2. Engineering & Transportation

There was no report on Engineering and Transportation.

9.3. Community Services, FCSS & Sustainability

Ms. Driessen provided Council an update on the current hiring status for Program Manager and Sustainability Coordinator. Ms. Driessen has met with the following clubs: Drayton Valley Thunder and the Curling Club. Ms. Driessen has advised she is continuing to work with the community public space designs as well as the Aquatic Centre working collation with Drayton Valley Community Foundation.

9.4. Protective Services

Chief Thomson advised Council that he attended the Emergency Services Ball, which was a highly successful event, which the Member of Parliament and the MLA attended.

9.5. Administration

• Legislative Services

There was no report on Legislative Services.

- Economic Development
Ms. Poole reported to Council she is aggressively seeking an analytics measurement matrix of hotel stays and statistics.
- Communications and Marketing
Mrs. Buehler updated Council with statistics on the Town App (phase 2) and the contest with Big West Country. On the Town of Drayton Valley's website a lost and found animals section has been added.
- Information Services
Mr. Naidoo updated Council with Clean Energy Technology Centre (CETC) planning information and network, and the updates on the water plant.
- CAO Report
Mr. Deol advised Council of meetings he has attended and projects he has underway which included interviewing the potential Director of Engineering and Development, preparing the Norquest Agreement, working with Weyerhaeuser, University of Alberta on a Fiber Characterization R&D project, and biomass utilization.

10.0 Council Reports

10.1. Councillor Wheeler

- February 21, 2015 - Minister of Health Meeting
- March 5, 2015 - Joint Council Meeting
- March 6, 2015 - Aboriginal Training

10.2. Councillor Bossert

- February 21, 2015 - Minister of Health Meeting
- Housing Governance Model Workshop
- Homelessness and Poverty Reduction Meeting
- Planning and Development Workshop
- March 5, 2015 - Joint Council Meeting
- March 5, 2015 - Staff Service Awards
- March 10, 2015 - Waste Management Committee Meeting

10.3. Councillor Fredrickson

- March 5, 2015 - Staff Service Awards
- March 10, 2015 - Waste Management Committee Meeting
- March 11, 2015 - CETC Identity and Design

10.4. Councillor Nadeau

- February 26, 2015 - Eleanor Pick Up Management Meeting
- Communities in Bloom Meeting

10.5. Councillor Long

- February 21, 2015 - Minister of Health Meeting
- February 26, 2015 - CETC Meeting
- March 5, 2015 - Joint Council Meeting
- March 5, 2015 - Staff Service Awards
- March 7, 2015 - Rotary Black and White Diamond Gala
- March 10, 2015 - Economic Development Committee Meeting
- Housing Governance Model Workshop

10.6. Councillor Shular

- February 21, 2015 - Minister of Health Meeting
- February 26, 2015 – CETC Meeting
- February 26, 2015 - Brazeau Senior Foundation
- February 27, 2015 – March 1, 2015 - Council Retreat
- March 5, 2015 - Joint Council Meeting
- March 5, 2015 – Staff Service Awards
- March 11, 2015 - CETC Identity and Design

Adjournment

RESOLUTION # 083/15

Councillor Long moved that Council adjourn the March 11, 2015, Regular Meeting of Council at 8:53 p.m.

CARRIED UNANIMOUSLY

DEPUTY MAYOR

CHIEF ADMINISTRATIVE OFFICER