



Meeting Minutes

THOSE PRESENT:

Mayor McLean
Deputy Mayor Long
Councillor Shular
Councillor Bossert
Manny Deol, Town Manager
Annette Driessen, Director of Community Services
Jill Buehler, Communications & Marketing Coordinator
Jenn Martin, Planning & Development Officer
Chandra Dyck, Legislative Services Coordinator
Rita Bijeau, Executive Assistant
Jason Thompson, Audio/Video

Tom Thomson, Fire Chief
S/Sgt. Malcolm Callihoo, RCMP
Sherry Poole, Economic Development Coordinator
Mamta Lulla, Drayton Valley Western Review
Cassandra Jodoin, CIBW Radio
Members of the Public

ABSENT:

Councillor Wheeler
Councillor Nadeau
Nesen Naidoo, Assistant Town Manager
Sonya Wrigglesworth, Director of Engineering

CALL TO ORDER

Mayor McLean called the meeting to order at 9:10 a.m.

1.0 Additions to the Agenda

RESOLUTION #025/15

Councillor Shular moved to add the following items to agenda:

- Item 3.2 "January 26, 2015, Special Meeting of Council Minutes"
- Item 4.2 "January 26, 2015, Special Meeting of Council Minutes"

CARRIED UNANIMOUSLY

2.0 Adoption of Agenda

RESOLUTION #026/15

Councillor Shular moved to adopt the agenda for the January 28, 2015, Regular Meeting of Council as amended.

CARRIED UNANIMOUSLY

3.0 Corrections or Amendments:

3.1. January 7, 2015, Regular Meeting of Council Minutes

There were no corrections or amendments to the January 7, 2015, Regular Meeting of Council Minutes.

3.2. January 26, 2015 Special Meeting of Council Minutes

There were no corrections or amendments to the January 26, 2015, Special Meeting of Council Minutes.

4.0 Adoption of:

- 4.1. January 7, 2015, Regular Meeting of Council Minutes

RESOLUTION #027/15

Councillor Bossert moved to adopt the Minutes of the January 7, 2015, Regular Meeting of Council as presented.

CARRIED UNANIMOUSLY

- 4.2. January 26, 2015 Special Meeting of Council Minutes

RESOLUTION #028/15

Councillor Shular moved to adopt the Minutes of the January 26, 2015, Special Meeting of Council as presented.

CARRIED UNANIMOUSLY

5.0 Public Hearings

- 5.1. Rezoning Bylaw 2014/22/D

A separate set of Minutes was recorded for this Public Hearing.

- 5.2. Bylaw 2014/11/D – Road Closure

A separate set of Minutes was recorded for this Public Hearing.

6.0 Delegation

- 6.1. S/Sgt. Callihoo – December RCMP Report

S/Sgt. Callihoo provided Council a report on the calls and activities of the RCMP during the month of December 2014. S/Sgt. Callihoo noted the amount of assaults which occurred and that they have been working with Cardium Victim Services to ensure the victims receive the assistance needed. Three check stops occurred over the Christmas season and resulted in three impaired driving charges, among other violations. An update on the collision that occurred last week at the Detachment was also provided.

Council thanked S/Sgt. Callihoo for the report and for the work that he and the detachment do in the community to ensure everyone's safety.

- 6.2. Yellowstone to Yukon Conservation Initiative – Sarah Cox, Senior Conservation Program Manager

Ms. Cox informed Council of the purpose and mission of the Yellowstone to Yukon Conservation Initiative (Y2Y). She further explained the value of conserving and the impact development has had on the environment, adding that the Y2Y area is the last remaining intact mountain system with a strong diversity of species. Ms. Cox encouraged participation in the North Saskatchewan Regional Plan; a public consultation will be occurring in late February/early March. Once the final draft is complete it will be distributed for input as well. This is the opportune time to be involved to ensure that not only the North Saskatchewan River is protected but the headwaters as well. Mayor McLean thanked Ms. Cox for the presentation and advised that Council will be discussing the North Saskatchewan Regional Plan and upcoming public consultation.

- 6.3. EIDOS – Public Spaces Design Presentation

Stefan Johansson, Principal & Lead Landscape Architect, for EIDOS Landscape, provided Council with a review of the designs generated for three public spaces in the community:

Downtown; Rotary Park; and the former HW Pickup Junior High School site. The next steps for the project are to finalize the plans, generate cost estimates, and develop an implementation strategy.

Mayor McLean thanked Mr. Johansson for his work and the presentation adding that information will be available on-line as well. Input on the draft plans is encouraged.

7.0 Public Time

Eileen Belva expressed concerns regarding the proposed tax increase; suggesting that the Town undertake measures to reduce spending and cut costs instead of increasing taxes obtrusively for the senior demographic. Mayor McLean thanked Mrs. Belva for the presentation and explained that Council has been examining, and will continue to examine, the interim budget for cost savings. He added that a recent Housing Index reflected a need for 300 units and the private industry will need to assist with the creation of more housing in the community. Council will also examine potential inducements for the private sector to encourage housing development.

Bernie Schell echoed Mrs. Belva's concerns and requested that Council consider a different tax rate for seniors. Mayor McLean thanked Mr. Schell for the presentation and advised that Council will investigate the viability of a different tax rate for seniors.

Mayor McLean called a break at 10:27 a.m.

Mayor McLean reconvened the meeting at 10:57 a.m.

8.0 Decision Items

8.1. Community Public Space Designs

Councillor Bossert explained that the Community Services Department has been working with EIDOS Consultants Inc. on developing and enhancing three public spaces: Downtown/Civic Public Space; Former Pickup School Public Space; and Rotary Park/Family Plan, within Town boundaries into attractive and inviting community parks. The ultimate goal is to create public spaces where residents and families can come together, strengthen relationships, and build a healthy, engaged community.

RESOLUTION #029/15

Councillor Bossert moved to accept the Community Public Space Designs, as presented, as information only.

CARRIED UNANIMOUSLY

8.2. Rezoning Bylaw 2014/22/D, 2251-50 Street, Presented for Second and Third Reading

Councillor Long advised that Administration has received an application to rezone a portion of land at 2251-50 Street from AG to C2. Such rezoning would allow road expansion and potential for development of commercial businesses similar to those already being developed along 50th Street south.

RESOLUTION #030/15

Councillor Long moved to give Second Reading to Bylaw 2014/22/D.

CARRIED UNANIMOUSLY

RESOLUTION #031/15

Councillor Long moved to give Third and Final Reading to Bylaw 2014/22/D.

CARRIED UNANIMOUSLY

8.3. Subdivision Application DV/14/11, 5200-38 Street

Councillor Shular explained that Administration has received a report from West Central Planning Agency regarding an application for a residential subdivision for lands located within the SE16-49-7-W5M. Councillor Bossert inquired as to the proposed purpose and size of the lot. Ms. Martin advised that the lot is intended to develop a single family dwelling on the approximately 900 square foot lot. After surveying has been completed the developer will review construction options with Planning and Developing staff. Mayor McLean requested a letter be sent to the applicant, copied to the landowner concerned with the fence, indicating that the fence is to be shifted to the property line in conjunction to the development of the lot.

RESOLUTION #032/15

Councillor Shular moved to approve subdivision application DV/14/11 with the conditions as noted below:

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office, subject to the attached subdivision drawing dated November 6th, 2014.
 - a. Please instruct your surveyor to use the Town's block numbering system.
2. Enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the *Municipal Government Act*. This Agreement may include the following but should not be limited to:
Drainage ways, storm water management pond, water and sewer lines, and other utilities to serve the proposed lots. The Development Agreement will specify the standards of these improvements.
3. The Developer is to pay any off-site levies required by the Town of Drayton Valley's Bylaw.
4. The Developer is to contact the utilities (Fortis, ATCO Gas & Pembina Pipeline) to determine whether any new utility services and/or easements are required, and provide written confirmation from the utilities that any necessary arrangements have been made.
5. The Developer is to pay any outstanding taxes owing on the property to the Town.
6. The Developer is to pay an endorsement fee of \$200 to West Central Planning Agency when the plan is submitted for endorsement.
7. Reserves are not owing as the parcel is only 0.088 hectares (0.22 acres) in size.

CARRIED UNANIMOUSLY

8.4. Regional Communications Protocol

Councillor Bossert explained that the Town of Drayton Valley, Brazeau County, and the Village of Breton have been working on continuing their collaborations in an effort to build upon the Protocol of Principles. The attached Regional Communication Protocol has

been prepared to establish communications and shared services amongst the three municipalities.

RESOLUTION #033/15

Councillor Bossert moved to approve the attached Regional Communication Protocol agreement between the Town of Drayton Valley, Brazeau County and the Village of Breton.

CARRIED UNANIMOUSLY

8.5. Economic Development and Tourism Workshop Follow-Up Action List

Councillor Long provided information on the Joint Economic Development & Tourism Workshop Council and Administration attended on December 19, 2014. The intent of this workshop was to assist in making strategic choices using priority-setting criteria with short-term action plans consistent with organizational resources for regular monitoring. A useful document generated is the Follow-Up Action List which summarizes various activities established in fall of 2014 which have been identified as priorities to the region as a whole.

RESOLUTION #034/15

Councillor Long moved to accept the attached Economic Development and Tourism Workshop Follow-Up Action List as information.

CARRIED UNANIMOUSLY

8.6. Council Policy Update

Councillor Shular informed Council of Policies which Administration has updated C-01-13, C-01-97, C-05-97, and C-04-97.

RESOLUTION #035/15

Councillor Shular moved to approve the Council Meeting, Agenda, and Public Hearings Policy C-02-14.

CARRIED UNANIMOUSLY

RESOLUTION #036/15

Councillor Shular moved to approve the Appointment Deputy Mayor Policy C-03-14.

CARRIED UNANIMOUSLY

RESOLUTION #037/15

Councillor Shular moved to approve the Governance and Priorities Committee Policy C-04-14

CARRIED UNANIMOUSLY

RESOLUTION #038/15

Councillor Shular moved to approve the Boards and Committees to Council Policy C-05-14

CARRIED UNANIMOUSLY

8.7. 2015-2019 Community Sustainability Plan

Councillor Bossert summarized the process of updating the Community Sustainability Plan in collaboration with the Centre of Sustainability - Whistler. The 2015 - 2019 Community Sustainability Plan Final Draft has been completed and is being presented as information only. An opportunity will then be available to the general public for its review

of the Final Draft document prior to adoption by Town Council. Councillor Bossert added that every decision we make is measured against the Community Sustainability Plan.

RESOLUTION #039/15

Councillor Bossert moved to accept the 2015 - 2019 Community Sustainability Plan Final Draft as information only.

CARRIED UNANIMOUSLY

8.8. 2015-2019 Social Development Plan

Councillor Long summarized the process of updating the Social Development Plan in conjunction with Barb Pederson Facilitation Services Inc. The 2015 - 2019 Social Development Plan Final Draft has been completed and is being presented as information only. An opportunity will then be available to the general public for its review of the Final Draft document prior to adoption by Town Council.

RESOLUTION #040/15

Councillor Long moved to accept the 2015 - 2019 Social Development Plan Final Draft as information only.

CARRIED UNANIMOUSLY

8.9. Memorandum of Understanding Between Easwara Origins Corp. and BIO-ARCC Drayton Valley Ltd.

Councillor Shular explained that Town Administration has been working to attract industry and innovative projects for development at the Clean Energy and Technology Centre (CETC). From the recent Petroleum Technology Alliance Canada event hosted in Drayton Valley, we were introduced to Easwara Origins Corp ("Easwara").

Easwara's focus is to utilize their technology for treating wastewater to be used in the resource extraction industries. As Drayton Valley is ideally located in an active oil and gas industry area, Easwara is interested to establish a centralized facility here. Easwara's vision for their demonstration facility and research space is a well-suited fit for the mandate of the CETC.

RESOLUTION #041/15

Councillor Shular moved to approve the Memorandum of Understanding between Easwara Origins Corp. and BIO-ARCC Drayton Valley Ltd.

CARRIED UNANIMOUSLY

9.0 Information Items

9.1.	Brazeau Seniors Foundation Board of Directors – October 2014 Minutes
9.2.	Drayton Valley Municipal Library Board Minutes – September/October 2014
9.3.	RCMP Report – December 2014
9.4.	Drayton Valley Brazeau County Fire Services Stats – December 2014
9.5.	Waste Management Committee – November 2014 Minutes

RESOLUTION #042/15

Councillor Long moved that Council accept the above items as information.

CARRIED UNANIMOUSLY

10.0 Department Reports

10.1. Development & Planning

Jenn Martin provided Council with the Planning and Development stats for 2014.

10.2. Engineering & Transportation

There was no report provided for Engineering and Transportation. Chandra Dyck reminded Council and the public of the Advanced Vote tomorrow at 10:00 a.m.-3:00 p.m. at the Civic Centre. Election Day is Tuesday, February 3, 2015, at the Legion 8:30 a.m.-8:00 p.m. ID is needed to vote and an extensive list of accepted ID is available on-line.

10.3. Community Services, FCSS & Sustainability

Annette Driessen provided information on the following:

- Family Day Celebrations
- Triathlon date has been selected for May 9, 2015, and a challenge may be coming forward to Council
- Information on the Public Spaces, Community Sustainability Plan, and Social Development Plan will be posted online
- There will be a Grant Writing Workshop hosted by FCSS and the Drayton Valley Community Foundation on March 10, 2015

10.4. Protective Services

Fire Chief Tom Thomson provided Council with a report on the activities of the Department for the month of December 2014. Commercial alarm calls have decreased, the Department will be working to educate the residents on the impact of false alarm calls. Total calls for December, were 31 bringing the 2014 total to 327; 2013 saw approximately 300 calls.

10.5. Communications

Jill Buehler advised Council on the Candidate Forum for the By-Election yesterday evening and provided an update on the App and website. Mayor McLean requested that the By-Election be published prominently on both the website and app.

10.6. Information Services

Nesen Naidoo was absent from the meeting.

10.7. Administration

Manny Deol provided the following information:

- Sherry Poole, Economic Development Coordinator, was formally introduced to the public and Council. Sherry Poole thanked Mr. Deol for the introduction and shared her background.
- The Town components of the Regional Follow-Up Action List are on target and a meeting will be occurring with the County to review the list prior to the next Joint Council Meeting.

- Attended a meeting with Norquest College to discuss the agreement regarding the Clean Energy Technology Centre
- Provided information regarding the Building Canada Fund
- Attended a meeting with the University of Alberta's Dean of Forestry, Stan Blade, to have University engagement into the field in Drayton Valley and the landscape of the Clean Energy Technology Centre

11.0 Council Reports

11.1. Councillor Nadeau

Councillor Nadeau was absent from the meeting.

11.2. Councillor Long

- January 8, 2015 – Waste Management Meeting
- January 13, 2015 – Mayor's Advisory Committee
- January 15, 2015 – Library Board
- January 16, 2015 – Clean Energy Technology Centre
- January 24, 2015 – Board Development Workshop, hosted by Family and Community Support Services
- January 27, 2015 – Candidate Forum

11.3. Councillor Shular

Councillor Shular provided an update on the Clean Energy Technology Centre.

11.4. Councillor Wheeler

Councillor Wheeler was absent from the meeting.

11.5. Councillor Bossert

- January 8, 2015 – Waste Management Meeting
- January 9, 2015 – Homelessness and Poverty Reduction Strategy Meeting
- Volunteer Call Out for the MAT Program
- Making Financial Cents Program – facilitated the budgeting session at Holy Trinity Academy
- January 19, 2015 – TELUS Education Meeting
- January 26, 2015 – Physician visit to the community
- January 27, 2015 – Candidate Forum

11.6. Mayor McLean

- January 12, 2015 – Anytime Fitness Grand Opening
- January 13, 2015 – Mayor's Advisory Committee
- January 15, 2015 – Meeting with S/Sgt. Callihoo to discuss general matters in the community, specifically the Community Liaison Resource Officer
- January 15, 2015 – Meeting with MLA, Diana McQueen to discuss possibilities for funding and an outstanding application regarding operational funds for the Clean Energy Technology Centre
- January 16, 2015 – Meeting with Member of Parliament Jim Egliniski
- January 16, 2015 – Clean Energy Technology Committee Meeting

- January 22, 2015 – Pembina Area Synergy Meeting
- January 26, 2015 – Meeting with potential physician for the community
- January 27, 2015 – Candidate Forum

12.0 Adjournment

RESOLUTION # 043/15

Councillor Shular moved that Council adjourn the January 28, 2015, Regular Meeting of Council at 12:07 p.m.

CARRIED UNANIMOUSLY



MAYOR

CHIEF ADMINISTRATIVE OFFICER

