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## Meeting Minutes

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### **THOSE PRESENT:**

Mayor McLean  
Deputy Mayor Long  
Councillor Nadeau  
Councillor Bossert  
Councillor Wheeler  
Manny Deol, Town Manager  
Nesen Naidoo, Assistant Town Manager  
Annette Driessen, Director of Community Services  
Jenn Martin, Planning & Development Officer  
Chandra Dyck, Legislative Services Coordinator  
Sonya Wigglesworth, Director of Engineering  
Tracy Johnson, Assistant Director of Corporate Services  
Rita Bijeau, Executive Assistant  
Dan Aronyk, Audio/Video  
Tom Thomson, Fire Chief  
Lesley Allen, Drayton Valley Western Review  
Tyler Russell, CIBW Radio  
Members of the Public

### **ABSENT:**

Councillor Shular

### **CALL TO ORDER**

Mayor McLean called the meeting to order at 9:10 a.m.

#### **1.0 Additions to the Agenda**

Item 7.8 "Letter of Support Regarding Ambulance Service in Rural Alberta" was added to the agenda

#### **RESOLUTION # 001/15**

Councillor Wheeler moved to accept Item 7.8 "Letter of Support Regarding Ambulance Service in Rural Alberta" as an addition to the January 7, 2015 Regular Meeting of Council Agenda.

**CARRIED UNANIMOUSLY**

#### **2.0 Adoption of Agenda**

Item 7.2 "Request for Incapacitated Elector at Home Voting Resolution", Item 7.6 "Development Permit No. DV14-188" and Item 7.7 "In Camera" were amended.

#### **RESOLUTION # 002/15**

Councillor Long moved to adopt the agenda for the January 7, 2015 Regular Meeting of Council as amended.

**CARRIED UNANIMOUSLY**

**3.0 Corrections or Amendments:**

3.1. December 10, 2014 Regular Meeting of Council Minutes

There were no corrections or amendments to the December 10, 2014 Regular Meeting of Council Minutes.

**4.0 Adoption of:**

4.1. December 10, 2014 Regular Meeting of Council Minutes

**RESOLUTION #003/15**

Councillor Bossert moved to adopt the Minutes of the December 10, 2014 Regular Meeting of Council as presented.

**CARRIED UNANIMOUSLY**

**5.0 Delegation**

5.1. Marti Pickett – Primary Care Network: Drayton Valley

Mr. Pickett provided Council with the history of the Primary Care Network (PCN), explaining that the purpose of the PCN is to assess the first point of contact a patient has into the health system and to develop a business plan to look at in-depth needs in the community. The PCN receives funding from Alberta Health Services on a per capita basis and has received an additional mandate to include panel management. Drayton Valley PCN initiated its work in the community with the panel management component. Mr. Pickett also advised that the PCN has secured a facility and hopes to be operational by spring.

Mayor McLean inquired as to if there are plans to extend beyond the mandate of mental health, chronic care, and family planning/obstetrics. The PCN responded that currently the business plan is for the next three years and does not have plans to do so however there may be the option to look at corporate sponsorship programming which is currently occurring in Grande Prairie.

Councillor Bossert requested information regarding patient networking if a family physician is unattainable and when the Board of Directors would be calling for applications of a community member. Mr. Pickett advised that the first question is a struggle for the community as a key component to fixing this problem is physician recruitment. The timing for a call for a community member to sit on the Board will be at the discretion of the Board.

Councillor Wheeler requested information as to what the ideal ratio is for a full-time physician to patient. Mr. Pickett advised that it is approximately 1: 1,400-2,000.

Mayor McLean thanked Mr. Pickett for his time and presentation.

5.2. Drayton Valley Rotary Club – Rotary House Presentation

Annette Driessen, on behalf of the Drayton Valley Rotary Club, provided Council with an update on the operations of Rotary House and presented Mayor McLean with a plaque in recognition of the contribution the Town has made to Rotary House.

**6.0 Public Time**

Mayor McLean opened the meeting to receive comments from the floor. No comments were received.

**7.0 Decision Items**

***Mayor McLean called Deputy Mayor Long to chair the meeting and declared himself to be in conflict for pecuniary reasons and exited the meeting at 9:41 am.***

7.1. Local Improvement Amending Bylaw

Councillor Nadeau explained that Bylaw 2013/15/F was found to contain clerical errors and therefore Administration is presenting an amending Bylaw to correct the errors.

**RESOLUTION #004/15**

Councillor Nadeau moved that Council give Second Reading to Bylaw 2014/19/F

**CARRIED UNANIMOUSLY**

**RESOLUTION #005/15**

Councillor Nadeau moved that Council give Third and Final Reading to Bylaw 2014/19/F.

**CARRIED UNANIMOUSLY**

***Mayor McLean returned to the meeting at 9:42 am and resumed chairing the meeting.***

7.2. Request for Incapacitated Elector at Home Voting Resolution

Councillor Wheeler explained that the purpose of this item is to allow for individuals who may be physically incapacitated, as defined in the *Local Authorities Election Act*, an opportunity to vote in the By-Election. Any individual in need of this service can contact the Front Desk at the Civic Centre.

**RESOLUTION #006/15**

Councillor Wheeler moved that Council approve the Incapacitated Elector at Home Voting alternative which will enable a physically incapacitated elector, who is unable to vote at an advance vote or at the voting stations on election day, for the upcoming February 3, 2015 By-Election.

**CARRIED UNANIMOUSLY**

7.3. Council Cost of living Adjustment Waiver

Councillor Bossert explained that, given that the amended Policy has only been in effect for six months, Council would be willing to forego the increase for the upcoming year, 2015.

**RESOLUTION #007/15**

Councillor Bossert moved that Council approve the waiver of the 2015 Council Cost of Living Increase or Adjustment.

**CARRIED UNANIMOUSLY**

7.4. Ratification of 2015-2017 CUPE Collective Agreement

Councillor Nadeau advised that a Memorandum of Agreement has been reached between the Town and CUPE Bargaining Unit and that it has been a standard practice of the Town to match the negotiated wage increase of Non-Union staff to that of Union Staff.

**RESOLUTION #008/15**

Councillor Nadeau moved that Council ratify the new 2015-2017 Collective Agreement between CUPE Local 2515 and the Town of Drayton Valley, as well as the negotiated wage increases for the Union and Non-Union Staff, volunteer firefighters, and Management of the Town of Drayton Valley.

**CARRIED UNANIMOUSLY**

7.5. Memorandum of Understanding between Energy Academy of Europe and Town of Drayton Valley for Clean Energy Technology Centre

Councillor Long advised that Town administration has been in discussions with Energy Academy Europe (EAE) to learn more of their organization and potential for partnerships and possibly project development. In November, the Mayor and CAO attended an Annual Energy Conference, hosted by EAE, at which time a Memorandum of Understanding with the EAE was signed. This MOU set an expression of interest between both parties to engage in cooperative activities in the areas of education, (applied) research, business development, and other areas which may be of mutual interest or benefit to both parties.

**RESOLUTION #009/15**

Councillor Long moved that Council approve the Memorandum of Understanding between Energy Academy Europe and the Town of Drayton Valley.

**CARRIED UNANIMOUSLY**

7.6. Development Permit No. DV14-188

Councillor Nadeau explained that Permit No. DV14-188 is to allow for the development of a bus hub at 4725-46 Street. The proposal has been developed in collaboration with the bus drivers.

**RESOLUTION #010/15**

Councillor Nadeau moved that Council approve Development Permit DV14-188 for the development of the proposed bus hub.

**CARRIED UNANIMOUSLY**

7.7. In Camera

**RESOLUTION #011/15**

Councillor Wheeler moved that Council move to "In-Camera" at 10:00 am.

**CARRIED UNANIMOUSLY**

**RESOLUTION #012/15**

Councillor Wheeler moved that Council move out of "In-Camera" at 10:21 am.

**CARRIED UNANIMOUSLY**

**RESOLUTION #013/15**

Councillor Wheeler moved to take “from the Table” the offer to Purchase for the lands legally described as Lot 1, Plan 762 2449.

**CARRIED UNANIMOUSLY**

**RESOLUTION #014/15**

Councillor Wheeler moved that Council amend the motion as taken from the table to read “I move that Council authorize the Mayor and Town Manager to execute the offer to purchase a portion of the lands legally described as Lot 2, Plan 762 2449.”

**CARRIED UNANIMOUSLY**

**RESOLUTION #015/15**

Councillor Wheeler moved that Council authorize the Mayor and Town Manager to execute the offer to purchase a portion of the lands legally described as Lot 2, Plan 762 2449.”

**CARRIED UNANIMOUSLY**

**RESOLUTION #016/15**

Councillor Wheeler moved that Council approve Subdivision Application DV/14/12 for the subdivision of lands within the SW4-49-7-W5 with the conditions as noted below.

1. The Developer is to engage an Alberta Land Surveyor to prepare a plan of subdivision for registration at Land Titles Office subject to the attached subdivision drawing dated November 6, 2014.
  - a. Please instruct your surveyor to use the Town’s block numbering system.
  - b. A service road is to be dedicated adjacent to 50<sup>th</sup> street with a minimum width of 15 meters, or such extra width as the town engineer thinks is necessary to accommodate school bus loading
2. The Developer is to enter into and fully comply with a Development Agreement with the Town of Drayton Valley under section 655 of the Municipal Government Act. This agreement must include but is not limited to:
  - a. Construct all necessary roads, drainage ways, water and sewer lines, and other utilities to serve the proposed lots. The Development Agreement will specify the standards of these improvements.
  - b. In the event that the existing private road access into the mobile park is closed off, 24th Avenue will need to be fully built out to Town standards to serve the existing development
3. The Developer is to pay any off-site levies required by the Town of Drayton Valley’s bylaw.
4. The Developer is to contact the utilities (Fortis, ATCO Gas & ATCO Pipelines) to determine whether any new utility services and/or easements are required. Provide written confirmation from the utilities companies that any necessary arrangements have been made.
  - a. Fortis Alberta requires an easement for this particular development
5. Pay any outstanding taxes owing on the property to the Town

6. Pay an endorsement fee of \$200 to West Central Planning Agency when the plan is submitted for endorsement.
7. Reserves are not owing as they were fully provided when Plan 762 2449 was registered
8. The plan of subdivision will not be endorsed for registration until the parcel has been granted rezoning from Agricultural to C2. This will bring the zoning into conformity with the actual use.

**CARRIED UNANIMOUSLY**

***Mayor McLean called a break at 10:24 a.m.***

***Mayor McLean reconvened the meeting at 10:40 a.m.***

- 7.8. Letter of Support Regarding Ambulance Service in Rural Alberta  
Councillor Bossert provided information regarding a concern with a shortage of EMS personnel in our community and an initiative which may complement and enhance the EMS service and Fire Services. A letter is being proposed to send to the Minister of Health to start a pilot project in the Drayton Valley/Brazeau County region. Mayor McLean noted that an amendment had been made to the letter to remove obligations of payment of any kind.

**RESOLUTION #017/15**

Councillor Bossert moved that Council approve submitting a joint letter of support (with Brazeau County and the Village of Breton) to the Minister of Health regarding EMS response in our community and the possibility of a pilot project.

**CARRIED UNANIMOUSLY**

**8.0 Information Items**

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- 8.1. Petroleum Technology Alliance of Canada Workshop Councillor Report –  
Councillor Wheeler
  - 8.2. Aquatic Facility Fund Development Strategy Committee – September and  
October Minutes
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**RESOLUTION #018-15**

Councillor Bossert moved that Council accept the above items as information.

**CARRIED UNANIMOUSLY**

**9.0 Department Reports**

- 9.1. Development & Planning  
Jenn Martin advised Council that the Planning and Development 2014 Year-end Report will be presented during the January 28<sup>th</sup> Council meeting.
- 9.2. Engineering & Transportation  
Sonya Wigglesworth informed Council of the snow clearing status and of a 50<sup>th</sup> Street and Highway 22 regarding timing; Alberta Transportation is looking into the matter. Councillor Nadeau requested the communication for snow clearing be streamlined for easier understanding at a glance, similar to that at Sylvan Lake.

9.3. Community Services, FCSS & Sustainability

Annette Driessen informed Council that the Community Sustainability Plan, Social Development Plan, and Park Redesign will be brought forward to appropriate meetings in January. She also provided information on upcoming activities:

- January 14 Mat Program volunteer information night
- January 23 Board Development Workshop
- March 10 Fundraising and Grant Writing Workshop at 5pm at Rotary House

9.4. Information Services & Economic Development

Nesen Naidoo informed Council about the launch of the app and new webpage and explained that feedback on both items is welcome as both will be adaptable. Councillor Nadeau inquired as to the number of downloads received; Mr. Naidoo will look into the inquiry.

Councillor Wheeler requested an update on the Curling Rink. Mr. Naidoo advised that the majority of the work is complete with painting to be completed in the spring. The facility has been cleared for occupation.

9.5. Administration

Manny Deol provided Council with an update on the Building Canada Fund, Clean Energy and Technology Centre, and Airport consultations.

**10.0 Council Reports**

10.1. Councillor Bossert

- December 18<sup>th</sup> and 22<sup>nd</sup> Campaign School
- December 19<sup>th</sup> Joint Economic Development Workshop with Brazeau County and the Village of Breton

10.2. Councillor Nadeau

- December 18<sup>th</sup> and 22<sup>nd</sup> Campaign School
- December 19<sup>th</sup> Joint Economic Development Workshop with Brazeau County and the Village of Breton
- Will be missing January 28<sup>th</sup> Council Meeting due to a Conference

10.3. Councillor Long

- December 12<sup>th</sup> KLM Direct Flight (Edmonton to Amsterdam) Launch Breakfast
- December 15<sup>th</sup> Aquatic Facility Fund Development Committee Meeting
- December 18<sup>th</sup> and 22<sup>nd</sup> Campaign School
- December 19<sup>th</sup> Joint Economic Development Workshop with Brazeau County and the Village of Breton

10.4. Councillor Shular

Councillor Shular was absent.

10.5. Councillor Wheeler

- Agriplex Meeting
- Toured the community with a prospective physician
- December 18<sup>th</sup> and 22<sup>nd</sup> Campaign School
- December 19<sup>th</sup> Joint Economic Development Workshop with Brazeau County and the Village of Breton
- Reviewed upcoming activities in the community for the month of January

10.6. Mayor McLean

- December 12<sup>th</sup> presentation to Sam Ichtay who received an award from Trip Advisor
- December 12<sup>th</sup> met with MLA McQueen to discuss FCSS Funding
- December 18<sup>th</sup> planning meeting for Council Retreat in February
- December 19<sup>th</sup> Joint Economic Development Workshop with Brazeau County and the Village of Breton
- December 22<sup>nd</sup> Campaign School
- December 30<sup>th</sup> met with a prospective physician to the community

11.0 Adjournment

**RESOLUTION # 019/15**

Councillor Wheeler moved that Council adjourn the January 7, 2015 Regular Meeting of Council at 11:08 am.

**CARRIED UNANIMOUSLY**

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MAYOR

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CHIEF ADMINISTRATIVE OFFICER