

SCHEDULE "H"

TOWING OF VEHICLES FROM STREETS FOR THE PURPOSE OF SNOW REMOVAL

The following procedure will be followed for towing vehicles from streets for the purpose of snow removal:

1. The Public Works Manager will decide which streets need to be cleared of parked vehicles for the purpose of snow removal.
2. "No Parking" signs shall be placed on a particular street at least twelve (12) hours in advance of the scheduled maintenance. The signs shall be placed in locations where they are clearly visible to the public, excluding designated seasonal snow routes.

Step I: Complete Vehicle Condition checklist; noting color, make, model, license plate and any existing damages.

Step II: Call a towing service to have the vehicle towed away.

Step III: The Public Works Manager will take the above information to the Bylaw Enforcement Officer the same day of the towing (or the following morning if the towing was done during the night). In the absence of a Bylaw Enforcement Officer, the information will be supplied to the Drayton Valley RCMP detachment.